STATE OF NEVADA
MEETING NOTICE AND AGENDA
NEVADA TRIBAL EMERGENCY COORDINATING COUNCIL

Name of Organization: Nevada Tribal Emergency Coordinating Council

Date and Time of Meeting: March 16, 2022, at 1:00 p.m.

Place of Meeting: There will be no physical location for this meeting. The meeting can be listened to, or reviewed live, over the Internet through the Nevada Division of Emergency Management YouTube channel at: https://www.youtube.com/channel/UCFGa6exzrZdlqA6PP55kfg

Conference Line Access: Conference line #: (669) 219-2599
Meeting ID# 686 738 8625
When prompted for Participant ID, please press #

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<td>Harriett Parker</td>
<td>Las Vegas Paiute Tribe/NTECC Chair</td>
<td>Tashina Jim</td>
<td>Walker River Paiute Tribe</td>
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<td>Kenneth Quiner</td>
<td>Washoe Tribes of Nevada and California</td>
<td>Marla Stanton</td>
<td>Battle Mountain Band of the Te-Moak Tribe of Western Shoshone</td>
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<td>Alfreida Jake</td>
<td>Elko Band of the Te-Moak Tribe of Western Shoshone</td>
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<td>Jackie Conway</td>
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<td>Don Pelt</td>
<td>Pyramid Lake Paiute Tribe</td>
<td>Duane Masters Sr.</td>
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<td>Tanya Reynolds</td>
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This meeting will be video or teleconferenced as specified beginning at 1:00 p.m. The Nevada Tribal Emergency Coordinating Council (NTECC) may act on items marked “For Possible Action.” Items may be taken out of the order presented on the agenda at the discretion of the Co-Chair(s). Items may be combined for consideration by the NTECC at the discretion of the Co-Chair(s). Items may be pulled or removed from the agenda at any time.

Please Note: Witnesses wishing to have their complete testimony/handouts included in the permanent record of this meeting should provide a written or electronic copy to the NTECC administrative support staff. Minutes of the meeting are produced in a summary format and are not verbatim.

1. **CALL TO ORDER AND ROLL CALL** – Co-Chair, David Fogerson.

2. **PUBLIC COMMENT** – (Discussion Only) – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments may be limited to three minutes per person at the discretion of the Co-Chairs. Comments will not be restricted based on viewpoint.

To provide testimony during this period of public comment via telephone, please call in any time after 12:30 p.m. on the day of the meeting by dialing (669) 219-2599. When prompted to provide the Meeting ID, please enter 686 738 8625 and then press #. When prompted for a Participant ID, please press #. When asked to provide public comment, please press *6 to unmute your phone and *6 again when your comments are complete.

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3. **APPROVAL OF MINUTES** – (Discussion/For Possible Action) – Co-Chair, David Fogerson. The NTECC will review and discuss the minutes of the December 13, 2021, NTECC meeting. The NTECC will determine whether to approve the meeting minutes.

4. **NATIONAL WEATHER SERVICE (NWS) WEATHER OUTLOOK FOR NEVADA** - (Discussion Only) - Chris Smallcomb, Warning Coordination Meteorologist for NWS. Mr. Smallcomb will provide the NTECC with the weather outlook for the upcoming spring and summer season in Nevada.
5. NTECC LOGO REVIEW - (Discussion/For Possible Action) – Co-Chair, Harriett Parker, and Co-Chair, David Fogerson, will discuss and review the development of an appropriate logo to represent the NTECC.

6. UPDATE FROM THE INTER-TRIBAL COUNCIL OF NEVADA (ITCN) - (Discussion Only) – Clifford Banuelos. Mr. Banuelos will provide the NTECC with an update of ITCN activities related to the support of Tribal emergency management and health clinics.

7. UPDATE ON TRIBAL HEALTH PREPAREDNESS EFFORTS – (Discussion Only) – Malinda Southard, Public Health Preparedness Program Manager. Dr. Southard will update the NTECC on the Division of Public and Behavioral Health’s Tribal Health Preparedness efforts surrounding the COVID19 Response and Recovery.

