



MEETING MINUTES

State Homeland Security Strategy (SHSS) Advisory Committee

DATE:	Tuesday, November 13, 2012
TIME:	9:00 A.M.
LOCATION:	Nevada Division of Emergency Management
	Executive Conference Room
	2478 Fairview Drive
	Carson City, Nevada 89701
METHOD	Video-Teleconference
RECORDER	Karen Hall

Voting Member Attendance

Member Name	Title/Organization	Present
Christopher Smith	Chief, Nevada Division of Emergency Management and Homeland Security	X
Doug Gillespie	Sheriff, Las Vegas Metropolitan Police Department	X
Tom Lozich	Corporate Security Executive Director, MGM-Mirage	X
Angela Krutsinger - Chair	Hospital Preparedness Director, Nevada Hospital Association	X
Andy Flock	Chief, Sparks Fire Department	X
Bertral Washington	Chief, Clark County Fire Department	X

Non-Voting Member Attendance

Karen Burke	Federal Security Director, McCarran International Airport/Transportation Safety Administration (TSA)	X
Gonzalo Cordova	Protective Security Advisor, Department of Homeland Security (DHS)	

ATTORNEY GENERAL'S OFFICE REPRESENTATION

Joseph Reynolds	Senior Deputy Attorney General	X
-----------------	--------------------------------	---

1. CALL TO ORDER AND ROLL CALL

Chairwoman Angela Krutsinger, Nevada Hospital Association called the meeting to order at 9:00 A.M. Roll call performed by Selby Marks, Nevada Division of Emergency Management and Homeland Security. Quorum was established for the meeting.

2. PUBLIC COMMENT

Chairwoman Krutsinger opened discussion for public commentary. Joseph Reynolds, Senior Deputy Attorney General indicated his attendance for the record, as did Chief Chris Magenheimer, North Lake Tahoe Fire District. No other commentary noted.

3. OPENING COMMENTS

Chairwoman Krutsinger placed on record that Gonzalo Cordova, Department of Homeland Security (DHS), and Karen Burke, Transportation Safety Administration (TSA) are not voting members of the SHSS Advisory Committee.

4. APPROVAL OF MINUTES

Chairwoman Krutsinger asked for a motion to approve the SHSS Advisory Committee meeting minutes from September 25, 2012. Sheriff Doug Gillespie, Las Vegas Metropolitan Police Department (LVMPD) motioned to approve the minutes, with Chief Christopher Smith, Nevada Division of Emergency Management and Homeland Security seconding the motion. All were in favor with no opposition. Motion passed unanimously.

5. REVIEW, DISCUSSION, AND POSSIBLE ADOPTION OF A DRAFT OF THE STATE HOMELAND SECURITY STRATEGY (SHSS)

Chairwoman Krutsinger presented a brief overview of the prior meeting's discussion relating to changes reflected on Revision 1 of the SHSS, thanking Selby Marks for his considerable contribution in both summarizing and incorporating these changes in the revised document provided for the Committee membership. The Committee as a whole discussed the SHSS as a whole with the following recommendation highlights:

SECTION 1 – Introduction (New Language)

Purpose

This section is to be reworded as shown below at the suggestion of Sheriff Doug Gillespie. All members were in favor of the addition of 'information sharing' as highlighted below:

“The purpose of the Nevada State Homeland Security Strategy (SHSS) is to identify statewide “whole community” priorities to achieve and sustain a strengthened ability to prevent, detect, deter, mitigate against, prepare for, respond to and recover from any natural, manmade and/or technological emergency or disaster up to and including any act of terrorism. The State, through implementation of this strategy, is furthering outcomes for a safe and secure Nevada through enhanced regional capabilities in information sharing, intelligence, surveillance, rapid response and recovery, the protection of critical infrastructure, and community resilience to support the National Preparedness Goal.”

Vision

There were no changes to this section, with all Committee members in agreement.

Focus

This section's first paragraph is to be reworded as shown below at the suggestion of Sheriff Doug Gillespie and Tom Lozich, Corporate Security Executive Director, MGM-Mirage. All members were in favor of the addition of 'local' as highlighted below:

“The State Homeland Security Strategy will achieve its vision by utilizing a network of partnerships and collaborations across the state with a variety of stakeholders including federal, tribal, state, local, faith-based, and private sector organizations all aligned with the collective Nevada homeland security mission. The following are the rank ordered Homeland Security Commission priorities for 2012:”

Coordination

This section's second paragraph is to be reworded as shown below at the suggestion of Chief Bertral Washington, Clark County Fire Department. All members were in favor of the deletion of the unnecessary "a" following the word "has" in the first sentence:

“To facilitate coordination efforts, the State of Nevada has established a representative process that includes the following bodies: The Nevada Commission on Homeland Security;”

Inquiry by Tom Lozich as to whether this section should house language pertaining to the new Fusion Center Advisory Group. There seemed to be agreement from Chief Smith that this type of information be put into this section.

