



## Meeting Minutes The Nevada Homeland Security Working Group

<b>Attendance</b>	<b>DATE</b>	April 4, 2012	
	<b>TIME</b>	9:00 a.m.	
	<b>LOCATION</b>	Nevada Division of Emergency Management Executive Conference Room 2478 Fairview Drive Carson City, Nevada 89701	
	<b>METHOD</b>	Video-Teleconference	
	<b>RECORDER</b>	Selby Marks	
<b>Working Group Representative</b>		<b>Entity</b>	<b>Present</b>
Stacey Giomi		Carson City	X
Rick Diebold		City of Las Vegas	X
Ryan Turner		City of Henderson	X
Dave Evans		City of Reno	X
Fernandez Leary		Clark County	X
Dimitri Theodorou		Clark County School District	X
Rick Kema		Elko County	X
Terry Bohl		Inter-Tribal Council	X
Nicole Hart		Las Vegas Metropolitan Police Department	X
Jeff Page		Lyon County	
Dan Mackie		Nevada Dept. of Health & Human Services	X
Chris Ipsen		Nevada Department of Administration	X
Todd Ellison		Nevada Department of Public Safety	X
Rick Nelson		Nevada Department of Transportation	X
Angela Krutsinger		Nevada Hospital Association	X
Chris Magenheimer		North Lake Tahoe Fire Protection District	X
Dan Lake		City of North Las Vegas	X
Steve Moyer		NV Energy	X
Robert Reeder		Regional Transportation Commission WC	X
Jerry Keating		Regional Transportation Commission SNV	
Joe Curtis		Storey County	X
Jane Shunney		Southern Nevada Health District	X
Aaron Kenneston		Washoe County	X
Tracy Moore		Washoe County School District	X
Jerry Baldrige		Washoe County Sheriff's Office	X
Russell Peacock		White Pine County	X
No Appointment		Northeastern Nevada	
Kevin Kleinworth		Southeastern Nevada	X
Ron Julip		Western Nevada	
<b>Administrative Agent Representatives</b>		<b>Entity</b>	<b>Present</b>
Chris Smith		State Administrative Agent	X
Irene Navis		Urban Area Administrative Agent	X
<b>Legal Representative</b>		<b>Entity</b>	<b>Present</b>
Samantha Ladich		Nevada Attorney General's Office	X
<b>Support Staff Representative</b>		<b>Entity</b>	<b>Present</b>
Selby Marks		Nevada Division of Emergency Mgt.	X

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**1. CALL TO ORDER**

Co-Chair, Chief Christopher Smith, Nevada Division of Emergency Management and Homeland Security (NDEM/HS) opened meeting with a request for roll call by Selby Marks, NDEM/HS. Roll call by entity and representative was performed with quorum established for this meeting.

**2. PUBLIC COMMENT**

Sheriff Doug Gillespie, Las Vegas Metropolitan Police Department discussed the Urban Area Working Group (UAWG) success in meeting goals with recommendation to the Finance Committee with project funding requests within the allocated budget. He encourages this working group to come forth with recommendations so as the Finance Committee does not have to make the ultimate determination on funding projects in light of the fact that this group must reduce the amount coming forward by \$2.5 Million dollars. Sustainment of programs (current or new) is of particular importance in addition to personnel. If project managers are adding personnel to new or existing programs, those additions will be questioned at Finance Committee and Homeland Security Commission (Commission) as well. No increase in revenues is available to support these types of requests. There will be a quick turnaround, with a Finance meeting on Monday, and in latter part of this month the Commission will meet to address these projects.

Doug Lyon, Homeland Security Working Group (HSWG) Facilitator indicated that in the past there have been working group issues with the Finance Committee modifying funding recommendations, and this group wants to know that both the Finance Committee and the Commission take heed of what comes out of this meeting. Sheriff Gillespie indicated that past challenges presented to the Finance Committee revolved around funding requests exceeding the approved budget amounts. In prior years, the Commission did not present this body with priorities, and that process has changed. This year, there is more clear direction related to the Commission goals. Sheriff Gillespie is confident that if this group comes in at the budgeted amount, the Finance Committee will receive the guidance needed, notwithstanding questions regarding expenditure requests.

**3. APPROVAL OF MINUTES**

Chief Smith, State Area Administrative agent and HSWG Co-Chair called for a motion to approve the minutes from the March 21, 2012 Homeland Security Working Group meeting. Aaron Kenneston, Washoe County indicated that public warning and information was a new project and had not been funded in the past where in actuality, it was one of the first projects funded in 2006. Kelly Anderson, NDEM/HS indicated that Rick Kema, Elko County was in attendance at the March 21, 2012 meeting.

