



## Meeting Minutes Governor’s Cyber Security Task Force

<b>Attendance</b>		<b>DATE:</b> December 2, 2022	
		<b>TIME:</b> 10:00 AM	
		<b>METHOD:</b> Zoom	
		<b>RECORDER:</b> Sherrean Whipple	
<b>Member Name</b>	<b>Present</b>	<b>Member Name</b>	<b>Present</b>
Tim Robb – Chair Office of the Governor – Director of Strategic Initiatives	X	Andrew Patroni – Senior Information & Technology Security Manager – Clark County School District	ABS
Bob Dehnhardt – Vice Chair Chief - Information Security Officer of the State of Nevada	X	Aakin Patel Division Administrator - Office of Cyber Defense	X
Frank Abella – Chief Information Officer – Carson City	X	Brandon Peterson – Assistant Vice President of IT & Research Computing – Nevada System of Higher	X
Paul Embley Representative from the Judicial Branch	X	General Michael Peyerl Nevada National Guard - Office of the Military	X
David Fogerson Chief - Division of Emergency Management/Homeland Security (DEM/HS)	X	Sandie Ruybalid Chief IT Manager - Nevada Department of Health and Human Services (DHHS)	X
Sanford Graves IT Professional I - Representative from the Legislative Branch	X	Billy Samuels – Deputy Fire Chief – Clark County Emergency Manager	X
Tim Horgan Chief IT Manager - Representative from the Secretary of State’s Office	X	James Wood Technology Project Coordinator - Washoe County Technology Services	X
Jeffery Lewis – Director of Security Governance, Risk & Assurance – Berkshire Hathaway Energy	X		
<b>Representative</b>			
Samantha Ladich – Senior Deputy Attorney General		Office of the Nevada Attorney General	X
Sherrean K. Whipple – Administrative Assistant		Nevada Division of Emergency Management	X

### 1. Call to Order and Roll Call

Chair Tim Robb, Office of the Governor, Director of Strategic Initiatives, called the meeting to order. Roll call was performed by Sherrean Whipple. Quorum was established for the meeting.

### 2. Public Comment

Chair Tim Robb opened the first period of public comment for discussion.

There was no public comment.

### 3. Approval of Minutes

Chair Tim Robb called for a motion to amend or approve the draft minutes of the November 7, 2022, Cyber Security Task Force meeting.

David Fogerson, Chief of Nevada Division of Emergency Management, motioned to approve the minutes. James Wood, Technology Project Coordinator for Washoe County Technology Services, seconded the motion to approve the minutes. Billy Samuels abstained.

All others were in favor with no opposition. Motion passed.

**4. Development of a Statewide Cyber Security Strategic Plan**

Chair Tim Robb reminded the group that the draft of the Cybersecurity Plan was presented at the last meeting and that members were asked to review and prepare any feedback, edits, and additions. Chair Robb opened the floor to discussion of any proposed changes from members.

Tim Horgan, Chief IT Manager for the Secretary of State’s Office, pointed out a grammatical error on page 2, bullet 2, describing how inputs from local governments are used in order to reduce.

Chair Tim Robb noted that this would be updated.

Bob Dehnhardt requested the dates of the plan be updated to December 2022 for completeness.

David Fogerson explained that the plan has been shared out on a listserv and with the Metropolitan Police Department. Chief Fogerson indicated that he has received no feedback. Chief Fogerson further indicated that any money spent must be tied to this plan and informed the group that the plan can be adjusted as time goes on. Chief Fogerson explained that once the plan is going, the task force then will have a foothold in order to start asking for assistance for the review to get it approved, and then ultimately for the grant process and projects that would fit within the program.

Chair Tim Robb reiterated that any good strategic plan is a living document and should always be treated as such.

Chair Tim Robb called for a motion to pass the Cyber Security Task Force Strategic Plan with inclusion of the edits mentioned under the knowledge that it is a living document and can be changed in the future.

James Wood, Technology Project Coordinator for Washoe County Technology Services, motioned to approve the plan. Aakin Patel, Division Administrator for the Office of Cyber Defense, seconded the motion to approve the plan.

All were in favor with no opposition. Motion passed.

