



Meeting Minutes

Nevada Commission on Homeland Security

Committee on Finance

Attendance	DATE	Wednesday, March 1, 2023			
	TIME	9:00 a.m.			
	METHOD	Zoom/Teleconference Conference line #: (669) 219-2599 Meeting ID# 405 396 0059			
	RECORDER	Sherrean Whipple			
Appointed Voting Member Attendance					
Member Name	Present	Member Name	Present	Member Name	Present
Kevin McMahill	X	Christopher Lake	X	Stan Smith	X
Michael Brown	X	Erin Lynch	X	Corey Solferino	X
Carolyn Levering	X				
Appointed Non-Voting Member Attendance					
David Fogerson	X				
Legal and Support Staff Attendance					
Samantha Ladich	X	Sherrean Whipple	X		

1. CALL TO ORDER AND ROLL CALL

David Fogerson, State Administrative Agent (SAA), called the meeting to order. Roll call was performed by Sherrean Whipple, Nevada Division of Emergency Management and Homeland Security (DEM/HS). Quorum was established for the meeting.

2. PUBLIC COMMENT

David Fogerson, SAA, opened the first period of public comment for discussion. No public comment was presented in written or verbal form during this agenda item.

3. ANNUAL NOMINATION AND SELECTION OF THE FINANCE COMMITTEE CHAIR AND VICE-CHAIR

David Fogerson, SAA, called for nomination of Finance Committee Chair. Stan Smith, Boyd Gaming, motioned to recommend Carolyn Levering, City of Las Vegas Emergency Manager, for Chair. Christopher Lake, Executive Director of Community Resilience, motioned to recommend Las Vegas Sheriff, Kevin McMahill. Michael Brown, Director of R&R Partners, seconded the nomination for Sheriff Kevin McMahill as Chair. No discussion was presented. All were in favor with no opposition, and the motion passed unanimously.

David Fogerson called for nomination of Finance Committee Vice-Chair. Christopher Lake motioned to recommend Carolyn Levering for Vice-Chair. Stan Smith seconded the nomination for Carolyn Levering as Vice-Chair. No discussion was presented. All were in favor with no opposition, and the motion passed unanimously.

4. APPROVAL OF MINUTES

Corey Solferino, Washoe County Sheriff's Office, motioned to approve the minutes of the September 7, 2022 Committee meeting as presented. Stan Smith, Boyd Gaming, seconded the motion. No discussion was presented. All were in favor with no opposition, and the motion passed unanimously.

5. APPROVAL OF PROJECT CHANGE REQUEST (PCR) ABOVE THE \$100,000 THRESHOLD

Jared Franco, DEM/HS, explained that the Committee has two options on this agenda item: to approve the request; to deny the request and ask that the funds be de-obligated and then re-obligated to another project.

Rachel Skidmore, Las Vegas Metro Police Department, explained that this PCR is specific to the Federal Fiscal Year (FFY) 21 UASI multi-tactical response. Ms. Skidmore indicated that a PCR was submitted in December and noted the need to clean up some of the line items such as: munitions training gear; moving \$139,000 to the Metro command vehicle computer equipment; moving an additional \$102,000 to the communications headsets; pulling from shields as well as tactical gear. Ms. Skidmore explained that the project and scope of this investment justification was to be able to further increase the posture of the Las Vegas Metropolitan Police Department to be able to respond to significant acts or critical incidents, and that the scope of the project with the proposed PCR does not change. Rather, Ms. Skidmore explained, Metro is seeking to move some recognized cost savings and shields to its mobile command line so as to outfit mobile command vehicle, the technical response vehicle, and the tactical operation center to ensure that these critical response vehicles are symbiotic and able to respond to significant events interchangeably if need be. Ms. Skidmore next described the communications headsets line item, noting that this is purchasing for two different entities: the Homeland Security Saturation Team, which is given the task of going out to target hard and critical infrastructure; and the SWAT team. Ms. Skidmore indicated the criticality of the teams' responses to events, noting the importance of information flowing rapidly.

Chair Kevin McMahill called for a motion to approve Agenda Item 5. Michael Brown, State Government Affairs, motioned to approve the agenda item as presented. Chris Lake, Community Resilience, seconded the motion. No discussion was presented. All were in favor with no opposition, and the motion passed unanimously.

6. FEDERAL GRANT REOBLIGATION GUIDELINES

David Fogerson, SAA, explained that in 2011, the Homeland Security Commission and the Committee on Finance provided the State Administrative Agent (Mr. Fogerson's position) the ability to approve project change requests up to \$100,000. Mr. Fogerson indicated that anything over that amount comes back to the Committee for recommendation prior to moving forward to the Homeland Security Commission. Mr. Fogerson noted that DEM/HS is requesting today that the same permission be granted as was previously provided. Mr. Fogerson further noted that the only change in procedure is the change of an email address to the new dem.nv.gov email.

Carolyn Levering motioned to approve Agenda Item 6. Corey Solferino seconded the motion. No discussion was presented. Chris Lake asked if \$100,000 still suffice given inflation or if that amount should be raised. David Fogerson informed the Committee that \$100,000 sufficed and any amount above that continue to move through the Committee processes. All were in favor with no opposition, and the motion passed unanimously.

