



Meeting Minutes Nevada Tribal Emergency Coordinating Council

Attendance	DATE	Friday, August 16, 2019
	TIME	9:00 A.M.
	LOCATION	Nevada Division of Transportation Conference Room #302 1263 S. Stewart Street Carson City, NV 89701
	METHOD	Teleconference
	RECORDER	Karen Hall
Voting Membership		
Name	Designated/Appointed Representative:	Attendance Status
Jackie Conway, Co-Chair	Fallon Paiute-Shoshone Tribe	X
Marla Stanton	Battle Mountain Band of Te-Moak Tribe of Western Shoshone	Abs
Brent Hunter	Duck Valley Shoshone Paiute Tribe	X
Marian Perez	Duckwater Shoshone Tribe	X
Curtis Simon Jr.	Elko Band of the Te-Moak Tribe of Western Shoshone	X
Jill Perez	Ely Shoshone Tribe	X
Duane Masters Sr.	Fort McDermitt Paiute and Shoshone Tribe	X
Harriett Parker	Las Vegas Paiute Tribe	X
Donald Pelt	Pyramid Lake Paiute Tribe	X
David Hunkup	Reno Sparks Indian Colony	X
Tanya Reynolds	Te-Moak Tribe of Western Shoshone	X
Spike Jackson	Timbisha Shoshone Tribe	Abs
Tashina Jim	Walker River Paiute Tribe	Abs
John Brady	Yomba Shoshone Tribe	Abs
Non-Member Representatives/Support		
Name	Entity Represented:	Attendance Status
Justin Luna, Co-Chair	Nevada Division of Emergency Management/Homeland Security	X
Samantha Ladich	Nevada Office of the Attorney General	X
Karen Hall	Nevada Division of Emergency Management/Homeland Security	X

1. Call to Order and Roll Call

Chief Justin Luna, Nevada Division of Emergency Management and Homeland Security (DEM/HS), and Co-Chair of the Nevada Tribal Emergency Coordinating Council (NTECC), called the meeting to order. Karen Hall, DEM/HS, performed roll call. Quorum was established for the meeting. Chief Luna thanked the membership for their participation in this first official meeting of the NTECC as a statutory body, noted administrative instructions for the meeting, and gave a brief overview of his history with DEM/HS to the members of the NTECC. Chief Luna emphasized his vision to continue the DEM/HS's efforts to work in support of the tribes in Nevada. Jackie Conway, Fallon Paiute-Shoshone Tribe, and Co-Chair of the NTECC,

welcomed Chief Luna and thanked the membership for their participation in person and on the phone.

2. PUBLIC COMMENT

Chief Luna, DEM/HS, opened discussion for public comment. Ruby Dawn Manning, Shoshone-Paiute Fire Department, spoke to her appointment as the state coordinator for Idaho and Nevada for TRANSCAER (Transportation Community Awareness and Emergency Response) which is associated with preparation and response to hazardous materials transportation incidents. Ms. Manning spoke to this national outreach program, the multiple programs offered, provision of classroom and hands-on training, emergency planning, drill and exercise support, technical information, reference and training materials, and national conferences and workshops for best practices and networking. Ms. Manning spoke to a recent flow study done for the Nevada Department of Transportation (NDOT) noting the many different routes that hazardous materials travel throughout the state. Emergency management programs may benefit from knowing where these routes are to identify those hazardous materials travelling through their jurisdictional areas. Though the maps of these travel routes are not public information due to the specific nature of some of the materials, NTECC members could benefit from training to identify what types of hazardous materials are being transported in the event of a spill or other related emergency. NTECC members can access this study through Ms. Manning or through TRANSCAER. Chief Luna asked Ms. Manning to send this information to Karen Hall, DEM/HS, for distribution in addition to noting that this topic could be agendaized for more details at the next NTECC meeting.

Additional public comment included Lisa Christensen, Washoe Tribe of Nevada and California, indicating that she was on the phone, and Clifford Banuelos, Inter-Tribal Council of Nevada (ITCN) State Liaison advising the NTECC that the ITCN has been charged to work with the Nevada Legislative Commission on a wildfire mitigation project. Currently, the role of the ITCN in this process is being confirmed, and any updates on the progress of that assignment can be brought to the NTECC and DEM/HS. Chief Luna asked Mr. Banuelos to share this information with Ms. Hall for distribution to the NTECC and interested parties. Additionally, Chief Luna indicated that it may be beneficial to add an update for this issue on the next NTECC agenda.

3. Overview of Nevada Open Meeting Law

Samantha Ladich, Nevada Office of the Attorney General, presented an informational overview of Nevada's Open Meeting Law (OML) per Nevada Revised Statutes (NRS) 241. Ms. Ladich advised the membership of her role to serve as the NTECC's public body counsel to ensure accountability to the public and the OML. Highlights of the overview included:

- **Legislative intent:** The Legislature finds and declares that all public bodies exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly;
- **Definition of a Public Body per NRS 241.015(4):** Any administrative, advisory, executive, or legislative body of the State or a local government consisting of at least two persons which expends or disburses or is supported in whole or in part by tax revenue, or which advises or makes recommendations to any entity which expends or disburses or is supported in whole, or in part, by tax revenue if the administrative, advisory, executive or legislative body is created by any statute of this State;
- **Agenda Requirements:** Proper notice and agendaized content to include the following:
 - Written notice in four physical locations to include the locations the meeting is being held, the DEM/HS website, and the State Posting website;