Dan Lake, City of North Las Vegas presented an amended motion to approve with Angela Krutsinger, Nevada Hospital Association seconding the motion. All were in favor with no opposition.

**4. WELCOME AND OPENING COMMENTS BY THE STATE ADMINISTRATIVE AGENT (SAA) AND URBAN AREA ADMINISTRATOR (UAA)**

Chief Smith welcomed the group back thanking them for the effort in applying subject matter expertise in representation of the State of Nevada to achieve the priorities of the Commission. The Chief presented a brief overview on the derivation of priorities from the State Preparedness Report (SPR) which determines identifiable gaps as priorities. Chief Smith also acknowledged several meeting attendees including Director Chris Perry, and Deputy Director Jim Wright, both from the Nevada Department of Public Safety in addition to Commission representatives including Sheriff Gillespie, Las Vegas Metropolitan Police Department, Gonzalo Cordova, Department of Homeland Security, and Christopher Ipsen, Nevada Department of Administration. Also acknowledged were those members present from the Finance Committee including Sheriff Gillespie, Chief Stacey Giomi, Carson City Fire Department, Terry Bohl, Inter-Tribal Emergency Response Commission (ITERC), and Angela Krutsinger.

Irene Navis, Urban Area Administrative Agent and Homeland Security Working Group Co-Chair also thanked the group for their efforts, indicating that both she, and Chief Smith, are both closely collaborating on efforts as to how best to serve Nevada.

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Chief Smith presented a brief overview on the working group process, noting working group meeting schedule to include March 21, 2012, and this meeting April 4, 2012. Moving forward, the Finance Committee will meet next week, there will be an investment justification (IJ) workshop on April 10, 2012, and if approved by the Commission on April 26, 2012, recommendations will be submitted to the Department of Homeland Security on May 4, 2012.

Doug Lyon briefly discussed the task at hand for this group, indicating the need for discussion throughout the day in addition to instructing group members to look at their projects with the specific task of cutting \$2.5 Million out of the already reduced budget.

**5. URBAN AREA SECURITY INITIATIVE (UASI); URBAN AREA WORKING GROUP MEETING (UAWG)**

Irene Navis presented an overview of efforts by the UASI Working Group in regards to meetings held March 22, 2012 and April 3, 2012. Both meetings addressed UASI-funded projects only in addition to combined UASI/State Homeland Security Projects (SHSP) with the strategy to meet the \$1.6 Million dollar budget. These meetings resulted in a comprehensive and cohesive set of projects that the UAWG is bringing forward today as a result of a unanimous consensus decision. The budget presented to cover those projects being recommended is under budget by \$988.00. Those projects under consideration which had other funding sources were either reduced in the scope of the funds available, or were taken off the table altogether.

Aaron Kenneston inquired whether the UASI withdrew the request of \$660,000 of SHSP funding to balance the Southern Nevada Counter Terrorism Center (SNCTC) project, with direction from Ms. Navis that this specific project, although the UASI portion isn't represented, is still on the table with SHSP. Doug Lyon clarified that those projects with state funding are still on the table today.

Chief Giomi presented concern over what was contained in the comprehensive list of all these projects questioning if there are items on the list that can still be crossed off. Mr. Lyon indicated that some of the UASI components can be removed, project line item requests can still be crossed off. Irene Navis indicated there are some where the SHSP portion was reduced, and a several where there is opportunity for further reduction, or the overall project amount is significantly reduced. UASI did not address all reductions. SHSP side may be different than what is represented by the form that Chief Giomi has in his possession.

Chief Giomi requested clarification that if monies have been moved, he just wants to know that the action occurred. Irene Navis said that the sheet dated April 3<sup>rd</sup> should anything be crossed off, it doesn't mean it's crossed off as a project altogether. This sheet was missing in the North. Kelly Anderson, NDEM forwarded this information to Sonja Williams, NDEM electronically immediately upon finding out that the document was missing in the North. Ms. Navis indicated as the group goes through the projects, they will hear about changes on the SHSP side.

Doug Lyon asked if any of the crossed off projects were moved to the State, Ms. Navis indicated that was not the case, and as the process moved forward, it would be clear what has transpired. Discussion will ensue as to the viability of UASI versus Statewide projects moving forward.

**6. HOMELAND SECURITY WORKING GROUP UPDATED PROJECT PROPOSAL AND BUDGET PRESENTATIONS**

Doug Lyon opened discussion to allow project proposal presentations of no more than four minutes each that pertain to respective funding requests presented to the HSWG. Discussion held to changes only, not justification at this time.

