



## Meeting Minutes The Nevada Homeland Security Working Group

<b>Attendance</b>	<b>DATE</b>	April 14, 2015	
	<b>TIME</b>	9:00 A.M.	
	<b>LOCATION</b>	Nevada Division of Emergency Management Training Room 2478 Fairview Drive Carson City, NV 89701	
	<b>METHOD</b>	Video-Teleconference	
	<b>RECORDER</b>	Karen Hall	
<b>Working Group Representative</b>		<b>Entity</b>	<b>Present</b>
Robert Schreihans		Carson City	X
Carolyn Levering		City of Las Vegas	X
Yuri Graves		City of Henderson	X
Oliver Miller		City of Reno	X
Jeanine D'Errico		Clark County	X
Michael Wilson		Clark County School District	X
Jim Pitts		Elko County	X
Daniel Thayer		Inter-Tribal Council	X
Rachel Skidmore		Las Vegas Metropolitan Police Department	X
Jeff Page		Lyon County	
Mark Hall		Nevada Air National Guard	X
Erin Seward		Nevada Dept. of Health & Human Services	X
Steve Ingersoll		Nevada Department of Administration	
Ryan Miller		Nevada Department of Public Safety	X
Reid Kaiser		Nevada Department of Transportation	
Chris Lake		Nevada Hospital Association	X
Michael Brown		North Lake Tahoe Fire Protection District	X
Carlito Rayos		City of North Las Vegas	X
Bruce Barnes		NV Energy	X
Robert Reeder		Regional Transportation Commission WC	X
Judy Lopez		Regional Transportation Commission SNV	X
Joe Curtis		Storey County	X
Joseph Iser		Southern Nevada Health District	X
Aaron Kenneston		Washoe County	X
Jason Trevino		Washoe County School District	X
Greg Herrera		Washoe County Sheriff's Office	X
Michael Wheable		White Pine County	X
Keith Westengard		Northeastern Nevada	X
Clifford Cichowlaz		Southeastern Nevada	X
Ron Juliff		Western Nevada	X
<b>Administrative Agent Representatives</b>		<b>Entity</b>	<b>Present</b>
Chris Smith		State Administrative Agent	X
John Steinbeck		Urban Area Administrative Agent	X
<b>Legal Representative</b>		<b>Entity</b>	<b>Present</b>
Samantha Ladich		Nevada Attorney General's Office	
<b>Support Staff Analyst/Admin Representative</b>		<b>Entity</b>	<b>Present</b>
Karen Hall / Janell Woodward		Nevada Division of Emergency Mgt.	X

**1. CALL TO ORDER AND ROLL CALL**

Chief Christopher Smith, State Administrative Agent (SAA) called the meeting to order at 9:00 a.m. Karen Hall, Nevada Division of Emergency Management and Homeland Security (NDEM/HS) performed roll call. Quorum was established for the meeting.

**2. PUBLIC COMMENT**

Chief Smith called for public commentary. No commentary presented in either venue.

**3. APPROVAL OF MINUTES**

Chief Smith called for a motion to approve the meeting minutes from the previous Homeland Security Working Group (HSWG) meeting held April 29, 2014. Motion to approve was presented Chief Michael Brown, North Lake Tahoe Fire Protection District (NLTFPD), with a second provided by Daniel Thayer, Inter-Tribal Council of Nevada (ITCN). All were in favor with no opposition. Motion passed unanimously.

**4. WELCOME AND OPENING COMMENTS BY THE STATE ADMINISTRATIVE AGENT (SAA) AND THE URBAN AREA ADMINISTRATOR (UAA)**

Chief Smith and Chief Steinbeck welcomed the working group noting the importance of the HSWG process moving forward to review and rank important projects impacting Nevada. Emphasized was the expertise and consideration of this group working in line with the Nevada Commission on Homeland Security's direction on priorities. Chief Smith indicated that Governor Sandoval praised the work of this group. In addition, Chief Smith announced his retirement from NDEM/HS, and that he will be moving to a position with the Federal Emergency Management Administration (FEMA). Chief Smith expressed his gratitude at working with this group over the years, and he will continue to be an advocate for Nevada. Director James Wright, Nevada Department of Public Safety will assume Chief Smith's duties for the working group. Direction was given to the group to announce who they are when speaking as well as additional information on working the iPads.