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- Posting the agenda three days in advance of the meeting by 9:00 a.m. with no exception;
 - Agendas must list the time, place, and location of meeting, multiple periods of public comment, clear and complete descriptions of all topics, and clearly denoted action items. The clear and complete descriptions are up to some scrutiny; however if a member of the public were to read the agenda, they should be able to understand it. When an individual asks for something to be put into the agenda, and there is not enough information given for a member of the public to understand what it is that is being addressed, they might be asked for more information.
- **Meeting Requirements:** Must be open to the public, meet quorum requirements, taking action, and recording of the meeting with specifics to include:
- Facility must be adequate to host a meeting and be open to the public;
 - Accommodations must be made for physically handicapped persons regardless of the handicap;
 - All members attending, whether in person or by phone, must be able to hear each member of the public body;
 - A simple majority of the membership must be present to conduct a public meeting;
 - Proxies or alternates do not count towards quorum; however, they are allowed to attend meetings.
 - All action must be taken in public with no voting in secret;
 - A majority vote is required;
 - All public meetings must be recorded or transcribed;
 - Minutes of each meeting must be retained; and
 - Minutes are considered public record.
- **Compliance Tips:** Having agenda items ready to go before the agenda is due to be posted, and not hitting “Reply All” to group emails to avoid a walking quorum discussion on agendized items.

Brent Hunter, Duck Valley Shoshone-Paiute Tribe, inquired on the process used should a vote on an actionable agenda item be tied. Per Ms. Ladich, if there is a tie, that is not a majority vote, and the motion would fail. Mr. Hunter asked if there could be an agendized item set aside for member introductions, with Ms. Ladich indicating that there should be no problem with adding an introduction to future agendas. Ms. Ladich did caution that if necessary, in future meetings, she may have to move discussions away from non-agendized topics in order to avoid OML violations.

Chief Luna called for further discussion, and no further discussion was presented. Due to a time-related issue, Chief Luna notified the NTECC that Agenda Item #9 was to be addressed next to accommodate the presenter's schedule.

4. Briefing on Legislative Efforts Associated with the NTECC

Chief Luna, DEM/HS, briefed the NTECC on current legislative efforts governing local emergency management, changes concerning expenditures related to disasters and emergencies, and changes relating to relations between state agencies and Indian nations or tribes. Discussion included the following:

Senate Bill (SB) 67: Revises provisions governing local emergency management, and is an act relating to emergency management creating the NTECC, prescribing the membership and

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duties of the NTECC, revising provisions governing a local organization for emergency management, and providing other matters properly relating thereto.

Section 1 of SB67 addresses the following:

- Creates the NTECC within DEM/HS, requires the Chief of DEM/HS to appoint not more than 27 members to the NTECC, each of whom must represent a different federally recognized Indian tribe or nation which is located within Nevada;
 - There are 14 members currently appointed from different tribes throughout the state, and hopefully as other tribes express an interest to get more involved, those tribes can be appointed to the NTECC at a later date.
- Requires the NTECC to advise the Chief of DEM/HS regarding emergency management on tribal lands;
- Assist in the coordination of mitigation, preparedness, response and recovery activities relating to an emergency on tribal lands; and
- Submit an annual report to the Chief detailing the NTECC's activities during the immediately preceding calendar year and recommendations relating to emergency management on tribal lands.
 - This report will be something that the NTECC may develop over the course of future meetings through member discussions.

Section 2 of SB67, though not tied to NTECC business, addresses the following:

- Makes it mandatory for a county to establish a local organization for emergency management; and
- In lieu of each county establishing its own local organization for emergency management, it authorizes the boards of county commissioners of two or more counties to enter into an inter-local agreement establishing one local organization for emergency management for all the counties that are parties to the agreement.

Chief Luna opened discussion on the SB67, and Brent Hunter inquired if all committees and commissions are required to submit an annual report. Chief Luna confirmed that is the case. A follow-up question included who would be responsible for preparing the annual report for the tribes, with Chief Luna indicating that DEM/HS would be responsible for providing administrative support in gathering tribal information and NTECC activities to be included in the report. A question was asked as to whether the tribes can consolidate efforts toward an emergency preparedness plan, with Chief Luna indicating that the statutory language requiring an emergency preparedness plan is only referring to the counties, not the tribes.

Don Pelt, Pyramid Lake Paiute Tribe, believes that the NTECC should make available emergency management resources for tribes so that they would not be overly tasked or in need of resources. Mr. Pelt stated that this may be something which the NTECC may need to revisit and reestablish in this organization so that tribes who do not have an emergency manager may be covered. Chief Luna was in agreement that this issue be revisited. Brent Hunter indicated there are some tribes who formerly adopted or established an ordinance requiring that a tribe should have an emergency manager. He stated that this could be something that tribes have the option to do if desired.

Don Pelt indicated that the NTECC may want to draft potential resolutions for those tribes that do not have or want an emergency management program to adopt into their law and order codes. This NTECC should be able to give that information to those tribal councils as a benefit. Tanya Reynolds, Te-Moak Tribe of Western Shoshone, stated that the NTECC would need to find something to contribute to the funding for an emergency management plan. Don Pelt indicated that finding funding for emergency management plans was the hope behind the NTECC as a public body. David Hunkup, Reno Sparks Indian Colony, spoke to the fact that if

the state requires there to be an emergency manager, the state is responsible to come up with the funding for such a position. Ruby Dawn Manning informed the NTECC that what her tribe has done is put together a Tribal Emergency Response Commission (TERC). What that does is to pull all of the Directors of the programs together to discuss and adopt a TERC emergency response plan. They have meetings every month to put together Continuity of Operations (COOP) plans and write programs into an emergency operation response plan. This information is plugged into a flow chart, and assignment of specific tasks and capabilities for each program are then written into their operations plan. This has resulted in better internal support.

Chief Luna complimented this information sharing and discussion indicating that he can add this discussion topic to the agenda for the next NTECC meeting. This will allow the NTECC to do some research on identifying which of the tribes may already have resolutions regarding an emergency response plan for which they can share the template.