**ITEM A: Northern Nevada Counter Terrorism Center (NNCTC) – Fusion**

- Presented by Lieutenant Jerry Baldrige, indicating a reduction of \$117,000. This is a 24% reduction overall with original request, asking for no additional training or equipment. Original submission request was for \$483,703. Amended request is for \$365,703.00
- Concerns presented by Nicole Hart, Las Vegas Metropolitan Police Department and Terry Bohl were poised in relation to whether new employees were being funded as a result of this request, and whether there is any consideration to combine fusion centers/fusion center capabilities. No new employees are part of this request per Lt. Baldrige. Lengthy discussion as to the necessity, current standing, and future needs for combined fusion centers in the State of Nevada ensued. Chief Smith indicated that there will be a fusion center meeting between the three current centers with talks directed at how to fuse the northern centers within the next two months.
- Discussion between Dan Lake and Chief Smith focused on the viability of funding pertaining to this new grant cycle with concerns that this money would go away. Chief Smith indicated that if the merger takes place, funds will be de-obligated. As this body sees projects that are ranked, and those projects that don't make it the first time around, may have a chance the second time around.
- Discussion led by Chief Giomi voicing concern that the Finance Committee will have to make cuts without being subject-matter experts should this body leave that decision to the Finance Committee. Where those cuts come are of concern to him. No one is questioning the benefit of these programs, just the limited funding to cover all of them.

**ITEM B: Nevada Threat Analysis Center (NTAC) - Fusion**

- Presented by Chief Elizabeth Conboy, Nevada Investigation Division for \$444,016.00 stressing the need for additional positions in support of fusion center consolidation. Current positions will be replaced by State funded positions, and those grant dollars in total are less than what is being requested for this proposal.
- Concern presented by Terry Bohl and Nicole Hart as to funding personnel prior to knowing if the fusion center merger will take effect.
- Discussion ensued regarding the future management of a future combined fusion center, with particular emphasis on concern in funding positions to help facilitate that process.

**ITEM C – Southern Nevada Counter Terrorism Center (SNCTC) – Fusion**

- Presented by Lieutenant Jim Seebock, Project Manager requesting \$660,000 reflecting reduction from initial request covering support for 17 different entities, including hardware and software and training. Lt. Seebock offered to other fusion center presenters to meet during break to discuss how the SNCTC can provide in place of personnel or analytical support to help reduce duplication of effort.
- Joe Curtis, Storey County, inquired about the 17 different entities mentioned by Lt. Seebock. The Lt. clarified that the entities are representative of SNCTC's Board of Governors. Terry Bohl questioned the need for security personnel in a secure facility, in addition to noting an error in the numbers presented. The equipment on the state side should show \$17,000.00 as corrected and justified by Lt. Seebock.
- Kelli Anderson, NDEM/HS indicated that FFY2011 funding sub-granted to SNCTC through Clark County initially was \$1,245,000.00, and the current request is \$1,369,000. Ms. Anderson noted that the Lt. is correct in that an SHSP investment justification (IJ) must be submitted with the fusion center, and writing this into the grant guidelines is a crosswalk to the 2013 process allowing SHSP money to go to UASI applications.
- Lt. Seebock clarified that the state amount being requested is \$660,000.00, and the UASI component was reduced to \$641,000.00.
- Doug Lyon indicated that there may likely be an appetite for the group to ask that this amount of request be reduced.
- Angela Krutsinger presented discussion regarding organizational planning travel. Lt. Seebock indicated that the amount reflects funding to cover 90 personnel.
- Steve Moyer, NV Energy inquired about \$143,000.00 to maintain CopLink plus a \$100,000 enhancement, and whether any of this can be put off. Angela Krutsinger supporting reducing

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expenditures, whether they are UASI or SHSP. Lt. Seebock defended the need for these components in the fusion center to connect information. Chief Giomi inquired why SNCTC is asking for SHSP funding is due to the mandate that fusion centers use SHSP funding, and why it's a new need now. Nicole Hart noted that Governor Sandoval designated the SNCTC as the state fusion center. That is a partial reason for this request. Chief Smith noted that the NTAC focus is on 15 counties around state in addition to tribes. It's not the historical mission of the SNCTC, providing focus on UASI providing intelligence and support as fusion centers do to share information. All centers are supposed to be fusing and sharing information. Chief Giomi inquired if the SNCTC is doing almost \$700,000.00 worth of work for the other counties in the state. If so, what are the other two fusion centers doing with their money? Angela Krutsinger inquired if any of the contracted services noted in the request reaches out past the UASI. Lt. Seebock indicated the intent is to reach out to the entire state and bordering states with many of the contracts.

