



Meeting Minutes Nevada Tribal Emergency Coordinating Council

Attendance	DATE	Friday, November 8, 2019
	TIME	9:00 A.M.
	LOCATION	Nevada Division of Transportation Conference Room #302 1263 S. Stewart Street Carson City, NV 89701
	METHOD	Teleconference
	RECORDER	Karen Hall
Voting Membership		
Name	Designated/Appointed Representative:	Attendance Status
Marla Stanton	Battle Mountain Band of Te-Moak Tribe of Western Shoshone	Abs
Brent Hunter	Duck Valley Shoshone Paiute Tribe	Abs
Marian Perez	Duckwater Shoshone Tribe	Abs
Jill Perez	Ely Shoshone Tribe	X
Jackie Conway, Co-Chair	Fallon Paiute-Shoshone Tribe	X
Duane Masters Sr.	Fort McDermitt Paiute and Shoshone Tribe	Abs
Harriett Parker	Las Vegas Paiute Tribe	X
Donald Pelt	Pyramid Lake Paiute Tribe	X
David Hunkup	Reno Sparks Indian Colony	Abs
Tanya Reynolds	South Fork Band of Te-Moak Tribe of Western Shoshone	X
Sookaaki Charley	Timbisha Shoshone Tribe	X
Tashina Jim	Walker River Paiute Tribe	X
Non-Member Representatives/Support		
Name	Entity Represented:	Attendance Status
Justin Luna, Co-Chair	Nevada Division of Emergency Management/Homeland Security	X
Samantha Ladich	Nevada Office of the Attorney General	X
Karen Hall	Nevada Division of Emergency Management/Homeland Security	X

1. Call to Order and Roll Call

Chief Justin Luna, Nevada Division of Emergency Management and Homeland Security (DEM/HS), and Co-Chair of the Nevada Tribal Emergency Coordinating Council (NTECC), called the meeting to order. Karen Hall, DEM/HS, performed roll call. Quorum was established for the meeting. The NTECC was informed that Agenda Item #11 would be pulled from the meeting and rescheduled for a later date due the inability of the presenter to attend today's meeting.

2. Public Comment

Chief Luna, DEM/HS, opened discussion for public comment. No public comment was provided at the physical venue or from teleconference participants.

3. Approval of Minutes

Chief Luna, DEM/HS, opened discussion on the review and approval of minutes provided from the August 16, 2019, NTECC meeting. Harriett Parker, Las Vegas Paiute Tribe, requested a correction to the spelling of her name on Page 1. Chief Luna called for a motion to approve the minutes with Ms. Parker's correction on record. Tanya Reynolds, South Fork Band of the Te-Moak Tribe of Western Shoshone, motioned to approve the meeting minutes with the correction noted, and Jill Perez, Ely Shoshone Tribe, seconded the motion. No discussion was presented on the motion. All were in favor with no opposition. Motion passed unanimously.

4. Introduction of NTECC Membership, Tribal Designations, and Appointment Status

Chief Luna, DEM/HS, opened discussion on the introduction of current NTECC membership, designations, and appointment status based on a request from the past meeting for formal introductions of current members. Members present introduced themselves as follows:

- Jill Perez introduced herself as the Environmental Grant Administrator for the Ely Shoshone Tribe;
- Jackie Conway introduced herself as the Emergency Management Coordinator for the Fallon Paiute Shoshone Tribe and current Co-Chair for NTECC;
- Harriett Parker introduced herself as the Safety Officer and Emergency Management Coordinator for the Las Vegas Paiute Tribe;
- Don Pelt introduced himself as representing the Pyramid Lake Paiute Tribe (PLPT) and spoke to the efforts of the PLPT deployment to the Storm Area 51 event. Mr. Pelt thanked the State for its support of that event, and to his knowledge, PLPT was the only tribal representatives to respond to the event.
- Tanya Reynolds introduced herself as the Environmental Coordinator for the Te-Moak Tribe of Western Shoshone;
- Sookaaki Charley introduced herself as the Administrator for the Timbisha Shoshone Tribe in addition to currently acting Environmental Director until a replacement is found;
- Tashina Jim introduced herself as the GAP Manager for the Environmental Department and emergency management contact for the Walker River Paiute Tribe; and
- Justin Luna introduced himself as the Chief of DEM/HS and a non-voting Co-Chair for the NTECC.