Assembly Bill (AB) 71: Makes various changes concerning expenditures related to disasters and emergencies, and is an act relating to state financial administration, authorizing the Attorney General to enter into an agreement with a tribal government for the provision of grants and loans to the tribal government from the Disaster Relief Account because of a disaster, creating a revolving account for the provision of grants relating to owner-occupied homes damaged by disasters, authorizing a temporary advance to the Emergency Assistance Account from the State General Fund for the payment of expenses incurred during a state of emergency or declaration of disaster under certain circumstances, and providing other matters properly relating thereto.

Section 2 of AB71 addresses the following:

- Authorizes the Attorney General to enter into an agreement with a tribal government to provide for a grant or loan to the tribal government from the State Disaster Relief Account (DRA) because of a disaster.
- The implementation of this bill is still pending review with the attorney general's office, but this could be a resource for the tribes in the future.

Section 3 of AB71 addresses a revision in current law which:

- Creates a revolving account within the State General Fund for the awarding of grants by the Division of Emergency Management of the Department of Public Safety to persons who own and occupy homes damaged by a disaster for costs related to the damages.
- The issue with this provision is that in some counties there has to be a fairly large number of homes that have been damaged in order for a homeowner to get federal assistance.

Section 4 of AB71 addresses the following:

- Authorizes the Chief of DEM/HS to request a temporary advance from the State General Fund to the Emergency Assistance Account for payment of expenses that are authorized relating to a state of emergency or declaration of disaster.

Chief Luna opened discussion on AB71, and Brent Hunter inquired if Chief Luna's reference to "agreements" earlier in the discussion meant that a template for policies and emergency response plans could be created and passed along to other tribes. Chief Luna is not clear on how policies and emergency response plans will be presented, so he does not want to speculate without clarity. Currently, that is how it is written in the bill language. David Hunkup followed up with Mr. Hunter's inquiry stating it may be a good idea to have a basic template

that all tribes can use in order to make it easier to get approved by tribal councils saving time during an emergency. Mr. Hunter recommended working with the tribes directly on this issue.

Don Pelt presented concern that the rationale behind the bill is that counties and cities are able to take advantage of the provisions, but tribes may be excluded. Mr. Pelt believes the agreement should stay the same for tribes as it is for the counties and cities, and that tribes should know that is purely for their benefit.

Assembly Bill (AB) 264: Makes various changes relating to relations between state agencies and Indian nations or tribes, and is an act relating to governmental administration, requiring the Nevada Indian Commission to implement a policy that promotes collaboration between a state agency and Indian tribes, requiring the Governor to meet with the leaders of Indian tribes, requiring certain employees of state agencies to receive certain training, and providing other matters properly relating thereto.

Section 6 of AB264 requires:

- The Nevada Indian Commission (Commission) to implement a policy that promotes collaboration and positive government-to-government relations between state agencies and Indian tribes;
- The Commission to consult with representatives of Indian tribes and state agencies;
- Each state agency to collaborate with Indian tribes in the development and implementation of policies, agreements and programs that affect Indian tribes;
- Certain state agencies to designate a tribal liaison;
- The head of a state agency and the tribal liaison to collaborate with an Indian tribe to resolve an issue the Indian tribe has identified with a policy, agreement or program of the state agency in accordance with the policy implemented by the Commission; and
- The Commission to post on its Internet website a list of the names and contact information for the leaders of the Indian tribes and the tribal liaison of each state agency.

Section 7 of AB264 requires:

- The Governor to meet with the Indian tribes at least once a year;
- Certain employees of state agencies to complete certain training;
- Each state agency to submit a report to the Nevada Indian Commission, which then must compile the reports and submit them to the Governor and the Director of the Legislative Counsel Bureau; and
- The Commission to submit periodically a report to the Governor and the Director of the Legislative Counsel Bureau on its activities and recommendations.

Chief Luna indicated that the first two bills discussed are bills where DEM/HS is assisting counties and tribes directly; however with AB264, DEM/HS is assisting indirectly as a mediator between state agencies and tribes.

5. NTECC BYLAWS REVIEW

Chief Luna, DEM/HS, opened discussion on review of existing NTECC bylaws, and the provision of an initial draft bylaw document updated due to recent legislative changes. Updates to the bylaws were reviewed by Samantha Ladich prior to the review today. Discussion was presented on a section by section basis with highlights of those discussions provided below:

Section I – Authority

This section was amended to reflect the new statutory authority changes in Nevada Revised Statutes (NRS) 414 creating the NTECC and recognizing the collaboration between the twenty-seven (27) federally recognized tribes in Nevada and DEM/HS.

Section II – Purpose and Mission

This section was amended to reflect statutory changes in NRS 414 regarding the responsibilities of the NTECC in providing support to the twenty-seven (27) federally recognized tribes in Nevada in all hazards emergency management, obtaining grants, and serving as an advisory body to the Chief of DEM/HS. Additionally, this Section also addresses ways by which the NTECC can support programmatic emergency management operations. Samantha Ladich apologized for not having a “tracked-changes” document available for the NTECC to review in lieu of the original and updated bylaws.

- Brent Hunter inquired on why the specific tribal government and emergency response disciplines had been eliminated in this section of the bylaws. Chief Luna indicated that this was due to the statutory language provision noting the tribal governments have the responsibility to provide a tribal designee to the Chief of DEM/HS, and the Chief would then appoint that person to the NTECC. It was not necessary for the State to determine who would represent the tribes.
- Harriett Parker, Las Vegas Paiute Tribe, clarified if the document being referred to is the current draft of the bylaws with Chief Luna indicating that is the case should there be changes the NTECC wants to make. This agenda item allows for action on the bylaws. Ms. Parker requested that there should be numbered bullet points next to the text so that bylaws sections can be quoted and referred to more easily by respective tribal councils. Chief Luna indicated that the bylaws could certainly be amended to reflect clearer identification of all sections.

