

	MINUTES NEVADA HOMELAND SECURITY COMMISSION FINANCE COMMITTEE MEETING		
Attendance	DATE	Tuesday, March 26, 2013	
	TIME	2:30 p.m.	
	LOCATION	Nevada Division of Emergency Management	
		Executive Conference Room	
		2478 Fairview Drive Carson City, NV 89701	
	METHOD	Video Teleconference	
RECORDER	Selby Marks		
COMMITTEE MEMBERS	PRESENT	LEGISLATIVE & EX-OFFICIO MEMBERS, STAFF, AND OTHERS	PRESENT
Doug Gillespie – Chairman	X	Christopher Smith – Chief DEM	X
Kyle Devine	X		
Stacey Giomi	X		
Angela Krutsinger	X	Selby Marks – HS Staff	X
Carolyn Levering	X	Samantha Ladich – DAG Rep.	X
Adam Sandler	X		
Stan Smith	X		
Bill Welch			

1. CALL TO ORDER AND ROLL CALL

Chairman Doug Gillespie, Sheriff, Las Vegas Metropolitan Police Department (LVMPD) called the meeting to order at 2:30 p.m. Selby Marks, Nevada Division of Emergency Management and Homeland Security (NDEM/HS) performed a roll call. Quorum was established for the meeting.

2. PUBLIC COMMENT

Chairman Gillespie called for commentary from both the north and south meeting venues.

3. APPROVAL OF MINUTES

Chairman Gillespie called for a motion to approve the meeting minutes from the December 12, 2012, Finance Committee meeting. Correction request by Angela Krutsinger, Nevada Hospital Association referencing paragraph 4, lines 6 and 7 to reflect “Motion seconded by Bill Welch, President and Chief Executive Officer, Nevada Hospital Association.” Motion to approve with recommended change presented by Angela Krutsinger, with a second provided by Chief Stacey Giomi, Carson City Fire Department. All were in favor with no opposition. Motion passed unanimously.

4. COMMENTS BY THE CHAIRMAN

Chairman Gillespie instructed the Committee and presenters that the agenda is aggressive and to keep presentations and commentary as brief as possible. The Chair has received instruction from the Governor’s office to remove Terry Bohl from the Finance Committee due to changes in Mr. Bohl’s current employment position. The Chair indicated that Steve Goble, Chief of Henderson Fire Department has presented interest in sitting on the Finance Committee, with the caveat that the Governor is the authority in seating Finance Committee members.

5. NOMINATION AND SELECTION OF THE FINANCE COMMITTEE CHAIRMAN AND VICE-CHAIRMAN

Chair Gillespie opened discussion on the nomination of both the Finance Committee Chair and the Finance Committee Vice-Chair. Selby Marks, Homeland Security Administrator, Nevada Division of Emergency Management and Homeland Security reviewed the Nevada Revised Statutes (NRS) 239C stipulating the each Committee under the Nevada Commission on Homeland Security must elect a Chair and a Vice-Chair. The Committee will take nominations from Committee members and vote for the Chair position. The same process will be performed for the Vice-Chair position.

Chairman Gillespie opened nominations for the Chair. Carolyn Levering, City of Las Vegas nominated current Chair Doug Gillespie. Angela Krutsinger nominated Chief Stacey Giomi, Carson City Fire Department. In a 5 to 1 vote, with 5 yays and 1 nay, Chair Gillespie was again voted as Chair of the Finance Committee.

Chair Gillespie opened nominations for the Vice Chair. Carolyn Levering nominated Chief Giomi for Vice Chair. No other nominations were received. Samantha Ladich, Senior Deputy Attorney General confirmed no vote required. Chief Giomi is now the Vice-Chair of the Finance Committee.

