



STATE OF NEVADA  
MEETING NOTICE AND AGENDA  
NEVADA COMMISSION ON HOMELAND SECURITY  
**HOMELAND SECURITY WORKING GROUP**

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**Name of Organization:** HOMELAND SECURITY WORKING GROUP (HSWG)  
**Date and Time of Meeting:** THURSDAY, MAY 16, 2013 – 9:30 A.M.

**Carson City Location**

Nevada Division of Emergency Management  
State Emergency Operations Center (SEOC)  
2478 Fairview Drive  
Carson City, Nevada 89701

**Las Vegas Location**

Gold Coast Hotel and Casino  
Nevada Ballroom Salons A&B  
4000 West Flamingo Road  
Las Vegas, Nevada 89103

**NOTE: Valid photo identification will be required prior to entrance to the Division of Emergency Management building on the Nevada Army National Guard complex in Carson City.**

THIS MEETING WILL BE VIDEO CONFERENCED AND/OR TELECONFERENCED BETWEEN THE LOCATIONS SPECIFIED ABOVE BEGINNING AT 9:30 A.M.

The Homeland Security Working Group (HSWG) may take action on items marked “For Possible Action.” Items may be taken out of the order presented on the agenda at the discretion of the Co-chairs. Items may be combined for consideration by the HSWG at the discretion of the Co-Chairs. Items may be pulled or removed from the agenda at any time.

**Please Note:** Witnesses wishing to have their complete testimony/handouts included in the permanent record of this meeting should provide a written or electronic copy to the HSWG administrative staff. Minutes of the meeting are produced in a summary format and are not verbatim.

- 1. CALL TO ORDER AND ROLL CALL** – Co-Chairs Chief Christopher Smith, State Administrative Agent (SAA) and Chief Fernandez Leary, Urban Area Administrator (UAA).
- 2. PUBLIC COMMENT**– (Discussion Only) – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments may be limited to 3 minutes per person at the discretion of the Co-Chairs. Comments will not be restricted based on viewpoint.
- 3. APPROVAL OF MINUTES** – (Discussion/For Possible Action) – Co-Chairs, Chief Christopher Smith, SAA and Chief Fernandez Leary, UAA. This agenda item will discuss whether or not to approve the minutes of the April 4, 2012 HSWG meeting.
- 4. WELCOME AND OPENING COMMENTS BY THE STATE ADMINISTRATIVE AGENT (SAA) AND THE URBAN AREA ADMINISTRATOR (UAA)** – (Discussion Only) – Co-Chairs, Chief Christopher Smith, SAA and Chief Fernandez Leary, UAA.

5. **HOMELAND SECURITY WORKING GROUP STATUS, PROCESS, AND TIMELINE - (Discussion Only)** – Chief Christopher Smith, SAA and Chief Fernandez Leary, UAA. This agenda item will discuss the Homeland Security Grant Program (HSGP) guidance and award status, the federal application timeline and deadlines. Overview of the HSWG process will be provided to include project proposals, requirements for line item detailed budgets and investment justifications, and the process for UASI project consideration should the Las Vegas Urban Area not be awarded FFY 2013 Urban Area Security Initiative (UASI) grant funding. The Nevada Commission on Homeland Security (NCHS) priorities and the State Homeland Security Strategy will also be discussed.
6. **REVIEW OF HOMELAND SECURITY GRANT PROGRAM GUIDELINES (Discussion Only)** – Kelli Anderson and Paul Burke. This agenda item will review both current and historical issues pertaining to the use of Homeland Security Grant Program funds. The Memorandum of Understanding (MOU) pertaining to the 80/20 percent local/state funding allocation split will also be discussed.
7. **REVIEW AND DISCUSSION ON THE ESTABLISHMENT OF A HOMELAND SECURITY WORKING GROUP REVIEW SUBCOMMITTEE – (Discussion/For Possible Action)** - Chief Christopher Smith, SAA and Chief Fernandez Leary, UAA. This agenda item will review and discuss the necessity of establishing a Homeland Security Working Group subcommittee for the purposes of reviewing change requests and/or re-obligation of State Homeland Security grant funds. The HSWG may be asked to vote on establishing a Review Subcommittee.
8. **HOMELAND SECURITY WORKING GROUP PROJECT PROPOSAL PRESENTATIONS: STATE-WIDE PROPOSALS AND UASI PROPOSALS– (Discussion/For Possible Action)** – Doug Lyon, Facilitator. This agenda item allows individuals who submitted a State-wide project proposal or UASI project proposal in advance of this HSWG meeting to the Nevada Division of Emergency Management (NDEM) up to **5 minutes** to present an overview of their respective proposal. State-wide and UASI project proposals that were not submitted by the NDEM deadline prior to this meeting will not be accepted and will not be heard. This item will also discuss project proposal duplications, possible project proposal mergers, grant compliance, NCHS priorities, investment justification (IJ) grouping, and the identification of IJ leads to write the final IJ for the purpose of submitting the final Department of Homeland Security (DHS) grant application.
9. **PROJECT PROPOSAL FUNDING DISCUSSION – (Discussion Only)** – Doug Lyon, Facilitator. This agenda item will summarize and discuss the total grant funds requested through the project proposal submission process, and review the next steps in the process including submission of modifications and detailed budgets with narrative.
10. **PUBLIC COMMENT – (Discussion Only)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments may be limited to 3 minutes per person at the discretion of the Co-Chairs. Comments will not be restricted based on viewpoint.
11. **ADJOURN – (Discussion/For Possible Action)**

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**This is a public meeting. In conformance with the Nevada Public Meeting Law, this agenda was posted or caused to be posted on or before 9:00 a.m. on May 13, 2013 at the following locations:**

Las Vegas Governor's Office, 555 E. Washington Avenue, Las Vegas, NV;  
Carson City Governor's Office, 101 N. Carson Street, Carson City, NV;  
NV State Emergency Operations Center, 2478 Fairview Drive, Carson City, NV;  
Clark County Fire Department, 575 E. Flamingo Road, Las Vegas, NV;

Posted to the NV Department of Public Safety Division of Emergency Management and Homeland Security web site located at:  
[http://dem.nv.gov/homeland\\_security/2013\\_Meetings/](http://dem.nv.gov/homeland_security/2013_Meetings/)

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements for the meeting are necessary, please notify the Nevada Division of Emergency Management at (775) 687-0300. 24-hour advance notice is requested. Thank you.