Per Sheriff Gillespie, the addition of a membership roster listing those individuals belonging to each committee listed should be incorporated into the document. The Committee as a whole agrees to include that information as a referenced attachment.

Description of Jurisdictions

This section is to be modified as shown below, incorporating the federal government as a jurisdiction per Selby’s revision notes:

Jurisdictions identified in the State for Homeland Security follow the State's county and tribal government jurisdictional lines. Thus, jurisdictions representing each of the 17 counties plus an additional jurisdiction representing the State's needs equates to 18 jurisdictions. Each participating tribal government is equally considered as an independent jurisdiction as is the federal government considered a jurisdiction based on the large federal footprint in Nevada.

Description of Regions

No changes noted to this section.

Section 2

Selby instructed the members regarding the spreadsheet outlining investments for this grant year, we build investments into the strategy. If we make vast changes to the strategy, we can run afoul of how the grants are run. Need to be careful about making major changes in the objectives. This is built on the seven priorities of the Commission, and those priorities correspond to core capabilities, and these priorities are incorporated into the state strategy.

Chris Smith, can we amend the goal description? Yes, but probably not the objectives.

Kelli Anderson – have to make sure the strategy is in line with projects chosen through 2012. GRT Grant reporting tool requires a choice of reporting mechanisms. The strategy enables us to fund items. if it’s not in the strategy we cannot fund it. The spreadsheet dictates what we funded. These items need to remain in the strategy. If you want it broader, those changes need to be in the strategy as well to allow funding of the broader issues.

Do not leave out those things that you want to fund with de-obligated funding.

Karen Burke complimented Selby’s efforts in incorporating this information for the Committee’s review.

Section 2: Goal 1 – Intelligence Information Sharing (leave as is currently) (replace intelligence with information wherever possible per Gillespie) Information is ok per Kelli Anderson.

Objective: Planning/Procedures (Replace with the following paragraph)

Demonstrate and review the state information sharing plan that will provide an expedient and secure statewide system for collection, communication, analysis and dissemination of information sharing; status review by December 2014.

Burke – base question – appeared there were due dates for previous goals. Are there status reports of the progress we make? The Division presents to the Commission annually. We should have a review date incorporated in the document per Selby. It is a requirement of the grant to show milestones, submitted by sub-grantee; they do have that information per Kelli Anderson. We need to look at the goals within the strategy to see if those goals are met. As the track record builds, we can show our progress.

Objective: Organization (Replace with the following paragraph)

Enhance organizational structure for the sharing of information data between federal, state, local and tribal public safety agencies; status review by December, 2014.

Objective: Equipment (Replace with the following paragraph)

Equip state and local agencies and emergency officials with the necessary equipment and facilities to establish counter-terrorism and all-threats fusion centers, and effectively collect, analyze and disseminate information data; status review by December 2014.

Objective: Training (Replace with the following paragraph)

Incorporate training and delivery schedules to address the training and educational needs of each discipline associated with information collection and production in the annual Training Exercise Plan (TEP) update; status review by December 2014.

Objective: Exercises (Replace with the following paragraph)

Maintain and enhance exercises to determine if the counter-terrorism fusion centers are operating effectively as designed, and within the context of intra-state, regional and national information sharing, to include elements of Critical Infrastructure and Key Resources. Ongoing - incorporate scheduling and AAR/IP details in the annual TEP update; status review by December 2014.

Goal 2: Public Information and Warning (Prevention/Response)

Objective: Exercises

Maintain and enhance exercises to test public information and warning capability; utilize (define this) AAR/IP and include in annual TEP; status review by March, 2014.

Goal 3: Operational Coordination (Prevention/Recovery)

Objective: Planning/Procedures (Replace with the following paragraph)

Planning activities will further refine assessments on capability levels and increase the number and quality of state, jurisdiction, and tribal plans, as well as develop essential plans for threats. Work with the Nevada Division of Emergency Management to continually reinforce the implementation of the National Incident Management System (NIMS) in the State of Nevada. This includes the Threat and Hazard Identification Risk Assessment (THIRA), updating and maintaining emergency operation plans, prioritizing needs, building capabilities, updating preparedness strategies, and development of terrorism related prevention activities in conjunction with our federal partners; status review by March, 2014.

Objective: Training (Replace with the following paragraph)

Training efforts will strengthen baseline NIMS requirements across communities and entities; status review by March, 2014.

Objective: Exercises (Replace with the following paragraph)

Exercise activities will refine and validate efforts for operational coordination, identify possible gaps as well as strengths, and allow for increased local, regional, tribal, state, and federal collaboration; status review by March, 2014.

