



## Meeting Minutes The Nevada Homeland Security Working Group

<b>Attendance</b>	<b>DATE</b>	March 29, 2016	
	<b>TIME</b>	9:30 A.M.	
	<b>LOCATION</b>	Nevada Division of Emergency Management State Emergency Operations Center 2478 Fairview Drive Carson City, NV 89701	
	<b>METHOD</b>	Video-Teleconference	
	<b>RECORDER</b>	Karen Hall	
<b>Working Group Representative</b>		<b>Entity</b>	<b>Present</b>
Robert Schreihans		Carson City	X
Carolyn Levering		City of Las Vegas	X
Ryan Turner		City of Henderson	X
Robert Larson		City of Reno	X
Jeanine D'Errico		Clark County	X
Richard Neal		Clark County School District	X
Jim Pitts		Elko County	X
Daniel Thayer		Inter-Tribal Council	X
Rachel Skidmore		Las Vegas Metropolitan Police Department	X
Jeff Page		Lyon County	
Cory Schulz		Nevada Air National Guard	
Erin Lynch		Nevada Dept. of Health & Human Services	X
Brian Wilcox		Nevada Department of Administration	X
Ryan Miller		Nevada Department of Public Safety	X
Reid Kaiser		Nevada Department of Transportation	
Christopher Lake		Nevada Hospital Association	X
Ryan Sommers		North Lake Tahoe Fire Protection District	X
Solome Barton		City of North Las Vegas	X
Renee Tyler		NV Energy	X
Robert Reeder		Regional Transportation Commission WC	X
Tammara Williams		Regional Transportation Commission SNV	X
Joe Curtis		Storey County	X
Joseph Iser		Southern Nevada Health District	X
Aaron Kenneston		Washoe County	X
Jason Trevino		Washoe County School District	X
Tom Green		Washoe County Sheriff's Office	X
Michael Wheable		White Pine County	
Keith Logan		Northeastern Nevada (Eureka County)	X
Frank Carbone		Southeastern Nevada (Nye County)	X
Tod Carlini		Western Nevada (Douglas County)	X
Mike Allen		Humboldt County	X
<b>Administrative Agent Representatives</b>		<b>Entity</b>	<b>Present</b>
Caleb Cage		State Administrative Agent	X
John Steinbeck		Urban Area Administrative Agent	X
<b>Legal Representative</b>		<b>Entity</b>	<b>Present</b>
Samantha Ladich		Nevada Attorney General's Office	X
<b>Support Staff Analyst</b>		<b>Entity</b>	<b>Present</b>
Karen Hall		Nevada Division of Emergency Mgt.	X

**1. CALL TO ORDER AND ROLL CALL**

Chief Caleb Cage, State Administrative Agent (SAA) called the meeting to order at 9:30 a.m. Karen Hall, Nevada Division of Emergency Management and Homeland Security (NDEM/HS) performed roll call. Quorum was established for the meeting.

**2. PUBLIC COMMENT**

Chief Cage spoke to the process leading up to today’s meeting and the Homeland Security Grant Program (HSGP) process moving forward. Emphasis was placed on the complexity involved to vet and prioritize projects against the Nevada Commission on Homeland Security (Commission) priorities and advisory vetting by the Nevada Public Safety Communications Committee (NPSCC), Cyber Security Committee (CSC), and the Commission’s Finance Committee. Complicating the process is the limited amount of available funding to cover the amount of projects submitted. Chief Cage spoke to the collaborative and transparent process for the state, and he welcomes feedback on how to improve the process. Instruction to membership on meeting maintenance items was given including microphone instruction, break schedule, and public restroom access. No further commentary provided in either venue.

**3. APPROVAL OF MINUTES**

Chief Cage, NDEM/HS called for a motion to approve the meeting minutes from the previous Nevada Homeland Security Working Group (HSWG) meeting held March 2, 2016. Motion to approve was presented by Ryan Turner, City of Henderson, and a second was provided by Frank Carbone, Nye County. All were in favor with no opposition. Motion passed unanimously. Administrative instruction also given to members for use of microphones, exits, breaks, and public restroom locations.