**5. Discussion on the State and Local Cyber Security Grant Program Administered through the Division of Emergency Management and Homeland Security (DEM/HS)**

David Fogerson, Chief of DEM/HS, indicated that now that the Cyber Security Plan is in place, the CSTF has everything needed to become eligible for the state and local Cyber Security Grant from the Department of Homeland Security. Chief Fogerson explained that once the plan is signed, the updated membership roster will be attached and submitted to the Department of Homeland Security, who will review the plan to ensure the CSTF is in compliance with the regulations as well as that the plan itself is in compliance with the regulations. Chief Fogerson explained that once this is complete, the task force will then need to complete the second step

of the grant process, which includes submitting a notice of funding opportunity from the state to local and state agencies, at which point individuals with a program can request funding for projects. Chief Fogerson indicated that the grant requests will be submitted through the Department and the Zoom Grant Program, at which time staff will vet the grants to ensure that they meet the requirements of both the Cyber Security Plan and Federal Guidance, following which, the projects will be brought to the task force for ranking. Chief Fogerson informed the group that there is only \$2.3 million available for projects tied to the Cyber Plan and further indicated that unlike other Department of Homeland Security Grants, this grant does not provide full recurring cost, necessitating the explanation of how things like hiring and programs with a lifespan longer than that of the grant will be funded following the end of the grant. Chief Fogerson explained that the purpose of this grant is to move people forward and get to the point where it is institutionalized within organizations. Chief Fogerson concluded by informing the group that DEM/HS has been out on the road to promote awareness of the grant and the process by: familiarizing emergency managers with the Homeland Security Grant process; meeting with Metro IT; and putting the information out on the OCDC website.

Billy Samuels, Deputy Fire Chief Clark County Emergency Manager, questioned if the 90-10 cost share is local from the counties or cities or if the state will incur as part of the 5 percent management cost of the \$2.4 million.

David Fogerson indicated that the true grant is \$2.48 million, of which the state will get 5 percent to manage the grant program, bringing the available total to approximately \$2.3 million. In terms of the 90-10 cost share, Chief Fogerson explained that the grant would provide 90 percent of the cost of the program, and the applicant would need to come up with the additional 10 percent to have that cost share. Chief Fogerson cautioned that cost shares in future year grants will be changing, and the 90-10 for this first year will likely go down to something like 72-25 or 65-35 in future grant years.

Billy Samuels asked if the cost share changes for future grant years will be for all grants or just the Cyber Security Grant.

David Fogerson confirmed that it will be just for the Cyber Security Grants, noting that it is likely that more money is given in the first year in order to institutionalize some of these programs that will not rely upon grant money in the future.

Jessica Adams asked if it is known when the grant would be available to the locals.

David Fogerson explained that the grant cycle opened in October, and it is not until CISA approves the Cyber Security Plan that the grant process can be applied for. As such, Chief Fogerson indicated that as this has not been done before, the timeframe is still TBD depending upon how long it takes for review of the Cyber Security Plan.

Aakin Patel, Division Administrator for Office of Cyber Defense, noted that someone wished to know whether or not this grant can be used to fund existing programs if they fall within the plan.

David Fogerson indicated that he will need to follow up with staff in order to answer this question but indicated that supplanting, the process where budgeted area funds are already being used for a process with the intent of later reimbursement by grant funding, is usually not allowed, and opined that will likely be the case with this grant, as well.

**6. Public Comment**

Chair Tim Robb opened the second period of public comment for discussion.

David Fogerson followed up Mr. Patel's question from Item 5, noting that he has received confirmation that grant funding cannot be used to replace anything being currently funded.

Billy Samuels noted the need for potential generalization of this issue, noting complexity with the example of using an existing grant to fund something rather than normal budget capital and then using this grant to continue to fund that, and whether or not this would qualify as supplanting.

**7. Adjournment**

Chair Tim Robb called for a motion to adjourn. A motion to adjourn was presented by Billy Samuels, Deputy Fire Chief, Clark County Emergency Manager and second was provided by David Fogerson, Chief of DEM/HS. All were in favor with no opposition. Meeting adjourned.

DRAFT