Section III – Membership

This section was amended to reflect statutory changes in NRS 414 surrounding the NTECC's voting representation of all federally recognized tribes in Nevada having one voting member on the NTECC, designation of tribal representatives, and appointment of those designations to the NTECC by the Chief of DEM/HS. The term of each appointment will be two (2) years unless a member has two unexcused absences (no prior notification of absence), which will result in automatic resignation from the NTECC.

- Brent Hunter inquired about the new statutory membership requirements, and not having non-voting members as part of the official NTECC as was allowed in the past. Chief Luna indicated that due to OML requirements, proxies are not currently allowed on this body due to existing statutory language; however, tribal representatives not appointed to the NTECC are welcome to attend these meetings and provide updates as necessary.
- David Hunkup inquired on the rationale for not having alternate or proxy members having the ability to vote in the absence of the voting member. Samantha Ladich spoke to this requirement being in statute and her previous observations as to why this may be in statute currently. People were appointed for their specific expertise, and when they would not attend meetings, alternates or proxies who may be less knowledgeable would attend and discussion was not as beneficial as it could be should the appointed member be present. Additionally, there were substantial issues in holding quorum requirements. For a long time, this requirement was not in statute, but in 2015 that

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changed. There is one exception in statute that the NTECC could consider which indicates that unless the statutory authority allows for proxies, one cannot be appointed. In the next legislative session, this could be addressed potentially to allow proxies for this body in legislation. Mr. Hunkup said that having alternates could benefit the NTECC moving forward, but understands that doing this could open the door for other public bodies to do the same. Chief Luna indicated that this could be an opportunity to include this information in the Annual Report and address the preparation of legislative recommendations in 2020.

- David Hunkup inquired about the previous discussions regarding a specific budget for the NTECC prior to these legislative changes, and understanding that these legislative changes do put the NTECC's administrative costs under the umbrella of DEM/HS. Mr. Hunkup also referenced concerns with Emergency Management Performance Grant (EMPG) funding allocation to tribes, but will discuss that later in the meeting. Chief Luna indicated there is an agenda item to address grant funding later in this meeting.

Section IV – Officers and Duties

This section was amended to reflect statutory changes in NRS 414 addressing the officers of the NTECC to include a NTECC representative as a voting Co-Chair, and the Chief of DEM/HS to serve as a non-voting Co-Chair to ensure continuity and responsibility for administering the NTECC duties, ensuring OML compliance, coordination of meeting logistics, and NTECC appointment and resignation terms.

- Jackie Conway, Fallon Paiute-Shoshone Tribe, noticed that there is no Sergeant at Arms, Secretary, or Treasurer noted for the NTECC, and inquired why those positions were not included. Samantha Ladich indicated that when drafting this section, additional officer positions were removed as she did not see any statutory requirement to include those positions and constructed the language to be consistent with other DEM/HS administered public bodies or the function of the NTECC per statute. If the NTECC requires changes, this is a good time to talk about this issue. Additional discussion was provided on having these positions prior to these statutory changes. Per Ms. Ladich, if the necessity for these positions needs to be revisited, that discussion is welcome. Ms. Conway referenced previous history with the Inter-Tribal Emergency Response Commission (ITERC) and the need for such positions then, and asked to hear other thoughts on this issue. Don Pelt indicated that with the current growth of the process, there is not really a need for the functions of the other officer duties with DEM/HS absorbing the administrative support for the NTECC. David Hunkup agreed that these positions are probably not needed at this time due to the legislative changes affecting the NTECC business.

Section V - Meetings

This section was amended to reflect statutory changes in NRS 414 addressing meeting frequency, 30-day notice to NTECC members on date and time of meetings, NTECC meetings conducted under OML provisions, and DEM/HS preparation of meeting minutes.

- Chief Luna indicated that the reason this meeting was organized so quickly was due to the legislative requirement for the NTECC to meet every three months. The reason why this meeting was called and organized so quickly with little notice is because NTECC was due for another meeting per statute 30 days after the passage of the legislation. It is the hope to provide much more notice for future meetings.
- Dave Hunkup inquired on the language taken out regarding special meetings of the NTECC, and if the NTECC would be allowed to have special meetings or emergency

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meetings, aside from the required meetings every three months. Samantha Ladich advised that it was taken out because of the statutory language changes stating there must be at least one meeting every three months. There are no limitations to having special meetings; however, the NTECC must request the Chief of DEM/HS to call additional meetings if necessary allowing for the 30-day notice requirement in statute. If the tribes want to have a faster turnaround for meetings, then the statutory language will have to change. The change may have been made due to the requirement of specific tribes needing a minimum of thirty days to request travel to NTECC meetings.

- Don Pelt inquired if the NTECC has the ability to bypass OML requirements for three-day notice should there be a need for emergency action requiring a vote. Samantha Ladich indicated that NRS 241 does have a special provision to aid in an emergency; however, it must be a statutorily defined emergency, and it is hard to qualify these exceptions. The 30-day requirement for notice is really a bylaw issue. If there's an emergency, there would be a reasonable exception to not follow the bylaws if necessary. Additional discussion on the requirement of having 30-day notice for meetings ensued noting multiple levels of tribal approvals required in the past. Chief Luna indicated this provision would be up to the NTECC to amend as necessary, and the statutory language does reflect having meetings at least every 90 days. Due to the 30-day meeting notification currently in the bylaws, it is possible that this may be difficult to schedule additional un-planned meetings. Brent Hunter suggested taking out the entire revision regarding the 30-day notice, and to have the NTECC identify the next meeting date after each meeting. Samantha Ladich spoke to the historical problem in choosing future meeting dates during open meetings. If a meeting date is established during an open meeting, and changes to the date would then have to be brought back to the NTECC in another open meeting to vote on the meeting date change. This is a difficult process to manage, and the suggestion was made to have Karen Hall, DEM/HS, continue to send out polling to find out a convenient date for NTECC members to meet. Scheduling of meetings is an exception in OML and can be discussed outside of the open meeting format.
- Chief Luna indicated that the 30-day notice requirement will be noted on a revised version of the bylaws in addition to the expanded bylaw outline with clearer identification to be brought back to the NTECC for review with tracked changes.