- Ryan Turner, City of Henderson added that as the group looks at these proposals, it's important to note that because it's SHSP it doesn't mean it has to support all 17 counties.
- Robert Reeder, Regional Transportation Commission/Washoe County appreciates the fusion center work, but suggests that the state cannot afford three fusion centers. He feels strongly that there shouldn't be any funding until the outcome is known of the proposed fusion merger.
- Joe Curtis inquired again about his earlier question, and he sees there is duplication of effort as SNCTC indicates they support the 17 counties.
- Irene Navis indicated that those items that can be deferred were discussed and there were some voluntary concessions in the UASI as a result.

### **ITEM D - Southern Nevada Counter Terrorism (SNCT) Fire Liaison**

- Chief Fernandez Leary, Clark County Fire Department presented this request indicating that \$75,000.00 can be taken away from the UASI, and also reduce SHSP to \$30,000.00.
- Aaron Kenneston voiced concern that although it is good that the UASI funding requests are reduced, the cost seems to shift to the SHSP to fund another position.
- Terry Bohl presented his concern again regarding the caveat of funding personnel
- Doug Lyon indicated that there may be further discussion that monies may be being pushed toward SHSP. Irene Navis indicated that no funding was shifted to SHSP with the projects discussed. Existing funds were leveraged and expended. Due to the nature of the SNCTC and position being requested as an asset to the state, which is why the funding is being looked at through SHSP.

*The group took a break for 15 minutes.*

### **ITEM E - Electronic Fire Reporting & Terrorism Surveillance**

Chief Leary reported this item as UASI only, no further discussion.

### **ITEM F - Citizen Information & Warning**

Aaron Kenneston indicated no changes to be made at this time.

### **ITEM G - Statewide NIMS Program**

Paul Burke, NDEM/HS reduced request by \$23,000.00 to \$543,630.00. Terry Bohl presented discussion on the 3-4 new positions, and if these could be eliminated, folding them into the State. Kelli Baratti, NDEM/HS indicated the technical aspect is actually sustainment, and was reduced by \$22,000.00 in the FFY2012 request. Other positions are currently funded.

### **ITEM H - Advanced CBRNE Detection**

This is UASI only, item was skipped.

### **ITEM I - ARMOR Task Force IED Remediation**

This is UASI only, item was skipped.

**ITEM J - Clark County Department Operation Center**

This item was removed from consideration.

**ITEM K - Statewide Interoperable Communication Program**

Pete Reinschmidt, NDEM/HS indicated that this project was reduced to \$345,092.00. Chief Smith indicated that he would try to move the Statewide Interoperable Communications Coordinator under state funding.

**ITEM L - Statewide Communication Training**

- Discussion presented by Terry Bohl and Pete Reinschmidt, NDEM pertaining to the statewide communication training efforts to date.
- Dan Lake inquired if this is a new project, with Mr. Reinschmidt indicating that is a new project. Doug Lyon asked for notation that instead of this project listed as an enhanced project, change to a new project.
- Angela Krutsinger questioned part time contractor costs and the hourly wage associated with the salary. Per Mr. Reinschmidt, it's a team of six part-time individuals with individual hourly salaries of \$40/hour for classroom instruction.
- Kelli Anderson indicated that the project is not a new project, considering PSIC came out in 2007 with a \$12 Million dollar one-shot project. In order to sustain this project, it's rolled under the HSGP as well. Mr. Reinschmidt accepted that understanding. Mr Lyon's asked for the record to again be amended to reflect this project is sustained, not new.
- Irene Navis requested that presenters offer information as to if other training options have been explored in upcoming project presentations.

**ITEM M - Nevada Dispatch Interconnect Project Phase 3 (Washoe County)**

- Jeff Yeagly– \$160,000 was cut by leveraging existing funds. New total is \$690,343.00, and it should reflect a sustainment instead of an enhancement.
- Nicole Hart inquired how many more phases will there be for this project. Pete Reinschmidt indicated this is Phase 3, the engineering, equipment and install to balance out the rural build out. It is the final phase.
- Steve Moyer presented concern over \$170,000.00 for training. David Fein, Project Manager for Interoperable Communications defended this amount due to the enormity of the Public Safety Answering Point area to be managed, ensuring all three shifts are trained appropriately.

**ITEM N - Broad Band Engineering Study**

- Jeff Yeagly \$200,000.00 was cut from this project. Current total is now \$50,000.00.

**ITEM O - Hoover Dam Multi-Jurisdictional Radio Project Phase 1 SNACC**

- Was removed from consideration.

**ITEM P - Statewide Tribal Interoperable Project**

- Was removed from consideration.

**ITEM Q - Medical Surge**

- Angela Krutsinger indicated a budget reduction by 20% in addition to another reduction of \$4000.00 to eliminate unnecessary travel/per-diem costs for a revised budget of \$170,682.00. This is to sustain the two medical surge planners currently in place.