**4. URBAN AREA WORKING GROUP (UAWG) MEETING REVIEW**

Deputy Chief Steinbeck, Urban Area Administrator (UAA) provided a review of the UAWG meeting on March 28, 2016, including a status report on the number of projects reviewed by the UAWG and the advisory committees for communication and cyber-related projects. The UAWG applied additional questioning for each project to include if the project met Commission priorities, met more than one Commission priority, was multi-jurisdictional, provided a lasting contribution to the region, if the project was feasible in the grant cycle allowed, and lastly if the project encompassed a whole community approach. 17 projects were reviewed with the advice of advisory bodies, and out of those, 12 projects were approved to move forward after taking significant reductions. A listing of these projects was read into record. A balanced budget is presented with five projects not funded. Deputy Chief Steinbeck expressed his appreciation for the collaboration between the Urban Area and the project submitters during this process. No questions were presented after the review.

**5. NEVADA PUBLIC SAFETY COMMUNICATIONS COMMITTEE (NPSCC) RANKING RECOMMENDATIONS FOR COMMUNICATION RELATED PROJECTS SUBMITTED FOR THE FEDERAL FISCAL YEAR (FFY) 2016 HOMELAND SECURITY GRANT PROGRAM (HSGP) PROCESS**

Chief Cage presented the FFY 2017 NPSCC advisory rankings to the HSWG for consideration. The NPSCC Grants Subcommittee met on March 4, 2016, to rank-prioritize project submissions with a communications component. On March 14, 2016, the NPSCC approved the recommendations to be put forth to the HSWG for consideration. These rankings are meant as recommendations, and were read into record by Chief Cage. No questions were presented in either venue. The rankings were as follows:

<b>Nevada Public Safety Communications Committee</b>		
<b>Grants Subcommittee</b>		
<i>Projects with communications components were technically reviewed and ranked based on how well the project fell in line with the NPSCC's approved priorities and objectives; Ranking is not a funding recommendation.</i>		
<b>Project ID</b>	<b>SHSP Project Name</b>	<b>Rank</b>
PP	Statewide Interoperability Coordinator (SWIC) – State of Nevada, DPS, NDEM	1
NN	North Central Nevada Mobile command Vehicle/Mobile Dispatch – Humboldt County	2
OO	Northern Nevada Homeland Security Radio Cache – Washoe County Emergency Management	3
<b>Project ID</b>	<b>UASI Project Name – UAWG will use to vet these projects; HSWG will not vet these projects</b>	<b>Rank</b>
QQ	Communication Security Microwave Link Project – Clark County Information Technology	1
RR	Clark County Emergency Communication – Clark County Fire Department	2
II	Southern Nevada Incident Management Team Enhancement – Clark County Fire Department City of	3
SS	North Las Vegas P-25 Phase II Radio Upgrade – City of North Las Vegas	4
TT	Clark County Fire FAO Alternate Facility & Dispatch Training Center – Clark County Fire Department	5

**6. NEVADA COMMISSION ON HOMELAND SECURITY CYBER SECURITY COMMITTEE (CSC) RANKING RECOMMENDATIONS FOR CYBER SECURITY RELATED PROJECTS SUBMITTED FOR THE FEDERAL FISCAL YEAR (FFY) 2016 HOMELAND SECURITY GRANT PROGRAM (HSGP) PROCESS.**

Chief Cage presented the FFY 2017 Cyber Security Committee advisory rankings to the HSWG for consideration. The Cyber Security Committee met on March 8, 2016, putting forth its advisory recommendations for those projects submitted with a cyber component. The following project advisory rankings were read into record for submitted cyber security projects:

<b>Cybersecurity Committee</b>		
<i>Projects with cyber components were technically reviewed and ranked based on how well the project fell in line with the Cybersecurity Committee's approved priorities and objectives; Ranking is not a funding recommendation.</i>		
<b>Project ID</b>	<b>SHSP Project Name</b>	<b>Rank</b>
A	Information Security Management System Modernization – State of Nevada/EITS	1
E	Cyber Incident Response Planning – City of Henderson (SHSP Portion)	2
D	Washoe County Cyber Security – Washoe County Sheriff's Office	3
C	Nevada Cyber Statewide Capacity and Needs Assessment Plan – UNR, Innovative Research and Analysis	4
F	Ely Shoshone Tribe Cyber Security – Ely Shoshone Tribe	5
<b>Project ID</b>	<b>UASI Project Name - UAWG will use to vet these projects; HSWG will not vet these projects</b>	<b>Rank</b>
E	Cyber Incident Response Planning – City of Henderson (UASI Portion)	1
I	Geospatial Security and Data Exchange – Clark County Information Technology	2
<i>Not Ranked – Determined not to be Cyber; Will go back to the Homeland Security Working Group for consideration</i>		
B	Wireless Infrastructure Replacement – Carson City Information Technology	n/a
G	Southern Nevada Health District Backup Network System – Southern Nevada Health District	n/a
H	Enterprise Surveillance System – City of North Las Vegas	n/a
L	City of Henderson Infrastructure Security – City of Henderson	n/a
W	Enhanced Security for Mackay Stadium – UNR, Police Services	n/a
NN	North Central Nevada Mobile Command Vehicle/Mobile Dispatch – Humboldt County	n/a

No questions were presented with recommended rankings.

