

	<b>MEETING MINUTES</b> <b>Nevada Commission on Homeland Security</b> <b>State of Nevada Network (SONNet)</b> <b>Committee</b>	
	DATE:	Friday, March 15, 2013
TIME:	2:45pm – 4:45pm	
LOCATION:	Nevada Division of Emergency Management	
	Training Room	
	2478 Fairview Drive	
	Carson City, Nevada 89701	
METHOD	Video-Teleconference	
RECORDER	Karen Hall	
<b>ATTENDANCE</b>		
Member Name	Title/Organization	Present
Michael Haley	<b>Committee Chair</b> / Sheriff, Washoe County	X
Raymond Flynn	<b>Committee Vice-Chair</b> / Retired Assistant Sheriff, Las Vegas Metropolitan Police Department	
Cory Casazza	Retired Chief Information Management Officer, Washoe County	X
Lester Lewis	Senior Director IT, HCA Healthcare	X
Richard Nelson	Assistant Director of Operations, Nevada Division of Transportation	
Chris Perry	Director, Department of Public Safety	
Christopher Smith	Chief, Nevada Division of Emergency Management and Homeland Security	X
Todd Vinger	Undersheriff, Washoe County	X
Mike Zaccagnino	Director of Telecommunications, NV Energy	X
<b>ATTORNEY GENERAL'S OFFICE REPRESENTATION</b>		
Samantha Ladich	Senior Deputy Attorney General	X

**1. CALL TO ORDER AND ROLL CALL**

Chair Michael Haley, Washoe County Sheriff called the meeting to order. Karen Hall, Nevada Division of Emergency Management and Homeland Security performed the roll call. Quorum was established for this meeting.

**2. PUBLIC COMMENT**

Chair Haley opened discussion for public comment. No commentary noted in either venue.

**3. APPROVAL OF MINUTES**

Chair Haley called for a motion to approve the minutes from the SONNet Committee meeting held on February 4, 2013. Motion to approve presented by Cory Casazza, Retired Chief Information Management Officer, Washoe County. Motion seconded by Undersheriff Todd Vinger, Washoe County. All were in favor with no opposition. Motion passed unanimously

**4. COMMENTS BY THE CHAIRMAN**

Chair Haley presented commentary emphasizing that this Committee, as other committees, has rotational membership, with individual members changing positions within the governmental umbrella. Retired Assistant Sheriff Raymond Flynn, Las Vegas Metropolitan Police Department, Lester Lewis, who previously held the position of Manager, Network and Telecommunications for Clark County, and Cory Casazza, retired Chief Information Management Officer for Washoe County have moved to the private sector. Committee discussion ensued pertaining to the fact that membership changes can occur for many reasons including member job changes, and Committee needs. Chief Christopher Smith, Nevada Division of Emergency Management and Homeland Security indicated that the Governor also has input as to the active membership of this Committee. The Committee agrees that its membership should reflect those members serving in the best interest of the Committee goals.

Chair Haley complimented the Committee and administrative support for efforts applied in moving these meetings forward, emphasizing the fast paced and effective handling of issues coming to the Committee's attention. SONNet, and its members, leads the western region. Chair Haley also instructed Karen Hall to agendize discussion pertaining to handling SONNet membership rotation when current member's job functions change.

**5. STATUS UPDATE ON THE REQUEST FOR PROPOSAL (RFP) SUPPORTING THE SONNet BUSINESS PLAN DEVELOPMENT AND IMPLEMENTATION GUIDANCE**

Chair Haley introduced Chief Chris Magenheimer, North Lake Tahoe Fire Protection District and SONNet Project Manager. Chief Magenheimer presented a status update for the RFP, indicating that State Purchasing, through review of 12 proposals and a final evaluation, chose a leading contender, Federal Engineering. As the March 9<sup>th</sup> date could not be met by State Purchasing, there will not be a signed contract until May 2013. At that point, a kickoff will occur, and the necessary individuals will meet to lay out details as to how to proceed. Chief Smith presented concern on whether this will delay the overall impact with SONNet, with Chief Magenheimer indicating FirstNet's current actions may actually benefit the delay.

**6. BRIEFING ON THE REGIONAL MEETING OF WESTERN STATES AND SONNET COMMITTEE MEMBERS AT THE MARCH 2013 INTERNATIONAL WIRELESS COMMUNICATIONS EXPO (IWCE) IN LAS VEGAS, NEVADA**

Chief Magenheimer presented historical overview of the events leading up to the regional meeting of western states at the International Wireless Communications Exposition (IWCE). As many integral contacts were to be in attendance during the IWCE, SONNet reached out to its western partners proposing a joint meeting. The joint meeting was representative of contacts from California, Nevada, Arizona, Idaho, Oregon, Texas, Wyoming, Montana, Utah,

and Fort Mojave Indian Tribe representing tribal interests in Arizona, California, and Nevada. Chief Jeff Johnson, and Kevin McGuinness represented the First Responders Network (FirstNet) Board membership, and Charles McClellan represented the National Governor's Association. Information technology in addition to communications was also involved, as was a representative from Nevada Senator Harry Reid's office.

Selby Marks, Nevada Homeland Security Administrator reported on his experience, noting that Nevada appears to be ahead of other states at this point with respect to broadband initiative. As to how FirstNet is going to be positioned and in receipt of financials coming from this initiative, SONNet needs to consider how it will work with other stakeholders.

