



## Meeting Minutes Emergency Preparedness Working Group (EPWG)

<b>Attendance</b>	<b>DATE</b>	Wednesday, August 6, 2014	
	<b>TIME</b>	1:00 P.M.	
	<b>LOCATION</b>	Nevada Division of Emergency Management Executive Conference Room 2478 Fairview Drive Carson City, Nevada 89701	
		Clark County Fire Station #18 575 E. Flamingo Road, Third Floor Conference Room Las Vegas, NV 89119	
	<b>METHOD</b>	Video-Teleconference	
	<b>RECORDER</b>	Janell Woodward	
<b>Committee Members</b>	<b>Present</b>	<b>Staff and Others</b>	<b>Present</b>
Richard Martin	X	Kelli Anderson (Staff)	X
Jeff Knudtson	X	Sonja Williams (Staff)	
Irene Navis	X	Marina Crounk (Staff)	
Rick Stever	X	Janell Woodward (Staff)	X
Rus Peacock	X	Sophia Long (DAG representative)	X
Ken Elgan		Dave Drew (Staff)	
Vance Payne	X		
		Melissa Molt	X
		JD Boteler	X
		Elaine Zimmerman	
		Chudi Onowu	X
		Carol Dinsman	X
		Janet Appenzeller-Wing	
		Karen Taylor	X

### 1. CALL TO ORDER AND ROLL CALL

Chair, Rick Martin called the meeting to order. Janell Woodward called roll and a quorum was established.

### 2. PUBLIC COMMENT

Rick Martin opened the meeting for any public comment. There was none. Rick thanked Kelli Anderson, Sonja Williams, and Janell Woodward for their work for EPWG.

### 3. APPROVAL OF MINUTES

Rick Martin asked for a motion to approve the minutes from the February 5, 2014 meeting as well as the April 16, 2014 meeting. Vance Payne made a motion to approve the minutes from February 5, 2014. Rus Peacock seconded. There was no discussion and the minutes were unanimously approved. Irene Navis moved to approve the April 16, 2014 meeting minutes and Vance Payne seconded. There was no discussion and the minutes were approved unanimously.

**4. OVERVIEW OF THE DEPARTMENT OF ENERGY (DOE), OFFICE OF SECURED TRANSPORTATION (OST), TABLETOP EXERCISE (TTX) IN LAS VEGAS ON 7/23/14.**

Rick Martin discussed the tabletop exercise that took place in Clark County on 07/23/14. A few EPWG members as well as several from DOE were present at that exercise. Rick stated that any exercise is a good exercise. The scenario was a vehicle with low-level nuclear waste collided with a private vehicle. Rick praised the efforts of all agencies involved. The challenge noted was with public information. There will be additional discussion about who exactly should be responsible for releasing information to the public. Discussion ensued regarding the local level and whether they have designated PIO staff and how they could obtain help in this area of public information. Rick Martin stated that with request to the State, this help could be sent out. Irene Navis also brought up the trend toward standardization of public information among all the counties in the state. Vance Payne brought up the need to determine exactly who should be allowed to speak to media when events happen and how all first responders should be trained.

**5. UPDATE OF FFY13-FFY14 BUDGET REVIEW AND UPDATE**

Kelli Anderson discussed the FFY13-FFY14 budget review and update. The spreadsheets that were provided showed all current information showing what has been awarded and spent. These spreadsheets are the actual documents that NDEM utilizes.

Extensions were received a week ago. The modification showed two different time periods, one year versus two years. This will be clarified with Carol Dinsman.

Rus Peacock asked for clarification of change requests requiring a carryover of funds. Kelli Anderson stated that money is not moved from one year to the next, rather the money stays with each year. However, the funds are still available in that year and the group can determine what to do with the funds.

Discussion ensued regarding the history of the grant, past and present documentation in addition to extensions.

**6. UPDATE OF FFY15-FFY16 APPLICATION AND BUDGET STATUS.**

Rick Martin announced that the New Mexico DOE requested NDEM to submit the FFY15 and FFY16 applications at the same time. This was done for EPWG and for AIP. This was accomplished as a placeholder at the direction of the Las Vegas DOE so that we could get the extensions. County FFY14 applications were increased by 8-10% for each year for this purpose. Once clarification is obtained regarding the 12 versus 24 month extension, Rick will let everyone know what needs to be done for the FFY15 and FFY16 applications. No indication has been obtained on projection of future funding amounts.

**7. UPDATE ON THE NDEM ASSISTANCE IN PLANNING, TRAINING AND EXERCISE AND CALIBRATIONS PROJECT.**

Rick Martin announced that everyone should let him know about scheduling calibrations with Dave Drew. NDEM is very flexible to meet the needs of the counties. Dave Drew works for NDEM but works very closely with Jon Bakkedahl. Rick stated he will send everyone Dave Drew's contact information.

#### **8. MEETING DATES FOR THE REST OF 2014**

Rick Martin announced the next meeting as October 22, 2014 at 1 pm. Rick asked that everyone let him know if 1 PM is a problem.

#### **9. PUBLIC COMMENT**

Carol Dinsman commented on the question regarding 12 versus 24 months on the modification. Carol stated it was intended to be 24 months.

Vance Payne gave an update on the Beatty Ambulance Barn which is now complete and they are waiting to have a grand opening.

Rick Stever asked for a contact list when Rick Martin is unavailable and Rick Martin stated Kelli Anderson and Sonja Williams for any questions.

Jeff Knudtson indicated that he would like to attend an AAR meeting in Clark County if one is scheduled for review of the tabletop exercise in Clark County.

Rick Martin thanked Janet, Carol and Chudi for all of their help in getting the extensions pushed through.

#### **10. ADJOURN.**

Jeff Knudtson moved to adjourn and Rick Stever seconded. Meeting adjourned.