

AGENDA
EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) ADVISORY
COMMITTEE
August 9, 2011, 8:00 AM

Carson City Location

**WESTERN NEVADA COMMUNITY COLLEGE
2201 WEST COLLEGE PARKWAY,
ROOM 101, REYNOLDS BUILDING
CARSON CITY, NV 89701**

Las Vegas Location

**COLLEGE OF SOUTHERN NEVADA
3200 EAST CHEYENNE AVENUE
ROOM 2647 B, MAIN BUILDING
LAS VEGAS, NV 89030**

THIS MEETING WILL BE VIDEO CONFERENCED BETWEEN THE LOCATIONS SPECIFIED ABOVE BEGINNING AT 8:00 AM.

The Advisory Committee meeting may take action on items marked "Discussion/For Possible Action." Items may be taken out of the order presented on the agenda at the discretion of the Emergency Management Performance Grant (EMPG) Program Manager. Items may be combined for consideration by the Advisory Committee at the discretion of the EMPG Program Manager. Items may be pulled or removed from the agenda at any time.

Please Note: Members of the public wishing to have their complete testimony/handouts included in the permanent record of this meeting should provide a written or electronic copy to the Nevada Division of Emergency Management staff. Minutes of the meeting are produced in a summary format and are not verbatim.

1. CALL TO ORDER AND ROLL CALL – EMPG Program Manager, Herbert Marshall
2. COMMENTS BY THE CHIEF, DIVISION OF EMERGENCY MANAGEMENT – Chief, James Wright
3. COMMENTS BY THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) PROGRAM MANAGER – EMPG Program Manager, Herbert Marshall
4. DEVELOPMENT OF THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) PROGRAM REQUIREMENTS (Discussion/For Possible Action) – EMPG Program Manager, Herbert Marshall. NOTE: – This item will identify, discuss, and seek a recommendation of federal and state emergency management program requirements that will constitute the State of Nevada’s Emergency Management Performance Grant requirements for local, tribal and state emergency management organizations. The specific program areas are:
 - EMPG Program Eligibility – Identification of eligible sub grantees as defined by Nevada Revised Statutes and EMPG Grant Guide and Application Kit. There are currently 17 incorporated cities, 17 counties, and 27 federally recognized tribes that meet eligibility criteria.
 - Application – Identification of the application process for EMPG Grant funds by eligible sub grantees. Current proposal suggests the issuance by DEM staff to sub grantees of an annual EMPG Program Guide with application packets that contain the required forms, process for review and approval, determination of eligible categories of EMPG funds, and the Grant Award packets to sub-grantees with required forms.
 - Program Requirements – Identification of federal and state requirements by program-specific areas such as planning, training, exercise, resource management, risk assessment, public education, and mitigation.
 - Quarterly Reports – Identification of the quarterly reporting process of program progress and financial reports. Included for discussion will be required documentation, forms, and consequences of failing to submit timely and accurate report.
 - Failure to Complete EMPG Program Requirement – Identification of consequences for failing to meet EMPG program requirements and the process, forms, and suspense dates used in addressing programs failures. Included for discussion will be Notice to Comply procedures, corrective actions, repeated offenses, probationary status, and suspension from EMPG Program.

Comments from members of the public will be considered.

5. DEVELOPMENT OF THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) PROGRAM FUNDING FORMULA (Discussion/For Possible Action) – EMPG Program Manager, Herbert Marshall. NOTE: – This item will identify, discuss, and seek a recommendation of the funding formula to be used by the EMPG

Program Manager in the distribution of the sub grantee apportionment of the EMPG funds awarded to the State of Nevada. The specific funding categories are:

- Sub Grantee Allocation – Identification and description of the sub-grantee allocation of the EMPG grant fund awarded to the State of Nevada based on a set of multiple funding categories and calculations that will ultimately determine a sub grantee’s allocation of EMPG funds for a given year.
- DEM Chief’s Emergency Discretionary Fund – Identification of the percentage amount of the sub grantee apportionment to be used in this category, recommended uses, and process to request and to distribute these funds. Current recommendations include five (5) percent of the sub grantee apportionment to fund new or late applicants seeking EMPG funding, special circumstances that warrant additional operating funds, and the discretion of the Chief, DEM to promote and increase the emergency management profession and performance of activities.
- Sub Grantee Base Allocation – Identification of the percentage amount of the sub grantee apportionment to be used in this category and the process and calculations to be used by the EMPG Program Manager to identify and distribute this category of funds. Current recommendations include forty (40) percent of the sub grantee apportionment to fund the “core” EMPG Program requirements to be accomplished by a minimum of a part-time Emergency Management Director.
- Sub Grantee Population Allocation – Identification of the percentage amount of the sub grantee apportionment to be used in this category and the process and calculations to be used by the EMPG Program Manager to identify and distribute this category of funds. Current recommendations include fifty five (55) percent of the sub grantee apportionment to fund the “additional amount of work” of administering an EMPG Program based on the population of the sub grantee.
- Sub Grantee Risk Allocation – Identification of the future potential to include a percentage amount of the sub grantee apportionment to be used in this category and the Threat/Hazard Identification and Hazard Analysis (T/HIRA) process, terminology and calculations to be used by the EMPG Program Manager to identify and distribute this category of funds. There is the potential to recommend as much as ten (10) percent or more of the sub grantee apportionment to fund the “increased risk and exposure to hazards” to the citizenry of the sub grantee that would reduce funding amounts in the other EMPG funding categories.

DEM Program Managers will be available to make comments on their respective programs throughout the meeting. The meeting attendees will review the results of the meeting’s discussion regarding the EMPG Program Requirements and Funding Formula and other EMPG Program- Funding-related issues identified and make a recommendation for the Chief, Nevada Division of Emergency Management on these actions.

Comments from members of the public will be considered.

6. PUBLIC COMMENT (Discussion only) – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to 3 minutes unless the EMPG Program Manager elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
7. ADJOURNMENT – EMPG Program Manager, Herbert Marshall (Discussion/For Possible Action)

This is a public meeting. In conformance with the Nevada Public Meeting Law, this agenda was posted or caused to be posted on or before 8:00 AM, August 3, 2011 at the following locations:

Las Vegas Governor’s Office, 555 E. Washington Avenue, Las Vegas, NV
Carson City Governor’s Office, 101 N. Carson Street, Carson City, NV
NV State Emergency Operations Center, 2478 Fairview Drive, Carson City, NV
Clark County Government Center, 500 S Grand Central Parkway, Las Vegas NV
Posted to the NV Division of Emergency Management web site located at: www.dem.state.nv.us

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please contact Herbert Marshall. He can be reached by phone at (702) 486-4328; by fax at (702) 486-4047; or by email at bmarshall@dhs.nv.gov. Seventy-two hour notice is requested. Thank you.