Chief Luna welcomed Ms. Charley as a new member of the NTECC representing the Timbisha Shoshone Tribe. Ms. Charley replaces Spike Jackson. Additional resignations were noted including that of Curtis Simon Jr. from the Elko Band of the Te-Moak Tribe of Western Shoshone and John Brady of the Yomba Shoshone Tribe. Efforts are underway to replace designees for both positions.

5. Nomination and Selection of the Nevada Tribal Emergency Coordinating Council (NTECC) Tribal Chair

Chief Luna, DEM/HS, opened discussion on this agenda item noting the DEM/HS offer of a tribal support contract position to Jackie Conway. Ms. Conway informed the NTECC of her formal resignation as the NTECC tribal Co-Chair and expressed her wishes that a selection for a new tribal Co-Chair could be made at this meeting. Chief Luna opened nominations for a new tribal Co-Chair and explained that if multiple nominations were received, he would be required to perform another roll call to follow Nevada Open Meeting Law. Samantha

OFFICIAL MINUTES – Approved at the 2/28/20 NTECC Meeting

Ladich, Senior Deputy Attorney General, Nevada Office of the Attorney General, informed the NTECC that self-nominations are allowable. Ms. Conway asked if anyone was interested in this position, and Don Pelt nominated Harriett Parker for the tribal Co-Chair position. Ms. Parker inquired on what the responsibilities of this position would be, with Chief Luna indicating it would be a collaborative position for agenda development, future efforts to move the NTECC forward, and addressing tribal issues related to emergency management and homeland security. Ms. Parker presented concern should her current residence in southern Nevada be an issue in addition to the time commitment necessary to serve as the tribal Co-Chair. Chief Luna indicated that having the tribal Co-Chair position in southern Nevada may be beneficial, and the time commitment would most likely be less than four hours per month. Chief Luna asked if Ms. Parker was interested in accepting the nomination, and Ms. Parker indicated that if there are no other nominations, she would honorably accept the nomination. Tanya Reynolds seconded the motion. No discussion was presented on the motion. All were in favor with no opposition. Motion passed unanimously. Chief Luna congratulated Ms. Parker on her nomination, and he will contact her to coordinate efforts moving forward.

6. NTECC Bylaws Review

Chief Luna, DEM/HS, opened discussion on the review of the current NTECC bylaws referring to the Handouts 6a and 6b provided. As the bylaws were reviewed at the last meeting, changes were tracked to clearly identify each change, and those changes are reflected in Handout 6a. Section V changes included the removal of the 3-day notice requirement, and Section VI was amended to add Nevada Open Meeting Law verbiage for NTECC subcommittees. Additionally, a clean copy of the revised and approved bylaws was presented to the NTECC in Handout 6b. Chief Luna indicated he will reach out to the newly elected tribal Co-Chair to get a signed copy of the bylaws for future distribution to NTECC members. No further discussion was provided on this agenda item.

7. Nevada Public Bodies Updates

Chief Luna, DEM/HS, opened discussion on the Nevada Public Bodies Updates noted on the agenda. The discussion for each public body is summarized below:

- a. **Nevada Resilience Advisory Committee (NRAC)** – Chief Luna noted that David Hunkup, Reno Sparks Indian Colony, was not at the meeting today, so he could brief the NTECC on the current NRAC activities. The NRAC met on September 10, 2019, and again on October 8, 2019. Highlights from those meetings included seismic risk recommendations provided by Dr. Craig dePolo, University of Nevada Reno. These recommendations will be included in the DEM/HS 2019 Annual Report. Additionally, Federal Fiscal Year (FFY) 2020 Strategic Capacities to be Maintained were developed which includes support for tribal Citizen Corps and tribal National Incident Management System (NIMS) initiatives. The next NRAC meeting is scheduled for November 19, 2019. No questions were provided by NTECC members regarding this update.
- b. **Nevada Commission on Homeland Security (NCHS)** – Chief Luna inquired if Lisa Christensen, Washoe Tribes of Nevada/California, had joined the meeting telephonically, and while that was confirmed, Chief Luna updated the NTECC on the October 21, 2019, NCHS meeting highlights. Chief Luna spoke to the approval of the strategic capacities for FFY20. Recommendations were reviewed by the Finance Committee and the NRAC. Lisa Christensen, NCHS Commission member – spoke to the October 21st meeting and the Threat and Hazard Identification and Risk Assessment (THIRA), the timeline for HSGP provided at the meeting. She can send

OFFICIAL MINUTES – Approved at the 2/28/20 NTECC Meeting

out the email, with Chief Luna indicating she can send that information to Karen Hall, DEM/HS, for distribution. The Washoe Tribes of Nevada/California found a Chief of Police for her department now, so she should be more available moving forward.