Section VI – Committees

This section was amended to reflect statutory changes in NRS 414 reflecting committee creation and makeup at the discretion of the NTECC Co-Chairs, and the appointment of any committee chairperson by the NTECC Co-Chairs.

- Don Pelt asked Samantha Ladich if subcommittees are required to follow OML, with Ms. Ladich indicating that is the case and verbiage should be added to the bylaws to reflect that requirement.

Section VII – Quorum and Voting

- This section remained the same except for minor grammatical non-substantive changes.

Section VIII – Administrative Support

- This section remained the same except for minor grammatical non-substantive changes.

Section IX – Amendments

- This section remained the same except for minor grammatical non-substantive changes.
- Samantha Ladich noted that aside from the annual requirement, the bylaws can be reviewed at any time.

Section X – Certification of Adoption

- This section remained the same.

Chief Luna reviewed the bylaw amendments requested as a result of the NTECC’s review including extension of the bylaw outline to include more detail for specific reference, removal of the second sentence language regarding 30-day notice for meetings in Section V, and the addition of verbiage indicating that all subcommittees of the NTECC are subject to OML in Section VI. Don Pelt motioned to accept the revision of the bylaws and adopt the bylaws as noted, with Brent Hunter seconding the motion. All were in favor with no opposition. Motion passed unanimously. The corrected bylaws will be brought back at the next meeting with the changes discussed.

6. Update from the Federal Emergency Management Agency (FEMA) Region IX

Chris Poehlmann, FEMA Region IX, spoke to the Disaster Recovery Reform Act (DRRA). This act implements changes to FEMA requirements. Section 1234, the Building Resilient Infrastructure and Communities (BRIC), has to do with hazard mitigation. BRIC expands and replaces Pre-Disaster Mitigation (PDM) over the course of the next few years. The Notice of Funding Opportunity (NOFO) for the PDM grant is expected to be out next week. Applications can start on October 1, 2019, and the application period will last through January of 2020. The bottom line is the BRIC will change the PDM program. It will be based on disaster dollars within declarations nationally. It could expand, with congressional approval, to \$500M per year. Right now the program funding allocation is \$250M. Mr. Poehlmann also spoke to changes with the Individual Assistance (IA) program and different caps based on temporary housing and efforts to get people back into housing. It was found that there was roughly a \$30K cap on how much IA was applicable to individuals, and this amount is not enough. This is something that they are trying to handle in Hawaii currently due to people losing their homes from volcanic activity. Mr. Poehlmann indicated that if there is anything he can do to support DEM/HS or the NTECC to improve FEMA programs, he is willing to help address such requests.

Brent Hunter inquired if there are still plans to get a FEMA tribal liaison in the state. Mr. Poehlmann spoke to this being a very slow process and he will follow up on that status. Right now, Mr. Poehlmann believes this initiative is still on the table, but has not been part of the discussions on that issue. Chief Luna indicated that DEM/HS has been working with FEMA Region IX and the FEMA Integration Team (FIT) program to establish two additional positions. One position is currently filled for recovery, planning, and exercise. The additional position has not been filled at this time. FEMA will determine how successful that addition will be moving forward. Chief Luna indicated that he is working with FEMA on the possibility of more FIT positions to be embedded into DEM/HS, and if there is an opportunity for such a position to cover tribal needs in their overall scope of work in addition to DEM/HS specific job duties, this could potentially address that issue.

7. UPDATE FROM BUREAU OF INDIAN AFFAIRS (BIA)

Joshua Allan, BIA, provided an update to the NTECC on the activities of the BIA Emergency Management Program over the past few months. Noting the significant reduction of BIA staff supporting this program to include only Mr. Allan and Mr. Pat Vacha currently, the activities of the program do continue benefiting tribal needs nationally. Mr. Allan spoke to the retirement of Sid Caesar, and Mr. Vacha now in the Acting Director role. Recent deployments include services provided to Cherokee and the Choctaw of Oklahoma tribes in addition to other deployments and support to regional provisional asset needs nationally as well as deployment to South Dakota for similar emergency situations. Mr. Allan spoke to FEMA Region VI’s regional Tribal Summit in Texas. FEMA Region VI was able to get two pilot FEMA FIT positions in New Mexico and Texas, so he encourages members of the NTECC to have a discussion with FEMA regarding that initiative. Arizona is also making a request for a Tribal FIT integration specialist as well.

Mr. Allan referenced his work with Nevada on resource needs noting several requests from Nevada tribal communities. Prior to the changes in the BIA emergency management program (EMP), they were able to purchase military excess and GSA access assets. A lot of those assets like generators, sandbags, mobile latrines, 5th-wheels, etc., were successful deployed through the military access program. Due to the current changes in place with the BIA EMP, Mr. Allan is not sure if the same level of support can be provided moving forward. He does have the request from Don Pelt and the Reno Sparks Indian Colony which he is trying to accommodate at this time, and should have more information soon. In the future, if BIA EMP does not pursue military or GSA assets, there is a potential to affect response and recovery efforts. One of the other avenues to possibly explore is the Indian Health Service (IHS) TRANSAM program, as they can provide technical assistance and access to their inventory list. Only one person is allowed to register per tribal entity, and a letter of support indicating need is required from tribal leadership. Mr. Allan can provide contact information if necessary.