8. UPDATES FROM THE DEM/HS NTECC STAFF - (Discussion Only) – Josie Burnett, DEM/HS and Jay Martin, DEM/HS. Ms. Burnett and Mr. Martin will be providing NTECC with updates on the following:
   a. Tribal PPE Care Packages
   b. Community Touring – Intrastate Mutual Aid System Discussions
   c. Communication Boxes
   d. Monthly Call Coordination

9. UPDATE FROM NEVADA INDIAN COMMISSION (NIC) - (Discussion Only) - Stacey Montooth. Ms. Montooth will provide NTECC with an update of NIC activities related to the support of Tribal emergency management and health clinics.

10. UPDATE FROM FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) REGION IX - (Discussion Only) – Crystal Harjo. Ms. Harjo will provide the NTECC with an overview of FEMA Region IX all-hazards activities and upcoming events. This will include training, Tribal partner engagements, Tribal consultation opportunities, and outreach activities at the regional and Nevada-specific level.

11. NEVADA EMERGENCY PREPAREDNESS ASSOCIATION (NEPA) – (Discussion Only) – Matt Williams, President, NEPA. Mr. Williams will discuss NEPA’s mission, values, and the benefits of joining NEPA. Mr. Williams will discuss their current activities, as well as, the date and location of the 2023 Nevada Preparedness Summit.

12. FEEDBACK FROM THE 2022 NEVADA PREPAREDNESS SUMMIT - (Discussion Only) – Co-Chair, Dave Fogerson. The NTECC will be briefed on the 2022 Nevada Preparedness Summit and Tribal Leader engagement at the Summit.

13. NATIONAL TRIBAL EMERGENCY MANAGEMENT COUNCIL (NTEMC) - (Discussion Only) - Lynda Zambrano, Executive Director. Ms. Zambrano is inviting all Nevada Tribes to join NTEMC. She will discuss their programs and activities, including grants received, available training, and membership, as well as, information on the next NTEMC conference.
14. UPDATES FROM THE NEVADA DIVISION OF EMERGENCY MANAGEMENT/HOMELAND SECURITY (DEM/HS) - (Discussion Only) - Co-Chair, David Fogerson will provide the NTECC with updates on the following:
   a. Staffing changes at DEM/HS.
   b. Organizational changes at DEM/HS.

15. REVIEW OF THE EMERGENCY MANAGEMENT AND HOMELAND SECURITY PRIORITIES – (Discussion Only) - Co-Chair, David Fogerson. The NTECC will be briefed on the strategic capabilities to maintain the goals of Emergency Management and Homeland Security for the State of Nevada, as approved by the Homeland Security Commission.

16. HOMELAND SECURITY GRANT PROGRAM (HSGP) REPORTS FOR FEDERAL FISCAL YEARS 17, 18, 19, 20, and 21 – (Discussion Only) - Jared Franco, DEM/HS. The NTECC will be presented with reports from DEM/HS as to the status of subgrants awarded up to December 31, 2021, that were awarded under Federal Fiscal Years 2017, 2018, 2019, 2020, and 2021.

17. 2021 THREAT AND HAZARD IDENTIFICATION AND RISK ASSESSMENT (THIRA) AND STATE PREPAREDNESS REPORT (SPR) – (Discussion Only) - Co-Chair, David Fogerson. The NTECC will hear a report on the findings of the 2021 THIRA and SPR identifying preparedness gaps that may drive the selection of strategic capacities to be maintained for the Federal Fiscal Year 2022 Homeland Security Grant Program (HSGP).

18. NEVADA PUBLIC BODIES UPDATES - (Discussion Only) – Tribal representatives appointed to the following Nevada public bodies may provide an update on their role with each public body, as well as, initiatives and projects that impact Nevada tribes:
   a. Nevada Resilience Advisory Committee – Co-Chair, David Fogerson.
   c. NCHS Finance Committee – Co-Chair, David Fogerson.
   d. Nevada State Emergency Response Commission (SERC) – Lance Chantler, RSIC.
   e. Nevada Intrastate Mutual Aid Committee (IMAC) – Eric Wilson, DEM/HS.