- c. **NCHS Finance Committee** – Chief Luna spoke to the last Finance Committee meeting held on September 16, 2019. The main action taken at this meeting was to provide recommendations on FFY20 Strategic Capacities to be Maintained. Those recommendations were provided to the NCHS on October 21, 2019. The next Finance Committee has not yet been scheduled.
- d. **State Emergency Response Commission (SERC)**– Lance Chantler, Reno Sparks Indian Colony (RSIC) and SERC representative spoke to the current difficulties in establishing quorum for SERC meetings resulting in cancellations of the last two meetings scheduled. Mr. Chantler indicated that funding has been released for the SERC grant, and any tribe with an active Local Emergency Planning Committee (LEPC) or Tribal Emergency Response Commission (TERC) can be eligible for this grant funding through SERC. Currently, there is approximately \$85,000 available per agency. Mr. Chantler asked that NTECC members contact him for additional information, and he can get information to Karen Hall, DEM/HS, for distribution. Kelli Anderson, DEM/HS, inquired if the NTECC would be eligible as an existing TERC, and then have DEM/HS push out the funding for specific tribal areas. Ms. Anderson wanted to find out if there is eligibility for multiple tribes. Mr. Chantler indicated that the State Fire Marshal acts as a grantee. Crystal Harjo, DEM/HS, indicated that the state recognized the Inter-Tribal Emergency Response Commission (ITERC) and the Inter-Tribal Council of Nevada (ITCN) as a LEPC, and previously they were both eligible. Don Pelt spoke to tribes participating in their county's LEPC, and whether that affected eligibility. Mr. Chantler indicated that would deem the tribes eligible. Tanya Reynolds wanted clarification on if tribes do belong to the LEPC, if they are still eligible to apply for this funding, with Mr. Chantler confirming that tribes that do belong to a LEPC are eligible.
- e. **Interstate Mutual Aid Compact (IMAC)** – Chief Luna indicated that Brent Hunter, Duck Valley Shoshone Paiute Tribe, and the representative for the IMAC, is not available today; however, Jon Bakkedahl, DEM/HS, has been asked to speak on this item. Mr. Bakkedahl indicated that the last meeting of the IMAC was cancelled due to the Storm Area 51 event. There is a new DEM/HS staff member starting next Tuesday that will lead this meeting moving forward, and that meeting will be scheduled in early 2020 before the April 2020 deadline as an annual requirement.

8. Update from the FEMA Region IX

Chief Luna, DEM/HS, opened discussion for the update from the Federal Emergency Management Agency (FEMA) Region IX representative. Mr. Chris Poehlmann, FEMA Region IX, spoke to a recent national conference he attended regarding technical assistance for homeland security grants. The focus of that conference was on tribal preliminary disaster mitigation (PDM) funding available with a tribal set-aside amount of \$15,000,000. Applications for this funding will be due January 31, 2020, should there be any tribes interested in updating hazard mitigation plans or submitting new hazard mitigation projects. Mr. Poehlmann spoke to major changes in the funding source, and to the new Building Resilient Infrastructure and Communities (BRIC) program, and the potential for a significant funding increase to the program which may be a great opportunity for the tribes. Mr. Poehlmann also spoke to tribal participation in free training offered at the Emergency Management Institute (EMI) and another tribal training opportunity offered in Alabama in

