

Official Minutes – Approved at the February 4, 2013 SONNet Committee meeting

	<h1 style="text-align: center;">MEETING MINUTES</h1> <h2 style="text-align: center;">Nevada Commission on Homeland Security</h2> <h2 style="text-align: center;">State of Nevada Network (SONNet)</h2> <h2 style="text-align: center;">Committee</h2>	
DATE:	Wednesday, November 7, 2012	
TIME:	10:00 A.M. – 12:00 P.M.	
LOCATION:	Nevada Highway Patrol (FAST Center) Meeting Room #A105 4615 W. Sunset Road Las Vegas, Nevada 89118	
METHOD	Single Venue – No Video/Teleconference	
RECORDER	Karen Hall	
ATTENDANCE		
Member Name	Title/Organization	Present
Michael Haley	Committee Chair / Sheriff, Washoe County	X
Raymond Flynn	Committee Vice-Chair / Assistant Sheriff, Las Vegas Metropolitan Police Department	X
Cory Casazza	Chief Information Management Officer, Washoe County	X
Lester Lewis	Network and Telecommunications Manager, Southern Nevada Area Communications Council	X
Richard Nelson	Assistant Director of Operations, Nevada Division of Transportation	X
Chris Perry	Director, Department of Public Safety	X
Christopher Smith	Chief, Nevada Division of Emergency Management and Homeland Security	X
Todd Vinger	Undersheriff, Washoe County	X
Mike Zaccagnino	Director of Telecommunications, NV Energy	X
ATTORNEY GENERAL'S OFFICE REPRESENTATION		
Samantha Ladich	Senior Deputy Attorney General	X

1. CALL TO ORDER AND ROLL CALL

Chair Michael Haley called the meeting of the State of Nevada Network (SONNet) Committee to order at 10:00 a.m. Roll call performed by Karen Hall, Nevada Department of Emergency Management and Homeland Security. Quorum requirements were met for this meeting.

2. PUBLIC COMMENT

Chair Haley opened discussion for public comment from both the northern and southern venues. No commentary noted in either venue.

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3. APPROVAL OF MINUTES

Chair Haley requested a motion to approve the meeting minutes from the September 15, 2012 SONNet Committee meeting. A motion was presented by Cory Casazza, Chief Information Officer, Washoe County with a second provided by Assistant Sheriff Raymond Flynn, Las Vegas Metropolitan Police Department (LVMPD). All were in favor with no opposition.

4. COMMENTS BY THE CHAIRMAN

Chair Haley chose not to present commentary due to the full agenda, moving directly to Agenda Item 5.

5. LONG TERM EVOLUTION (LTE) EQUIPMENT DEMONSTRATION

Assistant Sheriff Flynn presented a brief overview to the committee and public attendees regarding the Long Term Evolution (LTE) equipment demonstration. The demonstration affords participants a chance to view types of mission-specific applications powered by 700MHz Band 14 LTE. Specific attention was given to the presentation regarding CopLink, with recommendation by Samantha Ladich, Senior Deputy Attorney General to ensure inclusion of all meeting participants in both viewing and listening to that particular presentation in conjunction with Open Meeting Law requirements. Concern over whether non-sworn individuals could view the actual CopLink presentation prompted a change in the presentation to accommodate this requirement, moving the live view of the CopLink program after adjournment of this meeting, with caution from Ms. Ladich that the Committee members do not establish a quorum by discussing this product. Chair Haley stressed the importance of law enforcement to see this product, with assurance that no decisions or quorum issues would result from the product demonstration.

Lieutenant Sean Anderson, Las Vegas Metropolitan Police Department presented a brief overview of the CopLink program stressing the importance of this type of data set, and the ability to put this information into the hands of those that need the information. Lieutenant Taylor moved the meeting outside for the LTE demonstrations.

Assistant Sheriff Flynn thanked all participants involved with the LTE demonstration.

6. REVIEW AND DISCUSSION OF COMMENTS SUBMITTED TO THE FIRST RESPONDER NETWORK (FirstNet) IN RESPONSE TO THE NOTICE OF INQUIRY (NOI) POSTED AFTER THE INITIAL FirstNet MEETING.

Chief Chris Magenheimer, North Lake Tahoe Fire Protection District and SONNet Project Manager presented a review on the commentary filed jointly by Idaho, Montana, Nevada, South Dakota, Utah, and Wyoming after the NOI was posted pursuant to the first FirstNet meeting. Chief Magenheimer stressed that Nevada brought to the forefront the need to have a solid business plan in place moving forward. Chair Haley is hopeful to have more input from other state's Governors moving forward. With additional input, the imprint moving forward will be more successful. Cory Casazza thanked Chief Magenheimer for working on this project.

