

	<b>MEETING MINUTES</b> <b>Nevada Commission on Homeland Security</b> <b>State of Nevada Network (SONNet)</b> <b>Committee</b>	
	DATE:	Monday, June 10, 2013
TIME:	2:00 P.M.	
LOCATION:	State Capitol Building Annex	
	Guinn Room – Second Floor	
	101 North Carson Street	
	Carson City, Nevada 89701	
METHOD	Video-Teleconference	
RECORDER	Karen Hall	
<b>ATTENDANCE</b>		
Member Name	Title/Organization	Present
Michael Haley	<b>Chair</b> / Sheriff, Washoe County	x
Raymond Flynn	<b>Vice-Chair</b> / Retired Assistant Sheriff, Las Vegas Metropolitan Police Department	x
Cory Casazza	Retired Chief Information Management Officer, Washoe County	x
Lester Lewis	Senior Director IT, HCA Healthcare	
Richard Nelson	Assistant Director of Operations, Nevada Division of Transportation	x
Chris Perry	Director, Department of Public Safety	x
Christopher Smith	Chief, Nevada Division of Emergency Management and Homeland Security	x
Todd Vinger	Undersheriff, Washoe County	x
Mike Zaccagnino	Director of Telecommunications, NV Energy	x
<b>ATTORNEY GENERAL'S OFFICE REPRESENTATION</b>		
Samantha Ladich	Senior Deputy Attorney General	x

**1. CALL TO ORDER AND ROLL CALL**

Chair Michael Haley, Washoe County Sheriff called the meeting to order. Karen Hall, Nevada Division of Emergency Management and Homeland Security (NDEM/HS) performed the roll call. Quorum was established for this meeting.

**2. PUBLIC COMMENT**

Chair Haley opened discussion for public comment. No commentary noted in either venue.

**3. APPROVAL OF MINUTES**

Chair Haley called for a motion to approve the minutes from the SONNet Committee meeting held on March 15, 2013. Motion to approve presented by Director Mike Zaccagnino, NV Energy with a second by Chief Christopher Smith, NDEM/HS. Assistant Director Richard Nelson, Nevada Department of Transportation (NDOT) abstained as he was not present at last meeting. All other members in attendance were in favor with no opposition. Motion passed unanimously.

**4. COMMENTS BY THE CHAIRMAN**

Chair Haley referenced the lengthy agenda stating his preference to move to the next agenda items and interjecting commentary as needed along the way in order not to be repetitive.

**5. UPDATE ON THE IMPLEMENTATION STATUS OF THE PUBLIC SAFETY BROADBAND NETWORK (PSBN) AND THE STATE AND LOCAL IMPLEMENTATION GRANT PROGRAM (SLIGP) PROCESS**

Chief Chris Magenheimer, North Lake Tahoe Fire Protection District and SONNet Project Manager briefed the Committee on the SLIGP application process to date, indicating that the application was accepted within the appropriate time with several revisions requested by the National Telecommunications and Information Administration (NTIA). NTIA is looking at a rolling release of grant funding to be released in two stages. Although there seems to be differences in what the First Responders Network (FirstNet) and the NTIA are currently requiring, Chief Magenheimer indicated confidence that the process of receiving grant funding for Nevada may be sooner than planned. Nevada is ready to move to Phase II.

Chair Haley put forth a recommendation to the Committee to hold an all-day working session to condense, consolidate, and compare documentation pertaining to this project into a central point in order to prepare Governor Sandoval for a meeting with FirstNet. Per a question posed by Vice-Chair Raymond Flynn, Chair Haley indicated that this work session would be held after the grant award.

**6. DISCUSSION ON ADDRESSING STATE OF NEVADA NETWORK (SONNet) MEMBERSHIP ROTATION**

Chair Haley opened discussion on the process of rotational development of SONNet membership. As membership status has changed due to resignations and changes in working status, the Chair asked the Committee to provide him with candidate names for replacement or additional membership seats representative of private and public sector, state, and local representation. Chair Haley put forth Undersheriff Tim Kuzanek, the new Washoe County Undersheriff for consideration. Vice-Chair Flynn indicated he does have candidates to replace the Las Vegas Metropolitan Police Department (LVMPD) representation he currently holds, indicating that he would like to stay involved in SONNet to finish out his term with SAFECOM and FirstNet representing Major County Sheriff's Association. Vice-Chair Flynn will follow up prior to the next SONNet meeting. Chair Haley presented no issues with this request, although Chief Smith having no current visibility from the state's perspective on SONNet proper, indicated that there have been conversations pertaining to other committees in which membership may be limited to active employed individuals representing SONNet's interests. Chair Haley inquired if service on SONNet is through Governor-appointment only, with Samantha Ladich, Senior Deputy Attorney