**7. DISCUSSION OF PROJECT PROPOSAL MODIFICATIONS AND BUDGETS**

Chief Cage opened discussion on project proposal modifications and budget with the instruction that this agenda item was not for review/re-presentation of each project at length. Noting the significant amount of funding requested versus a much smaller amount of funding available, members were advised to consider reductions in projects if possible. The HSWG will discuss on those projects that are SHSP or SHSP/UASI split in nature. UASI Only projects will not be discussed. Following is a summary of each project discussed:

**Project A: Information Security Management System Modernization**

Presenter: Brian Wilcox, State of Nevada EITS

HSWG Approval: \$572,306, Ranked #15

*Discussion Highlights:*

Chief Steinbeck inquired if additional cuts could be taken, with Mr. Wilcox indicating additional cuts are possible moving forward but would affect the ability of the project deliverables. Aaron Kenneston, Washoe County, voiced concern with the total number of cyber-related projects requesting over \$1M without having a cyber needs assessment. Mr. Wilcox indicated he has done the assessment already for the project. Sheriff Mike Allen, Humboldt County, asked if project was multi-jurisdictional, with Mr. Wilcox indicating that is the case involving over 30 agencies and 208 divisions, with the additional want of integrating as many institutions as possible into centralized operations activities. is 30 agencies with 208 divisions; want to integrate as many institutions into centralized operations activity. Chief Steinbeck inquired if project was not funded, what repercussions would result, with Mr. Wilcox indicating if the manual process must persist, the ability to provide services over and above is severely limited. The ability to view threats is reduced and there is elimination of instantaneous visibility. Carolyn Levering, City of Las Vegas, inquired on whether agencies involved are aware of sustainment costs, with Mr. Wilcox indicating that many of these agencies are already working in concert with his agency. Kelli Anderson inquired how much of this request is applied to the continuance of this project and likewise how much is applied to the additional funding requested. Mr. Wilcox spoke to the new request covering preemptive breach protocol, and sustainment of historical components. The bulk of funding is to meet the new threat, with remaining funds to address gaps. Additional clarification was sought by Ms. Anderson on pinpointing those items that are new versus sustainment in nature. Erin Lynch, Nevada Department of Health and Human Services, inquired on the funding allocated to the APT Phase III system, and whether that funding could be budgeted through the State. Mr. Wilcox indicated this is the venue they are seeking funding for regarding that item. His agency is open to looking at alternate revenue streams. Subsequent HSWG negotiations netted this project ranking as #15 with recommendation to fund at \$572,306.

---

[Project B Withdrawn and not discussed]

---

**Project C: Nevada Cyber Statewide Capacity and Needs Assessment Plan**

Presenter: No presenter present

HSWG Approval: \$100,000, Ranked #6

*Discussion Highlights:*

Aaron Kenneston offered his support of the intent denoted by this project, with Chief Steinbeck also expressing the project has needed merit. Subsequent HSWG negotiations netted this project ranking as #6 with recommendation to fund at \$100,000.

---

**Project D: Washoe County Cyber Security**

Presenter: Lieutenant Tom Green, Washoe County Sheriff's Office

HSWG Approval: \$25,375, Ranked #10

*Discussion Highlights:*

Lt. Green offered a 25% reduction in this project reducing it to \$25,375. Kelli Anderson inquired on several line item budget items falling within the performance period of the grant cycle, in specific Line Item #28's software. Lt. Green could not specify, however Ms. Anderson will only authorize amount of money for 24-months performance with any extension having to be considered by the State Administrative Agent. Subsequent HSWG negotiations netted this project ranking as #10, with recommendation to fund at \$25,375.

---

**Project E: Cyber Incident Response Planning**

Presenter: Terry Daus, City of Henderson  
HSWG Approval: \$136,000, Ranked #3

*Discussion Highlights:*

Chief Cage indicated on record that the state portion of this request was reduced from \$65,000 to \$52,000. No other commentary. Subsequent HSWG negotiations netted this project ranking as #3, with recommendation to fund at \$136,000.