Goal 4: Critical Communications (Response/Prevention)

We will have to expand this to include SONNet as well as NCSC. SONNet reports to the Commission. Kelli Anderson said it won't hurt to put SONNet in here in the event we receive deobligated monies to apply toward SONNet. If it's not in here, any monies coming back in the 2012 process, we can't push any monies toward that body.

Objective: Planning/Procedures (Replace with the following paragraph)

Continue the update and status of a statewide plan for communications interoperability, the Nevada State Communications Interoperability Plan (SCIP) to include the State of Nevada Network (SONNet); status review by March 2014.

Objective: Exercises (Replace with the following paragraph)

Exercise Nevada's communications interoperability capabilities on a regional basis to include both large and small organizations and entities. Ongoing - Not date specific; incorporate scheduling and AAR/IP details in the annual TEP update; status review by March, 2014.

Goal 5: Public Health and Medical Services (Response/Prevention)

Objective: Planning/Procedures (Replace with the following paragraph)

Update or revise plans for the ability of state and local emergency responder agencies to triage, provide emergency medical care and deliver patients to appropriate health care facilities for further evaluation and treatment; planning for hospital/health emergency management programs involving the Statewide Medical Surge Plan; status review by March, 2014.

Objective: Organization (Replace with the following paragraph)

Coordinate and identify Casualty Collection Points (CCPs), Points of Distribution (PODs), clinics, private providers, and hospital stakeholders.

Objective: Exercises (Replace with the following paragraph)

Exercise Nevada's medical emergency response capabilities. Ongoing - incorporate scheduling and AAR/IP details in the annual TEP update; status review by March, 2014.

Goal 6: Cybersecurity (Protection, Prevention, Response and Recovery)

Goal 7: Community Resilience and Facilitation (Mitigation)

Mutual aid doesn't fall under community resilience per Kelli, she questions incorporating this under this section.

Move Goal 8 objectives under Goal 7 with the following changes:

Objective: Planning/Procedures

Ensure all state agencies, local jurisdictions, and tribal nations (subject to participation) continue to maintain current emergency operations plans, continuity of government plans, update

interstate/intrastate mutual aid agreements and terrorism annexes through annual reviews.; status review by March, 2014. Enhance the statewide program plan to establish and train a basic awareness level for the citizens of Nevada within each community relative to the prevention or minimization of the impact of an incident; status review by March, 2014.

Objective: Organization

The relevant components of the National Incident Management System (NIMS) and National Response Framework (NRF) are appropriately referenced and/or included in all state, local, tribal, emergency operations plans, training, and exercises; assess effectiveness of statewide mutual aid agreements by December, 2013.

Objective: Equipment

Identify and establish equipment needs and continue sustainment efforts through the purchase of equipment to support state, local, tribal, non-governmental organizations and private sector planning needs. Ongoing.

Objective: Training

Provide guidance to state, local and tribal entities on the development of state, local, and tribal emergency operations plans, continuity of government plans, continuity of operations plans, implementation of mutual aid agreements and terrorism annexes with special focus placed on efforts of evacuation, mass care, and shelter-in-place planning; as well as mass fatality planning through December, 2012. Incorporate details in the annual TEP update; status review by March, 2014.

Objective: Exercises

Develop exercise program to test the specified capabilities within the updated emergency operations plans; develop and exercise response and recovery capabilities within emergency operations plans to include a multi-jurisdictional response. Ongoing - Not date specific; Incorporate scheduling and AAR/IP details in the annual TEP update; status review by March 2014.

Goal 8: Develop, review, examine and/or update state and local emergency operations plans, continuity of government plans, continuity of operations plans, interstate/intrastate mutual aid agreements and terrorism annexes. (Response) - DELETE

SECTION 3 – Evaluation (New Language) – STAYS THE SAME

Chairwoman Krutsinger called for a motion to approve discussed changes. Sheriff Doug Gillespie presented a motion to accept recommended changes bringing said changes back to the Committee for approval. Karen Burke, TSA seconded this motion. All were in favor with no opposition. Motion passed unanimously.

Discussion on the date and manner of the next SHSS meeting commenced, with the Committee agreeing that telecommunication is acceptable. Sheriff Gillespie indicated that it may be beneficial to meet during the second or third week in December 2012 due to January 2013 being an extremely busy month. Chief Smith, Selby Marks, and Karen Hall, Nevada Division of Emergency Management and Homeland Security will work on scheduling the next meeting date.

6. PUBLIC COMMENT

Chairwoman Krutsinger opened discussion for public commentary. No commentary noted in either venue.

7. ADJOURN

Chairwoman Krutsinger called for a motion to adjourn the meeting. Chief Christopher Smith presented the motion to adjourn, with Sheriff Doug Gillespie seconding that motion. Meeting adjourned at 10:54 a.m.