



Minutes Nevada State Citizen Corps Council Quarterly Meeting

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| DATE | 20 January 2011 |
| TIME | 2:00 – 4:00 PM |
| LOCATION | DEM Conference Room, Carson City NV NHP Southern Command, Las Vegas NV |
| METHOD | Open Meeting Conference |
| RECORDER | Larry Casey |

ATTENDANCE

| Council Members | Present | Ex-Officios, Staff & Others | Present |
|--------------------|---------|-----------------------------|---------|
| Tod Carlini | X | Sharon Harding | |
| Gary Davis | | Ron Johnny | |
| Rick Diebold | X | Aaron Kenneston | |
| Gary Dunn | | Shannon Rooney | |
| Scott Emerson | X | Chris Sproule | |
| Kimberly Ferguson | | Alec Tune (FEMA Region IX) | |
| Adam Garcia | | | |
| Dave Hunkup | X | | |
| Robin Kelly | | | |
| Annette Kerr | X | | |
| Carolyn Levering | | | |
| Paula Martel | X | | |
| Rick Martin | X | | |
| Irene Navis | X | | |
| Cherie Nevin | | | |
| Jeff Page | | | |
| Kaydie Paschall | X | | |
| Russ Peacock | | | |
| Kelsey Piechocki | X | | |
| Caroline PUNCHES | | | |
| Frank Shyne | | | |
| Linda Sienko | X | Larry Casey (Staff) | X |
| Christine Springer | X | Valerie Sumner (Staff) | X |
| | | Glade Myler (AG Rep) | X |

CALL TO ORDER AND ROLL CALL

At 2:04 PM Chairman Rick Martin called the meeting to order and it was determined by roll call that there was not enough members present to constitute a quorum. The Chairman then directed the meeting continue with the material to be presented as informational briefings only.

APPROVAL OF MINUTES –

Without a quorum Chairman Martin directed the approval of the minutes for the July 15th and October 29th 2009, July 29th 2010 and January 20th 2011 State Citizen Corps Council meetings be moved to the next scheduled meeting.

OPENING COMMENTS

Rick Martin Chairman State Citizen Corps Council wanted to thank Mr. Diebold for his commitment to the organization since 2008 and is looking forward to working with him in the future.

REPORT ON THE THREE REGIONS (NORTH, NORTHEAST AND SOUTH)

Chairman Martin stated a reminder that quarterly reports for HSGP funded programs are due in 30 days from the close of a quarter and that getting them in early helps get the funds out to the program managers sooner. There is still no word on any guidance from DHS on the 2011 grant programs and he went on to state that the 1st meeting of the Homeland Security Working Group (HSWG) scheduled for 19 January has been cancelled. We still need to be proactive and start to put together our projects.

Mr. Rick Diebold asked Chairman Martin if for 2011 if we would be submitting individual projects by jurisdiction or will we be doing one project.

Chairman Martin deferred that question to the discussion on item 7 and introduced Mr. Alec Tune from FEMA Region IX.

Mr. Alec Tune talked briefly on the subject of the re-registration of Citizen Corps Chapters. FEMA has sent out a message requiring all Citizen Corps Chapters to re-register. Currently the tool that will be used for this process will be available by 25 January 2011 and they are holding webinars on how to use it.

The purpose of the re-registration is two fold.

- 1) To insure FEMA has the correct contact information for the chapters.
- 2) Add objective information that will be reported to Congress. The intent is to provide survey information to Congress on types of training being conducted, number of hours of training and numbers of students attending.

All local programs and Citizen Emergency Response Teams (CERT) must re-register in order to be eligible to receive DHS grant funding. You need to be accurate on the information provided and you can expect to have to update your information at least twice a year. Please take this re-certification seriously and to provide the most accurate information you can.

Mr. Tune continued by stating that if anyone still had questions to please contact him or consult the FAQ section of the re-registration tool website.

The suspense for this re-registration is 30 March 2011 or the date the HSGP applications are due, whichever comes first.

Ms. Valerie Sumner asked the question that if they don't fill out certain blocks will this reject their application.

Mr. Tune indicated that he wasn't sure but doubted this would happen.

Ms. Sumner wanted to confirm that everyone wanting grant funds has to re-register their CERT groups and councils.

Mr. Tune indicated this is correct.

Ms. Kaydie Paschall noted that there are questions on "what do they offer". What happens if they offer a class and they do not get any students?

Mr. Tune replied that they need to keep in mind that this is to set up a baseline and whatever their responses are they will be made public when the information is supplied to Congress.

Ms. Annette Kerr asked if the project managers submit as a group or do we submit as individual projects. Who do we put down as the manager?

Mr. Tune noted that you can have multiple teams associated with a locality, what they are looking for is who administers the project.

At this time hearing no other questions Chairman Martin thanked Mr. Tune for his information and asked for the regional reports.

Mr. Linda Sienko provided a report on the Northern region activities. They have started CERT training for businesses. The first group will be with Wells Fargo. For our Citizens Homeland Security Council we have

started the Terrorism Liaison Officer (TLO) training program with 9 volunteers currently enrolled. We have a very strong youth program, with over 25,000 students involved since the program started in 2001.