---

**Project F: Ely Shoshone Tribe Cyber Security**

Presenter: No Presenter Present  
HSWG Approval: \$3,000, Ranked 18

*Discussion Highlights:*

No discussion on this item. Subsequent HSWG negotiations netted this project ranking as #18, with recommendation to fund at \$3,000.

---

[Projects G, H, and I were not discussed as they are UASI-only projects]

---

**Project J: Nevada Threat Analysis Center (NTAC)**

Presenter: Lieutenant Randy Jackson, NTAC  
HSWG Approval: \$598,075, Ranked #1

*Discussion Highlights:*

No discussion on this item. Subsequent HSWG negotiations netted this project ranking as #1, with recommendation to fund at \$598,075.

---

**Project K: Southern Nevada Counter Terrorism Center**

Presenter: Rachel Skidmore, Las Vegas Metropolitan Police Department (LVMPD)  
HSWG Approval: \$1,582,227, Ranked #2

*Discussion Highlights:*

Aaron Kenneston presented concern about the total amount of funding this project is requesting, with Captain Christopher Darcy, LVMPD speaking in defense of the 27/7 nature and scope of this project. The SHSP portion of the request for sustainment is approximately 14%, and the rest is paid directly by LVMPD. Kelli Anderson inquired what the differences were between the 2015 and 2016 proposal, with Captain Darcy indicating that the budgets remained flat. Ms. Anderson also presented concern over the amount of travel expenditure in the request, with Captain Darcy indicating cyber security travel expenses were large. Emphasizing restriction on travel requiring keeping travel to 2 personnel unless previously approved was discussed by Ms. Anderson and Captain Darcy. Chief Steinbeck inquired what implications would result if funding was reduced, with Captain Darcy indicating significant problems would occur including shutting down systems making attacks less preventable. Chief Steinbeck also spoke to the core nature of this project and its high ranking historically. Richard Neal, Clark County School District, inquired on Budget Line Item #18 asking for clarification on the item which had to do with preoperational planning and activities used to map/track crime and terrorism events. Per Captain Darcy, this is not done through contractors, but through hardware and software. Discussion ensued on possible cuts to this project, with Captain Darcy indicating that some of the training (FLO) could possibly be cut by \$7,000 at this time. Subsequent HSWG negotiations netted this project ranking as #2, with recommendation to fund at \$1,557,227.

---

OFFICIAL MINUTES – Approved at the HSWG on 4/20/17

[15-Minute break commenced at 10:48am; meeting resumed at 11:03am]

---

[Project L not discussed as it is a UASI-Only project]

---

**Project M: Northeast Nevada Citizen Corps CERT Program**

Presenter: Mary Anne Laffoon, CERT Coordinator

HSWG Approval: \$56,800, Ranked #5

*Discussion Highlights:*

Chief Cage inquired if there would be any reductions to this project. Mary Anne Laffoon spoke to earlier reductions, and the need to hold at this current request to enable continuance of this program. Ms. Laffoon did offer another line item reduction of \$5,000. Considerable discussion ensued regarding deficit in available funding compared to current project reductions totaling \$16,625 so far, in addition to concern that Threat and Hazard Identification Risk Assessment (THIRA) based funding is being applied to lower ranking projects rather than higher ranking projects. Chief Steinbeck agreed that although this has happened in the past, THIRA does not necessarily match sustainment needs for some of the important projects that are ongoing throughout the state. Funding should be applied to projects with the greatest impact. Chief Cage spoke to historical changes made by Finance Committee as a function of this process, and the process evolves over time. The recommendation of funding projects by priority is determined by this group and membership ranks individual projects. Rick Martin, NDEM provided his support of Citizen Corps statewide programs emphasizing what these programs do for the communities they serve, specifically speaking to the regional approach Ms. Laffoon's program has and its national acclaim. These groups offer the largest return for the amount of money applied. Subsequent HSWG negotiations netted this project ranking as #5, with recommendation to fund at \$56,800.

---

**Project N: Douglas County CERT Program**

Presenter: Chief Tod Carlini, East Fork Fire Protection District

HSWG Approval: \$18,000, Ranked #12

*Discussion Highlights:*

Chief Cage inquired about reductions to this project. Chief Carlini spoke to the historical process and the vast difference in the process present day. Collectively, CERT programs have requested nearly \$200,000 for projects, and Chief Carlini asked if collaboration between all of the different groups could reduce the amount of funding requested. The CERT programs are valuable to the state. Chief Cage will add this point to his list of recommendations regarding the process. Subsequent HSWG negotiations netted this project ranking as #12, with recommendation to fund at \$18,000.