**ITEM R - Metropolitan Medical Response System (MMRS)**

- This is UASl only, item was skipped.

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**ITEM S - Cyber Security Effective Controls Project**

- Chris Ipsen indicated no additional changes for this submission.
- Chief Giomi noted that initial request was \$215,000.00, and this request is \$224,000.00. Mr. Ipsen noted that the amount was normalized to \$224,000.00, but he can agree to \$215,000.00. The amount was changed to reflect \$215,000.00.
- Nicole Hart inquired on the white-listing application, and if there are software trials available to see the benefit. Mr. Ipsen indicated they are looking at what can actually run on a personal computer. There is a possibility that multiple vendors may have to provide specific software. Trials are part of the Request for Proposal process.
- Angela Krutsinger inquired on the six entities noted in proposal, and Mr. Ipsen noted that there are differing environments within up to six entities, with identification of such entities forthcoming.

**ITEM T - City of Las Vegas CERT Community Resilience**

- Rick Diebold, Project Manager presented a reduced budget by \$40,000.00 with SHSP reduction of \$39,000.00 plus additional \$1,000.00 difference in UASI. New total is \$24,047.00. Training is available at Emergency Management Institute, but requires participants to take a week of training instead of a weekend of training as indicated in this proposal.
- Aaron Kenneston noted that there are five statewide CERT programs to cover Nevada. He is questioning why this program. UASI money cannot be accessed by Lincoln, Nye, or Esmeralda, so they must come out of SHSP. Mr. Kenneston indicated that there may be duplication of effort here, and there is opportunity here.
- Terry Bohl says he has 65 certified CERT trainers that are spread across the State, and no one has reached out to the tribes for help, noting upcoming training events are available. Mr. Diebold indicated that he needs train-the-trainer service, not a CERT certification.
- Ryan Turner added that this would be a good investment for Nye, Esmeralda, and Lincoln counties.

**ITEM U - Northeast Regional Citizen Corps Program CERT**

- Rick Kema, Elko County indicated no changes are made to this sustainment request of \$70,000.00.

**ITEM V - Washoe County Regional Citizen Corps Program**

- Jerry Baldrige, Washoe County Sheriff's Office indicated that both the hours and training were cut from the original budget amending this request to \$46,000.00.

**ITEM W - Statewide Tribal CERT Project**

- Terry Bohl indicated he did not get a chance to go through this budget due to other conflicts. He can eliminate \$32,000.00 from this budget, and this will be the tribe's last request for CERT training. The new total will be \$60,349.00.

**ITEM X - Douglas County CERT Program**

- No representative was available to speak to this request upon numerous attempts by Doug Lyon to identify anyone from Douglas County. Rick Martin, NDEM indicated that he believes there are no changes to this request, it stays the same.

**ITEM Y - LVMPD Citizen Corp Program**

- This is UASI only, item was skipped.

**ITEM Z - Carson City Regional Citizen Corps Program**

- Chief Giomi reduced request to \$27,000.00.
- Chief Smith recommended that Citizen Corps meeting attendees meet to see if there are any other ways to streamline this funding request.

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### **ITEM AA - Statewide Tribal Mitigation**

- Terry Bohl indicated a need for National Incident Management System (NIMS) compliance pertaining to this request to assess and identify a plan for tribal Threat Hazard Identification and Risk Assessment (THIRA) for \$146,000.00. This would be the first phase funding request, and once complete, Mr. Bohl will look at other funding sources for mitigation funding.
- Joe Curtis indicated that there are other agencies that Mr. Bohl can draw from other than Silver Shield. Mr. Bohl stated there are 27 tribes, and although there are other agencies, those agencies have limited ability to get this done at once. Kelli Anderson interjected that THIRA guidance was received this morning, and questions if the tribes are included in the THIRA. Rick Martin indicated that the tribes are identified, and DEM supports this project. Kelli Anderson also presented concern as the THIRA deadline of December 31, 2012 is approaching.
- Clarification was sought by several working group members including Dan Lake, Nicole Hart, and Irene Navis on the dollar amount being requested. Todd Ellison, Nevada Department of Public Safety inquired on whether this is a new project or a sustained project. It is new per Terry Bohl.

### **ITEM BB - LVMPD Silver Shield**

This is UASI only, item was skipped.

### **ITEM CC - Washoe County Silver Shield**

- Lieutenant Jerry Baldrige, Washoe County presented a cut to this budget by over \$100,000.00 overall amending this request to reflect \$326,288.00.
- Steve Moyer presented concern that this request should be in the first tier.
- Chief Giomi clarified amount of request, noting the NTAC at \$43,640.00. That discussion was pushed to Item DD, as that request is from a different funding stream.
- Terry Bohl presented his belief that the three Silver Shield projects, similar to the fusion projects, should be combined.
- Joe Curtis inquired if any of the Silver Shield programs had unspent monies from other grant period. Jerry Baldrige indicated they would have de-obligated funding, but did not have exact numbers. Nicole Hart indicated that the Southern Nevada portion of Silver Shield had a portion of the FY2010/2011 funds de-obligated back to UASI.