Chief Steinbeck, Clark County Fire Department and UAA, expressed he is looking forward to working through this process to keep Nevada citizens in the forefront. Chief Steinbeck congratulated Chief Smith on his new position.

**5. HOMELAND SECURITY WORKING GROUP STATUS, PROCESS, AND TIMELINE**

Chief Smith presented an overview of the HSWG status, its processes, and relevant timelines. The group was tasked to develop and rank specific preparedness projects according to priorities using the collective knowledge of the voting membership. This process requires coordination between both the HSWG and the Urban Area Working Group (UAWG). Highlights of the presentation included:

- The HSWG and UAWG mission incorporating the collective knowledge, disciplines, and viewpoints of 30 jurisdictions throughout the state;
- The present status of the Department of Homeland Security (DHS) grant awards and guidance, with emphasis on the compressed schedule facing the Homeland Security Grant Program (HSGP) process in 2015;
- Current appropriations for both the SHSP and UASI grant programs, noting a slight .2% increase in SHSP, and no change in UASI overall nationally
- HSGP awards from 2011 through 2014 noting the elimination of several funding streams;
- The Nevada Commission on Homeland Security's (NCHS) priority rankings for 2015 including Cybersecurity, Intelligence and Information Sharing, Public Information and Warning, Operational Coordination, and Mass Care Services;
- DHS Federal Emergency Management Administration (FEMA) National Preparedness report requirements and gaps identified through annual Threat Hazard Identification Risk Assessment (THIRA) and the State Preparedness Report (SPR) data;

- Specific guidance points for both SHSP and UASI;
- HSWG process schedule and timelines.

## **6. REVIEW OF HOMELAND SECURITY GRANT PROGRAM GUIDELINES**

Kelli Anderson, NDEM/HS presented the HSGP program guidelines with the following highlights:

- Lessons learned including the POETE (Planning, Organization, Equipment, Training, and Exercise) model, Organization definitions and input, personnel tracking, and environmental assessments;
- Reminder to use generic descriptions and not manufacturer and model numbers on proposals;
- Bidding is a requirement unless it is a sole-source requirement;
- Initial submission deadlines of April 17, 2015 for updated proposals, budgets, and travel addendum documents
- Subsequent deadlines after the April 28, 2015 HSWG meeting to provide updated proposals, budgets, or travel addendum documents by May 1, 2015 by close of business.
- Final Investment Justifications are due to NDEM on May 1, 2015 by close of business.
- Reminder and requirement for line item detail on travel addendum documents.

## **7. URBAN AREA WORKING GROUP (UAWG) MEETING REVIEW**

Chief John Steinbeck provided an overview of the UAWG meeting on April 13, 2015 with the following highlights:

- An update on the UAWG 2015 process;
- An overview of the UAWG mission;
- An overview of the meeting process on April 13, 2015 highlighting the efforts of the group to work through their project submissions;

## **8. REVIEW OF THE HOMELAND SECURITY GRANT PROGRAM INVESTMENT JUSTIFICATION (IJ) PROCESS**

Kelli Anderson, NDEM briefed the HSWG on the Investment Justification (IJ) process to include the following highlights:

- Discussion on how projects are based on individual awards;
- One or more projects may be grouped in an IJ based on similarity of orientation or capability;
- The limitation by DHS of 10 IJs to be submitted for SHSP, and 10 IJs to be submitted for UASI;
- The limitation of just 10 projects within 1 IJ; and
- Once IJ's are combined, this becomes the HSGP application from Nevada to DHS

## **9. HOMELAND SECURITY WORKING GROUP PROJECT PROPOSAL PRESENTATIONS: STATE-WIDE PROPOSALS AND UASI PROPOSALS**

Below is a brief summary of the discussions between HSWG membership and presenting entities (Detailed project descriptions available by accessing the Homeland Security Grant Program webpage below: [http://dem.nv.gov/homeland\\_security/2014\\_Grant/2015\\_HS\\_Grant\\_Process/](http://dem.nv.gov/homeland_security/2014_Grant/2015_HS_Grant_Process/), file name *Project Proposals SHSP UASI FFY2015*:

**Project A: Nevada Cyber Red Team and Incident Response Project** – Presented by Christopher Ipsen and Brandon Peterson, Board of Regents of the Nevada System of Higher Education on behalf of the Desert Research Institute.