19. DISCUSSION OF POTENTIAL LEGISLATIVE REQUESTS FOR THE 2023 SESSION – (Discussion Only) - Co-Chair, David Fogerson. The NTECC will be briefed on any forecasted legislative changes for the 2023 session related to emergency management and homeland security.
20. **PUBLIC COMMENT** – (Discussion Only) – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments may be limited to 3 minutes per person at the discretion of the Chair. Comments will not be restricted based on viewpoint.

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21. **ADJOURNMENT** – (Discussion/For Possible Action)

This is a public meeting. In conformance with the Nevada Public Meeting Law, this agenda was posted or caused to be posted on or before 9:00 a.m. on March 11, 2022, at the following:

Nevada State Emergency Operations Center, 2478 Fairview Drive, Carson City, NV and

Posted to the following websites:


- Nevada Public Notice Website: www.notice.nv.gov

To navigate to Division of Emergency Management and Homeland Security administered meetings, please do the following:

- Within the Government Column, click State.
- Within the Entity Column, click Office of the Military – Division of Emergency Management.
- Within the Public Body column, click on the Nevada Tribal Emergency Coordinating Council; results will populate on the page.

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements for the meeting are necessary, or if there is a need to obtain copies of any supporting meeting materials, please notify Sherrean K. Whipple, Division of Emergency Management and Homeland Security, at 775-687-0300. 24-hour advance notice is requested. Thank you.
1. **Call to Order and Roll Call**

Co-Chair David Fogerson, Division of Emergency Management and Homeland Security (DEM/HS), called the meeting to order. Roll call was performed by Sherrean Whipple, DEM/HS, and a quorum was established for the meeting.

2. **Public Comment**

Co-Chair David Fogerson opened the period of public comment for discussion.

Dave Hunkup informed the Council that this will likely be his last NTECC meeting as he is retiring. Mr. Hunkup indicated his appreciation for his many years at NTECC and thanked the members.

Cliff Banuelos discussed ITCN and its relationship with DEM regarding funding. Mr. Banuelos indicated that clarification is needed at the ITCN level regarding what type of emergency
Melissa Davis explained that she has been getting more involved in fire-related activities for the Humboldt-Toiyabe National Forest as well as the Reid Cohort, which is open to tribes and federal agencies. Ms. Davis indicated that there will be a year-end review of the Dixie fire and other fires in the region and the lessons learned. Ms. Davis informed the Council that a tribal liaison in fire role is planned.

Chair Dave Fogerson explained that concerns have arisen over the Tamarack fire and how Nevada, California, and FEMA treat the tribes when they are a boundary to a state border. Chair Fogerson indicated his belief that this is not actually a concern and actually may have arisen as the result of miscommunication from somebody. Chair Fogerson reminded the Council that tribes can always go directly to FEMA or to the state and explained that tribal liaison, Ryan, was heavily involved with the Tamarack fire, as was FEMA tribal liaison, Christopher. Chair Fogerson explained that DEM will be speaking again with the Nevada Indian Commission to ensure that everyone is aware of this.

Ruby Dawn Manning indicated that she would email her comments to Sherrean Whipple as her connection to the meeting was poor and Council members were unable to hear her.

There was no additional public comment.

3. Approval of Minutes

Co-Chair David Fogerson called for a motion to amend or approve the draft minutes of the September 13, 2021 NTECC meeting.

Ken Quiner moved to approve the September 13, 2021 minutes of the NTECC meeting. David Hunkup seconded. Motion carried unanimously.

4. Grant Funded Training

Ruby Dawn Manning, WMD/Hazmat Instructor, indicated that training provided is grant-funded training for all Tribal Nations. Classes listed for the Alabama Fire training are hazmat or command system training. Ms. Manning continued to say that there is additional Department of Homeland Security training also available for all Tribal nations. Ms. Manning informed the Council of the website to sign up for classes and explained that funding for transportation would be provided. Ms. Manning concluded her presentation by indicating that members could reach out to her directly if interested.