### **ITEM DD - NTAC - Silver Shield**

- Captain Elizabeth Conboy, Project Manager presented this request \$43,640.00 to bridge until the consolidation occurs. In the last grant phase, no funding was requested as prior year grants were being spent down.
- Angela Krutsinger requested what the plan denotes after the initial 4-month time period? Captain Conboy indicated that prior year funding will be used to sustain this position. They may not need that position depending on future events.

Doug Lyon requested from Kelli Anderson where the budget stands currently, with Ms. Anderson asking for several minutes to compile information. Currently, \$2,323,770.00 over budget as all projects stands now. Original allocation of grant funding stands at \$2,661,250.00. A break, and lunch break was taken at this time. Doug Lyon instructed members that projects will need to be reduced considerably, and members need to seriously consider what is truly required. He asked each group to understand how they are to spend this money down.

- Aaron Kenneston asked if there's potential in revisiting the UASI issue, citing example of \$1.2 Million dollars giving to the fusion center. He feels that UASI funding stream projects are being pushed over to the SHSP. Irene Navis indicated a 70% reduction of UASI funding from the previous year. There is a changed role of the SNCTC as more of a statewide resource, and appropriately it looks to SHSP for funding. A majority of money received last year had to do with support from the Institute for Security Studies (ISS). That support doesn't exist anymore, and that has been absorbed. Discussion in defending the process ensued. Mr. Kenneston indicated he has the highest respect for the parties involved, but sees that this is just moving the dollars from one side to another.

*A break till 1:15pm was taken at the direction of Doug Lyon.*

**7. PROJECT PROPOSAL AND LINE ITEM DETAIL BUDGET FUNDING DISCUSSION**

Doug Lyon instructed the voting membership to convene back at the table, and he called for a quorum check. Selby Marks performed the roll call. Quorum was established again.

Project leaders provided the following input, less the UASI projects, and Kelli Anderson input information directly into the working spreadsheet document as noted below:

- ITEM A: Reducing one position, new total is \$283,240.00
- ITEM B: Reducing \$74,920 for a new total of \$369,096.00
- ITEM C: Cutting \$110,000.00 from public outreach, for a new total of \$550,000.00
- ITEM D: Reducing by \$5,000.00 for a new total of \$25,000.00
- ITEM E: Not ranked
- ITEM F: Reduce to \$405,000.00 through reduction in equipment and training.
- ITEM G: Reduce by \$78,000.00 for a new total of \$465,630.00
- ITEM H: No change
- ITEM I: No change
- ITEM J: Should be blocked out (error on sheet)
- ITEM K: Reducing by \$29,000.00 for a new total of \$345,092.00
- ITEM L: No change
- ITEM M: Reducing by \$70,000 from training for a new total of \$620,343.00
- ITEM N: Will reduce by \$50,000.00 as they are bringing this to the Bureau
- ITEM O: Not ranked
- ITEM P: Not ranked
- ITEM Q: Reduced to \$170,000.00
- ITEM R: Not ranked
- ITEM S: Reducing by \$25,000 to \$190,000.00
- ITEM T: No change
- ITEM U: Reducing by \$5,000 for a new total of \$65,000.00
- ITEM V: Reducing by \$6,000 for a new total of \$40,000.00
- ITEM W: Reduced to \$60,349.00
- ITEM X: No change
- ITEM Y: Not ranked
- ITEM Z: Reduced to \$20,000.00
- ITEM AA: Reduced to \$80,000.00
- ITEM BB: Not ranked
- ITEM CC: Reduced additional \$89,448.00 for a new total of \$236,840.00
- ITEM DD: No change

Kelli Anderson indicated that with amended requests, the budget is still over by \$1,519,000.00. Chief Smith reemphasized that this group needs to come close to balancing this budget. If we submit these investment justifications, line item cuts will be made by the Finance Committee. Doug Lyon reiterated Sheriff Gillespie's caveat of not having the Finance Committee make this decision for this body. Funding will only be recommended for a certain amount of ranked projects.

**8. HOMELAND SECURITY WORKING GROUP -- RANKING OF PROPOSALS**

Doug Lyon presented the ranking process, ranking projects from 1 through 21. Amendments to the ranking sheet include putting the number 21 in Project N space due to technical issues. Instruction was given to membership that if any representatives are at the table which are non-voting members, they cannot vote. Scanned ranking sheets from the north will be sent down to the south, and vice versa to be in adherence of open meeting law. Questions noted at the bottom of the ranking sheet were reiterated by Chief Smith. Discussion and clarification regarding Silver Shield request pertaining to Critical Infrastructure ensued.