OFFICIAL MINUTES – Approved at the 2/28/20 NTECC Meeting

March 2020. Mr. Poehlmann suggested that any interested tribal members move quickly in reserving this training. This training is at no cost to any tribal nation wanting to attend. Mr. Poehlmann also spoke to Mark Shugart as a FEMA Integration Team (FIT) member now working with the State. Chief Luna, DEM/HS, spoke to Mr. Shugart's integration into DEM/HS as a FIT member providing support in recovery and preparedness. Although DEM/HS had requested several FIT positions, that is on hold now pending further review by FEMA and Congress. The effectiveness of the FIT program is being reviewed, and Chief Luna is hopeful that both bodies will find the value in the program. Chief Luna spoke to the FEMA training at EMI and Alabama training, and requested the information be sent to Karen Hall, DEM/HS, for distribution. Mr. Poehlmann can send this information to Ms. Hall, and this information has been sent out by FEMA. Crystal Harjo, DEM/HS, has sent out the information multiple times as well in the past, and the tribes have taken advantage of the training. Tanya Reynolds spoke to pre-requisites required to attend, and tribal leadership interest in attending; however, they are concerned about the difficulties associated with on-line training and training schedules. Per Jon Bakkedahl, DEM/HS, the consortium mandates the basic pre-requisites, and will not accept applicants not having taken all pre-requisite courses. The Incident Command System (ICS) 200 course is comprehensive and offered as "in-person" training. There are several ways to assist with taking the tests on some of the larger classes including use of the Summary Pages as an educational review tool. In-person classes have a little more assistance for students when there are questions. People are placed in groups, and this is accepted. Ms. Harjo can look at the pre-requisites involved for these courses and can go out to the tribal areas needing assistance. Classroom delivery takes much longer.

Chief Luna inquired on the PDM funding discussion, and asked Kelli Anderson to expand on that discussion. Ms. Anderson spoke to outreach throughout the state for quality application submissions. The process can be difficult, and technical assistance is offered to assist anyone with a need for help. Ms. Anderson encouraged that anyone needing assistance call DEM/HS, and either the Hazard Mitigation Officer or herself can be of assistance. Additionally, Mr. Shugart can assist as well. Ms. Anderson spoke to the tribes having a set-aside that may be separate from the DEM/HS application requirement through DEM/HS proper. Mr. Poehlmann indicated that tribes can go directly through FEMA if they choose. Ms. Anderson said that the mitigation program statewide has been successful, and is hopeful that Nevada will obtain quality funding. If tribal hazard mitigation plans are not complete, please make sure to get them done. This funding can assist that process. Jackie Conway, DEM/HS, spoke to her experience working on PDM and receiving direct FEMA funding. There is also funding to use for advanced assistance, and she utilized that source to address a structural engineer to assess buildings, etc. There is a worksheet that is sent to help identify what funding is appropriate. Chief Luna asked Mr. Poehlmann to send the PDM set-aside information to Ms. Hall. Chief Luna spoke to BRIC and being interested in what happens during that transition.

9. Update from the Bureau of Indian Affairs (BIA)

Pat Vacha, Acting Director, BIA, spoke to Josh Allan's departure, and the plan to fill his former position. The process is not fast, and there are other positions open that are awaiting to be filled as well. There is a great deal of activity going on right now in the Great Plains and FEMA Regions 5 and 8. There are 25 approved presidential declarations (or part of a state declaration) going on right now. There are many gaps still requiring to be filed, especially relating to FEMA Individual Assistance (IA). New engagements and coordination with Volunteer Organizations Aiding in Disaster (VOAD) partners is occurring, and emphasis is being placed on a two-way view at volunteer agencies working with tribal communities, and how that process is different than working with the counties or states. The goal is to

OFFICIAL MINUTES – Approved at the 2/28/20 NTECC Meeting

have at least 1-2 VOAD representatives. In May 2020, the National VOAD conference will be held in Phoenix, Arizona, and there is hope that a tribal track discussion to leverage this coordination will be put on the agenda. As part of this VOAD initiative, Mr. Poehlmann indicated that he hopes that three regional tribal assistance conferences will occur. In the past, annual conferences were held, but the focus is to find new participation and move the conferences around regionally. Right now, the focus is on areas in the northwest and northeast. Though not specific to Nevada, there are events that are close. Mr. Vacha is the only member of the BIA Emergency Management team currently, and he can be reached at (202) 577-5918 for any questions. Mr. Vacha emphasized not to hesitate to call him with any questions.