Mr. Allan also indicated that he has accepted a position as a FEMA Operations Section Chief and will be leaving BIA on August 30, 2019. Before he does leave, if there are any questions regarding BIA regional support, he will put together a directory and point of contact list for the BIA regional office that can help support other public safety areas. Mr. Allan indicated he can send this information to Karen Hall, DEM/HS, to distribute. Mr. Allan thanked the NTECC and the State for the rewarding experience, and he hopes to bring that experience with him as he moves forward. Chief Luna thanked Mr. Allan for his service and asked that the contact list information be shared with Ms. Hall. Don Pelt thanked Mr. Allan for his service and for the sand bags, and jokingly referred to the fact that he has not forgotten about the shower trailer. David Hunkup congratulated Mr. Allan on his new position and thanked Mr. Allan for the effort he put forth for the tribes in Nevada. Brent Hunter offered congratulations to Mr. Allan, and advised that he does not have current access to the GSA excess program as his membership has expired. Mr. Allan indicated that he will get information to Mr. Hunter and Ms. Hall, as either the western or eastern BIA jurisdictions will be involved in that process. Lisa Christensen also asked for this information as well, and thanked Mr. Allan for his service.

Jackie Conway presented concern on who would now be responding to crimes on tribal lands, so the contact list will prove very helpful. Mr. Allan again reiterated he will get that information out to everyone.

8. PROJECT, GRANT, AND FINANCIAL REPORT UPDATES FROM DEM

Chief Luna opened discussion on the project, grant, and financial updates from DEM/HS. Updates included the following discussion topics:

a. Inter-Tribal Emergency Response Commission (ITERC) Closeout

Jon Bakkedahl, Emergency Management Program Manager, DEM/HS, introduced himself and Ms. Crystal Harjo, Emergency Management and Tribal Health Coordinator, DEM/HS. Mr. Bakkedahl spoke to Ms. Harjo's efforts addressing many tribal needs. Ms. Harjo spoke to the ITERC closeout activities, and that she has been in contact with the new Executive Director (ED) of the Inter-Tribal NTECC of Nevada (ITCN), and is reviewing documents at the old facility. Ms. Harjo has discussed this issue with DEM/HS, Public Health Preparedness (PHP), and ITCN and has gotten conflicting reports on what to do with the remaining assets in that location. ITCN does want to vacate the old offices that ITERC was housed at for several years, but there is office furniture and documents that remain. Ms. Harjo will attend the ITCN executive board meeting next week regarding the disposal plan. The conflict is that one side wants to get rid of everything, but the other says the tribes want to use the assets. The ED of ITCN does not want to keep the items, but the decision is up to the executive board. Ms. Harjo will find out what the proposed plan is next week. Nothing

has been removed from the office other than old training materials that have been recycled or shredded. The reason Ms. Harjo is encouraging the ITCN executive board to transfer these records is because much of the old training materials may prove useful in determining what the tribes may need in terms of training. These materials include historical training records that are important as well. Another issue is that not only is it hard copy documents that are housed there, but there are also electronic documents such as emergency operation plans. Ms. Harjo is working to get access to this information and see if the barriers to getting this information can be lowered. Ms. Harjo has worked with several tribal representatives trying to get access to tribal records. Mr. Bakkedahl stated that DEM/HS does not want to take back any furniture or office supplies that have been granted to ITCN, so those materials are available to any tribes that may need them. For paper records, DEM/HS is looking to get copies of the information to make it as easy as possible for the tribes to prepare for emergency operations. Anything the tribes do not want, DEM/HS may be able to assist with disposing.

Dave Hunkup inquired if some of the equipment, such as the Disaster Boxes, is still at the location or if it has been removed. Ms. Harjo indicated that the boxes are not there, and only furniture, shelving, and the television/stereo equipment remain. Ms. Harjo mentioned that Danny Thayer, Reno Sparks Indian Colony (RSIC) Health Clinic, took the mesh communication system and original ITCN box that was the prototype of the Disaster Boxes given to the tribes to secure the equipment. He is looking for ways that the RSIC or RSIC Health Clinic can maintain those assets during the transition. Insurance and liability is a concern and has been discussed, but right now the equipment is technically ITCN assets, and until that is resolved, this will be an issue. David Hunkup indicated that Reno Sparks Indian Colony does have two of the boxes, Mr. Thayer has one at the Clinic, and there is one in Hungry Valley, and both have been added to their insurance policies. Ms. Harjo indicated that insurance provisions were not noted in the agreements signed when boxes were handed over, but there is a clause noting loss as the responsibility of the tribes to replace. Much of the information on the boxes including serial numbers and inventory lists are housed in electronic records as well, and it is important to get that information.

Chief Luna interjected that the meeting venue was available only till noon, so wanted to move the conversation to the remainder of the agenda item.

b. Job announcement and hiring process of NTECC staff

Jon Bakkedahl, DEM/HS, spoke to the ongoing hiring process and the receipt of a second application and interview/recruiting schedules moving forward. That position would be strictly for preparedness, but working with Ms. Harjo. Both positions will have a Statement of Work describing in detail what each position will be responsible for.

c. Tribal preparedness outreach

Jon Bakkedahl, DEM/HS, spoke to the Area 51 event and tribal participation in planning events. Mr. Bakkedahl indicated a team is going down south to support efforts and to see what the impacts will be as a result of this pending event. Weekly conference lines are set up and will begin August 29, 2010. Crystal Harjo, DEM/HS spoke again to the importance of getting the information from ITCN, and correspondence with Bill Elliott, DEM/HS, noting the fact that Mr. Elliott does have a tribal clinic emergency operation plan template that he will send to Ms. Harjo in the event the templates cannot be accessed through ITCN. Ms. Harjo spoke to trying to get some of the deliverables assigned to her initiated, with the goal to get tribal partners to participate in these types of events and on Local Emergency Planning Committees (LEPC).

Brent Hunter inquired if it would help to get a letter from the NTECC requesting electronic information from ITCN. Ms. Harjo did get the ED request to draft a resolution to present to the Board to take the information. The issue still remains on getting copies of the information and dispersal of the information. That will be discussed later in the month. Don Pelt indicated he would be happy to go back to his Chairman in an effort to educate them on this issue and to get the support Ms. Harjo needs.

d. Grant and financial updates for NTECC

Jon Bakkedahl, DEM/HS, indicated that nothing has changed regarding the grants section of DEM. He is receiving the health funding and National Incident Management Systems (NIMS) funding, tribal budgets, etc., to support this effort. Harriett Parker, Las Vegas Paiute Tribe, informed the board that she needs to temporarily get off of the call. With this departure, a meeting quorum of NTECC members still existed.

