



Meeting Minutes

Nevada Public Safety Communications Committee

Attendance	DATE	Monday, February 27, 2017	
	TIME	1:00 P.M.	
	LOCATION	Nevada Division of Emergency Management Training Room 2478 Fairview Drive Carson City, Nevada 89701	
		Clark County Fire Department, Station 18 2 nd Floor Conference Room 575 E. Flamingo Road Las Vegas, NV 89119	
	METHOD	Videoconference and Teleconference	
	RECORDER	Shealyne Schultz	
Committee Members	Present	Ex-Officio Members, Staff and Others	Present
Jim Wright	X	Caleb Cage	X
Scott Taylor	X	Andy Gagliardo	X
Sandra Barfield	X	Tom Lawless	X
Gary Hames	X		
Chris Ipsen	X	Samantha Ladich (AG Rep)	X
Kevin Judice		Shealyne Schultz (NDEM Staff)	X
Chris Lake	X	Kelli Anderson (NDEM Staff)	
Rudy Malfabon	X		
Dane Mattoon	X		
Matthew Morris			
Vincent Puglia	X		
Shannon Rahming	X		
Ryan Sommers	X		

1. CALL TO ORDER AND ROLL CALL

Co-Chair, Director Jim Wright called the meeting to order and Shealyne Schultz called roll. A quorum was established.

2. PUBLIC COMMENT

Co-Chair, Director Wright opened the meeting for public comment.

Nonie McCandless, member of the Statewide 911 Coordinator Subcommittee, brought Senate Bill 176 to the attention of the committee. This Bill proposes raising the 911 tax and using those funds toward body cameras for law enforcement. She noted that some of the

concerns with this are that currently the funding does not support 911 and many counties do not have the funding for Enhanced 911. She noted that since Nevada does not have a Statewide 911 Coordinator the state is losing federal funding. She added that if 911 funds are used for things other than 911 the state will lose additional funding. She stressed the importance of utilizing 911 funds for 911 and the potential funding problems for the future.

Director Wright spoke to the report that was completed by the Statewide 911 Coordinator Subcommittee and presented at the last meeting. He advised at that time he had indicated mentioning this to the administration, however, due to it dealing with a tax they were not in a position to support tax increases. However, it was taken forward and mentioned that the best course of action would be to take it to legislature. It was discussed that a portion of funding needed to be used to pay for the position and the Department of Public Safety (DPS) would assist. He also questioned if the 911 funding could be used outside of 911 equipment, and advised it would be something the committee would monitor.

3. APPROVAL OF MINUTES

Co-Chair, Director Wright opened this agenda item for approval of the minutes from the June 6, 2016, NPSCC meeting. Rudy Malfabon made a motion to approve the minutes as submitted. Sandra Barfield seconded. All were in favor and the motion carried.

4. STATE AND LOCAL IMPLEMENTATION GRANT PROGRAM (SLIGP) UPDATE

Chief Caleb Cage provided background on the SLIGP grant. He advised that the Office of Communications (OEC) has developed a plan to handle excess funds that were not being spent down by other states. As a solution to keep the program going for states that were spending the money down, they requested states voluntarily deobligate funds so there is decreased funding on the books and bridge funding can be provided. This would allow for them to go for additional funding as well. He explained Nevada did not have a lot of money to give back as they are handling the program aggressively, but this plan should open up additional funds in the future. They are currently awaiting the second phase of this process to potentially extend the effort another couple of years.

5. HOMELAND SECURITY GRANT PROGRAM (HSGP) UPDATE AND ESTABLISHMENT OF GRANT COMPLIANCE PRIORITIES FOR REVIEWING FFY 2017 HSGP COMMUNICATIONS PROJECTS

Chief Caleb Cage provided an overview of the HSGP process and all that is involved. He advised that at the last Nevada Commission on Homeland Security (NCHS) meeting the Commission adopted five priorities for core capabilities for the grant funding process which included; cybersecurity, information sharing, operational control, and operational communication. The NPSCC will vet projects related to operational communication. He explained that the NPSCC Grants Subcommittee would rank and prioritize the communications projects based on a list of priorities and objectives set by the Committee. These ranked projects would then be further vetted through additional subcommittees and working groups before being finalized by the Commission.

The vetting process recommendations used last year by the NPSCC Grants Subcommittee were:

- Must match a Statewide Communication Interoperability Plans (SCIP) Initiative
- Review and Rank for Regional and/or Statewide Impact
- 100% Completion within the performance period of the Grant
- Sustainability of the project long term

- Must Follow the Nevada Commission on Homeland Security's Priorities and Direction
- Must be compliant with Federal and State Grant Guidance

Shannon Rahming made a motion to accept these priorities and objectives. Dane Mattoon seconded. All were in favor and the motion carried.

Director Wright advised that there are two vacancies on the NPSCC Grants Subcommittee and that any members wishing to participate should contact him or Scott Taylor.

6. UPDATE FROM THE STATEWIDE INTEROPERABILITY COORDINATOR (SWIC) AND SINGLE POINT OF CONTACT (SPOC)

Andrew Gagliardo provided an overview of the OEC Statewide Technical Assistances (TA's) that were completed in 2016 and provided comments on each:

- Operational Communications Assessment (OP-ASMT) – Overview of interoperability statewide.
Communications Unit Leader (COML) course – Had high participation with 27 out of 30 seats filled
- Statewide Communications Interoperability (SCIP) Workshop – SCIP completed and updated.
- Tactical Interoperable Communications (TIC) Workshop – Heavy lift with multiple agencies involved.
- Evaluation and support for Vigilant Guard 17 (VG-17) – OEC assisted with support staff for the exercise.
- Nevada Tactical Interoperable Communications Field Operations Guide (NEViFOG) – A whole new book was created that is in the final stages and will hopefully be in production within the next few weeks.