Chief Luna spoke to any VOAD representatives being at the meeting today, and Jill Hemenway, American Red Cross (ARC), indicated that the next VOAD/ARC meeting is December 4, 2019, 2:00 p.m., at the Regional Emergency Operations Center (REOC) in Reno, and there will be a call-in number available. Information will be sent to Karen Hall, DEM/HS, for distribution. Ms. Hemenway thanked Jill Perez for her participation at the last meeting. Crystal Harjo, DEM/HS, has been trying to attend VOAD meetings in person, and she was on the call as well. The information provided was good, and the Washoe County Health District is requesting volunteers for Silver Crucible; along with AmeriCorps information. Anything that comes out of VOAD, Ms. Harjo will pass on to tribal communities. There is a push forward for more tribal participation.

10. Update on Inter-Tribal Council of Nevada (ITCN) Efforts to Address Wildfire Mitigation with the Nevada Legislative Commission.

Clifford Banuelos, ITCN, provided an update to the NTECC on ITCN's involvement and representation on the Wildfire Mitigation Project. Mr. Banuelos emphasized the importance of NTECC representation in that project, and spoke to the possibility of Jackie Conway, Fallon Paiute Shoshone Tribe, as the suggested representative. Chief Justin Luna, DEM/HS, referred the NTECC to the handouts provided by Mr. Banuelos including the resolution and letter. Mr. Banuelos mirrored the language from the legislature and focused on the portion of the language recommending Ms. Conway as the representative. During the last emergency managers meeting, Jon Bakkedahl, DEM/HS, recommended that this letter be created to help enhance Ms. Conway's duties with DEM/HS. Chief Luna opened discussion for any questions. Mr. Bakkedahl recommended that once this body is up and running, an update should be added to the NTECC agenda under public body updates.

11. Overview of the Environmental Assistance Program (EAP) Web Map Project

This item was pulled from the agenda during the meeting as the presenter was not available. This overview may be revisited on a future NTECC meeting agenda.

12. Interoperability Update

Melissa Friend, DEM/HS, updated the NTECC on the Nevada Shared Radio System project starting in 2020 with a projected end date of 2023. The project is on track with multiple partners including the Nevada Department of Transportation, NV Energy, and many others. FirstNet is continuing its build-out, and there are 10 new sites including Pyramid Lake and one near Vya, Nevada. Ms. Friend also spoke to the Emergency Management Boxes that were returned to the State, and equipment will need to be updated within the boxes. Ms. Friend indicated that she would send out a survey through the listserv to see what equipment and technology should be in the boxes. There is funding available; however not enough to replace all the equipment required. Funding to replace the equipment ranges from just a

OFFICIAL MINUTES – Approved at the 2/28/20 NTECC Meeting

few thousand dollars up to \$20,000. Harriett Parker, NTECC Co-Chair, recalled that several years ago, there was an annual fee for the satellite phones, and the Inter-Tribal Emergency Response Commission (ITERC) was able to fund the phones. Ms. Parker questioned if there was funding available, or if that would be a tribal responsibility. Kelli Anderson, DEM/HS, indicated that the State's Division of Public and Behavioral Health issued a grant for \$18,000 annually to DEM/HS, to distribute for services on satellite phones, boxes, or replacement equipment. That is one of the reasons for the survey that will be sent out to determine how the boxes are being used, what is needed, determining how many boxes can be replaced, and phasing out old equipment. Ms. Anderson asked that interested parties contact her directly to work through those issues. Funding must be reserved as much as possible to replace the boxes. Ms. Parker did send an inventory list to Crystal Harjo, DEM/HS, and Ms. Harjo confirmed receipt of that list. Additional discussion involved switching out of radios and matching up the boxes to the radios. Funding for the satellite phones would come from Public Health Preparedness. It does not appear that any of the satellite phone subscriptions have been renewed as of last year, and it is assumed that the phones will no longer work. Don Pelt inquired on what would happen to the boxes once the equipment was recycled. Ms. Anderson indicated that once the inventory is back, a case by case review will be done. Some of the boxes were between \$55,000 and \$60,000 to purchase. If the equipment is defunct, it can be taken out of service. If it is salvageable, it can be redistributed per grant requirements.

