

	MINUTES		
	NEVADA HOMELAND SECURITY COMMISSION FINANCE COMMITTEE MEETING		
Attendance	DATE	Monday, November 9, 2015	
	TIME	9:00 A.M.	
	LOCATION	Nevada Division of Emergency Management	
		Training Room	
		2478 Fairview Drive	
		Carson City, Nevada 89701	
	METHOD	Teleconference	
RECORDER	Karen Hall		
COMMITTEE MEMBERS	PRESENT	LEGISLATIVE & EX-OFFICIO MEMBERS, STAFF, AND OTHERS	PRESENT
Stacey Giomi – Vice Chair	X	Caleb Cage	X
Jerry Baldrige	X	Samantha Ladich – DAG	X
Michael Brown		Karen Hall - Staff	X
Dan Hourihan	X		
Christopher Lake	X		
Joseph Lombardo	X		
Erin Lynch	X		
Carolyn Levering	X		
Stan Smith	X		
Bill Welch			

1. CALL TO ORDER AND ROLL CALL

Stacey Giomi, Finance Committee Vice-Chair, called the meeting to order. Karen Hall, Nevada Division of Emergency Management and Homeland Security (NDEM/HS) performed roll call. Quorum was established for the meeting.

2. PUBLIC COMMENT

Vice-Chair Giomi opened discussion for public commentary. New membership was welcomed to the Finance Committee including Captain Jerry Baldrige, Washoe County Sheriff’s Office (WCSO), Chief Michael Brown, North Lake Tahoe Fire Protection District (NLTFPD), Dan Hourihan, Director for Inter-Tribal Emergency Response Commission (ITERC), Dr. Christopher Lake, Nevada Hospital Association (NHA), Sheriff Joseph Lombardo, Las Vegas Metropolitan Police Department (LVMPD), and Erin Lynch, Nevada Division of Public and Behavioral Health.

3. APPROVAL OF MINUTES

Vice-Chair Giomi called for a motion to approve the draft minutes of the May 11, 2015, Finance Committee meeting. Vice Chair Giomi inquired on the process of approving the minutes with the quorum that was present at the time of the meeting. At the direction of Samantha Ladich, Senior Deputy Attorney General, though the membership attending that

meeting was present today, and due to significant changes in Finance Committee membership, the decision was made to postpone approval of the May 11, 2015, Finance Committee minutes until the next scheduled meeting to allow review.

4. NOMINATION AND SELECTION OF THE FINANCE COMMITTEE CHAIRMAN AND VICE-CHAIRMAN

Vice-Chair Giomi opened discussion on the nomination and selection of a new Chair and Vice-Chair for the Finance Committee, speaking to the non-voting status of the previous Chair due to their position on the Nevada Commission on Homeland Security. It was discussed that there was nothing in the Commission's bylaws indicating that a Chair or Vice-Chair of the Finance Committee had to be non-voting. Nominations were opened for the Chair position. Dan Hourihan, ITCRC nominated Stacey Giomi for Chair. Captain Baldrige, WCSO seconded the motion. All were in favor with no opposition. Nominations were opened for the Vice-Chair position. Stan Smith, Boyd Gaming, nominated Sheriff Joseph Lombardo, LVMPD for Vice-Chair. Vice-Chair Giomi seconded the motion. All were in favor with no opposition.

5. UPDATE ON FEDERAL FISCAL YEAR 2014 HOMELAND SECURITY GRANT PROGRAM (HSGP) AND URBAN AREA SECURITY INITIATIVE (UASI) GRANT PROGRAM FINANCIALS

Chief Caleb Cage, NDEM briefed the Finance Committee on HSGP financials for FFY2014-15, thanking the membership for their participation in the equitable and transparent process of HSGP funding distribution throughout Nevada. Chief Cage spoke to the allotted, dispersed, and unspent funding for FFY2014 State Homeland Security Program (SHSP) noting that to date; approximately 1/3 of the awarded funding has been recorded as spent in addition to actions underway to spend down remaining funds. An overview was also provided on the UASI FFY2014 expenditures. For the FFY2015 SHSP process, there have been no expenditures to date as it is early in the process, and an additional overview was provided for expenditures in the UASI for FFY2015.

Erin Lynch inquired about the performance period for FFY2014, and the length of time to spend down funds. Kelli Anderson, Grants and Projects Analyst Supervisor, NDEM, spoke to the FFY2014 performance period written through March 31, 2016, however there is an additional six months for extensions for sub-recipients moving through the contractual process or should projects need additional time. Ms. Anderson spoke to performance period changes from two years in FFY2014 to three years in FFY2015. Ms. Lynch indicated if there was any sort of summary that could be sent to the Finance Committee members to help understand that process, with Ms. Anderson indicating she can send that information to the Finance Committee.

Chair Giomi inquired if extensions would be harder to obtain in the future, with Ms. Anderson indicating that although there was some additional time due to the change in the performance periods, there is still a necessity to ensure projects are moving both programmatically and financially forward to hit the performance date indicated on their award. Discussion ensued on alerting project holders on spending issues, and how that information is relayed to the Committee. A request was made to include this information in future meetings so the Committee understands where the projects sit. Dr. Lake inquired on

the timeline of the HSGP process, with Ms. Anderson briefing the Committee on that process including capability assessments, setting of priorities by the Commission, meeting timelines and estimate timeframe for the FFY2016 HSGP grant guidance. Chair Giomi spoke to the Finance Committee membership witnessing the process, and that they were welcome to attend the Homeland Security Working Group (HSWG) and Commission meetings to understand the process. Ms. Lynch made additional inquiry on if all funding had been awarded for FFY2014, with Ms. Anderson indicating that it was, and the majority of unspent funding is most likely a function of that spending not yet being reported. A request was made to agendaize this process timeline on a future meeting.

6. REQUEST TO REALLOCATE HOMELAND SECURITY GRANT PROGRAM (HSGP) FUNDS

Chair Giomi opened discussion on the request to reallocate HSGP funds for Project NCHS-116, LVMPD/Fusion Center. Rachel Skidmore, Emergency Manager for the Southern Nevada Counter Terrorism Center (SNCTC), briefed the Committee on the request for continuation of the strip camera project through realignment of Authorized Equipment List (AEL) submissions allowing for the purchase for a mobile camera platform and mobile camera-fueling trailer. Kelli Anderson spoke to this request being within grant guidelines; however the AEL submitted with the request does not fit for the fueling trailer. Because of that, the specifications and pictures of the equipment have to be sent to the Department of Homeland Security (DHS) for approval and addition to the master list. Ms. Anderson hopes to have approval prior to the next Commission meeting. Stan Smith made a motion to approve the project as presented, with Dr. Lake seconding the motion. All were in favor with no opposition. Motion passed unanimously.

7. PUBLIC COMMENT

Vice-Chair Giomi opened discussion for public commentary. No commentary presented in either venue.

8. ADJOURN

Vice-Chair Giomi called for a motion to adjourn. Motion presented by Dan Hourihan, and a second provided by Captain Jerry Baldrige. Meeting adjourned.