7. PRESENTATION BY CONNECTED NATION

Rick Nelson, Assistant Director of Operations, Nevada Department of Transportation introduced the presentation briefing the Committee with the mission of the Broadband Taskforce bringing connectivity across Nevada while identifying holes. Brent Legg, Director of Partnership

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Development, and Michelle Noriega, Director of Public Policy presented a review of Connected Nation's efforts to support the Governor's Broadband Task Force. The presentation covered the platforms available to support Nevada in addition to data collection related to the implementation of HR3630.

Committee questions focused on the both ownership of the data as well as Connected Nation's relationship with other states. Mr. Legg indicated that publically available information is publicly owned, while proprietary and confidential information is controlled by the Federal Communications Commission as well as state and federal law.

Chair Haley inquired as to the problem that the Committee may encounter when discussing federally protected information, with advice from Samantha Ladich that this Committee does not have authority to hold closed meetings.

8. DISCUSSION ON THE TAILORING OF THE STATE OF NEVADA NETWORK (SONNet) COMMITTEE MISSION AND VISION STATEMENTS

Undersheriff Todd Vinger, Washoe County presented the sample Vision and Mission statements provided to the Committee, asking the Committee if it was necessary to create a small working group to finalize the statements. Chief Christopher Smith, Nevada Division of Emergency Management and Homeland Security (NDEM/HS) interjected that a working group may not be needed as the Committee can finalize this as a group with minor adjustments to verbiage.

The Committee agreed to amend the Mission Statement as follows:

Facilitating broadband interoperability through the establishment of policies, standards, representation, strategic planning, and operational procedures that align Nevada's goals, and objectives with the national public safety broadband vision.

Chair Haley called for a motion to accept Mission statement as modified. Cory Casazza made the motion to adopt the amended mission statement, with Assistant Sheriff Flynn seconding the motion. All were in favor with no opposition.

The Committee agreed to amend the Vision Statement as follows:

To provide and maintain a public safety wireless broadband communications network to facilitate interoperability among federal, state, regional, local, and tribal agencies to enhance their effectiveness and welfare of the first responders, residents, and visitors of Nevada.

Chair Haley called for a motion to accept Vision statement as modified. Cory Casazza made the motion to adopt the amended mission statement, with Rick Nelson seconding the motion. All were in favor with no opposition.

9. DISCUSSION ON THE FORMATION OF A SONNet WORKING GROUP

Chair Haley opened discussion on the formation of a SONNet working group. At times, the ability to answer technical questions may require reaching out to other individuals outside the Committee. Chair Haley inquired about the need for a working group to report back to the Committee in these instances.

George Molnar, Statewide Interoperability Coordinator indicated it may be easier, on an ad-hoc basis, bring before subject matter experts as needed. Chair Haley asked that he requires a Technical

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Liaison to seek out such subject matter experts, with advice from Samantha Ladich that this position would require a nomination with subsequent approval by the Nevada Commission on Homeland Security. Discussion ensued as to whether a Committee member can act in this capacity, with the decision to table this effort until further clarification can be obtained.

10. DISCUSSION ON THE PROVISION OF AN EXECUTIVE SUMMARY TO BE PROVIDED BY INTERESTED SUPPLIERS

Chairman Haley opened discussion on the potential for executive summary provisions by interested suppliers. At this stage, the Chair wishes to understand what the vendors are currently seeing in the industry. Lester Lewis equated the need to do this with implementing a Request for Information, indicating that information is crucial to the Committee at this point to make recommendations moving forward regarding interoperability. George Molnar is currently collecting white papers and can provide the Committee with that information.

11. DISCUSSION ON THE FREQUENCY OF STATE OF NEVADA NETWORK (SONNet) COMMITTEE MEETINGS

Chair Haley opened discussion pertaining to the relevancy and required meeting schedule for upcoming SONNet Committee meetings. It is his preference to meet in advance of the Nevada Commission on Homeland Security (Commission) meetings. Karen Hall, NDEM/HS indicated that as long as the Committee is meeting on a schedule that allows NDEM to put together Committee information for the Governor's Commission meeting package at least two weeks prior to regularly scheduled Commission meetings, there should not be a problem. The timeline is tight, but doable. Director Chris Perry, Nevada Department of Public Safety reiterated the importance of the Governor's review of this information, and suggests that the Committee meets a month before each regularly scheduled Commission meeting.

Chair Haley called for a motion to approve the meeting schedule of the Committee to revolve around regularly scheduled Commission meeting, approximately one month prior to such Commission meetings, with commentary from Samantha Ladich that the Committee does not have to vote on meeting schedules, but it may make sense to continue doing so. Chief Smith motioned to approve, with Cory Casazza seconding the motion. All were in favor with no opposition.

12. PUBLIC COMMENT

Chairman Haley opened public discussion to both the southern and northern meeting venues. No commentary noted in either venue.

13. ADJOURN

Chairman Haley called for a motion to adjourn the meeting. Motion presented by Chief Smith with second provided by Undersheriff Vinger.