---

**Project O: Statewide Citizen Corps CERT**

Presenter: Rick Martin, NDEM

HSWG Approval: \$9,150, Ranked #7

*Discussion Highlights:*

Chief Cage inquired about reductions to this project. Rick Martin spoke to his review of the budget in support of local jurisdictions participating on the Council. At this time, this is the budget required over the course of the next two years. Subsequent HSWG negotiations netted this project ranking as #7, with recommendation to fund at \$9,150.

---

**Project P: Lyon County CERT Program**

Presenter: Chief Scott Huntley, North Lyon County.

OFFICIAL MINUTES – Approved at the HSWG on 4/20/17

HSWG Approval: \$18,000, Ranked #13

*Discussion Highlights:*

Chief Huntley indicated that at this time no reduction could be applied to this program. Without this funding, the program would cease to exist. Subsequent HSWG negotiations netted this project ranking as #13, with recommendation to fund at \$18,000.

---

**Project Q: Washoe County Sheriff's Office CERT**

Presenter: Shirley Rhodes, WCSO

HSWG Approval: \$67,940, Ranked #8

*Discussion Highlights:*

Ms. Rhodes spoke to the work required to review this project and the consideration of reducing funding request by 25%. Subsequent HSWG negotiations netted this project ranking as #8, with recommendation to fund at \$67,940.

---

Kelli Anderson, NDEM was asked to present an updated record of the current balances of project requests and reductions for the benefit of the HSWG. That information was read into record.

---

**Project R: Southern Nevada Community Emergency Response Team**

Presenter: Carolyn Levering, City of Las Vegas

HSWG Approval: \$236,791, Ranked #4

*Discussion Highlights:*

Chief Steinbeck inquired on what happens to this project without SHSP funding, with Ms. Levering indicating that funding supports Lincoln and Nye counties. Without funding, services to those areas would not be able to be provided due to restrictions on UASI funding use. Joseph Iser, Southern Nevada Health District recommended that counties work collaboratively in a more regional approach to see where funding can be saved. Additional commentary included cost efficiencies in regionalizing such efforts, success of this project in rural Clark County, and how the project fits within community resilience. Subsequent HSWG negotiations netted this project ranking as #4, with recommendation to fund at \$236,791.

---

[Project S not discussed as it was withdrawn]

---

**Project T: TRIAD CBRNE Response**

Presenter: Captain Eric Millette, Sparks Fire Department

HSWG Approval: \$261,626, Ranked #16

*Discussion Highlights:*

Captain Millette spoke to cutting equipment costs from original submission of his project indicating his organization will use the old equipment again this year. Kelli Anderson presented concern and discussion on avoiding any issues of supplanting, confirming with Captain Millette confirming previously purchased equipment had been purchased with homeland security funding. Ryan Turner, City of Henderson, inquired what the risk may be without replacing the older equipment, with Captain Millette indicating there is a lessened response capability with non-supported equipment. Chief Steinbeck inquired if there were other funding sources available should this not be funded, with discussion indicating there are possible sources, but awards are specific to counties and disbursed on a limited basis. The team is unfunded itself, but coordinated with organizational participation creating 20-30 hazmat teams. Subsequent HSWG negotiations netted this project ranking as #16, with recommendation to fund at \$261,626.

**Project U: Advanced IED**

Presenter: Commander Jim Antti, Tahoe Douglas Bomb Squad  
HSWG Approval: NOT APPROVED at \$566,945, Ranked #24 – Fell below Red Line for funding.

*Discussion Highlights:*

Kelli Anderson inquired if all equipment had been procured with grant funding, with confirmation from Commander Antti that is the case. The only exception is the maintenance. Additional discussion ensued regarding the possibility of a phased approach to this project and the sustainability by individual bomb squads moving forward. Ms. Anderson spoke to the complexity of extensive regulations regarding any type of military equipment for fire/police services. It is possible that there could be a federal hold on funding until the project is approved. A reduction was offered to the project, with a new total requested of \$566,945.20. Subsequent HSWG negotiations held this project below the funding line, and it was not recommended for funding.