13. Project, Grant, and Financial Report Updates from DEM

Chief Luna, DEM/HS, opened discussion on this agenda item, and update summaries are noted below:

a. Inter-Tribal Emergency Response Commission (ITERC) closeout

Crystal Harjo, DEM/HS, reported that all equipment and furniture has been removed, and she was able to get all electronic files from ITCN in addition to most of the important paper files. Ms. Harjo will be organizing and scanning the information. Information pertaining to the original National Incident Management System (NIMS) project regarding emergency management plans for the tribes has been located as well as information on tribal clinic emergency operation plans and assessments. This helps by not having to start from scratch. Ms. Harjo also indicated that she does have some copies of NIMS compliance documents, and that information will be shared with respective tribal agencies to identify existing capability and needs.

b. DEM/HS tribal-support contract positions

Jon Bakkedahl, DEM/HS, spoke to Ms. Harjo's work on tribal health preparedness and DEM/HS initiatives, participation on the Storm Area 51 event, and the Silver Crucible Exercise. Jackie Conway will be starting on November 18, 2020, and will be working with Ms. Harjo to support planning and training efforts in the field facilitating planning and training efforts in addition to addressing the communication boxes. Available funding for this year does have a deadline, so extra effort is being applied to do what is possible for the boxes. A third tribal position may need to be posted at some point if recommended by the NTECC. Mark Shugart, FEMA FIT Team member has also been helping with preparedness, mitigation, and tribal support.

c. Tribal preparedness outreach

OFFICIAL MINUTES – Approved at the 2/28/20 NTECC Meeting

Jon Bakkedahl, DEM/HS, indicated that if anything is needed from the tribal positions at DEM/HS, to please reach out to him or the tribal staff for assistance.

d. Grant and financial updates for NTECC 120:42

Kelli Anderson, DEM/HS, provided the NTECC with grant and financial updates indicating that there are currently five open grants funding NTECC programs to include:

- Emergency Management Performance Grant (EMPG) 2018 – The NTECC received \$67,027.00;
- EMPG 2018 - NTECC received \$67,027.00;
- EMPG 2019 - NTECC received \$67,027.00;
- Homeland Security Grant Program (HSGP) 2017 – NTECC received \$43,991.00;
- HSGP 2018 – NTECC received \$85,632.00;
- HSGP 2019 – NTECC received \$92,700.00; and
- The total awarded for both EMPG and HSGP is \$356,377.00.

These grants expire at different times, different months, and different years. Effort is being made to spend older funding first, and \$18,752.00 has been spent to date. The amount of spending will increase with the onboarding of the NTECC temporary contract positions. The funding for these grants is applied at about 70-80% for payroll to support contracting services and outfitting positions with necessary workspace and equipment, and the remainder is for travel. Because of the new positions, the budgets are being left open a bit for the next 12 months to see how exactly the travel funding is used. There will be a lot of driving with less flying, so the expenditure in the travel category may not be as high as projected. Ms. Anderson indicated that the oldest grant would expire in June of 2020, and there is 6-8 months to spend down that grant. It is not anticipated that there will be any issue with spending down the oldest grant. The State Public Health Preparedness (PHP) also provides Assistant Secretary for Preparedness and Response (ASPR)/CDC (Centers for Disease Control) funding at \$18,000 per year, and then \$108,000 is budgeted annually to support one position. The DEM/HS vision is to have the one full-time position on the health side, and eventually two full-time positions on the HSGP and EMPG side. With those three positions, it is the hope that this can saturate the need for tribal services in planning, training, and exercise areas, and with State PHP working with DEM/HS, significant advancements are occurring that affect tribal services and needs. Overall, there is about \$475,000.00 that has been allocated to this program. Getting through the next few years, it will be imperative to watch how funding is used, and to make sure to address future needs of the NTECC programs.

14. Update on Tribal Health Preparedness Efforts

Chief Luna, DEM/HS, opened discussion on tribal health preparedness efforts. Crystal Harjo, DEM/HS, spoke to the information provided on the quarterly progress report handouts 14a and 14b which had been submitted to State PHP for grant purposes. At first glance, some of the reporting may appear very basic or low; however, Ms. Harjo only came onto the job in July 2019, and now that some work has been done, there is an increase in the progress. One of the main projects emphasized was the communication boxes, and the importance of getting those boxes up and running, or at the very least, getting the subscriptions back online. Ms. Harjo has been involved with State PHP on several projects and has been asked to be on the Planning Committee to increase tribal participation. Ms.