- Project total \$480,000.00; SHSP funding request.
- Kelli Anderson inquired on any indirect costs associated in addition to what is presented on proposal emphasizing that federal employees cannot be supported with this grant. Mr. Ipsen indicated the federal government will pick up the money for the federal employee to come adhering

to GSA standards. As for indirect costs, Mr. Ipsen is committed to following federal guidelines. Whatever the appropriate funding measure is, he will follow.

- Rachel Skidmore, Las Vegas Metropolitan Police Department (LVMPD) inquired if both the Critical Infrastructure Committee (CIC) and Cyber Security committees will be sourced for this project in addition to hardware being housed in the university firewall. Mr. Ipsen indicated he will be targeting primary and secondary individuals for this project and sourcing both committees. Access can be granted remotely in a secure manner.
- Captain Ryan Miller, Nevada Department of Public Safety (DPS) inquired if fusion centers will be included, with Mr. Ipsen indicating they will be included.
- Dr. Aaron Kenneston, Washoe County discussed challenges with past projects associated with state entities, and what is being done to prevent them moving forward. Kelli Anderson spoke to this issue noting it revolved around UASI funding that the state sub granted to Clark County, who then sub-sub granted to the city, then back to the state. If this project were approved, it would be a direct recipient grant from the state to the state.
- Carolyn Levering, City of Las Vegas inquired on whether cost analysis had been completed. Mr. Ipsen indicated the project is designed to develop the requirements of cyber security training on a role-based model in Nevada, based on Nevada's specific needs.
- Brandon Peterson indicated that having our own environment allows us to see what our own weaknesses are. Nevada would not benefit this way by taking advantage of other national programs.
- Dr. Christopher Lake, Nevada Hospital Association inquired if this is a request for seed money or a recurring cost. Mr. Ipsen indicated it is to build the environment, but he will look for open source tools moving forward. He cannot indicate that he would not come before this body again to request funding if tools aren't available. The environment is dynamic.
- Jeanine D'Errico, Clark County inquired on whether the training center is limited to just a single location, with Mr. Ipsen indicating the system allows videoconferencing between the north and south for training purposes
- Clifford Cichowlaz inquired if this is part of an overall critical plan, with Mr. Ipsen indicating is both a state and DRI initiative.
- Chief John Steinbeck, inquired should this project not receive funding, or limited funding, what would that do to this project. Mr. Ipsen said that he can adjust the project, but there are core capacities that are central in order to move forward.

On a separate note, Carolyn Levering put forth discussion on not being able to adjust projects upwards in funding request noting this may jeopardize limiting capabilities. Chief Smith indicated that the SHSP's available funding falls short of project requests submitted. That cannot be a consideration for the SHSP. On the UASI side, the Chief questioned if a project was not as high of a priority prior to the deadline, it can't be more of a priority now because there is surplus funding. All projects submitted should be a good place to start. Ms. Levering indicated that during the project reveal, we may find some projects may be mislabeled or a different priority, and we can resolve some of the budget shortfall as a result.

**Project B: Cyber Protection** – Presented by James Earl, Enterprise Information Technology Services (EITS), State of Nevada.

- Project total \$523,161.00; SHSP funding request.
- Chief Steinbeck inquired if this is an all or nothing proposal, with Mr. Earl indicating that it does not have to be funded in entirety, but can be reduced in monitoring specific sources such as feed elimination. Additional commentary by Clifford Cichowlaz as to what happens if this project is not funded, with Mr. Earl indicating this would leave the state unable to detect internal malware operations within its network, the City of Henderson, and the City of Las Vegas.
- Carlito Rayos, City of North Las Vegas inquired if EITS is working with DHS on the RRAP, and if so, will that data influence this project? Chief Smith said the state is collaborating on this issue.
- Chief Robert Schreihans, Carson City asked how this affects the northern part of the state, with Mr. Earl speaking to three separate, but related systems via Silvernet (state network); transmissions of requests such as CJIS; monitoring in Henderson and Las Vegas is specific to LANs; they are pilot projects for other states and municipalities.

- Chief Smith said it benefits everyone in the state from the silvernet perspective.