6. REQUEST TO REALLOCATE HOMELAND SECURITY GRANT PROGRAM (HSGP) FUNDS

Chairman Gillespie opened discussion for addressing agendized project requests. No request was made to take projects out of order. Chief Chris Smith, Nevada Division of Emergency Management and Homeland Security (NDEM/HS) briefed the Committee on the total funding request for both the State Homeland Security Program (SHSP) and the Urban Area Security Initiative (UASI). Current funding available to SHSP totals \$762,704.00, and funding available for UASI totals \$260,503.00. The total amount in requests exceeds the amount of funding available, with requests from both groups totaling \$1,126,185.90. All projects cannot be funded. Kelli Anderson, NDEM/HS indicated that NCHS-76 project was withdrawn at the Nevada Communications Steering Committee (NCSC) last week. This de-obligation caused a call for projects within 2010 parameters, review at NDEM, and consequently the Committee is seeing not only project change requests, but also re-obligation requests. Those projects that were not awarded 2010 monies were not included in the grant application at that time.

Chief Giomi assumes that those projects listed for consideration today have been reviewed by NDEM/HS. Secondly, Chief Giomi clarified with Kelli Anderson the highlighting meanings for the spreadsheet provided to members.

A summary of the discussions for each project are noted below:

NCHS-61: Expansion and Maintenance of Citizen Corp

Captain Darin Balaam, Washoe County Sheriff's Office briefed the Committee on his justification for this project change request (PCR). Carolyn Levering moved to approve this project change request with a second from Adam Sandler. Angela Krutsinger noted changes from training to personnel. All were in favor with no opposition. Motion passed unanimously.

NCHS-62: Silver Shield

Captain Balaam briefed the Committee on his justification for this PCR. Carolyn Levering moved to approve this PCR. Chief Giomi seconded. All were in favor with no opposition. Motion passed unanimously.

NCHS-63: Fusion Center

Captain Balaam briefed the Committee on his justification for this PCR. Chief Smith inquired about the intent of this project to conduct training. Angela Krutsinger inquired about the SAA commentary on this PCR, with Kelli Anderson explaining 2010 requirements for SHSP grants to have 50% in the contract and personnel categories. With the approval of this project, the threshold could reach 50%. Chief Giomi inquired if other projects being reviewed could potentially increase the threshold beyond the 50%, with Kelli Anderson indicating it is possible; however she is not worried as there is a percentage over overage allowed. She will keep track for the Chair as the process moves forward.

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Chief Giomi presented a motion to approve this PCR, with Kyle Devine, Nevada Department of Health and Human Services providing a second. All were in favor with no opposition. Motion passed unanimously.

NCHS-64: Advanced Improvised Explosive Device (IED)/Weapons of Mass Destruction (WMD)

Commander Jim Antti, Tahoe-Douglas Bomb Squad, on behalf of Lisa Owens, briefed the Committee on his justification for this PCR. Chair Gillespie confirmed with Commander Antti that this bomb squad is a stand-alone, accredited unit in addition to the age of the robot equipment replacement. Angela Krutsinger indicated there appears to be cost savings that are being moved to this request, with Commander Antti noting there isn't any impact on the program using savings from training. Ms. Krutsinger appreciates the work on the justification. Chief Giomi inquired further on the de-obligated amount noted on the request, and Kelli Anderson will take a look at this. Chief Giomi moved to approve this PCR, with a second received from Carolyn Levering. All were in favor with no opposition. Motion passed unanimously.

NCHS-67 Re-Obligation: Advanced Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) Detection and Decontamination

Fire Chief Steve Goble, City of Henderson briefed the Committee on his justification for his re-obligation request. Chair Gillespie inquired if re-obligation requests should be heard after the PCRs. Kelli Anderson agreed. Chief Giomi noted that if all the PCR's are taken in order, there won't be an issue with tracking funding. Committee moved to NCHS-70.

NCHS-70 – Citizen Corp Program

Maryanne Lafoon, Elko County, representing Annette Kerr, briefed the Committee on her justification for this PCR. Angela Krutsinger motioned to approve the PCR with Adam Sandler, Nevada Broadcaster's Association seconding the motion. All were in favor with no opposition. Motion passed unanimously.

