



STATE OF NEVADA MEETING NOTICE AND AGENDA HOMELAND SECURITY WORKING GROUP

Name of Organization: HOMELAND SECURITY WORKING GROUP (HSWG)

Date and Time of Meeting: TUESDAY, APRIL 14, 2015 – 9:00 A.M.

Carson City Location

Nevada Division of Emergency Management
Training Room
2478 Fairview Drive
Carson City, NV 89701

Las Vegas Location

Nevada Highway Patrol – Southern Command
Training Room A-105
4615 W. Sunset Road
Las Vegas, NV 89118

NOTE: Valid photo identification will be required prior to entrance to the Division of Emergency Management building on the Nevada Army National Guard complex in Carson City.

THIS MEETING WILL BE VIDEO CONFERENCED AND/OR TELECONFERENCED BETWEEN THE LOCATIONS SPECIFIED ABOVE BEGINNING AT 9:00 A.M.

The Homeland Security Working Group (HSWG) may take action on items marked “For Possible Action.” Items may be taken out of the order presented on the agenda at the discretion of the Co-chairs. Items may be combined for consideration by the HSWG at the discretion of the Co-Chairs. Items may be pulled or removed from the agenda at any time.

Please Note: Witnesses wishing to have their complete testimony/handouts included in the permanent record of this meeting should provide a written or electronic copy to the HSWG administrative staff. Minutes of the meeting are produced in a summary format and are not verbatim.

- 1. CALL TO ORDER AND ROLL CALL** – Co-Chairs, Chief Christopher Smith, State Administrative Agent (SAA), and Chief John Steinbeck, Urban Area Administrator (UAA).
- 2. PUBLIC COMMENT**– (Discussion Only) – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments may be limited to 3 minutes per person at the discretion of the Co-Chairs. Comments will not be restricted based on viewpoint.
- 3. APPROVAL OF MINUTES** – (Discussion/For Possible Action) – Co-Chairs, Chief Christopher Smith, SAA, and Chief John Steinbeck, UAA. This agenda item will discuss whether or not to approve the minutes of the April 29, 2014, HSWG meeting.
- 4. WELCOME AND OPENING COMMENTS BY THE STATE ADMINISTRATIVE AGENT (SAA) AND THE URBAN AREA ADMINISTRATOR (UAA)** – (Discussion Only) – Co-Chairs, Chief Christopher Smith, SAA, and Chief John Steinbeck, UAA.
- 5. HOMELAND SECURITY WORKING GROUP STATUS, PROCESS, AND TIMELINE** - (Discussion Only) – Co-Chairs, Chief Christopher Smith, SAA, and Chief John Steinbeck, UAA. This agenda item will discuss the Homeland Security Grant Program (HSGP) guidance, award status, and the federal application timeline and deadlines. An overview of the HSWG process will be discussed to include project proposals, requirements for line item detailed budgets and investment justifications, the Nevada Commission on Homeland Security (NCHS) priorities, and the State Homeland Security Strategy.

6. **REVIEW OF HOMELAND SECURITY GRANT PROGRAM GUIDELINES** - (Discussion Only) - Kelli Anderson, Nevada Division of Emergency Management and Homeland Security (NDEM). This agenda item will review both current and historical issues to include current HSGP grant balances, grant de-obligations, grant compliance, timely reporting, extensions, and sub-grantee monitoring pertaining to the use of HSGP funds.
7. **URBAN AREA WORKING GROUP (UAWG) MEETING REVIEW** - (Discussion Only) – Co-Chair, Chief John Steinbeck, UAA. This agenda item is a summary review of the April 13, 2015, UAWG meeting including an update on funding breakouts for UASI projects.
8. **HOMELAND SECURITY WORKING GROUP PROJECT PROPOSAL PRESENTATIONS: STATE-WIDE PROPOSALS AND UASI PROPOSALS** - (Discussion/For Possible Action) – Co-Chairs, Chief Christopher Smith, SAA, and Chief John Steinbeck, UAA. This agenda item allows individuals who submitted a State-wide project proposal or UASI project proposal in advance of the NDEM project submission deadlines up to 5 minutes to present an overview of their respective proposal. State-wide and UASI project proposals that were not submitted to the NDEM in advance will not be accepted and will not be heard. This item will also discuss project proposal duplications, possible project proposal mergers, grant compliance, and NCHS priorities.
9. **PROJECT PROPOSAL FUNDING DISCUSSION** - (Discussion Only) – Co-Chairs, Chief Christopher Smith, SAA, and Chief John Steinbeck, UAA. This agenda item will summarize and discuss the total grant funds requested through the project proposal submission process, and review the next steps in the process including submission of modifications and detailed budgets with narrative.
10. **REVIEW OF THE HOMELAND SECURITY GRANT PROGRAM INVESTMENT JUSTIFICATION (IJ) PROCESS** - (Discussion Only) - Kelli Anderson, Nevada Division of Emergency Management and Homeland Security (NDEM). This agenda item will review the Investment Justification (IJ) process to include IJ grouping, necessary input into the IJ, the quality of the IJ presentation, associated deadlines pertaining to the IJ, and identification of IJ leads to write the final IJ for the purpose of submitting the final Department of Homeland Security (DHS) grant application.
11. **PUBLIC COMMENT** - (Discussion Only) - No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments may be limited to 3 minutes per person at the discretion of the Co-Chairs. Comments will not be restricted based on viewpoint.
12. **ADJOURN** – (Discussion/For Possible Action)

This is a public meeting. In conformance with the Nevada Public Meeting Law, this agenda was posted or caused to be posted on or before 9:00 a.m. on April 9, 2015, at the following locations:

Las Vegas Governor’s Office, 555 E. Washington Avenue, Las Vegas, NV;
Carson City Governor’s Office, 101 N. Carson Street, Carson City, NV;
NV State Emergency Operations Center, 2478 Fairview Drive, Carson City, NV;
Clark County Fire Department, 575 E. Flamingo Road, Las Vegas, NV;
Posted to the NV Department of Public Safety Division of Emergency Management and Homeland Security web site located at: http://dem.nv.gov/homeland_security/2015_Meetings/

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements for the meeting are necessary, or if there is a need to obtain copies of any supporting meeting materials, please contact Karen Hall at the Nevada Division of Emergency Management at (775) 687-0300. 24-hour advance notice is requested. Thank you.