**Project C: Washoe County Sheriff's Office - Cyber Security** - Presented by Captain Jerry Baldrige, Washoe County Sheriff's Office.

- Project total \$158,100; SHSP funding request.
- Erin Seward, Nevada Department of Health and Human Services inquired on the length of the performance period for this grant, with Chief Smith indicating this will be a three year grant, however the state has modified this to a 2-year performance period with the ability to modify or ask for extensions as necessary.

**Project D: Disaster Recovery System Architecture for SCOPE II** – Presented by Mike Smith, Clark County Information Technology Department.

- Project total \$180,000; SHSP/UASI 50%/50% split funding request.
- Mr. Smith indicated he was inclined to rescind the smaller SCOPE proposal, and would appreciate feedback. Two projects were submitted, one for architect design work, and another for architect design and hardware. Because there is limited funding, the larger proposal can be partially funded and still deliver solutions. For \$180,000, the design can be completed as well as server storage. If not funded, officers in the field wouldn't have ready access to some of this information.
- Chief Smith asked for clarification on those agencies that will be supported, with Mr, Smith indicating that the steering group would represent areas around the state, not just southern Nevada.
- Kelli Anderson inquired if this project had been previously funded under the statewide data disaster recovery project. Discussion ensued, and this does relate to that project as the original scope system was funded through another federal grant. Additional discussion revolved around past funding under SHSP due to lack of UASI funding. Kelli Anderson requested clarification differences between systems.

**Project E: Disaster Recovery System for SCOPE II** – Presented by Mike Smith, Clark County Information Technology Department.

- Project total \$907,000; SHSP/UASI 32%/68% split funding request.
- This project was pulled for consideration in lieu of Project D.

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*The HSWG took a short break at 10:50 am and returned at 11:00 am to resume the meeting.*

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**Project F: Southern Nevada Counter Terrorism Center** – Presented by Captain James Seebock, Las Vegas Metropolitan Police Department.

- Project total \$1,534,975.00; SHSP-53%/UASI-47% split funding request
- Kelli Anderson discussed the funding streams used for the fusion center from 2007 to current, specifically noting that all software systems has been procured in the urban area funding stream. DHS has given direction that project stay in the same funding stream as originally funded/procured for compliance reasons. Chief Smith inquired if there are any re-alignments as a result of this direction, would they be provided to the working group by the next meeting date. Ms. Anderson indicated that would be the case.
- Dr. Kenneston spoke to the SHSP/UASI split of this request, with Captain Seebock indicating that the methodology is geographic and that SNCTC reports for 70% of Nevada's population.
- Captain Seebock indicated he was pleased that the earlier discussions regarding cyber security projects would be inclusive of the fusion centers.

**Project G: Nevada Threat Analysis Center (NTAC) – Fusion Center** – Presented by Lieutenant Randy Jackson, Nevada Department of Public Safety, Investigative Division.

- Project total \$625,964.00; SHSP funding request.
- Dr. Kenneston spoke to the SHSP funding request inquiring on the statewide notation. Lt. Jackson indicated this maintains core operating capability to receive, analyze, and disseminate information.

- Erin Seward inquired if the positions noted on the proposal were currently filled, with Lt. Jackson indicating that sustained positions are filled. Additional questions from Ms. Seward focused on the need for the GIS position and whether this capability had been performed in the past. Lt. Jackson indicated that without this position, this capability would not be fully functional.
- Robert Reeder, Regional Transportation Commission Washoe County asked if this project could benefit from partial funding only, with Lt. Jackson noting that although they need full funding, they would have to work with what was approved.
- Kelli Anderson inquired if there was a current TLO outreach program, with Lt. Jackson indicating there is such a program currently. Discussion moved to a pending “See Something, Say Something” campaign and the ability to filter public inquiries to either fusion center.
- Joe Curtis, Storey County inquired on whether there had been any more conversation on merging fusion centers in Nevada, as his understanding is that there are three in the state. Chief Smith indicated there are only two fusion centers, each with a specific role within Nevada. The Northern Nevada Regional Intelligence Center (NNRIC) is funded through local dollars, not through HSGP. The coordination between the Nevada Threat Analysis Center (NTAC) and the NNRIC has increased without DHS having to have a recognized center in Washoe County.

**Project H: Video Conference Equipment** – Presented by Irene Navis, Clark County Fire Department, Office of Emergency Management.