Chair Dave Fogerson requested that Ms. Manning also send that information to Sherrean Whipple to distribute to the Council given that Ms. Manning’s connection to the meeting was poor and difficult to hear.
5. **NTECC Logo Review**

Co-Chair Harriet Parker informed the Council that she did not have any logos to share. Co-Chair Parker explained that she had reached out to several members of her community but found that people are very busy and unable to donate their time. Co-Chair Parker further indicated that she had reached out to a coworker with a background in graphic arts, who also has been too busy to provide a logo at this time. Co-Chair Parker explained that she had also reached out to a neighbor with a friend that is a graphic artist, both of whom expressed interest in helping with the logo, but the contact between them was so recent that Co-Chair Parker did not yet have an update. Co-Chair Parker explained that local graphic artist, Theodore Tso, was unable to help as he is currently busy working on his third graphic novel. Co-Chair Parker indicated that she had also reached out to the head of a local group, who did give some names of artists for hire, but unfortunately, they would not be able to donate their time and would invoice the Council for any work done.

Ross Rivera reminded the Council of the previous meeting's discussion regarding having each tribe hold a local contest and indicated that tribes were on board to provide a prize for the selected artist/logo within the tribe. Mr. Rivera indicated that he has not yet seen or heard anything from NTECC regarding its search for its logo and suggested that if NTECC were to provide a statement regarding this search for local youth artists and the potential incentive for participation, this may help to bring a logo to fruition.

Co-Chair Harriet Parker concurred with Mr. Rivera and suggested that she and Ms. Whipple meet to discuss a flyer and explained that the administrative assistant at Ms. Parker's location was currently working on another project and unable to help at this time. As such, Co-Chair Parker requested help from other members of the Council in getting a flyer together that could be sent out.

Ross Rivera explained his belief that this would likely be the best approach and could provide NTECC with a different, newer perspective on this logo.

Co-Chair Parker agreed and indicated her willingness to pursue this avenue as well as to help and create the flyer that would go out to tribes.

Tanya Reynolds asked Mr. Rivera to clarify the discussion regarding incentive for the logo.

Ross Rivera clarified that the prize would be within each tribe for the selected artist and that this would give each tribe the incentive of being chosen to represent within the NTECC logo.

Chair Dave Fogerson explained that Sherrean Whipple or new tribal liaison, Josie, could help with designing a flyer for the contest and explained that a teleconference outside of this meeting could not be held due to open-meeting law. Chair Fogerson indicated that the other option was for NTECC to hire some graphic artists if the Council would prefer to go that route rather than holding a contest.

Co-Chair Harriet Parker explained that artists had told her that they could possibly provide a logo, but would not have time to make any edits and did not have the types of programs needed even if minor changes were needed. Co-Chair Parker explained that in the past, NTECC has hired someone do this type of work and as a result, was provided with a thumb drive of all the
different sizes and colors of the logo, enabling members to make their own changes to the logo. Co-Chair Parker indicated that these types of changes were something that might not be feasible via donation rather than through hiring an artist. Co-Chair Parker did indicate that she was fine going either route and would support the Council's decision on how best to move forward with the logo design.

Chair Dave Fogerson asked Ross Rivera his opinion regarding hiring a professional rather than holding the contest.

Dave Hunkup suggested modifying the old ITERC logo rather than creating an entirely new logo.

Ross Rivera indicated his support of whichever route the Council decided.

Chair Dave Fogerson suggested that Jon Bakkedahl work with his contractor on the old ITERC logo to start.

Jon Bakkedahl explained that a woman named Samantha Smith, who was responsible for the Nevada Vaccine and Equity Collaboration Program out of UNLV, had directed DEM to some younger tribal members in southern Nevada that have put together tribal vaccine logos to help support the effort. Mr. Bakkedahl explained that he had just been in contact with one the person who completed the last three graphics, and the conversation had begun with the artist about potentially developing a few different logos, signing a contract, and then presenting the logos to the Council. Mr. Bakkedahl indicated his ability to send the ITERC logo as a starting point as well as emphasizing the importance of the hazard and public health preparedness in the tribal sector.

Co-Chair Harriet Parker indicated her support for this idea.

Ross Rivera confirmed that ITERC is no longer in existence, emphasizing the propriety of using their logo without issue.

Dave Hunkup explained that the logo was not copyrighted, and since ITERC has since been dissolved, there should be no issues with using the design as a starting point.

Daniel Thayer, former ITERC employee, explained that there was no issue with doing so.