General indicating it is the Chairman of the Nevada Commission on Homeland Security that appoints membership to SONNet. Chief Smith will reach out to the Southern Nevada Area Communications Council (SNACC) to begin inquires on possible replacements for current member Lester Lewis who has resigned from state service and is now working in a different capacity. Cory Casazza also indicated his willingness to provide possible replacements for his position due to his retirement, indicating Laura Smith or David Gustafson may be suitable choices if IT expertise is required. Mr. Casazza will stay on with SONNet as long as needed.

Chief Magenheimer indicated that both he and Chief Smith have met with the Inter-Tribal Council of Nevada (ITCN) in an attempt to set up a meeting with its board to discuss tribal representation. Ongoing and recent changes to the administration of this body have caused some delay in that effort. The Inter-Tribal Emergency Response Council (ITERC) has also shown interest in appointing a member to SONNet. Chair Haley indicated that the complexity inherent in the sovereign nature of the tribal nations can potentially make it difficult to come up with a nominee representing numerous interests. Chief Smith indicated his wish to have David Gustafson, State Chief Information Officer and George Molnar, SWIC added to the list of candidates for SONNet membership. Chair Haley requested that any member emailing him regarding requests to nominate individuals to SONNet “cc” Chief Magenheimer to ensure he sees all names submitted.

**7. UPDATE ON THE OFFICE OF EMERGENCY COMMUNICATIONS (OEC) MOBILE DATA SURVEY TOOL**

George Molnar briefed the Committee on the use of the mobile data survey tool by FirstNet to determine the scope of FirstNet and stakeholder needs. There have been 45 agencies with over 16,000 public safety employees responding to the survey to date. 91% of responders use data services on a daily basis using various carriers for messaging services. To date, the largest ‘want’ is for video-streaming. Only 22% of responding agencies are clear on the extent of what the public safety broadband network (PSBBN) entails, so further outreach must occur. 75% of respondents to date do have some form of infrastructure available which can be available for FirstNet’s network.

Chair Haley inquired if Mr. Molnar needed a written statement of support, with Mr. Molnar stating his appreciation in passing this information through Committee members asking their respective agencies to be involved with the survey. Chief Smith motioned to support this request with Mr. Zaccagnino seconding the motion. All were in favor with no opposition. Chair Haley asked Mr. Molnar to work with Chief Magenheimer on getting this communication out

Vice-Chair Flynn asked if the letter of support can be sent out from respective agencies to ensure outreach has more impact. Chair Haley indicated that both Magenheimer and Molnar will work on that message to reeducate those that know, and to educate those that do not know about this process

**8. REPORT ON THE 2013 PUBLIC SAFETY BROADBAND STAKEHOLDER MEETING IN DENVER, COLORADO, JUNE 3-7, 2013**

George Molnar briefed the Committee on the Public Safety Broadband Stakeholder meeting held June 3-7, 2013. The keynote address made clear the U.S. has a policy change underway

where states would create and build networks which would become part of the FirstNet maintained network. Those states opting out would have to build their own networks. Communication, services, applications, and network operations are the four goals of FirstNet. Five million users are anticipated with approximately half being municipal governments. There will be no requirement to subscribe to FirstNet. FirstNet will not replace land mobile radio (LMR) communications for many years, so both systems will need to be maintained. Per Mr. Molnar, the key takeaway from this meeting is that FirstNet is not interested in what equipment states currently need, they only want to know what capability states require at this point. There is a suggestion to streamline a unified memo of understanding (MOU) which FirstNet can use to expedite needs. There are serious issues with underestimation of required sites and necessary bandwidth. Vendor bias does play a large part in the miscue of information. Mr. Molnar urges everyone to be cautious when looking at the numbers presented currently. Based on NTIA's testing, there are serious issues with capabilities, bandwidth, and range. Priority access, direct mode, mission critical voice, and group calling are current technical hurdles.

