

	<h2 style="margin: 0;">MEETING MINUTES</h2> <h3 style="margin: 0;">Nevada Commission on Homeland Security State of Nevada Network (SONNet) Committee</h3>	
DATE:	Monday, September 10, 2012	
TIME:	10:00 A.M. – 12:00 P.M.	
LOCATION:	Nevada Division of Emergency Management	
	Training Room	
	2478 Fairview Drive	
	Carson City, Nevada 89701	
METHOD	Video Teleconference	
RECORDER	Karen Hall	
<b>ATTENDANCE</b>		
Member Name	Title/Organization	Present
Chairman Michael Haley	Sheriff, Washoe County	
Cory Casazza	Chief Information Management Officer, Washoe County	x
Raymond Flynn	Assistant Sheriff, Las Vegas Metropolitan Police Department	x
Lester Lewis	Network and Telecommunications Manager, Southern Nevada Area Communications Council	x
Richard Nelson	Assistant Director of Operations, Nevada Division of Transportation	
Todd Vinger	Undersheriff, Washoe County	x
Mike Zaccagnino	Director of Telecommunications, NV Energy	x
Chris Perry	Director, Department of Public Safety	x
Christopher Smith	Chief, Nevada Division of Emergency Management and Homeland Security	x

**1. CALL TO ORDER AND ROLL CALL**

Director Chris Perry, Department of Public Safety chaired this meeting at the request of Michael Haley, Washoe County calling the meeting to order at 10:00 a.m. Sheriff Haley is in a poor cellular-coverage area and will try to phone into the meeting. Roll call performed by Karen Hall, Nevada Department of Emergency Management and Homeland Security. Quorum requirements were met for this meeting.

**2. COMMENTS BY THE CHAIRMAN**

Director Perry advised the Committee as to the voting makeup of the State of Nevada Network (SONNet) Committee. There are three non-voting members, Sheriff Haley, Director Perry, and Chief Chris Smith, Nevada Department of Emergency Management and Homeland Security. All other members are voting.

**3. PUBLIC COMMENT**

Director Perry opened the meeting for public comment from both the north and south venues. No commentary noted in either venue

**4. NOMINATION AND SELECTION OF THE SONNet COMMITTEE CHAIRMAN AND VICE-CHAIRMAN**

Director Perry reviewed the necessity of discussion and possible action pursuant to NRS 239C.170(1), in which Committee members are required to nominate and vote for a member to serve as the committee chair and a second member to serve as the committee vice-chair. The Director informed the Committee that all members can nominate, however only voting members can vote on both positions.

Raymond Flynn, Assistant Sheriff with the Las Vegas Metropolitan Police Department (LVMPD) inquired as to why the Committee was set up with three non-voting members. Discussion addressing NRS 239C.170(1) requirements ensued. Both Director Perry and Samantha Ladich, Senior Deputy Attorney General advised that the specificity of voting members may be due the will of the current interim Chairman. Nominations followed with the following results:

Nomination for Chairman:

Todd Vinger, Undersheriff for Washoe County nominated Sheriff Michael Haley; Seconded by Cory Casazza, Chief Information Officer, Washoe County. Director Perry called for a vote on the nomination. All were in favor with no opposition noted. Sheriff Haley elected officially as the Chairman.

Nomination for Vice-Chairman:

Mike Zaccagnino, Director of Communications, NV Energy nominated Assistant Sheriff Raymond Flynn, LVMPD; Seconded by Lester Lewis, Network and Telecommunications Manager, Southern Nevada Area Communications Council. Director Perry called for a vote on the nomination. All were in favor with no opposition noted. Assistant Sheriff Raymond Flynn elected officially as the Vice-Chairman.

**5. OVERVIEW OF PUBLISHED DEPARTMENT OF COMMERCE NATIONAL TELECOMMUNICATIONS AND INFORMATION ADMINISTRATION (NTIA) NOTICE**

Chief Chris Magenheimer, Project Manager/North Lake Tahoe Fire District presented an overview the NTIA program developments with accompanying PowerPoint presentation discussing highlights pertinent to the consultation process with FirstNet, funding distribution, eligible applicants, allowable grant activities, and funding restrictions. Ray

Flynn presented commentary comparing what SafeCom is doing as opposed to Chief Magenheimer’s presentation in addition to noting the necessity of additional representation on this Committee for rural and tribal groups. Director Perry agreed with that assessment.

Discussion ensued pertaining to the federal requirements of having a single point of contact whether that contact is an actual person or an actual entity for SONNet. Director Perry noted that Sheriff Haley will be the contact.

**6. REQUEST FOR PROPOSAL (RFP) TO SUPPORT SONNet**

Chief Magenheimer presented a brief overview of his work since the NTIA has released the state and local grant planning. The RFP is being modified to cover working points that FirstNet has released through the NTIA. There will more to report at the next SONNet meeting.

Lester Lewis asked for clarification on points being covered. Chris Magenheimer referenced the key planning points were foremost, but construction points were still under consideration.

**7. GOVERNANCE MODEL FOR SONNet**

Lester Lewis briefed the committee on an Office of Emergency Communications (OEC) Workshop with the purpose to establish mission and vision statements, charter, and bylaws. Those documents may be a good starting point for SONNet to adopt. Director Perry indicated that the Committee members may not have received these documents.

Ray Flynn proposed having a short workshop to discuss this issue to formulate questions. Director Perry will have Lester Lewis send out the vision and mission statements with Chris Magenheimer sending out remaining governance components.

Todd Vinger requested a vote for the implementation of the mission and vision statements are agendaized for the next SONNet meeting.

Mike Zaccagnino, Director of Telecommunications for NV Energy requested a summary of requirements for governance documents that the Committee can use to ensure the governance for SONNet is created effectively at the workshop. Chris Magenheimer referred to George Molnar, Statewide Interoperability Communications Coordinator (SWIC) to report on this issue as nothing has been published to date. Mr. Molnar indicated that his office has reached out to OEC, particularly Arizona to put together a workshop or at the minimum a conference call. This is in the preliminary stage currently with no timeline set.

Ray Flynn inquired as to whether further action should be postponed until further information is obtained. Lester Lewis indicated that it is possible to use current documentation and modify as necessary with any updates from the federal government. Director Perry expressed concern at the level of work required to put this together in the event that the work needs to be completely modified. Mr. Molnar will share information with Mr. Lewis to move forward.

**8. PUBLIC COMMENT (REVISED FROM AGENDA ITEM #10 ERROR)**

Director Perry opened discussion for public commentary in both the northern and southern venues. Craig Harrison, Interoperability Coordinator presented discussion on the importance of integrating SONNet efforts with those efforts being applied to the next generation 911 IP/Networking technology. Lester Lewis presented the necessity to approve the meeting minutes from the September 10, 2012 meeting as those minutes were not agendaized for approval at this meeting. David Fein presented concern regarding the current naming strategy for the SONNet Committee as the technological sector uses that acronym for a completely unrelated issue outside the state of Nevada, and the Committee may wish to avoid confusion in the future. Director Perry will investigate this issue. Todd Vinger inquired when the next SONNet meeting will occur, with instruction that the next meeting will be on October 8, 2012 and phoning in for quorum is acceptable.

**9. ADJOURNMENT**

Director Perry put forth a motion to adjourn. Motion to adjourn presented by Todd Vinger and seconded by Cory Casazza. No opposition. Meeting adjourned, with next meeting scheduled Monday, October 8, 2012.