

	<h2 style="margin: 0;">MEETING MINUTES</h2> <h3 style="margin: 0;">Nevada Commission on Homeland Security State of Nevada Network (SONNet) Committee</h3>	
DATE:	Monday, August 6, 2012	
TIME:	10:00 A.M. – 12:00 P.M.	
LOCATION:	Nevada Division of Emergency Management	
	<i>Executive Conference Room (Moved to Training Room due to size)</i>	
	2478 Fairview Drive	
	Carson City, Nevada 89701	
METHOD	Video Teleconference	
RECORDER	Karen Hall	
ATTENDANCE		
Member Name	Title/Organization	Present
Chairman Michael Haley	Sheriff, Washoe County	X
Cory Casazza	Chief Information Management Officer, Washoe County	X
Raymond Flynn	Assistant Sheriff, Las Vegas Metropolitan Police Department	X
Lester Lewis	Network and Telecommunications Manager, Southern Nevada Area Communications Council	X
Richard Nelson	Assistant Director of Operations, Nevada Division of Transportation	X
Todd Vinger	Undersheriff, Washoe County	
Mike Zaccagnino	Director of Telecommunications, NV Energy	X

1. CALL TO ORDER AND ROLL CALL

Chairman Michael Haley opened the first meeting of the State of Nevada Network (SONNet) Committee at 10:00am. Roll call performed by Karen Hall, Nevada Department of Emergency Management and Homeland Security. Quorum requirement satisfied.

2. COMMENTS BY THE CHAIRMAN

Chairman Haley presented a detailed overview of the major events leading up to and associated with the formation of SONNet. The Middle Class Tax Relief and Job Creation

Act of 2012 (ACT) established the First Responder Network Authority (FirstNet). The SONNet Committee (Committee) is established to communicate with FirstNet as FirstNet develops a request for proposal to build out a long term evolution network. The Committee is tasked with accomplishing critical tasks early in the process with specific directives per Governor Sandoval. Chairman Haley has appointed Fire Chief Chris Magenheimer, North Lake Tahoe Fire Protection District as the SONNet project manager. Chief Magenheimer will be working out of the Washoe County Sheriff's office assigned solely to this task at this time. Committee will remain small with recruitments as needed, using subject matter experts as required. It is anticipated that SONNet will potentially have to regulate and establish user fees/set rates. As presently positioned, SONNet does not have that authority. The Chairman also briefed meeting attendees on the success of the National Governors Association in Virginia, particularly with communications between chief information officers and statewide interoperability coordinators. SONNet must function between state lines. Bylaw creation, however, will not be a function of the Committee

Chairman Haley thanked the members of the Committee with instruction that they are to move quickly with focus on specific tasks at hand.

3. PUBLIC COMMENT

Chairman Haley opened the meeting for public comment from both the north and south venues. No commentary noted in either venue.

4. INFORMATIONAL PRESENTATION REVIEWING NEVADA'S OPEN MEETING LAW

Samantha Ladich, Senior Deputy Attorney General, presented an overview of the requirements under Nevada's Open Meeting Law to which the Committee will be required to follow. Special emphasis was placed on the legal definition of a meeting, action procedures, deliberation, agenda rules, proxy utilization, constructive quorum, and email communications. Ms. Ladich offered her assistance with any questions or concerns Committee members may have regarding this issue. Chairman Haley opened discussion for questions or commentary with neither presented in either venue.

5. INFORMATIONAL PRESENTATION – BACKGROUND AND HISTORY LEADING UP TO THE FORMATION OF THE SONNet COMMITTEE

Chief Magenheimer presented a historical overview of the formation of SONNet with specific review of House Rule 3630 implementation, establishment of the Nevada long term evolution SONNet governing board, and management of Nevada's obligations under the ACT. *Please refer to the PowerPoint presentation accompanying this presentation.*

Chairman Haley opened discussion for questions or commentary with neither being presented in either venue.

**6. INFORMATIONAL OVERVIEW – NATIONAL GOVERNORS ASSOCIATION (NGA) MEETING
JUNE 28-29, 2012**

Chris Perry, Department of Public Safety Director presented information to the committee on his recent NGA meeting in Washington, DC, representing for Governor Sandoval. Director Perry commented that NTIA (National Telecommunications and Information Administration) are driving the initiative forward, especially interesting was that the FCC (Federal Communications Commission) did not have representatives at the meeting. NTIA will have established the FirstNet board no later than August 20, 2012. He went on to discuss the role of the FirstNet Board. What is important is that NTIA and FirstNet will be asking states, including Nevada, what is important to us and what we need to move forward with data broadband. The Director stated that Nevada is being asked to inventory what we have in Land Mobile radio (LMR) and data equipment so to have an accurate picture of what is currently built out. Mississippi was mentioned as the state with the best build out so far nationwide, and that it could be used as a test model. The Director pointed out that the amount of funding may appear large (\$7 billion), but when spread over several states is not a large amount; he also added that NTIA will be looking for matching funds to the grant. Match does not need to be cash, could be in-kind, or equipment; however he added that a large match percentage could be trouble.

Director Perry discussed the tight timeline that NTIA has to reach out to the states and get information from Governors. The hope is that SONNet and the State can provide the necessary information to FirstNet for the plan. Once the Governor is provided the plan, the Governor then has 90 days to make a decision to opt in or opt out. If the Governor decided to opt out, NTIA assured they will continue to work with the state and the state will not be penalized. Director Perry stated that he agrees with the Chair and that the state should wait and see what NTIA brings forward. He also added that Governor agrees with waiting to see the NTIA plan and that the Governor is concerned with the ongoing costs of the project and its impact on future generations.