NCHS-71: Fusion Program

Captain Al Salinas, Southern Nevada Counter Terrorism Center briefed the Committee on his justification for this PCR. Chief Smith inquired about ongoing software costs. Captain Salinas indicated the cost will be approximately \$43,000.00 for maintenance with funding good through 2015. Angela Krutsinger inquired further about the total annual service fee for \$78,000.00, with Captain Salinas indicating that amount is for the Targus. Stan Smith, Boyd Gaming motioned to approve this PCR, with Carolyn Levering seconding the motion. All were in favor with no opposition. Motion passed unanimously.

NCHS-72: Nevada Dispatch Interconnect

Chief Chris Magenheimer, North Lake Tahoe Fire Department briefed the Committee on his justification for this PCR. George Molnar, Statewide Interoperability Coordinator (SWIC), representing Lou Amell, Chair of the Nevada Communications Steering Committee (NCSC) indicated that the NCSC did recommend this PCR for approval in addition to explaining the role of the NCSC for the Committee. Angela Krutsinger inquired on the overtime notation on the request. Kelli Anderson indicated that the overtime component is not covered under their current contract, and to avoid supplanting issues, allowing extra time for installation. There was also cost savings in not using outside services. Ms. Krutsinger also inquired if the travel costs are reflected correctly on the PCR. Motion to approve was presented by Angela Krutsinger, second by Adam Sandler. All were in favor with no opposition. Motion passed unanimously.

NCHS-73: Advanced IED/WMD

Commander Lou Gazes, Washoe County Bomb Squad, on behalf of Captain Balaam, briefed the Committee on his justification for this PCR. Motion to approve was presented by Carolyn Levering, with a second by Stan Smith. All were in favor with no opposition. Motion passed unanimously.

NCHS-74 – Las Vegas Fire Rescue

Randy Gray, Las Vegas Fire and Rescue briefed the Committee on his justification for this PCR. Carolyn Levering indicated this request has no scope change, only movement on funding line-item entries. She asked the Committee to approve this project contingent upon UAWG approval, of which will happen. Carolyn Levering motioned to approve, with Stacey Giomi seconding the motion. All were in favor with no opposition. Motion passed unanimously.

NCHS-75 – Citizen Corps Project

Rick Martin, Nevada Division of Emergency Management briefed the Committee on his justification for this PCR. Angela Krutsinger motioned to approve, with Carolyn Levering seconding the motion. All were in favor with no opposition. Motion passed unanimously.

NCHS-65 De-Obligation – Interoperability Communications Coordinator Project

Deputy Chief Fernandez Leary, Clark County Fire Department briefed the Committee on his justification for the de-obligation request. Deputy Chief Leary indicated that this request ties into NCHS-66, NCHS-67, and NCHS-60 which have all been approved through the UAWG. Carolyn Levering moved to approve, with Stacey Giomi seconding the motion. Questions from Angela Krutsinger entailed clarification if a full time employee (FTE) was ever hired with the money granted originally in addition to not seeing a \$50,000.00 line item in the budget. Kelli Anderson clarified that there was some confusion upon submission of the PCR for NCHS-66, indicating that although the original grant award was for a new FTE Referred to 66, 67 and 69 which have all been approved through the UAWG. Carolyn Levering moved to approve, with Stacey seconding. Angela questioned the \$62,000 from original award asking if anyone was ever hired. He will get Diana Blake to answer. Kelli Anderson said original grant award was for a new FTE, cost savings were realized through the use of Mark Blomstrom's contract covering those expenses; however during this time, Mark Blomstrom started working and cost savings were able to fund that effort. There was some confusion about NCHS-66 as a PCR, and changes should have been made at that time to avoid the confusion. Discussion ensued, and the final decision presented with a motion from Stacey Giomi to approve the de-obligation from NCHS-65 and re-obligate \$50,000.00 to NCHS-66 contingent upon submission of a modified budget to NDEM. Carolyn Levering seconded the motion. All were in favor with no opposition. Motion passed unanimously.

Chair Gillespie asked Deputy Chief Leary if he could have the amended budget ready for the Nevada Commission on Homeland Security meeting, and referring to Kelli Anderson, the Deputy Chief will be able to provide this information.