- Project total \$91,000.00; UASI funding request.
- Kelli Anderson indicated that although this project is requested fully under UASI, Clark County Information Technology department has indicated that there could be small portion of this project that could be used statewide, therefore the request to be heard at the HSWG meeting.
- Rachel Skidmore explained the iCloud interface behind this videoconferencing equipment should it be pushed out to the state. Chief Smith inquired if this system would be useable by statewide entities, with Ms. Skidmore indicating that entities would need to be a member of the cloud in addition to having version H323 equipment of higher for compatibility.
- Clifford Cichowlaz inquired about the initial purchase and who the purchase would service. Ms. Navis indicated that it would be primarily EOC’s in southern Nevada.
- Chief Steinbeck voiced his objection on the past funding stream requirements, and that partial funding of this project would not be very sustainable. It is a replacement of obsolete equipment to sustain capability.

**Project I: Nye County Sheriff’s Office: Nye Link** – Presented by Assistant Sheriff Rick Marshall, Nye County.

- Project total \$596,996.00; SHSP funding request.
- Kelli Anderson inquired on current operations and gaps, with Assistant Sheriff Marshall indicating it runs through the dispatch system with a mobile CAD system allowing typing/texting on scene. Dispatch gets real time information to be able to relay to other agencies if necessary. Assistant Sheriff Marshall confirmed this can be completed in 24 months, and costs after initial implementation will be borne by Nye County on an ongoing basis. This project covers over 18,000 square miles.
- Chief Schreihans inquired on the modem requests, but he doesn’t see the feed indicated for the carrier. It was reported that Nye county has it’s own microwave system that can handle that feed.
- Lieutenant Colonel Mark Hall, Nevada Army National Guard (NANG) inquired on licensing fees and whether this was repetitive or annual, with it being reported that it is a one time fee.
- Chief Steinbeck inquired if this project could move forward with partial funding, with Assistant Sheriff Marshall indicating that he hopes to not have to downsize, but would have to go to his Board of Commissioners to ask for additional funding. Chief Steinbeck inquired if this were only half funded, would it be useable. Assistant Sheriff Marshall indicated it would be useable at a decreased capability.
- Captain Miller inquired on the noted core capability of this project as Intelligence and Information sharing, while budget indicates Public Information and Public Warning. It was noted that Intelligence and Information Sharing was the primary capability, with Public Information and Public Warning as secondary.

Chief Smith noted that after the working group hears all the presentations, there needs to be an opportunity for dialogue. He encouraged membership to stay throughout the entire process. The working group broke for lunch at 11:45am and returned at 1:00pm to resume the meeting.

**Project J: Public Warning and Public Information** – Presented by Dr. Aaron Kenneston, Washoe County.

- Project total \$100,000.00; SHSP funding request.
- Yuri Graves, City of Henderson inquired if this project encompasses a joint SOP and templates with Dr. Kenneston indicating it does not, but that the goal is to sustain the tool to send the alerts and warnings.
- Erin Seward, NDHHS inquired on who sends out messaging when public health emergencies arise, with Dr. Kenneston indicating that as a member of the COG, assistance would be given to send out such messaging.

On a separate note, Jeanine D’Errico inquired on whether instructions given earlier by Kelli Anderson regarding funding streams were guidelines or requirements, with Ms. Anderson indicating that interpretation of grant guidance by DHS indicates projects should be kept in the same funding stream, however once DHS sees the types of projects in question, they can give better criteria for submission.

**Project K: Statewide NIMS Preparedness** – Presented by Paul Burke and Kelli Baratti, Nevada Division of Emergency Management.