Co-Chair Harriet Parker explained that she would continue to reach out to those with whom she had already spoken, in case they were able to provide something, and would submit anything turned in so that there could be multiple starting points.

Ken Quiner asked for what ITERC stood.

Daniel Thayer explained that ITERC stood for Inter-Tribal Emergency Response Commission.

6. **Update from the Inter-Tribal Council of Nevada (ITCN)**

Clifford Banuelos, ITCN, indicated that ITCN is continuing to work with Angelina Jones at the Nevada Food Bank, who hosts a bimonthly meeting on pandemic response activities and coordination with state and federal agencies, which Nevada Food bank took over hosting after
Sarena Nichols left Nevada Indian Commission. Mr. Banuelos explained that ITCN coordinates with Nevada Rural Health and others, which is a good way for everyone to meet and discuss concerns regarding things like needs in the upcoming winter months and the pandemic's anticipated surges due to the new variant.

Clifford Banuelos next indicated that ITCN applied for the NTIA Broadband Grant and is still awaiting a response on its application. The grant would provide broadband internet coverage for the 11 sub-grantee tribes. Mr. Banuelos informed the Council that ITCN was recently informed that the review of this grant may go into the spring of 2022, and unfortunately, there is nothing to do but wait and see. Mr. Banuelos further explained that the grantees that were awarded were very small awards. Mr. Banuelos informed the Council of the concern that some tribes that needed it the most may not have applied for the grant, thus potentially leaving some rural tribes without broadband service.

Clifford Banuelos discussed his work with FEMA on using ITCN headquarters in Reno to host trainings. Mr. Banuelos indicated that ITCN is beginning to host more meetings and that the site is a perfect size for trainings. Mr. Banuelos discussed his concern about new staff and the basics of ICS, many of which the new staff do not understand, and indicated the importance of staff understanding this given the potential for future wildfires.

Clifford Banuelos concluded by informing the Council that ITCN has continued to coordinate with the food banks, by reminding the Council of the importance of applying for emergency management grants, and informing the Council that there did not appear to be anything restrictive in the bill for the state and creation of NTECC, citing the importance of ensuring that NTECC and ITCN are not duplicating efforts or stepping on one another's toes.

Alfreida Jake asked if Elko also could host ICS Training given that all of Elko's new Council members have also never been involved with ICS. In addition, surrounding-area tribes could also benefit from this. Ms. Jake further questioned whether this was a request that needed to go through DEM.

Clifford Banuelos confirmed that this request did need to go through DEM and recommended that the training be held in a location like the Diabetes Center or a gym given that the conference room is too small.

Jon Bakkedahl informed the Council that he could get information on training centers and help facilitate training grounds that would accommodate the actual need. Mr. Bakkedahl indicated that both Mr. Banuelos and Ms. Jake should submit the request prior to the preparedness planning workshop on the 16th of the month. In addition, Mr. Bakkedahl explained that the state could help meet the needs of getting instructors, a class, or a facility and suggested that members reach out to him for more information.

7. **Update on Tribal Health Preparedness Efforts**

Malinda Southard, Public Health Preparedness (PHP) Program Manager, indicated that PHP
has continued to attend rural county meetings and collaborate with the counties regarding the State Immunization Program. In addition, PHP is doing its Pandemic Response Plan, a complete revision of the Statewide Pandemic Flu Plan, and is continuing to hold workgroups, and will have an advisory committee that presides over the plan. Ms. Southard indicated that now that Crystal has gone to FEMA, Josie will be included in those efforts in her place. Ms. Southard further indicated that PHP is continuing its work on recovery planning with the RSF-3 workgroup, which continues to meet with other state agencies to ensure that the state continues to use the appropriate response objectives and activities with regard to COVID-19. Ms. Southard indicated that the children's mental health crisis is currently the most recent issue of note, and informed the Council that many resources have gone out to address this issue. Ms. Southard asked that any Council members in need of those resources reach out to her and she will provide them. Ms. Southard next indicated that PHP has recently published an update to the Statewide Crisis Standards of Care document with revised and updated links as well as with updated information from the CDC and other partners. Ms. Southard explained that the updated document also includes a prioritization for testing for anyone who works at a hospital or as a first responder to ensure timely results in the interest of ensuring continuity of healthcare and hospital operations.