9. UPDATE ON TRIBAL HEALTH PREPARATION EFFORTS

Dr. Malinda Southard, Nevada Department of Health and Human Services, spoke to the collaboration between her agency and DEM/HS to support funding for the provision of emergency preparedness activities to the tribal nations of Nevada. Dr. Southard referred to two cooperative agreements in place with the federal government that assists with these efforts. The first is through the Centers of Disease Control (CDC) Program called the Public Health Emergency Preparedness Program. The second is through the Assistant Secretary for Preparedness and Response (ASPR) called the Hospital Preparedness Program (HPP). Dr. Southard spoke to the scopes of work that have been outlined for the contract staff hired through DEM/HS to carry out these supporting activities. Dr. Southard spoke to Crystal Harjo's role in this process as the tribal health coordinator working on CDC and ASPR activities.

Dr. Southard referenced the CDC document provided in the meeting packet, noting scopes of work follow grant guidance, capabilities, and six domains as a way to organize the activities states should take in public health and healthcare preparedness. Referencing Domain #1 addressing strengthening community resilience, Dr. Southard walked the NTECC through the document, and spoke specifically to hazard vulnerability assessments with tribal hospitals and meeting with health care coalitions. There are four health care coalitions in the state of Nevada to include the Inter-Hospital Coordinating NTECC representing Washoe County, the Quad County Healthcare Coalition representing Carson, Douglas, Lyon, and Storey counties, Southern Nevada Healthcare Preparedness Coalition representing Clark County, and the Rural Healthcare Preparedness Partners representing the remaining 11 counties. Additional information was provided by Dr. Southard with respect to the handout material regarding planned activities, documentations of activities, contacts, and documented outputs illustrated. This is an idea of what the program wants to do this year. Dr. Southard spoke to Crystal Harjo's work with ITCN and the public health emergency program, and informed the NTECC that she is a good contact regarding related topics.

David Hunkup inquired on who is responsible for reporting output of the program, and how such reporting will take place. Dr. Southard informed the NTECC that Crystal Harjo could address that question. Ms. Harjo spoke to existing reporting guidelines for grants through the CDC, one of which being the quarterly reports. She informed the NTECC that one thing she is working on is business regarding the old ITCN office. A lot of their historical data will be helpful for training and emergency preparedness. Ms. Harjo stated she will be discussing this later in the meeting, but she will be responsible for distributing quarterly reports. Ms. Harjo does report to DEM/HS weekly and is involved in staff meetings which will help getting information pushed out to the tribes. Mr. Hunkup presented concern that tribal quarterly reports are too detailed and that he would like there to be a summary put together for review on specific programs moving forward. Tanya Reynolds inquired on what Domain #3 is, and Dr. Southard indicated that Domains #3, #5, and #6 were not

listed on the handout because they were not seen as a priority this year for contract staff to address. Looking at the deliverables handout, Domain #3 titled Strengthen Information Management activities are listed as possible goals to address moving forward once the program is off the ground and needs are assessed.

Discussion moved to the hospital preparedness scope of work materials provided, and Dr. Southard spoke to hospital preparedness capabilities. There are four capabilities for ASPR, but she is focusing on Capability 2's Objective #2 which concerns the use of information sharing and reporting platforms. Currently, funding that the hospital preparedness program is giving to the NTECC through DEM/HS is being used primarily for communications. Dr. Southard is trying to get inventory of resources and an idea of where they are in the process of establishing an emergency preparedness program. In speaking with the manager of the state HPP and the FEP manager, she was able to find activities that have the potential of being needs in the program and what needs to be done as the emergency preparedness program is moving forward. This list is editable based on what is required.

10. NTECC LOGO REVIEW

Chief Luna, DEM/HS opened discussion on the NTECC logo review. Jackie Conway spoke to the two previous submissions received, discussions on getting a website up, and the necessity to develop a logo for the NTECC. Ms. Conway suggested that it may be useful to have a board poster contest to prompt more ideas for the NTECC logo in addition to drafting a letter to disseminate again prior to the NTECC meeting again. David Hunkup, RSIC, presented concern on not seeing any of the logo submissions, with Ms. Conway indicating that they had been distributed prior to the NTECC becoming a statutory body. Mr. Hunkup agreed to Ms. Conway's stated efforts to further the NTECC logo creation.

Cassandra Darrough, Pyramid Lake Paiute Tribe, emphasized the necessity to resend the letter with information on who and what the NTECC represents to aid in the artistic creation of the logo. Chief Luna asked for a copy of the letter, so that DEM/HS staff can distribute to interested parties. Chief Luna also emphasized that due to OML requirements, any logo submissions that would be discussed would have to be given to DEM/HS prior to a NTECC meeting should that topic be one of discussion for public visibility.

11. NEVADA PUBLIC BODIES UPDATES

Chief Justin Luna, DEM/HS, opened discussion on Nevada public body updates. Updates that were provided are summarized below:

Nevada Resilience Advisory Committee (NRAC)

David Hunkup, RSIC, spoke to the NRAC meeting on August 13, 2019, noting his participation via phone, and the importance of sharing the Emergency Management Performance Grant (EMPG) information and discussion on funding allocations. DEM/HS provided tables of funding information to prompt discussion on a formula to fairly decide what each jurisdiction will receive. Currently, that funding formula is still under development, and continued efforts will ensue. Materials for that meeting were shared with the NTECC members. Chief Luna spoke to efforts addressing EMPG allocations again with changes since the original allocations were determined.