NCHS-67 Re-Obligation: Advanced Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) Detection and Decontamination.

Chief Steve Goble, City of Henderson Fire briefed the Committee on his justification for this request. Carolyn Levering, based on UAWG approval of this project moved to approve, with a second by Adam Sandler. All in favor with no opposition. Motion passed unanimously.

NCHS-68 Re-Obligation: Interoperable Communication

Tina Enrich briefed the Committee on her justification for this request indicating that the NCSC did not move this project forward for approval based on its operational nature. Ms. Everett feels this request is the result of an unfunded mandate, and the radios are a necessary tool for interoperability. Chair Gillespie clarified if Mesquite falls under the UASI, and that project was denied by NCSC as well. Kelli Anderson indicated no projects were taken off the table for Finance Committee review. The Chair indicated if this, and the Mesquite project were funded, the UASI funding would still be above the line. Discussion ensued in the Committee, noting that in the past

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many radios have been funded. George Molnar clarified that the NCSC does not either approve or deny projects, only recommends to the Finance Committee noting that radios have been purchased prior, though he does not know if they were specifically for narrow-banding. Chief Smith indicated that national priorities do reference operable and interoperable requirements leading to a motion by Stan Smith to approve this request. Carolyn Levering seconded the request in which all were in favor with no opposition. Motion passed unanimously.

NCHS-69 Re-Obligation – Advanced IED/WMD

Dr. Dan Lake, City of North Las Vegas briefed the Committee on his justification for this request. This project was approved by the UASI. Carolyn Levering motioned to approve with Stan Smith seconding the motion. All were in favor with no opposition. Motion passed unanimously.

NCHS-66 was withdrawn.

NCHS-77 Re-Obligation – Communication Accessories Sustainment

Aaron Kenneston, Washoe County Emergency Manager briefed the Committee on his justification for this request. Discussion included clarifying the actual amounts of equipment requested. Chair Gillespie inquired why this project was not taken to the NCSC. Kelli Anderson indicated that this was not for actual radios; it was for accessories so it was not pushed to the NCSC. Stacey Giomi presented concern about running out of money before all projects were heard. Chief Smith referred to spreadsheet distributed by Kelli Anderson. Selby Marks indicated that mandatory priorities are listed as well. Stacey Giomi asked if we waive on NCHS-80 and NCHS-87 which weren't on the priority list, we'd have enough funding to fund those projects that are on the list. Kelli Anderson indicated that currently there is \$766,602.00 available in funding, with total requests of \$879,835.00. The Chair believed that both NCHS-80 and NCHS-87 be removed for consideration. Motion to approve NCHS-77 presented by Stacey Giomi, with Stan Smith seconding the motion. All were in favor with no opposition. Motion passed unanimously.

NCHS-78 Re-Obligation – Communication Terminal Repeater Project

Chair Gillespie indicated this project did not receive recommendation of the NCSC. Kelli Anderson indicated the HSWG does not review reobligation requests yet so the Finance Committee will take on that task. Kenneth Moen, Reno Tahoe Airport wanted to bring up some corrections to the presentation that was presented initially. Stuart Cronan, Galena Group briefed the Committee on correcting record that RTA is a quasi non-profit organization and an integral part of emergency management for the state of Nevada. Angela Krutsinger inquired about whether the environmental impact statement can be done in time for this project, with Kelli Anderson indicating that this isn't an impact study, but just to retain a categorical conclusion. Ms. Krutsinger also referred to licensing issues, with RTA indicating they can pick up licensing for future years. George Molnar indicated that the NCSC made their ruling based on numerous reasons including tax status, cash reserves, and the amount of money necessary to purchase equipment. There have been no recent studies past 2007 regarding the need for this equipment. Discussion between multiple Committee members then centered on the reasoning why this funding was not requested. Chief Smith presented concern that the Finance Committee would base any recommendation on the financial status of the requester. Chair Gillespie indicated that RTA has had since 2007 to budget for monies, and there are other projects could be funded. Kelly Anderson indicated that the actual amount this project is requesting is \$284,000.00 noting some of the funding request package had been reduced. The total funding available to all project is still short by \$17,032.98 on SHSP. Kelli Anderson indicated that if we don't obligate funding available to Nevada, we may run into time-sensitive deadlines. Chair Gillespie recommends that the HSWG is involved in vetting reobligation requests. Chair Gillespie motioned that this request be approved, less the \$17,032.98 in order to be able to fund the other projects.