- Project total \$322,500.00; SHSP funding request.
- Carolyn Levering inquired about NIMScast, and FEMA not supporting that product since 2012. Paul Burke indicated that NIMS casts still happen, but they are embedded into FEMA’s mission areas within the state report as part of the assessment process for Threats and Hazards. Ms. Levering wants to ensure that the state can benefit from this, and that she can get to the data. Mr. Burke spoke to SPR component and other components that are in the planning mission area generated in the SPR tool, and will get Ms. Levering a copy of that documentation.
- Yuri Graves inquired on the status of a full roll out of the credentialing program, with Kelli Baratti indicating that there will be beta testing first to provide a viable and sustainable project moving forward.
- Jeanine D’Errico spoke to the resource manager information within the project, with Ms. Baratti indicating this should have said credentialing, but it will support both.
- Chief Steinbeck inquired if the resource manager component will be operational by end of grant cycle, with Ms. Baratti indicating it will be operational.
- Chief Smith inquired on NIMS compliance training and whether it is still offered statewide for all jurisdictions and agencies. Mr. Burke indicated that all NIMS training is open to any agency statewide noting that over 6,500 students have attended these types of courses over the past three years.
- Erin Seward inquired on a line item within the proposal for \$40,000 in reference to preparedness, with Mr. Burke indicating that this reflects a Manpower employee helping with course scheduling and administrative work.
- Kelli Anderson asked for clarification on the \$15,000 requested for resource manager data support.
- Chief Brown inquired on funding for Satellite Communication vehicles.
- Rachel Skidmore referred back to an earlier question regarding ICS courses, and the level of availability of these classes. Mr. Burke indicated that they are offered with limitations only on money and schedulers available. There are instructors in the south that may be able to accommodate needs in that region.

**Project L: Tribal NIMS Preparedness** – Presented by Crystal Harjo, Inter-Tribal Council of Nevada (ITCN).

- Project total \$117,733.15; SHSP funding request.
- Clifford Cichowlaz inquired if there were any additional grant sources available to ITCN for this project, with Ms. Harjo indicating that they do use EMPG grants as well.
- Rachel Skidmore asked if there’s any overlap or additional benefit that NIMS can offer, with Ms. Harjo indicating that they do coordinate with the state as a sub grantee. Main cost is specifically the Inter-Tribal Emergency Response Commission (ITERC) director and travel expenses for training.

**Project M: Homeland Security Working Group** – Presented by Kelli Anderson, NDEM.

- Project total \$57,840.00; SHSP funding request.
- Rachel Skidmore thanked the staff their efforts, and presented inquiry about M&A being applied toward this project. Ms. Anderson provided an overview of past years funding versus present years funding indicating the work to be done could not be supported with just M&A as there has been approximately a 90% cut in the amount of M&A available. This request is just to fund the programmatic activity for the working group.
- Chief Steinbeck spoke to grant software that may be of assistance.
- Ms. Anderson spoke to the cloud based system that is currently in place, and the ongoing efforts to push this process forward.

**Project N: Operational Coordination Project (WebEOC)** - No presentation required.

- Project total \$76,164.00; UASI Funding Request

**Project O: Statewide continuity of Operations Sustainment** – Presented by Dr. Aaron Kenneston, Washoe County.

- Project total \$75,000.00; SHSP funding request
- Chief Steinbeck inquired what would happen if this was not approved, with Dr. Kenneston indicating that existing organizations would discontinue use of automated tool that is currently available and revert back to their manual plans.

**Project P: Statewide Recovery Initiative** – Presented by Dr. Aaron Kenneston, Washoe County.

- Project total \$175,000.00; SHSP funding request.
- No questions were presented for this project.

**Project Q: Metropolitan Medical Response System** – Presented by Carolyn Levering, City of Las Vegas.

- Project total \$198,541.15; Asking for project to be funded through SHSP or UASI fully.
- Chief Smith inquired on what deployment outside the program would look like, with Ms. Levering providing that overview to the working group.
- Clifford Cichowlaz inquired if this is the time to remove this from SHSP consideration, with Chief Smith indicating there would be an opportunity to do so later in the meeting.

**Project R: Henderson Regional HazMat Response Capability**– No presentation required.

- Project total \$544,000.00; UASI funding request.

**Project S: CBRNE Detection, Identification & Integration ~ ARMOR Task Force** – Presented by Richard Breeden and Roger Haskins, LVMPD.

- Project Total \$557,000.00; SHSP-55%/UASI-45% split funding request
- Kelli Anderson reiterated what was discussed in the UAWG meeting on April 13, 2015 requesting funding from both SHSP and UASI. Mr. Breeden revisited the proposal as submitted indicating there will be a revision.
- Chief Schreihans spoke to respiratory equipment and whether they are SCBA's. Mr. Breeden indicated this is fit test equipment.
- Dr. Kenneston presented concern at the amount of SHSP funding requested, specifically speaking to the reasoning by the NANG deployment to northern Nevada primarily due to calls requesting CST service. The capability in southern Nevada has grown over the years and duplicity was an issue.
- Chief Steinbeck indicated the gap still exists regardless of current capabilities.