Ms. Kerr provided a brief comment on the Northeastern Region where they are continuing to work on their outreach programs. Among the projects is a partnership with Great Basin Community College to work on training with them.

Mr. Rick Diebold talked about the Southern Region programs. Last year the CERT program offered 31 classes with over 780 students attending. So far this year we have started 4 CERT classes with over a hundred students enrolled. 95 students have completed the TLO certification training. A current project is being worked on with Nye County School District and with Lincoln County to provide a train the trainer program.

Ms. Paula Martel stated they (the Southern Nevada Health District) are working with Mesquite to help with their shelter in response to their flooding. They also worked with Mount Charleston when they had to set up a shelter in response to the avalanche threat. We got a lot of lessons learned from these smaller events.

We have been working on credentialing for events.

SUB COMMITTEE ACCOMPLISHMENTS

Chairman Martin asked the sub committee chairpersons for their reports. During the last meeting we identified chairmen for the sub-committees: Paula Martel and Sharon Harding for the Program Committee, Kaydie Paschall for the By-Laws and Rick Diebold for the Finance Committee.

PROGRAM COMMITTEE - Ms. Martel stated that she and Sharon Harding have been working the lists to set up a Program Committee meeting. She has asked the group to confirm their interest in participating and to indicate what sort of availability they would have for meeting times/dates. Right now they are waiting for responses.

The Division of Emergency Management has a pilot project for credentialing with a program goal to enroll volunteers in the program. As more information comes in I will let everyone know.

Chairman Martin indicated the Credentialing Program is run by Kelli Baratti, he will follow up with her and get more details.

Ms. Sienko asked to be added to the committee.

Ms. Martel indicated the intent is to hold meetings using a conference call so everyone can participate. More information will go out as things develop.

Chairman Martin noted they may have to confirm to the Nevada Open Meeting Law.

BY-LAWS COMMITTEE – Ms. Paschall was working on getting the current by-laws out to the committee so they can take a look at them and should have more information by the next meeting.

FINANCE COMMITTEE – Mr. Diebold indicated he had nothing to report at this time.

FINANCIAL OVERVIEW OF DHS GRANT FUNDING FOR CITIZEN CORPS PROJECTS

Ms. Kelli Anderson provided a quick update and stated that currently there are not real changes with only one payment going out to Clark County. The 2006 & 2007 grant projects have been closed out and noted that the 2008 grant funds have to be spent by 28 February and indicated there is quite a bit remaining in the 08 funds.

INVESTMENT JUSTIFICATIONS

Chairman Martin noted that everyone needs to start assembling their proposals for the 2011 grant cycle and asked Mr. Diebold to restate his question from earlier in the meeting.

Mr. Diebold talked to the process. In previous years we have requested by individual project. How are we going to submit our projects this year? Will they go in by region, as a single state project or as individual projects?

Chairman Martin asked which method would be the easiest.

Mr. Deibold stated that independent projects are easier to manage and report. If you lump all the projects as one you run into data collection problems.

Ms. Anderson indicated that historically we can only do a limited number of projects (21 State Homeland Security Program – SHSP or 12 Urban Area Security Initiative – UASI). So if we do a number of programs it takes up these projects. Overall the Citizens Corps program is the most difficult program to administer due to its different funding streams. She went on to suggest sending in on application with multiple projects, although coming up with milestones might be tricky.

Mr. Diebold indicated that doing it that way last year was a nightmare and doing 12 or 14 different budgets is very time consuming. He went on to suggest we send in regional programs and let the regions work their own budgets.

Ms. Anderson indicated that there is a great deal of work involved with these programs.

Chairman Martin stated that we will need to discuss this issue with the regions.

Ms. Sienko stated this will not work for them – they do not have the staff to run regional programs.

Ms. Anderson stated she will talk to the regions and find out what works best for them.

Dave Hunkup stated that they do not have a program yet but have a program for the Reno Sparks Indian Colony but have plans to start one up this year. We need to find out what our needs so we can identify equipment and programs. He asked the group how to put this all together.

Ms. Sumner suggested that he get all his material together and register his CERT team so they would be eligible for grant funding.

NON MONETARY ISSUES –

Valerie Sumner asked everyone to remember that if they have anyone has any training or equipment needs they can contact her and she will work on coordinating with other teams and regions for assistance. She is working on the websites so they can share information.

Linda Sienko mentioned to Ms. Sumner that she is going to a CERT train the trainer program and will be available to help other locations.

PUBLIC COMMENT AND ADJOURNMENT

Ms. Irene Navis stated that this is her first official meeting as a member. In Clark County we are working on public outreach and have a new interactive public website. If anyone wants to partner with them please let them know. We had an Open House on 30 December where over 100 emergency managers attending. We are working on doing “eLearning” on our website for 1st responders and will let everyone know as things are developed.

Mr. Hunkup thanked the Council for the invitation to participate as a voting member and is looking forward to working with the Council.

Chairman Martin stated the next meetings will all be at 2:00-4:00 PM on 21 April, 21 July and 20 October 2011.

Hearing no further comments Chairman Martin adjourned the meeting.

Meeting notes completed by Larry Casey, for questions call (702) 486-0797 or email LFCasey@dhs.nv.gov.