8. Nevada Public Bodies Updates

Tribal representatives appointed to the following Nevada public bodies provide an update on their role with each public body, as well as initiatives and projects that impact Nevada Tribes:

a. Nevada Resilience Advisory Committee

Dave Hunkup, Reno Sparks Indian Colony (RSIC) reported that NRAC met on October 26 and discussed key items on the agenda such as: integration of access and functional needs within emergency management; discussion on the Caldor fire and using the Interstate Mutual Aid System provided by Jon Bakkedahl; discussion on the Emergency Management Performance Grant; discussion of the FY 2020 Homeland Security Grant Program Project and Financial update; discussion of COVID recovery projects; a discussion on Nevada's Enhanced Hazard Mitigation Plan Update; a Threat and Hazard Identification and Risk Assessment (THIRA) and Integrated Response Planning Workshop; and discussion on the Emergency Management Performance Grant Priorities.

b. Nevada Commission on Homeland Security (NCHS)

Lisa Christensen, Washoe Tribe of Nevada and California, was unable to attend the meeting. Co-Chair Fogerson indicated that there was nothing significant to report.

c. NCHS Finance Committee

Co-Chair David Fogerson indicated that there was nothing significant to report.

d. Nevada State Emergency Response Commission (SERC)

Jon Bakkedahl, DEM/HS, informed the Council that DEM has its SERC meeting, which consisted mostly of policy and procedures, and new membership. Mr. Bakkedahl reported that there has been significant turnover in the last couple of years and as a result the new administration for the state is still behind in its
appointments by the governor. Mr. Bakkedahl indicated that as DEM continues to fill those positions, DEM is also looking at the subcommittees to ensure adequate representation across the state, which resulted in a few new appointments from county membership. Mr. Bakkedahl informed the Council that one does not need to be a SERC Commission in order to sit on one of the committees. Mr. Bakkedahl explained that updates were given at the meeting by the state agencies, such as NDOT, DEM, and the Radiation Control Program. In addition, Mr. Bakkedahl informed the Council that FEMA, Homeland Security, and US EPA presented their current habits as well as their upcoming training and exercise opportunities.

e. Nevada Intrastate Mutual Aid Committee (IMAC)

Co-Chair David Fogerson, DEM/HS informed the Council that the meeting is scheduled for December 15 and invited interested members to join. Chair Fogerson explained that the committee will be looking at the policies and procedures needing final approval.

A Council member asked Chair Fogerson how a tribe that does not yet belong to the Mutual Aid System goes about joining.

Chair Dave Fogerson indicated that he would be discussing this in detail in an upcoming agenda item.

Ross Rivera indicated that he would like to move forward with THIRA.

Chair Dave Fogerson informed the Council that THIRA has been completed for the year.

Jon Bakkedahl indicated that the date from the three regions has been compressed into a single report, and out of that report for the state, DEM has identified three gaps and priorities on which it intends to focus, which will be published soon. Mr. Bakkedahl explained that DEM has to put together some information and then submit the report to FEMA for approval prior to sharing it. Following approval, Mr. Bakkedahl informed the Council that the regions, counties, cities, and tribes will all be able to select their own priorities based upon their individual THIRAs. Mr. Bakkedahl indicated that there will be more discussion on how to select a gap or priority and tailor planning, training, and efforts on that priority at least over the next year, but hopefully as a multi-year planning effort at the Integrated Preparedness Planning Workshop on December 16.

Ross Rivera requested information in order to attend the upcoming meetings.

Jon Bakkedahl indicated that he would get the information and invites to him and to the rest of the Council.

9. Update from Nevada Indian Commission (NIC)

Sari Nichols, NIC, not present. Item number 9 was tabled.