Chair Haley indicated it would be pertinent to fold Agenda Item 8 and 10 together. The Chair cautioned the Committee not to become wedded to what it thinks may happen. The structure of FirstNet's relationship with states has changed completely. The Chair stressed that Nevada will not become mired in minutia, and will remain at a high level driving at what the State is expected to deliver. The Chair asked Mr. Molnar to share his notes regarding this meeting with Chief Magenheimer.

**9. DISCUSSION ON THE PROVISION OF A FULL-DAY GOVERNANCE AND TECHNICAL ASSISTANCE WORKSHOP FOR STATE OF NEVADA NETWORK (SONNet) COMMITTEE MEMBERS**

George Molnar briefed the Committee on the necessity of the Office of Emergency Communication's (OEC) offer to assist during a one-day workshop to examine issues pertaining to governance, policies, and procedures in order to be ready for FirstNet in addition to creating an annex for the Statewide Communications Interoperability Plan (SCIP). Mr. Molnar recommended the next scheduled meeting of SONNet to be a good opportunity for this workshop that would last approximately six hours. Should a quorum of SONNet members be present at this meeting, the meeting will be open to the public due to Open Meeting Law requirements.

Vice-Chair Flynn inquired if there was any money available for travel to this workshop. Should SLIGP monies be available at the time of the workshop, Chair Haley asked the State to receive requests for travel. The recommendation for venue of the workshop was based on the location where most of the Committee membership lives. As such, the workshop will be held in a northern venue, with Reno as the primary suggestion to eliminate the need for rental cars. Chair Haley indicated he would arrange pick-up and delivery to the airport for those members travelling. George Molnar will work with Chair Haley for a venue.

Vice-Chair Flynn took away that there is a lot of misinformation out there, particularly with LMR. If there are agencies in Nevada that are holding off with LMR purchases that is the wrong thing to do. The agencies need to move forward as the new FirstNet initiative is years from completion.

**10. UPDATE ON THE FIRST RESPONDER NETWORK AUTHORITY (FirstNet) AND NATIONAL GOVERNORS ASSOCIATION TERRITORY CONSULTATION MEETING HELD MAY 29-30, 2013 IN SAN FRANCISCO, CALIFORNIA**

Committee discussion combined with Agenda Item #9. In addition, Chair Haley indicated this meeting was highly productive and very matter of fact. FirstNet may be filtering information as we go along in order not to overwhelm capabilities. The message changed dramatically at this meeting from what original communications had indicated

For the Chair, the FirstNet meeting with the Governor must go right, and Nevada must be prepared for the process moving forward.

**11. PUBLIC COMMENT**

Chair Haley opened discussion for public comment. Officer Conrad Soboniak, representing Director Barnbeck requested that an agenda item be placed on the next SONNet Committee agenda pertaining to setting a date for a 4G Long Term Evolution (LTE) demonstration by Alcatel-Lucent. Chair Haley indicated concern in engaging vendor relationships at this point in the process as he does not want to give any provider a false sense that he, nor the Committee, is able to guarantee any obligation. The Committee is not in the position, nor does it have the authority, to engage in discussions for the acquisition of devices or equipment.

Director Chris Perry, Nevada Department of Public Safety and Chief Smith agreed believing this issue should not be heard at this time. Vice-Chair Flynn inquired if this proposed presentation would provide anything new that has not been seen by this group prior with the Harris presentation, with Officer Soboniak indicating there is new technology with cell phone access to camera systems.

Chair Haley asked the board for support in that SONNet's purview doesn't include vendor relationships at this time, not precluding vendors engaging regional communities with these processes. Vice Chair Flynn indicated [appcomm.org](http://appcomm.org) is where all the current applications for public safety related to entities or individuals to view.

Tammy James, Douglas County indicated concern in that she does not want the body to underestimate the value of building penetration issues as previously discussed in the meeting.

Pertaining to a question regarding the State being able to front funding for the next SONNet meeting workshop, Chief Smith indicated that the State absolutely cannot spend monies not yet awarded. Should monies be awarded prior to the meeting, that discussion may take place.

The next SONNet meeting will be late August or early September 2013.

**12. ADJOURN**

Chair Haley called for a motion to adjourn the meeting. Motion presented by Chief Christopher Smith with a second from Mike Zaccagnino. All were in favor with no opposition.