Nevada Commission on Homeland Security (NCHS)

Lisa Christensen, Washoe Tribe of Nevada and California, spoke to missing the May 2019 meeting, but she will be attending the August 2019, meeting. Ms. Christensen did attend the 2019 National Night Out, and referenced her conversation with Sergeant Desiree Mattice from the

SafeVoice program. None of the tribal schools are participating in the SafeVoice program, and she would like to see if networking efforts can help to establish tribal school participation. Chief Luna requested that information regarding this issue be sent to Karen Hall, DEM/HS. Ms. Christensen requested that she be contacted when her presentation is close to being up during these meetings so that she does not have to listen to the entire meeting.

Nevada Commission on Homeland Security Finance Committee

Chief Luna, DEM/HS, spoke to the July 10, 2019 meeting with focus on future roles of the Finance Committee in the establishment of strategic capabilities to be maintained throughout the Homeland Security Grant Program (HSGP) process. No additional meetings have been scheduled at this time.

State Emergency Response Commission (SERC)

Jon Bakkedahl, DEM/HS, indicated that the last SERC meeting had to be rescheduled due to lack of quorum, but there is another one scheduled for August 21, 2019 at 12:30, and will be held at the State Fire Marshal's Office. The agenda will be published soon. Crystal Harjo, DEM/HS, said that Lance Chantler did indicate he could not attend the meeting today. David Hunkup asked if it was possible for the NTECC to receive SERC agendas. Mr. Bakkedahl will have Ms. Harjo send information out to all members, with instruction from Chief Luna to have this information sent to Karen Hall, DEM/HS, for distribution.

Interstate Mutual Aid Committee (IMAC)

Brent Hunter indicated his attendance at the last IMAC meeting held on April 22, 2019. The next tentative meeting is September 16, 2019. No further update reported.

12. Tribal Updates

Chief Luna, DEM/HS, opened discussion on tribal updates, and advised the NTECC members of the limited time left for the meeting venue and that OML requires agenda items to be specific and concise. For future meetings, any tribal updates that will be presented at these meetings will have to be submitted to DEM/HS in writing in advance of the meetings. This will enable agenda items to be crafted in such a way that the information to be discussed will be transparent to the public. Discussion highlights on tribal updates provided are summarized below:

Battle Mountain Band of Te-Moak Tribe of Western Shoshone

- No updates presented.

Duck Valley Shoshone Paiute Tribe

- Brent Hunter spoke to being on track with Elko County regarding the dispatch grant through the State Homeland Security Program, and they have the contractor hired for new generation 911 dispatch centers in Wendover, Elko, and Owyhee. On August 20, 2019, there will be a functional exercise on Wildhorse Dam, and on August 29, 2019, there will be a whole community Points of Distribution (POD) exercise supported by emergency management.
- Ruby Dawn Manning spoke to the Hazmat Response Plan that is nearing completion. A Hazmat Operations Awareness Training event was held recently where 24 individuals were certified at the operations level hazmat, and another 27 at the awareness level hazmat.

Duckwater Shoshone Tribe

- No updates presented.

Elko Band of the Te-Moak Tribe of Western Shoshone

- No updates presented.

Ely Shoshone Tribe

- No updates presented.

Fallon Paiute-Shoshone Tribe

- Jackie Conway spoke to the upcoming Cameo Computer Aided Operations Training Course, and partnering with the RSIC who is hosting a free event from September 11, 2019 through September 13, 2019, on plume modeling and hazardous materials. Software will be available for download. Ms. Conway indicated that she will send out this information to the NTECC support staff for distribution. Currently there are still 12 spots available.

Fort McDermitt Paiute and Shoshone Tribe

- Duane Masters Sr. spoke to the fires this year and the jurisdictional help received in addressing the fire threat.

Las Vegas Paiute Tribe

- Harriett Parker stated that she and Lieutenant Daryl Dawkins are traveling to the Joint Tribal Emergency Management Conference in Green Bay, Wisconsin next week. They are preparing for the Area 51 event and monitoring potential issues associated with that event and the Life is Beautiful event. Bill Elliott, DEM/HS, has been working with Ms. Parker and Lieutenant Dawkins on their emergency response plan.

Pyramid Lake Paiute Tribe

- Don Pelt completed a HSGP project using deobligated funding for the Community Emergency Response Team (CERT) program at Pyramid Lake. This was pulled together quickly with the assistance of DEM/HS, and resulted in the graduation of nine people from the very first CERT class. Mr. Pelt is hopeful to graduate more CERT individuals in the future. Mr. Pelt indicated that he is looking at doing a Fire I Academy in the fall of 2019, and also presented concern at receiving information related to the Area 51 event calls. Mr. Pelt has offered up an ambulance and engine for this event. Chief Luna, DEM/HS, asked Crystal Harjo to coordinate with Dr. Southard to make sure tribal representatives are included on these coordination calls. For the calls that DEM/HS is organizing, Mr. Pelt should be on that distribution list.

Reno-Sparks Indian Colony

- David Hunkup spoke to working on the regional hazard mitigation plan with Washoe County and surrounding jurisdictions. The county wants to conduct a public meeting in September 2019 on the same night as the Tribal NTECC meeting so that people can get an overview of the hazard mitigation plan as well as to be able to ask questions.

Te-Moak Tribe of Western Shoshone

- No updates presented.

Timbisha Shoshone Tribe

- No updates presented.

Walker River Paiute Tribe

- No updates presented.

Yomba Shoshone Tribe

- No update presented.

13. PUBLIC COMMENT

Chief Luna, DEM/HS, called for public comment at the venue and on the phone. Don Pelt advised the NTECC to be aware that the Burning Man event begins next week. No other public comment was presented.

14. ADJOURN

Chief Luna, DEM/HS, called for a motion to adjourn the meeting. Don Pelt motioned to adjourn, and David Hunkup seconded the motion. All were in favor with no opposition. Meeting adjourned.