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A recess of approximately 30 minutes was called for working group members to work alone in ranking the investment justifications. Ranking efforts cannot be collaborative. Members came back to the table at 2:52pm, with ranking sheets passed between venues.

Ranking was read by Doug Lyon (*Please see attachment to these minutes for specific information*)

- Kelli Anderson reported that IJ rankings 1 through 7 currently show an over-budget amount of \$220,000.00 with IJ rankings #1 through #6 being fully funded, and IJ ranking #7 partially funded. Priorities assigned to each ranking were as follows:  
  
#1 Ranking – Priority 1, #2 Ranking – Priority 1, #3 Ranking – Priority 1, #4 Ranking – Priority 3  
#5 Ranking – Priority 2, #6 Ranking – Priority 4, #7 Ranking – Priority 4
- Aaron Kenneston indicated that perhaps a method of reducing the budget is a 10% reduction across the table. He offered \$150,000 out of his project ranked #5 if the working group will join him in reducing their projects as well. He believes that it isn't right to stop at ranking just the top 7 projects.
- Nicole Hart offered to reduce (ITEM C) by \$100,000, but asked if Washoe County can push out their project further in order to more fully fund projects on the table.
- Rick Kema offered to reduce (ITEM U) another \$5,000.00
- Chief Smith indicated the State of Nevada did not take a NIMS project previously, and there needs to be enough funding for training deficiencies. He will reduce (ITEM G) by \$25,000.00
- David Fein indicated that the NDIP project is in Phase III, he offered to take training portion out of (ITEM M) by \$100,000.00
- Kelli Anderson, at this point, indicated that current ranked projects 1st through 7th could be fully funded, showing the group now has \$152,900.00 to allocate to the remaining ranked projects.
- Projects ranked 8th and 9th can be fully funded
- Project ranked 10<sup>th</sup> can be partially funded
- Chief Giomi indicated that the Finance Committee takes it lead from the Commission. Sustainment is a priority this year, in addition to looking at the viability of new or enhancement related projects. Adding more people is enhancement, and it may be hard to fund. Angela Krutsinger echoed Chief Giomi's sentiments adding that discussion pertaining to the UASI projects will come up, and line item review will occur. Terry Bohl indicated he will be looking at sustainment, enhancement, or new project identifiers. He is also interested in de-obligation dollars which the fusion centers may be putting on the table for funding sources in the future.
- Elizabeth Conboy offered to pull (ITEM B) off the table for \$160,000.00.

Kelli Anderson indicated an error had been made in the previous calculations during this discussion, as the 6<sup>th</sup> ranked project (ITEM K) was left out of the calculation by mistake. Ms. Anderson indicated that at this time, ranked projects #8, #9, and #10 cannot be funded. Ranked project #7 can be funded less \$32,151.00. Project rankings #1 through #6 can be funded fully.

Terry Bohl posed a question to Kelli Anderson as he is still struggling with the new or sustained identifiers on several projects, with instruction from Doug Lyon to let Kelli Anderson rework the numbers. Chief Smith asked Mr. Bohl to pose his questions to the individual project managers in question. Mr. Bohl questioned Aaron Kenneston on the Citizen Awareness project, as he has never heard of it up until now as a sustainment project. Mr. Kenneston informed Mr. Bohl that this program has been discussed at length and voted on numerous times.

Irene Navis indicated that the UAWG went into their meeting yesterday knowing they were over budget by \$500,000.00. They reached consensus per the federal guidelines. Scrutiny of all projects was taken seriously to fund as many projects as possible, using previous year funding to apply to projects, and exhausting all funding sources. Ms. Navis encouraged this group to look at their line items to see if there is any room to reduce or defer to another year.

Kelli Anderson presented a re-worked budget indicating that the group's efforts to reduce the budget looked better than previously indicated. She read off the ranked project's amended amounts as noted below for verification:

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- #1 Ranking: \$283,240.00; Verified
- #2 Ranking: \$450,000.00; Verified
- #3 Ranking: \$209,096.00; Verified
- #4 Ranking: \$440,630.00; Verified
- #5 Ranking: \$255,000.00; Verified
- #6 Ranking: \$345,092.00; Verified
- #7 Ranking: \$520,343.00; Verified
- #8 Ranking: \$24,047; Verified
- #9 Ranking: \$40,000; Verified
- #10 Ranking: \$93,802 can be funded out of \$170,000.00 requested