---

**Project V: Statewide Recovery Initiative**

Presenter: Dr. Aaron Kenneston, Washoe County Emergency Management  
HSWG Approval: \$150,000, Ranked #9

*Discussion Highlights:*

Chief Steinbeck discussed his support of this project as truly statewide in nature and inquired if project could be reduced. Dr. Kenneston offered a \$35,000 reduction, noting project is scalable. The less the funding, the less personal assistance can be offered to support the initiative. Project total now \$150,000. Subsequent HSWG negotiations netted this project ranking as #9, with recommendation to fund at \$150,000.

---

**Project W: Enhanced Security for Mackay Stadium**

Presenter: No Presenter Present  
HSWG Approval: NOT APPROVED at \$41,000, Ranked #29 – Fell below Red Line for funding.

*Discussion Highlights:*

Richard Neal, CCSD, inquired on current and gained capability pertaining to this project. Chief Cage indicated this is an enhancement to a current system in use, with Kelli Anderson indicating the system in question is very old and in need of expansion. Questions were asked pertaining to the chosen core capability, and the process of fitting projects under Operational Coordination and grouping into investment justifications. Chief Cage indicated this project would have to be approved outside of the NCHS approved priorities. Subsequent HSWG negotiations held this project below the funding line, and it was not recommended for funding.

---

**Project X: Regional Radiological Identification for Mass Fatality Incidents**

Presenter: Nicole Franklin  
HSWG Approval: NOT APPROVED at \$305,000, Ranked #27 – Fell below Red Line for funding.

*Discussion Highlights:*

Chief Steinbeck inquired on previous cuts to this project, and what could not be cut. Ms. Franklin spoke further cuts affecting ability to integrate system functionality; however existing technology and lower level equipment is a possible solution. Kelli Anderson spoke understanding the actual goods being procured in addition to presenting concern over core capability choice for this project. Questions continued on whether existing equipment had been purchased with HSGP funding. Ms. Franklin offered a \$35,000 reduction in the project bringing it to \$305,000. Additional discussion presented on alternate equipment possibilities and the importance of this type of project in the public health realm. Subsequent HSWG negotiations held this project below the funding line, and it was not recommended for funding.

**Project Y: Douglas County Community & Senior Center**  
Presenter: Chief Tod Carlini, East Fork Fire Department  
HSWG Approval: NOT APPROVED at \$64,000, Ranked #28 – Fell below Red Line for funding.

*Discussion Highlights:*

Chief Carlini spoke to this project as scalable if necessary relative to circuitry in the building; however at this time, if possible, they would like to keep the project request as is. Limited discussion followed with no further questions. Subsequent HSWG negotiations held this project below the funding line, and it was not recommended for funding.

---

**Project Z: Mass Fatality Preparedness**  
Presenter: John Fudenberg  
HSWG Approval: NOT APPROVED at \$299,624 Ranked #23 – Fell below Red Line for funding.

*Discussion Highlights:*

Kelli Anderson inquired on core capability choice for project. Discussion ensued, with Mr. Fudenberg indicating Mass Fatality can fall under Operational Coordination. When asked about further cuts to the project, Mr. Fudenberg indicated deliverables would be shorted particularly in the Planning, Training, and Exercise line items. Additionally, cuts would compromise ability to conduct full scale exercises. Frank Carbone, Nye County, indicated his support of this project. Subsequent HSWG negotiations held this project below the funding line, and it was not recommended for funding.

---

**Project AA: Homeland Security Working Group**  
Presenter: Kelli Anderson, Nevada Division of Emergency Management  
HSWG Approval: \$27,540, Ranked #17

*Discussion Highlights:*

Kelli Anderson spoke to this budget and potential cuts that could be made. The project funding amount is for 18 months instead of 12 months. Rachel Skidmore presented concern on management and administrative costs applied for the process, with Ms. Anderson indicating that those fees pay for state fiscal staff and grant management staff in addition to supporting this process. Additional discussion ensued about potential cuts and the effect of such cuts with HSWG travel and non-attendance or sponsoring other agencies for attending the national Homeland Security conference annually. Subsequent HSWG negotiations netted this project ranking as #17, with recommendation to fund at \$27,540.

---

**PROJECT BB: North South Communication Upgrade**  
Presenter: Shannon Rahming, State EITS  
HSWG Approval: NOT APPROVED at \$168,000, Ranked #25 – Fell below Red Line for funding.

*Discussion Highlights:*

Limited discussion was presented on this project. Ms. Rahming offered another \$7,000 reduction for a project total of \$168,000. Subsequent HSWG negotiations held this project below the funding line, and it was not recommended for funding.