Andrew Gagliardo continued with an overview of the TA's he has requested for 2017 which include:

- Northeastern and Northwestern Nevada Regional Tactical Interoperable Communications Plan which will be done jointly.
- Communications Technician (COMT) Workshop due to the need for COMTs within the state.
- A COML exercise for task book signatures as there are individuals going through courses and not getting their task books signed off. He hopes that in collaboration with OEC they can get individuals that completed last year's COML course task books completed so they are deployable for Nevada.
- Training on Communications Asset Survey and Mapping (CASM) – CASM is a tool that is not being utilized. He is hoping that with the workshop and assistance there will be more use as it is a beneficial tool for the state.

He also provided an update on the FEMA Emergency Communications Plan Workshop. He advised this is a FEMA mandate that hadn't been touched since 2008. He explained that through multiple partnerships within the region they were able to complete and update this plan.

He added that if anyone would like copies of any of the NEViFOG, SCIP or TIC to contact him or the Nevada Division of Emergency Management (NDEM).

Director Wright asked if the NEViFOG will be printed or available online. Andrew advised it is available electronically and they are in the works of getting copies printed.

Rich Burger provided updates on the Nevada Core Radio Systems Network (NCORE), Nevada Dispatch Interconnect Project (NDIP), and the CrossBand Repeater Project:

- NCORE:
 - Talk groups throughout the state have been reassigned.
 - Pathways between Clark County and NSRS are being monitored by Clark County.
 - The Standard Operating Procedures (SOPs) were released in October 2016, if anyone needs a copy they can contact him.
 - Additional dispatch and user outreach and training is needed. Agencies are not using or are not using the system correctly. However, it is being utilized with good success.
- NDIP:
 - 9 agencies are actively up and running; 6 are awaiting console upgrades; 6 are being added and they are hoping to have these up within the next six months.
 - SOPs were released in October 2016.
 - Additional training and exercises are needed.
- CrossBand Repeater Project:
 - 20 sites are fully operational; 2 are partially operational; 3 are offline.
 - They will be testing the sites at minimum on a monthly basis.
 - Working with California Highway Patrol (CHP) for interoperability along I-80.

Director Wright expressed excitement regarding interoperability along I-80. He also stressed the need to exercise with NDIP. He spoke on the January Flood events and the benefits of utilizing NDIP provided. He added that they continue to make great progress.

Rich Burger added there is a misconception with the NDIP capabilities. When the system is fully implemented and an incident happens dispatch will be able to manage everything and users will not need to touch their radios. This will make it safer for all involved. He stressed the importance of continuing to work on the outreach.

7. UPDATE ON STATEWIDE RADIO SYSTEM

Tom Moore from the Nevada Department of Transportation (NDOT) provided an update on the Nevada Shared Radio System (NSRS). A brief history was provided. He advised Phase 1 has been completed; Phase 2 is underway and at the end stages; Phase 3 is set to start in the first quarter of 2017. The RFP has been completed and awaiting a master agreement between the three partners which include NDOT, NV Energy, and Washoe County. They are currently working toward finalizing the partnership agreement between the three agencies involved. He noted that each partner will be responsible for their own portion of the system operations and cost. He provided an overview of the process of selecting a manufacturer and explained the NDOT will follow the Design Build Process. He added that statewide outreach continues and they are producing a planning document that will describe the new system characteristics and features, provide the new system coverage, outline the NSRS operational structure, and will help guide new agencies onto the NSRS.

Vincent Puglia asked if there was any plan in the design to request any assets from Clark County for the system. Tom advised that this will be a requirement by the department after a manufacturer is selected. He continued that they have identified the despairing systems throughout the state and the manufacturer will be required to provide a method to interface those. They are looking for seamless integration into those systems.

Director Wright extended his appreciation for the continued updates on the project.

8. UPDATE FROM THE DEPARTMENT OF HOMELAND SECURITY (DHS)

Tom Lawless with the US Department of Homeland Security, OEC provided a brief presentation on the following topics:

- Computer Assets Survey and Mapping (CASM) which is a tool used to put radio assets into a database to determine what is available in each jurisdiction. Currently there are 10 users in the state. In 2015 there were 229 assets and at the end of 2016 there were 738 assets listed into CASM. He explained that with people engaging in the system there is the capability in Incident Command (IC) to have a default communications plan and information on hand as to what agencies have available.
- National Communications Unit (COMU) Status and Future Focus – Tom spoke to the importance of having task books signed off to ensure there is an accurate list of COMLs that are state certified. He added however, that Nevada is ahead of the national average of turning trainees into certified COMLs. It was advised that OEC will be moving away from conducting the training and responsibility will be moved to the states for this to become a state sponsored program.
- VHF/UHF Federal Law Enforcement & Federal Incident Response Frequency MOUs – Tom explained that there are federal only frequencies that will now be available to states. MOUs are now being signed with states to allow them to utilize these frequencies in the event of a large incident.

There was a question regarding the MOU and if Nevada can utilize these frequencies. Tom explained that Nevada does not currently, but it is possible should Nevada want to move forward with the process.

9. PUBLIC COMMENT

Co-Chair Director Wright opened the meeting for public comment. There was none.

10. ADJOURN

Co-Chair Director Wright called for a motion to adjourn the meeting. Shannon Rahming made the motion for adjournment and Chris Ipsen seconded. All were in favor with no opposition. Meeting adjourned.