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Motion seconded by Stacey Giomi. Carolyn Levering presented discussion pertaining to the length of time it takes for the Department of Homeland Security to review environmental impact statements, and she asked what the State Administrative Agent could do to help this process. Chief Smith indicated there are avenues to expedite the process, and he believes there is time to do this. Stacey Giomi asked if this money can be spent by RTA by June 30, 2013 to be in line with the grant. Purchase and install of equipment can be concurrent. Kelli Anderson indicated that the modified amount of this request \$266,967.00, the environmental documentation from FEMA would have to be in place first before any money could be spent.

All were not in favor of passing the motion, and in a tie vote, the motion failed.

NCHS-79 Re-Obligation – Communication

Mesquite, in asking for SHSP monies, did not receive a recommendation from the NCSC for this project. George Molnar indicated that the NCSC did not recommend this project in that this appeared to be operational asset-based instead of interoperable means. Chair Gillespie indicated if this project is denied, does the money from this project go back into the balance for SHSP. It does per Kelli Anderson. Deputy Chief Leary indicated that this project was not presented to the UASI. Committee questioned how notification to the urban area is made when monies are available, and as such mimics the SHSP. Kim Letero, grant specialist for Mesquite Police Department indicated that in working through this process, they are learning how to work through the process. Chair Gillespie asked if the SAA has the authority to move UASI funding to SHSP funding, or vice-versa. Carolyn Levering indicated that approval can be contingent upon UAWG or HSWG approval, and the UAWG has supported these types of requests in the past. Mark Blomstrom indicated that UAWG approved 6 radios recently, and this is basically the same type of request. Chief Giomi motioned to approve this request using \$35,591.30 from UASI funding (contingent upon UASI approval) and \$32,016.70 from SHSP funds. Carolyn Levering seconded the motion. All were in favor with no opposition. Motion passed unanimously.

NCHS-81 Re-Obligation - Communication

Regina Marotto, ITCN briefed the Committee on her justification for this request. Motion to approve presented by Angela Krutsinger, with a second by Stacey Giomi. All were in favor with no opposition. Motion passed unanimously.

NCHS-82 Re-Obligation – Tribal NIMS

Regina Marotto, ITCN briefed the Committee on her justification for this request. Ms. Marotto indicated that there was a large turn-over in tribal leadership with the election, and this is sorely needed. A motion to approve was made by Kyle Devine, with a second by Adam Sandler. All were in favor with no opposition. Motion passed unanimously.

NCHS-83 Re-Obligation – Citizen Corps Program

Maryann Lafoon, Elko County briefed the Committee on her justification for this request. Carolyn Levering asked if any of this project is a duplication of NCHS-65 equipment. Rick Martin, NDEM clarified this is not a duplication. Carolyn Levering motioned to approve, with Angela Krutsinger seconding the motion. All were in favor with no opposition.

NCHS-84 Re-Obligation – CBRNE Personal Protective Equipment

Captain Sandy Munns, Reno Fire Department briefed the Committee on his justification for this request. Chair Gillespie inquired if original purchase of cartridges were from Homeland Security funds. Captain Munns indicated they were not. Angela Krutsinger inquired about training costs. Motion to approve by Angela Krutsinger, with a second from Carolyn Levering. All in favor with no opposition. Motion passed unanimously.

NCHS-85 Re-Obligation: Citizen Corp Project

Captain Darin Balaam, Washoe County Sheriff's Office briefed the Committee on his justification for this request. Motion to approve by Angela Krutsinger, second by Kyle Devine. Carolyn Levering indicated that there is a radio component to this project, and is inquiring if the NCSC vetted this project. Kelli Anderson indicated that this was not caught prior to the NCSC meeting, but in light of earlier approvals of handheld radios, it would be in line to approve this type of request. This can be agendized at the next NCSC meeting. All were in favor with no opposition. Motion passed unanimously.