**Project T: North Central Nevada Mobile Command Vehicle / Mobile Dispatch** – Presented by Sheriff Mike Allen, Humboldt County.

- Project total \$336,000.00; SHSP funding request.
- Chief Schreihans inquired if the vehicle would be available to other emergency support functions such as the fire department. Sheriff Allen indicated that if this is approved, emergency responders can contact the Sheriff's office for requests to use the vehicle.



- Yuri Graves inquired about ongoing maintenance, with discussion that no sustainment will be requested for this project.

**Project U: TRIAD Radio Interoperability and WMD CBRNE Respiratory Protection** – Presented by Dr. Aaron Kenneston, Washoe County

- Project total \$80,034.90; SHSP funding request
- No questions were presented for this project.

**Project V: Northern Nevada Homeland Security Radio Cache** – Presented by Dr. Aaron Kenneston, Washoe County

- Project total \$155,000.00; SHSP funding request
- Chief Steinbeck inquired if this purchase could be done in stages, with Dr. Kenneston indicating that it would be fine, but full replacement is necessary.
- Kelli Anderson inquired if some of the radios being replaced were purchased under PSIC grants, with clarification from Washoe County that PSIC was used to purchase some of the radios.

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*The HSWG took a short break at 2:20pm, and returned at 2:30pm to resume the meeting.*

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**Project W: Statewide Interoperability Coordinator** – Presented by Rick Martin, Nevada Division of Emergency Management

- Project total \$99,352.00; SHSP funding request.
- Mr. Martin indicated that a \$30,000 voluntary reduction may be taken out of this project at the next HSWG meeting April 28, 2014.
- Chief Smith inquired on whether this position must be filled, with Mr. Martin indicating that it is a requirement in grant guidance.
- Rachel Skidmore inquired on whether this position has always been funded out of the HSGP, with Mr. Martin indicating it has been since its inception, and Kelli Anderson added that in 2012, the position became split between HSGP and SLIGP.

**Project X: Mesquite Public Safety Radio Encryption Project** – No presentation necessary.

- Project total \$185,640.00; UASI funding request.

**Project Y: Washoe County Sheriff's Office Citizen Corps Program** – Presented by Captain Jerry Baldrige, Washoe County Sheriff's Office.

- Project total \$64,773.00; SHSP funding request.
- Kelli Anderson and Rick Martin praised Washoe County and the other CERT organizations for their leadership, speaking to the heroic efforts of the volunteers within these programs. It is the hope that these types of projects are considered for further funding.
- Erin Seward inquired on the time allocations proposed, with clarification from Captain Baldrige that the time allocation is for two people to assist with this program.

**Project Z: Statewide Citizen Corps Council** – Presented by Valerie Sumner, Nevada Division of Emergency Management and Homeland Security.

- Project total \$9,150.00; SHSP funding request.
- No questions were presented for this project.

**Project AA: Southern Nevada Community Emergency Response Team (CERT)** – Presented by Rick Diebold, City of Las Vegas, Office of Emergency Management

- Project total \$235,020.00; SHSP-20%/UASI-80% split funding request.
- Chief Smith inquired on the amount of counties outside Clark inquiring about CERT training.

**Project BB: Northeast Nevada Citizen Corps/CERT Program** – Presented by Mary Ann Laffoon, Elko County.

- Project total \$63,269.00; SHSP funding request
- No questions were presented for this project.

**Project CC: North Lyon County: Citizen Corps/CERT Program** – Presented by Randi Hunewill, North Lyon County Fire Protection District.

- Project total \$19,740.00; SHSP funding request
- Jeanine D'Errico inquired if this project was actually a new project, with Ms. Hunewill indicating that it is, as the CERT group was made official at the end of 2014.

**Project DD: Douglas County CERT Program** – Presented by Deputy Fire Chief Tim Soule, Douglas County.

- Project Total \$19,075.00; SHSP funding request.
- No questions were presented for this project.

**Project EE: Duo Dote Nerve Agent Antidote Kits** – Presented by Dr. Aaron Kenneston, Washoe County.

- Project total \$6,966.00; SHSP funding request.
- No questions were presented for this project.