7. GRANTS STATUS REPORT FOR FEDERAL FISCAL YEARS (FFY) 2019, 2020, 2021, AND 2022

Suz Coyote, DEM/HS, informed the Committee that the status of current grants is included in the grant report in members' packets. Ms. Coyote indicated that the following information is listed: all grant programs with open sub-awards; the sub-recipient agency; project; original award amount; re-obligated funds received; amount presented as of the last report; the funding streamer grant; any de-obligated amount; and the percentage of awards spent as of the last report received. Ms. Coyote explained that the federal reporting narratives for Homeland Security Grant Program (HSGP) and Nonprofit Security Grant Program (NSGP) are attached, and that these provide program updates for those programs as of December 31, 2022. Ms. Coyote indicated that the late reporting report is also included in the materials for quarter ending 12/30/2022. Ms. Coyote next explained that that the Notice of Funding Opportunity (NOFO) dropped on February 27 for the HSGP, the NSGP, and the Emergency Management Performance Grant (EMPG); Ms. Coyote indicated that information regarding these grants has been sent out through DEM/HS's listserv. Ms. Coyote concluded her presentation by indicating that the Nevada Cyber Security Plan has been submitted and is currently under review by Cybersecurity and Infrastructure Security Agency (CISA).

David Fogerson, SAA, discussed the late reporting sheet, noting that DEM/HS is trying to streamline the re-obligation process, noting that the sooner funds can't be utilized, the sooner they can be put in the hands of someone else. As such, Mr. Fogerson explained that the new process includes reminders regarding due dates of quarterly financial and progress reports as well as potential phone call reminders from DEM/HS.

Erin Lynch, Department of Health and Human Services, suggested adding a column to this report including the end date so that organizations know by which date funds need to be spent.

Jared Franco, DEM/HS, added information regarding the reminder process, noting that moving forward, 30-day and 60-day rules will be added. Mr. Franco explained that at the 30-day mark, a letter will go out to organizations informing them that their reporting is late. Mr. Franco indicated that this letter will go to the applicant as well as to the county, the city, or the agency's director. Mr.

Franco explained that if reporting is 60 days late, the organization will receive a letter from the state administrative agent notifying that the process of administrative de-obligation will be beginning. Mr. Franco further noted that if reporting is 30 days late, DEM/HS will be putting a hold on all reimbursements, not only for the late grant, but for all grants the organization may hold with DEM/HS. Mr. Franco also noted that DEM/HS will be sending out reminders through ZoomGrants ten days prior and again one day prior to the reporting due date in hopes of never reaching the 30 or 60-day rules. Mr. Franco explained that even if no progress is made on a grant during a particular quarter, a \$0 financial and \$0 progress report still needs to be submitted to ensure that communication remains open.

Chair McMahon indicated that he would find it helpful to have a better understanding if all monies will be used in the time allotted and would like updates regarding where money is being spent.

David Fogerson agreed and indicated that the Committee will receive this report at every quarterly meeting.

Carolyn Levering noted the lack of grants listed at 100 percent on the document and requested a separate list of grants that have closed that includes a brief summary of the status to keep the Committee informed of the ultimate result of the grant award.

Jared Franco indicated that he would like to meet with Ms. Levering offline in order to get a better idea of what she is asking for.

Chair McMahon concurred with Ms. Levering's suggestion.

8. DEM/HS FEMA AUDIT RESULTS FOR THE FEDERAL FISCAL YEARS (FFY) 2022 AND 2023

Jared Franco, DEM/HS, discussed the three audits that have begun since November of 2022: state contracted firm Eide Bailey is performing an audit of the Coronavirus State and Local Fiscal Recovery Fund; the Legislative Counsel Bureau (LCB) audit team is testing support for federal grants; Nevada's Executive Audit Branch has requested documents that have been turned over to them by DEM/HS. Mr. Franco indicated that there is no additional information on any of these three grants at this time.

9. PUBLIC COMMENT

Chair Kevin McMahon opened the floor for public comment.

Ryan Turner, City of Henderson Emergency Manager, indicated that Henderson has turned in all of the documents for the multi-use EOC project, and has expended all \$503,000 and change allocated to the project.

Roy Anderson, Washoe County School District Emergency Manager, noted that it would be beneficial to have not necessarily a full detailed summary of grants, but some sort of summary as to what types of grants were funded so as to potentially help organizations unsure of how to use grant money choose projects that would apply to their needs.

David Fogerson , SAA, indicated that he can help Mr. Anderson locate that information in the grant packet provided to the Committee.

There was no additional public comment.

7. ADJOURNMENT

Michael Brown, State Government Affairs-R&R Partners, motioned to adjourn the March 1, 2023 NCHS Committee on Finance meeting. Corey Solferino, Washoe County Sheriff's Office, seconded the motion. No discussion was presented. All were in favor with no opposition, and the motion passed unanimously.

Chair Kevin McMahill adjourned the March 1, 2023 NCHS Committee on Finance meeting.