OFFICIAL MINUTES – Approved at the 2/28/20 NTECC Meeting

Harjo spoke to the Healthcare Coalition and changes to clinic contacts. The clinic contact has changed, and Ms. Harjo was able to connect with the Pyramid Lake Clinic. There is a tribal director's meeting next week. Ms. Harjo will keep in touch with the tribal directors. There was a request that came out of Idaho's Department of Public Health regarding Duck Valley's emergency preparedness efforts. Ms. Harjo also attended the recent VOAD meeting and has subsequently been invited to attend the Northern Nevada Access and Functional Needs Working Group meeting.

15. Overview of the Community Assessment for Public Health Emergency Response (CASPER) Tool

Emily Gould, Nevada Division of Public and Behavioral Health, provided the NTECC with an overview of the CASPER program. Highlights from the overview include the following:

- CASPER is a tool used to determine public health needs and emergency preparedness/response capabilities. It may be used prior to or following a disaster with the focus of pre-disaster assessment.
- The impact of CASPER allows rapid attainment of information about your communities that was previously unknown. Data can be generalized for the whole community, and an understanding of specific community needs can be obtained. Improved emergency response may be a result of this program, as it may support requests for funding or grant based projects in the area of recovery or preparedness.
- CASPER is conducted to help the communities it focuses on. All information is returned to the community and reports are released to the public.
- CASPER is conducted as follows in a typical sampling frame:
 - 30 clusters are randomly chosen, with seven households within each cluster.
 - The collection of 210 surveys is optimal, with the minimum being 168.
 - Surveys are analyzed and reports are created.
 - All information from the survey is returned to your community. Design modifications are possible as needed.
- The CASPER planning process includes designing the CASPER based on Centers for Disease Control (CDC) methodology/advisement, creation of goals and objectives, choice of clusters and households, survey design, community outreach & volunteer recruitment, and handout materials.
- Tribal statewide CASPER goal is for all tribes within Nevada to participate in the tool choosing to opt in or out to eliminate any appearance of required participation, and to consult with the CDC on the design process.
- Considerations of CASPER include survey design, logistics including transportation, communication, and safety measures. Additional considerations include the importance of obtaining volunteers, timelines, geographic boundaries, and travel distance.
- Next steps, should the CASPER be an appropriate assessment would be to coordinate with the CDC to design the CASPER, determine which tribes would like to participate, and determine a timeline. As a disclaimer, with the nature of a modified design, there may be a possibility that modified CASPERs would not be considered a CASPER by the CDC's guidelines. If this is the case, Ms. Gould indicated that she could work with the CDC to design a separate community preparedness assessment and proceed how the NTECC feels is best for each tribe.
- The role of Public Health Preparedness is support with the provision of guidance on coordinating assessment design with the CDC, survey creation, community outreach, conducting the CASPER, data analysis, and creation of the final report. The goal is for Public Health Preparedness to do what the tribes would like done regarding this survey.

OFFICIAL MINUTES – Approved at the 2/28/20 NTECC Meeting

- For questions on the CASPER, please contact Emily Gould at 775-684-3216 or egould@health.nv.gov.

Don Pelt inquired how this would affect reservations with multiple communities or tribes with multiple jurisdictions or state lines. Ms. Gould indicated that this may be something to consult CDC on due to tribal sovereignty, but she will check on that for Mr. Pelt. Jon Bakkedahl, DEM/HS, presented concern for those tribes that may not have the required amount of people per required cluster. Per Ms. Gould, if that were the case, the survey could still be done though it may not be an official CASPER; in effect, it would be a preparedness assessment of which important information could be attained. Jackie Conway spoke to a survey that was done in a cluster that was chosen randomly in the Fallon tribal community, and the survey was successful. Ms. Gould indicated that although they did not get as many numbers as they were hoping for, it was still very successful in determining previously unknown information.

16. Tribal Updates

Chief Luna opened discussion for tribal updates that were provided to DEM/HS prior to the meeting per Nevada Open Meeting Law requirements. Following is a summary of the updates provided:

- **Fallon Paiute Shoshone Tribe (FPST)**

Jackie Conway spoke to FPST hosting the Computer-Aided Management of Emergency Operations (CAMEO) course that was funded by the U.S. Department of Transportation. CAMEO is free software that can track buildings, facilities, identifiable hazardous materials, material safety data sheets, ERG, and much more. There are over 5,400 different chemicals identified. The software can be used for planning and response capability. The hazard modeling program for CAMEO called Aloha also addressed plume modeling. CAMEO FM – download it! Ms. Conway also spoke to partnering with the American Red Cross (ARC) to install smoke detectors, and recent efforts resulting in 37 home installations totaling 91 detectors. Jill Hemenway, ARC, indicated that the ARC does have a program addressing smoke detectors, and there is another initiative underway in January 2020. This program is meant to address issues throughout Nevada, so whatever they can assist with, the ARC may be able to assist. Flyer information can be sent to DEM/HS for distribution. Ms. Conway spoke to Preliminary Disaster Mitigation grant funding and the need for tribal applications. Quality technical assistance is available. Chief Luna asked for clarification on whether Ms. Conway's request referred to the tribal set-aside for PDM, and per Ms. Conway, that is what she was referring to in her comments.

- **Pyramid Lake Paiute Tribe (PLPT)**

Don Pelt spoke to the PLPT support of the Storm Area 51 event response and offered praise for DEM/HS's coordination and involvement with this event. Even without the numbers expected, PLPT did provide a Type 1 Engine with crew of two individuals. The State Emergency Medical Service did perform an inspection of the engine to make it an intermediate vehicle as well. Mr. Pelt spoke to the 30-mile stretch the PLPT engine covered on the Extraterrestrial Highway during that event and being well-received at the response area. Mr. Pelt indicated that the State took this issue seriously. Chief Luna thanked Mr. Pelt for his comments and gave credit to the counties of Lincoln and Nye for their efforts, and to Mr. Pelt's offer to assist as well. Although the actual number of visitors expected did not result in the large number projected, the preparation was positive.

OFFICIAL MINUTES – Approved at the 2/28/20 NTECC Meeting

Chief Luna indicated that there will be a continued effort to reach out for tribal updates moving forward.

17. Public Comment

Chief Luna, DEM/HS, opened discussion for public comment for phone participants and those attending in Carson City. Jill Hemenway, ARC, spoke to the next Northern Nevada VOAD meeting scheduled for December 4, 2019. Participation from as many northern Nevada counties and tribes is welcomed. The ARC is performing a sheltering exercise on March 18, 2020, in Carson City and Douglas County, and Ms. Hemenway would be happy to present what that exercise looks like to the NTECC. They are using Fuji Park in Carson City, and the Senior Center in Gardnerville for the exercise. Ms. Hemenway would like to put information about this exercise on the next NTECC agenda if possible, should the meeting occur prior to the exercise. Don Pelt spoke to PLPT and RSIC participation of the Silver Crucible exercise this month. If any other tribes want to get involved, it would be a good chance to observe. No grant funding is available at this point for funding reimbursements, but it would be a good chance to observe this important exercise. Chief Luna spoke to the Silver Crucible exercise next week, and if attendees need information or want to participate, please get ahold of DEM/HS to coordinate participation with local jurisdictions or the State Emergency Operations Center. Crystal Harjo, DEM/HS, spoke to the Nevada Preparedness Summit scheduled in February 2020, and increasing tribal participation in that event. They are offering an elective pre-conference MGT 462 Community Planning for Economic Recovery course on February 10, 2020, and all links to this information were sent out yesterday through the DEM/HS listserv. This course is free, but the conference will have a registration fee. If you are an existing Nevada Emergency Preparedness Association (NEPA) member, the cost is \$25; non-member cost is \$125.00, but includes a NEPA membership. Reimbursement is being offered for one person per jurisdiction for travel. One of the speakers will be a former Emergency Manager from Arizona who will present on tribal preparedness and emergency management programs in Indian country. The speaker also has a background in fire and public health. The NTECC membership was instructed to get ahold of Ms. Harjo, Darlene Loff, or Matt Williams from DEM/HS for additional information. Chief Luna spoke to the rotation of this event in the state from north to south annually to increase participation. Chief Luna also thanked Jackie Conway for serving as the Co-Chair of the NTECC, and he is excited for her new role at DEM/HS. Chief Luna also thanked Harriett Parker for accepting her new role as Co-Chair moving forward, and he looks forward to working with her as well.

18. Adjourn

Chief Luna, DEM/HS, called for a motion to adjourn the meeting. A motion to adjourn was presented by Don Pelt and a second was provided by Tanya Reynolds. No discussion was presented on the motion by venue or telephone participants. All were in favor with no opposition. Meeting adjourned at 11:11 a.m.