**Project FF: Carson City MAX Mass Care and Shelter** - Presented by Chief Robert Schreihans, Carson City Fire Department.

- Project total \$196,866.00; SHSP funding request.
- Kelli Anderson spoke to environmental packet, and before and incursion of expense occurred, the grant award needs to be in hand. The environmental would have to be done. No work could be completed until grant award, and then the process could take another six months to be approved.
- Clifford Cichowlaz inquired if that process can be put into private industry with Ms. Anderson noting this is not a cost incurred by the state. The sub recipient would have to submit for the project.
- Chief Smith asked how this affects timeline of construction of facility, with Chief Schreihans indicating he can work with the contractor for a better timeline of requirements.
- Carolyn Levering offered her assistance as she has been through this process before.
- Chief Steinbeck inquired if lowering cost is feasible through looking at alternate sizes of generators, etc. Chief Schreihans indicated the generator size would need to supply the entire building if it would be used for the capacity of this project.

**Project GG: Secure Passport Identification and Verification** - Presented by Lynn Libby and Izzy Hernandez, Nevada Department of Motor Vehicles

- Project total \$299,700.00; SHSP funding request.
- Carolyn Levering inquired as to why this project did not show up on the documentation showing all HSGP project submissions turned into NDEM. Kelli Anderson, and Chief Smith both addressed this question explaining that when the grant guidance came out, the deadline for submission had already been set. The actual guidance included integration of Real ID which it had not done so in years prior. DMV contacted NDEM, and they were allowed to submit the project for consideration.
- Kelli Anderson inquired on the ability of this project to be scaled back, how many scans were performed annually, and when the original scanners were purchased. Ms. Libby, and Mr. Hernandez, both provided information including that the current process for scanning may not be able to be changed to reduce scanners, but the queing process could be looked at to change customer experience. It was noted that the original scanners were procured through DHS's Real ID grant, and that has now been integrated into the Homeland Security Grant Program.

## 10. **PROJECT PROPOSAL FUNDING DISCUSSION**

Chief Smith presented to the working group with the opportunity to eliminate projects or make collaborations moving forward in the process. Jeanine D'Errico inquired as Ms. Anderson works with DHS, if there is an ability to provide additional feedback from jurisdictions. Ms. Anderson spoke to the efforts to protect the

state and be compliant to avoid audits which originate at the OIG level, not the DHS level emphasizing the need for protections.

Clifford Cichowlaz motioned to eliminate the SHSP portion of Project Q totaling \$198,554. Joseph Iser, Southern Nevada Health District seconded the motion, Dr. Lake inquired if the group knew for a fact that this would be funded in UASI, with Chief Steinbeck indicating that this project met the priorities indicated but would most likely be funded. This is, however, subject to the UAWG vote. All were in favor with no opposition. Motion passed unanimously.

Rachel Skidmore spoke to moving funding requests and realigning them at the next UAWG meeting. Kelli Anderson indicated that if the project was initially submitted as a split, the expectation would be to see a similar split moving forward. Ms. Anderson will seek clarification on the 2012 SHSP cycle in addition to getting clarification from DHS and FEMA Region IV. Rick Martin presented concern regarding this requirement of DHS to maintain similar funding streams. Kelli Anderson presented concern in flip-flopping funding streams and opening the program up for audit flags. Ms. Anderson spoke to an audit witnessed in 2014 where the auditor was at NDEM for nearly a year in-house. Programs must stay clean, and M&A in urban areas was one area that received a citation. Chief Smith supported questioning this response from DHS because there was no urban area funding to draw from.

**11. PUBLIC COMMENT**

Chief Smith expressed his gratitude to the Nevada Division of Emergency Management staff for their efforts in support of the meeting and the Homeland Security grant process in addition to thanking Director Wright for his leadership. Noting that this will be his last public meeting for Nevada, Chief Smith thanked the working group for its efforts in doing the right thing to support Nevada. Chief Steinbeck echoed this sentiment, and also led a round of applause for Chief Smith.

**12. ADJOURN**

Chief Smith called for a motion to adjourn. Motion presented by Rachel Skidmore, with a second provided by Dr. Joseph Iser. All were in favor with no opposition. Meeting adjourned.