---

**Project CC: Statewide NIMS**  
Present: Jim Walker, Nevada Division of Emergency Management  
HSWG Approval: \$273,344, Ranked #20

OFFICIAL MINUTES – Approved at the HSWG on 4/20/17

*Discussion Highlights:*

Jim Walker spoke to the current 32% reduction in this project to include credentialing software and training management software. Additional discussion was presented on moving from a 2-year to a 1-year budget as a stopgap measure. Any additional cuts would significantly impact the services provided to local jurisdictions and requirement of program. Subsequent HSWG negotiations including possibility of incorporating Tribal NIMS as a possibility into project netted this project ranking as #20, with recommendation to fund at \$273,344.

---

**Project DD: Nevada Tribal NIMS**

Presenter: Dan Hourihan, Inter-Tribal Emergency Response Commission  
HSWG Approval: NOT APPROVED, Ranked #26 – Fell below Red Line for funding; Limited program deliverables rolled into Statewide NIMS

*Discussion Highlights:*

Mr. Hourihan spoke to the reduction given in collaboration with the State, and the fact that this is a 2-year project. Mr. Hourihan offered an additional \$10,000 reduction to the project making the project total \$103,828. Subsequent HSWG negotiations held this project below the funding line, and it was not recommended for funding as presented. Additional funding was applied to the Statewide NIMS project to sustain this project through next year.

---

**Project EE: CBRNE Task Force Sustainment**

Presenter: Roger Haskins  
HSWG Approval: \$597,640, Ranked #14

*Discussion Highlights:*

Chief Steinbeck inquired on what the effect of not funding the SHSP portion of the project would be. Considerable discussion ensued regarding the request of radiology equipment and lengthy discussion on whether previous funding for this project has been at the state or federal level. Per Mr. Haskins, previous funding has been Federal in nature. Chief Cage inquired if additional cuts could be made to the project, with Mr. Haskins indicating not at this time. Subsequent HSWG negotiations netted this project ranking as #14, with recommendation to fund at \$597,640.

---

[Projects FF and GG not heard – UASI Only; Project HH withdrawn]

---

**Project JJ: Las Vegas Fire Bomb Squad**

Presenter: Steven Poe, Las Vegas Fire and Rescue Bomb Squad  
HSWG Approval: \$422,825, Ranked #18

*Discussion Highlights:*

Chief Cage inquired if this project could sustain any further reductions, with Mr. Poe indicating at this time that would not be possible. Discussion ensued on whether this equipment is a replacement of previously procured SHSP equipment, with Mr. Poe indicating he believed that is the case. Chief Steinbeck inquired on the effect of losing SHSP funding affecting multiple team response capability. Frank Carbone indicated his support for this project. Subsequent HSWG negotiations netted this project ranking as #18, with recommendation to fund at \$422,825.

---

[Projects KK, LL, and MM not heard – UASI Only]

---

**Project NN: North Central Nevada Mobile Command Vehicle/Mobile Dispatch**  
Presenter: Sheriff Mike Allen, Humboldt County  
HSWG Approval: NOT APPROVED at \$225,009, Ranked #22 – Fell below Red Line for funding.

*Discussion Highlights:*

Chief Cage inquired on further available cuts to this project, with Sheriff Allen indicating that additional cuts could make this project unattainable. The Sheriff provided additional commentary on the surrounding counties memoranda of understanding regarding information sharing. This project allows for continuity of operations in the area of emergency communications as well as being multi-jurisdictional in nature. Kelli Anderson brought up additional concern in that this project request would require the same type of follow-up as the previously discussed bomb-squad vehicle request. Subsequent HSWG negotiations held this project below the funding line, and it was not recommended for funding.

---

**Project OO: Northern Nevada Homeland Security Radio Cache**  
Presenter: Dr. Aaron Kenneston, Washoe County Emergency Management  
HSWG Approval: NOT APPROVED at \$49,669, Ranked #21 – Fell below Red Line for funding.

*Discussion Highlights:*

Dr. Kenneston spoke to the multiple cuts this project has sustained over the course of several years, and the wide range of use this project has with local, state, and federal use. In 2015, a 1/3 reduction in the budget was offered, and this year, the budget is that amount short. Dr. Kenneston offered an additional cut to the project of \$21,000 making the project total \$49,669. Subsequent HSWG negotiations held this project below the funding line, and it was not recommended for funding.