Chair Haley indicated that there will be training exercises offered through the Governor's office, with Chief Magenheimer adding that FirstNet intends to meet with each state at least three times prior to moving forward. Initial meeting will be with the Governor's staff, with a second meeting as a follow on with questions. The third meeting will intend to drop the proposed plan to the State. The National Governor's Association announced that they intend to have six regional meetings to be announced April 15. A pre-survey will start next week. Invitations will go to the Governor, who will then be looking for 10 representatives.

Chair Haley indicated there are still states that are just beginning to put together committees in addition to applying for grants. The Chair indicated patience is required in the long term evolution arena, as is quality deliberation and collaboration. This initiative will change how Public Safety communicates in the future, from network usage to fees. The Chair indicated that in his position, he hires individuals that work outside the organization for the purposes of obtaining quality legal advice at either a paid rate or pro-bono, disclosing this practice to the Governor for transparency. The Chair indicated there has been no challenge to this practice.

Discussion ensued between Chair Haley and Mike Zaccagnino, Director of Telecommunications, NV Energy pertaining to public and private sector relationships and the use of this emerging technology. FirstNet fosters further communications and outreach to the private sector nationally, then state by state, and SONNet will pay attention to how that relationship emerges. Mr. Zaccagnino is fully committed and looking forward to a long term relationship. Chair Haley also indicated there is public discussion on utilizing federal assets as an avenue to bridge equipment needs moving forward. He also spoke to the tribes, and the states Governor's may be the contact for the tribes. Chair Haley stresses it's vitally important that SONNet's membership represents a larger representation for the tribes as a whole, speaking to a conversation he had with Wanda Bachelor, Inter-Tribal Council of Nevada (ITCN). It has been requested that a presentation be made to the ITCN and at that time they will choose a representative for SONNet.

Chief Magenheimer stressed that there may be vague information coming from the vendor community currently, and SONNet needs to ensure it is getting accurate information. Chief Johnson is aware, and FirstNet will make sure info is vetted and correct. Chair Haley mentioned that vendors indicate concern about public safety driving this effort.

Undersheriff Todd Vinger, Washoe County Sheriff's Office indicated that he was pleased to see the participation from all parties at the conference. He had an expectation that FirstNet was current, and now understands that they are playing catch up right now. He liked that

they will put out their strategic plan short term, providing fact sheets based on the law that was passed.

**7. PRESENTATION AND DISCUSSION OF THE COMMERCE NATIONAL TELECOMMUNICATIONS AND INFORMATION ADMINISTRATION (NTIA) GRANT APPLICATION**

Chief Smith presented an overview of the NTIA Grant Application process, noting the extent to which the application fully describes the current situation about the existing Nevada Communication Steering Committee (NCSC) structure, and the evolution of SONNet. SONNet will focus on public safety broadband, and NCSC will focus on land, mobile, radio (LMR) capability. In a conference call to NTIA, it is clear that they only want concise information. Both the Department of Emergency Management (DEM) staff and Chief Magenheimer have created a good document to move forward.

Chief Magenheimer thanked George Molnar, Statewide Interoperable Communications Coordinator and Kelli Anderson, DEM for their efforts. As NTIA has a set amount of funding to issue states, such funding will be released in two phases with very specific guidelines. The due date for the applications is March 19, 2013, and a rating scale will be applied to the applications indicating whether or not Nevada is awarded on the first round of funding distribution.

Chair Haley indicated that there are differences structurally as to how all parties involved communicate, indicating that moving forward, that is kept in mind. Chief Smith indicated that the Governor also understands this issue, and requests efforts on both sides of the aisle to be more efficient. Chief Smith stressed that the NTIA Grant Application must be sent out today, March 15, 2013. Undersheriff Vinger noted that upon his review of this document, he found it to be comprehensive and concise.

Undersheriff Vinger presented a motion to approve the NTIA Grant Application to be moved forward, with a second from Cory Casazza. All were in favor with no opposition.

**8. DISCUSSION OF THE SONNET BRIEFING TO THE NEVADA LEGISLATURE**

Chair Haley presented an overview of the presentation given to the Nevada Legislature in which there was an effort to describe SONNet to the body in addition to defining impacts to the Governor, the State, and Legislature as a whole. Interest from the legislators centered about technology and economic issues. Chief Smith indicated that both the Legislature and Assembly were presented with a great opportunity to see what the State can benefit from moving forward with SONNet. Chief Smith appreciated the legislative effort to think long term. Chief Magenheimer stressed that the Legislature understands what SONNet represents, which is far from the misrepresentation which may have occurred early in the process.

**9. PUBLIC COMMENT**

Chair Haley opened discussion for public comment with no public commentary noted in either venue. Chair Haley instructed the Committee that he wants to react quickly to the changing information pertinent to SONNet's purview. Chief Smith indicated that should Governor Sandoval not receive any information from NTIA, SONNet may not need to meet in April 2013.

**10. ADJOURN**

Chair Haley called for a motion to adjourn the meeting. Motion presented by Chief Smith, with a second from Undersheriff Vinger. All were in favor, no opposition. Meeting adjourned at 3:35pm.