NCHS-86 Re-Obligation: Continuity of Operations Plan

Ed Atwell, University of Nevada-Reno briefed the Committee on his justification for this request. Motion to approve presented by, second by, all in favor with no opposition. Motion passed unanimously. Chair Gillespie inquired if Mr. Atwell could both hire and complete the continuity of operations plan (COOP), with Mr. Atwell indicating that it would help further the process. Angela Krutsinger indicated that there is a statewide COOP, with Mr. Atwell indicating lack of completion of his COOP was due to complexities that didn't fit into the statewide COOP. Chief Giomi presented concern that this isn't combined with the COOP and the quality of the end product which would result as this should be done in three months. Mr. Atwell identified that this is only for one portion of the COOP for police services only, not in entirety for the university. Chief Smith inquired if the university can go through the required procurement practices with open and competitive bidding. Mr. Atwell indicated that a subcontractor will be hired, and no request for proposal would be needed. Chair Gillespie inquired if Mr. Atwell should be required to do this as the emergency manager, with Mr. Atwell stating that the complexity prohibited him from doing this. He wants to establish a plan that other secondary institutions can utilize moving forward. Kelli Anderson indicated that the allowable threshold may be close to 50% with this project, and she inquired if state avenues would be used for this position. Mr. Atwell indicated that Mr. Ken Schueller would be their choice as a subcontractor. Angela Krutsinger motioned to not approve this project, with Chief Giomi seconding the motion. Motion did not pass.

NCHS-80 Re-Obligation – Specialized computers for Sensitive Applications Cyber Security

Jim Earl briefed the Committee on his justification for this project. Mr. Earl indicated that this project had not gone before the Cyber Committee to date due to the timing of these meetings, but Commissioner Chris Ipsen had helped with the wording of the project. Chief Giomi inquired what exactly is being purchased with this funding request. Mr. Earl indicated this would be for non-standard computers operated within the state system primarily for the Department of Public Safety. The security on the "Mac" products would then be doable. Local and county jurisdictions could also utilize. Motion to approve was presented by Angela Krutsinger, with a second from Adam Sandler. All were in favor with no opposition. Motion passed unanimously.

NCHS-87 Re-Obligation – Emergency Notification System

Commander Todd Renwick, University of Nevada Police Department briefed the Committee on his justification for this project. Angela Krutsinger inquired if there was a line item budget attached to this request. Kelli Anderson indicated that the line item detailed budget may have been missed in distribution. Ms. Krutsinger also inquired how this would be a statewide initiative and if any environmental impact would be required? Kelli Anderson did say a layout of information in memo format is required if any equipment is to be installed. Carolyn Levering presented concern regarding the LED aspect of this equipment purchases and also how the university could apply other leveraged services to the community. Commander Renwick indicated that would be possible, and is more than willing to expand and enhance the system moving forward. He indicated that maintenance for the

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system would be contingent on what the vendor reports. Normally, maintenance is negotiated for extensions to cover for lack of funding. Chief Giomi inquired if Commander Renwick could complete this in time, and the Commander believes that is the case. Chair Gillespie indicated that approval could be based on the contingency that the line item budget is produced in addition to this program being a possible pilot for other law enforcement agencies. Carolyn Levering motioned to approve NCHS-87 contingent upon detailed budget provision to the Commission. Second by Stan Smith.

7. PUBLIC COMMENT

Gina Marotto, Inter Tribal Council of Nevada commented on the removal of former Finance Committee member Terry Bohl, and urges the replacement of another tribal member to the Committee as integral to the mission of this body. Chair Gillespie indicated the he will be submitting new Committee members to replace any member that has left, and asked Ms. Marotto to provide possible names for tribal representation. Angela Krutsinger thanked the staff of NDEM for their work in getting this information to the Committee in time for this meeting.

8. ADJOURN

Chairman Gillespie adjourned the meeting with multiple motions and seconds.