Director Perry discussed that most states have opted for a board similar to SONNet, but that three unidentified states have already decided to opt out. Most of the tribes have been included in these discussions. LMR is not covered, so states will need to maintain these systems along with any new system. Additionally, a concern is that the build out will not be accessible to all small communities because they are far from necessary infrastructure and to do this would be cost prohibitive. Challenges that were identified by NTIA are: proprietary systems; the need for all products to work together; and the need to overcome system barriers, both technological and human. A common theme will be the need for patience and collaboration. Director Perry noted that at the end of the two day conference the group elected to meet regionally, which he found very helpful, pointing out that the western states share similar challenges with geography. Also noting that there is a willingness and an opportunity to leverage capability with neighboring states. The deadlines will come very fast and the Governor will be relying

on the members in the room to make recommendation for him, which will need to be technologically sound and fiscally responsible.

Director Perry identified that the issue brief and white paper that were provided to the committee is a good summation of the where we are at. Now we are waiting for what the tech community and FirstNet bring forward.

Sheriff Haley commented that this committee will work with the Governor on the opt in, opt out question by providing him and his staff with information for the strategy. If the Governor opts in, SONNet will work on any legislation needed to move forward. The Committee will work on a waiver to the match, which is currently 20%. The Committee will continue providing necessary information to FirstNet in the RFI process. SONNet will continue working with other states to help strengthen the West's position with NTIA. Sheriff Haley expressed concern that the Committee might need more members with specific expertise in finance, cyber security and other areas.

7. INFORMATIONAL PRESENTATION – EXAMINATION OF STATE STATUTORY AUTHORITIES NECESSARY TO IMPLEMENT THE ACT

Chief Magenheimer briefed meeting attendees on the State of Nevada statutory authorities necessary to implement HR 3630. NTIA put out request for comments in May of 2012 to assist in the implementation. State of Nevada filed comments back to National Telecommunications & Information Administration (NTIA) with response noted in packet given to meeting attendees. Nevada has an immense amount of land that have solid communication infrastructure, yet there is no access to that infrastructure. Many neighboring states are interested in Nevada's commentary and have been polled to see if they have interest in participating in a workshop to discuss how to move forward with this project. Chief Magenheimer will ask the NTIA to host this workshop with the goal of obtaining critical information prior to upcoming legislative meetings.

Chairman Haley opened discussion for commentary in both venues. No commentary noted in either venue.

8. REVIEW AND APPROVAL OF PLANNING AND GOVERNANCE REQUEST FOR PROPOSAL ("RFP") TO BE ISSUED IN SUPPORT OF THE FORMATION OF SONNet AND PREPARING NEVADA TO RESPOND TO ITS PLANNING OBLIGATIONS UNDER THE ACT

Chief Magenheimer presented background history, introducing David Loar, Nevada Division of Transportation who was part of the original Long Term Evolution committee. Discussion of funding set aside as a grant award to Nevada Division of Transportation (NDOT) consisting of \$144,000 from Homeland Security, administered thru the Division of Emergency Management in addition to \$36,000 Urban Area Security Initiative (UASI) funds.

Chairman Haley questioned if the body needed to take action at this point. Rick Nelson informed the Committee that the grant award was to NDOT upon their original Request for Proposal. Solicitation was suspended, so NDOT does have this resource to move forward supporting SONNet. Any revision of scope will require scope specifications, particularly with legislative efforts coming up.

Director Perry stated the Committee should look at what the original grant was for in order to not create unnecessary bureaucracy moving forward, requesting clarification from Kelly Anderson, Nevada Division of Emergency Management for budgetary clarification.

9. NEXT MEETING AND FREQUENCY OF MEETINGS

Chairman Haley opened discussion for recommendations to establish future Committee meeting dates, and the frequency at which subsequent meetings will be held in the future. Cory Casazza, Chief Information Management Officer, Washoe County and Rick Nelson, Assistant Director of Operations, Nevada Division of Transportation suggested the Committee meet on Monday morning, and thereafter every four weeks with additional recommendation from Chairman Haley to keep 10:00am through 12:00pm as the meeting time moving forward. Chairman Haley called for a motion leading to a brief discussion initiated by Mr. Casazza relating to a date conflict with the next meeting scheduled for September 3, 2012. As this date falls on Labor Day, Raymond Flynn, Undersheriff, Las Vegas Metropolitan Police Department proposed moving the meeting out five weeks voicing concern about future requirements to flex meeting dates due to upcoming holidays.

Motion to approve scheduling of the next Committee meeting on September 10, 2012, with subsequent monthly meetings occurring the second Monday of each month moving forward barring conflict with holidays presented by Cory Casazza; Second by Raymond Flynn. No opposition. Motion passed unanimously.

Rick Nelson will be unable to attend the September 10, 2012 meeting due to a business conflict requiring his attendance elsewhere that day.

10. PUBLIC COMMENT

Chairman Haley opened discussion for public comment in both venues. No public commentary in either venue noted. The Chairman reiterated the importance of SONNet, through its historical formation to the expectations placed upon the Committee by Governor Sandoval moving forward. The Chairman thanked all participants for attending the meeting.

11. ADJOURNMENT

OFFICIAL MINUTES – Approved at the October 15, 2012 SONNet Committee Meeting

Chairman Haley put forth a motion to adjourn. Motion to adjourn presented by Richard Nelson; Second by Cory Casazza. No opposition, motion passed unanimously. Meeting adjourned at 11:12 a.m.