

RESPONSE/RESOURCE CHECKLIST

(You may choose to use forms from your local emergency operations plan or ICS forms)

RESPONSE/RESOURCE CHECKLIST
Background Information Reported By:
Phone Number:
Time:
Type of Emergency/Disaster:
Size:
Amount:
Location Needed:
Type:
Amount Resources Committed:
Time Needed and/or How Long:

- Plan and outline necessary resources that cannot be obtained locally.
- Obtain information on available funding mechanisms, laws, and ordinances.
- Order resources necessary to achieve appropriate response. (Keep in mind that initially it is the responsibility of local government to pay for resources obtained from the state or federal government without a state and/or federal declaration.)
- Make sure all resource requests are channeled through a central point of contact as outlined in the National Response Framework (NRF). This is necessary to prevent duplication of effort and accumulation of unnecessary costs.
- Plan for receipt of resources by establishing a central point for staging and distribution.

What Resources are to be Staged/Delivered?

Other Authorities Notified?

Has the Nevada Division of Emergency Management been notified?			
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	Yes		No	Contact the State Emergency Management Division and describe the situation to operations staff.
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<p>Contact the Nevada Division of Emergency Management (DEM) and describe the situation to operations staff.</p> <p style="color: blue; font-weight: bold;">State DEM 24-Hour Emergency Telephone Numbers DEM Duty Officer - (775) 687-0498 or 775-687-0400</p>
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