Doug Lyon asked for a final effort from the working group prior to taking a vote to send rankings to the Finance Committee. He urged those that have any line item in their proposed budgets that have already been caveated as potential issues moving to the Finance Committee and the Commission. Angela Krutsinger put on record her gratitude to Aaron Kenneston for setting the example of reducing his budget to help other important projects. Joe Curtis inquired on what will happen with de-obligated funding when it becomes available. Kelli Anderson explained the re-allocation process, noting the SAA has the ability to push out funds under \$100,000.00 that do not require a scope change. De-obligated funding is a one-shot funding, and Kelli Anderson offered her assistance with any questions. Terry Bohl also expressed his gratitude to Mr. Kenneston for leading the group in reducing their budget requests in addition to recognizing Paul Burke for his efforts in helping the tribes.

Doug Lyon called for a vote to forward all 20 investment justifications to the Finance Committee with a line indicator denoting the fully funded projects above the line, and those not fully funded or partially funded below the line.

- Jim Seebock offered to reduce his project to \$373,082.00 in order to fully fund the #10 ranked item.
- Ryan Turner inquired if ITEM K, and ITEM M can be cut further, with Chief Smith indicating that both projects are large, but the projects need to continue to ensure statewide interoperability. Further discussion presented by Chief Giomi and Dan Lake regarding the necessity to ensure those projects that already have unspent monies spend that money, or at least have in place verifiable plans to spend down money before getting more money. Doug Lyon recommended that this information is brought before the HSWG in 2013.

Doug Lyon called for a vote from each working group entity as to whether the entity would accept the allocation of funding discussed and as ranked, with the 20 projects being forwarded to the Finance Committee with recommendation to fully fund up to ranking order #10. Voting results as follows:

<u>Entity:</u>	<u>Vote:</u>
Carson City	Yes
City of Las Vegas	Yes
City of Henderson	Yes
City of Reno	Yes
Clark County	Yes
Clark County School District	Yes
Elko County	Yes
Inter-Tribal Council	Yes
Las Vegas Metropolitan Police Department	Yes
Lyon County	Absent
Nevada Dept. of Health & Human Services	Yes
Nevada Department of Administration	Yes
Nevada Department of Public Safety	Yes
Nevada Department of Transportation	Yes
Nevada Hospital Association	Yes
North Lake Tahoe Fire Protection District	Yes
City of North Las Vegas	Yes
NV Energy	Yes

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Regional Transportation Commission WC	Yes
Regional Transportation Commission SNV	Present with representative/No vote
Storey County	Yes
Southern Nevada Health District	Yes
Washoe County	Yes
Washoe County School District	Yes
Washoe County Sheriff's Office	Yes
White Pine County	Yes
Northeastern Nevada	Absent
Southeastern Nevada	Yes
Western Nevada	Absent

A unanimous vote was established for ranking the aforementioned projects moving them to the Finance Committee.

**9. HOMELAND SECURITY GRANT PROGRAM MEMORANDUM OF UNDERSTANDING**

Chief Smith presented an overview on the ability for those committees to address the Congressional 80/20 split requirement mandating that w/o an agreement, 80% go to local entities and only 20% go to the State level, no matter the entity. Memos of understanding (MOU) were drafted in 2006/07, and those MOU's ensured that there was no violation of the grant guidance. In a recent audit, an audit exception was found for 2010, as there was no MOU in place, and there was more than 20% held for statewide projects. It's very clear that in the future years, there will be a grading component to this process, and this was a warning to have these MOU's in place, particularly Nevada where counties don't have the ability to run statewide projects. As a result, we often go over that 20%. Chief Smith does not want to jeopardize funding coming to Nevada in the future.

Samantha Ladich, Senior Deputy Attorney General will be working with NDEM to develop an MOU for every entity that submitted for grant funds this year, but asked that those present let the powers that be at their respective entities that this is coming forth.

Irene Navis questioned if subgrantees would have to sign for Clark County's Office of Emergency Management even without existing projects. Samantha Ladich indicated that would be appropriate.

Nicole Hart questioned if for both previous and new MOU's, will there be a disclosure as to what the split percentage will be, with clarification from Samantha Ladich indicating that this could be possible to do with past years, however in 2012 it may be harder to accomplish.

Kelly Anderson presented clarification that Perfori Armstrong, in their audit, recognized the process as being open and transparent and therefore an enacted MOU. The last auditing team did not recognize the process, and requires the MOU to be in writing.

**10. PUBLIC COMMENT**

Chief Smith opened discussion for public commentary. No commentary noted in either venue.

**11. ADJOURNMENT**

Chief Smith requested a motion to adjourn the meeting. Chief Giomi made a motion to adjourn, with Ryan Turner seconding the motion. Meeting was adjourned.