---

**Project PP: Statewide Interoperability Coordinator (SWIC)**  
Presenter: Rick Martin, Nevada Division of Emergency Management  
HSWG Approval: \$38,211, Ranked #11

*Discussion Highlights:*

Rick Martin addressed the request of reducing this project, and spoke to the budget being less than requested due to salary savings. At this time, this request is for 6-months of salary and travel throughout the state. Mr. Martin addressed reduction at this time. Right now, this budget is much less than requested due to salary savings. An additional cut of \$1,959 was suggested by Mr. Martin making project total \$38,211. Kelli Anderson spoke to the grant guidance issue of having to have a SWIC, and although the State does not take this project off the top of available funding, nevertheless the position is required to manage communication projects. This project is also leveraged with another grant this year. Subsequent HSWG negotiations netted this project ranking as #11, with recommendation to fund at \$38,211.

**8. NEVADA HOMELAND SECURITY WORKING GROUP (HSWG) RANKING OF PROPOSALS AND BUDGET FUNDING DISCUSSION**

Chief Cage opened the floor for the start of the 2016 HSWG HSGP ranking process. Limited discussion was presented by several of the HSWG members related to specific projects for clarification purposes. Kelli Anderson clarified that while some projects appear to be separate projects, in actuality they are combined at the federal level of the process. Jim Walker spoke to the fact that Tribal NIMS was not included in the Statewide NIMS project. Dan Hourihan added that the reduction in the Tribal NIMS budget was with the intent to collaborate with the State. Chief Steinbeck called for any further reductions. DEM Staff distributed the FFY2017 HSGP Voting Sheets to all voting members, and collected the sheets after members were finished. Voting records were shared

between venues for public review. DEM staff reviewed and consolidated the membership input producing a ranking document to the HSWG for review.

**9. NEVADA HOMELAND SECURITY WORKING GROUP (HSWG) VOTE ON FINAL RECOMMENDATION**

Chief Cage opened discussion on the final recommendation of the HSWG for FFY17 HSGP projects, with instruction to Karen Hall to perform a roll-call to ensure quorum. Quorum was established. Karen Hall read into record current project totals above and below the red line prior to voting to ensure project funding requests matched previous discussion amendments. Any corrections necessary were made at this time. Considerable discussion ensued on available balances available to fund the Statewide NIMS project. Jim Walker spoke to being able to meet the minimum requirements to remain eligible as a State for NIMS initiatives, but there will be a drastic decline in available services to the local jurisdictions in addition to moving to the next step in the credentialing project. Motion to approve the rankings as provided was given by Dr. Joseph Iser, Southern Nevada Health District, and a second provided by Mr. Lake. All were in favor with no opposition. Motion passed unanimously. Final Ranking Sheet provided as an attachment to these minutes.

**10. NEXT STEPS IN THE HOMELAND SECURITY GRANT PROGRAM (HSGP) PROCESS**

Chief Cage spoke to the next steps in the process regarding the grant application moving to the Department of Homeland Security for funding consideration. Kelli Anderson spoke to the Investment Justification process moving forward, and she will be sending out information regarding that process to proposal submitters with a due date of April 5, 2016.

**11. NEVADA HOMELAND SECURITY WORKING GROUP (HSWG) SEMI-ANNUAL REPORT**

Chief Cage spoke to the Executive Order establishing the HSWG requirement of semi-annual reports. Both Chief Cage and Chief Steinbeck spoke to using this report as a method to present to the NCHS needed changes to the process. Chief Cage asked the HSWG for permission in concept to present to the NCHS a streamlined process recommendation for the HSGP process moving forward. Dr. Iser supported the work put into this intensive process. Ryan Turner motioned to approve the request speaking to streamlining the intense process that once supported a larger funding allocation to the state as a whole. A second was provided by Richard Neal, Clark County School District. All were in favor with no opposition. Motion passed unanimously.

**12. PUBLIC COMMENT**

Chief Cage thanked the HSWG membership, DEM staff involved in this process as well as the Urban Area support provided. Daniel Thayer spoke to ITERC's involvement in this process and the lack of funding provided toward the project. Mr. Thayer thanked the State for allowing ITERC to participate in the process. Chief Steinbeck spoke to the projects not funded today, and the need to bridge the gaps that continue to threaten the sustainment of important projects. Kelli Anderson confirmed the receipt of voting records and ranking sheet in the southern venue, and the continued work that will go into future deobligations that can help with project funding.

**13. ADJOURN**

Chief Cage called for a motion to adjourn the meeting. Motion presented by Ryan Turner, and a second provided by Solome Barton, City of North Las Vegas. Meeting adjourned.