10. Update from Federal Emergency Management Agency (FEMA) Region IX
Crystal Harjo, FEMA Region IX Tribal Liaison, reiterated Ruby Dawn Manning's discussion regarding the Tribal Training Week from CDP in Anniston, Alabama and informed the Council that the training would be in mid-March of 2022 and would include healthcare-related topics, law-enforcement topics, and hazmat and emergency topics. Ms. Harjo indicated that anyone interested should reach out to her for information. Ms. Harjo informed the Council that there is a specific code for each course during registration. Ms. Harjo further indicated that there will be a virtual training month through CDP for tribes with varying topics from mid-March to April. Ms. Harjo explained that Tribal Training Week had actually been initiated by the old ITERC staff in coordination with the Center of Domestic Preparedness and as such, it had originated in Nevada.

Crystal Harjo informed the Council that there are three things out of Region IX that are being shopped around for pilot projects, the first of which is a tribal-specific G205 course, which is the Recovery from Disaster and the Local Community Role. Ms. Harjo indicated that Nevada had hosted this back in November and that Region IX and the Emergency Management Institute in Maryland want to pilot this with one of Region IX's states such as California, Arizona, or Nevada, with a specific focus on Nevada given the upcoming Preparedness Summit in February of 2022. Ms. Harjo explained that she is working with their planning group to determine whether or not the venue will be able to be hosted specifically for Nevada tribes. Ms. Harjo indicated that if Nevada is not able to host, other tribes in California are also under consideration.

Crystal Harjo informed the Council of talks of a pilot project for drought mitigation, on which Region IX is working with Janelle Woodward and DEM. Ms. Harjo asked any members interested in having this come out to their tribes to please let her or Janelle Woodward know. Ms. Harjo indicated that this information was provided at the last ITCN Board meeting, so tribal leadership is aware of it, as well.

Crystal Harjo indicated that the final pilot project under consideration is a Recovery Needs Assessment, which will begin with a tribal-specific COVID-19 recovery needs assessment survey. Ms. Harjo informed the Council that she will provide the survey to Sherrean Whipple for the input of the members. Ms. Harjo explained that this falls in line with the COVID-19 Recovery Support Functions and the regions are interested in what services RSF and Region IX recovery can provide.

Crystal Harjo concluded her presentation by informing the Council that the next Region IX Tribal Partners Meeting would take place on the following Friday at 11:00, which Ms. Harjo will be moderating. Ms. Harjo indicated that the topic would be the Inter-agency Recovery Coordination (IRC) from Region IX, and that several partners would be present to discuss food, including food deserts and stability. Ms. Harjo explained that this meeting is held on the third Friday of every month and is a standing meeting. Ms. Harjo further indicated that she is part of the Integration Team for anything COVID or hazard-related and therefore, if anything happens with the tribes in Nevada or if there is any emergency or disaster in the state, Ms. Harjo is the point of contact. Ms. Harjo further informed the Council that she is currently integrated with the team in Carson for any specific needs, so if anyone needs technical assistance or guidance or a point of contact within Region IX or FEMA, to please contact her as she will be serving as the go-between for the time being.

Dave Hunkup asked if it would be possible for FEMA to sponsor a basic academy for
emergency managers in the northern Nevada area, indicating that this would be a great training for tribal emergency managers.

Jon Bakkedahl indicated that this is a plan currently in the works in DEM and the plan is to have it in April, May, and June, prior to the start of fire season. Mr. Bakkedahl explained that it is being coordinated with the Fandango Hotel and Casino in Carson City for a training center. Mr. Bakkedahl further explained that the prerequisites are mandatory and not waivable, which equals six or seven classes that must be taken. Mr. Bakkedahl informed the Council that DEM has the funding to help support this for anyone who does not have the ability to attend the training.

Crystal Harjo added that discussions are currently taking place regarding tribes in southern Arizona hosting a basic academy and suggested this as an alternative in the event one cannot attend the DEM academy. Ms. Harjo did not have the dates on hand for this academy but informed the Council that she would provide the information once she did have it. Ms. Harjo also informed the Council that there are other options around the nation for which interested parties could register, including through EMI in Maryland, some of which could be reimbursable.

Jon Bakkedahl reiterated that the Nevada training would teach all of the FEMA material in addition to customizing for the state in order to help answer specific questions about how to do things in the state of Nevada rather than only at a federal level.

Alfreida Jake asked the difference between the FEMA training in Emmitsburg versus Atlanta.

Crystal Harjo explained that FEMA has different training sites across the nation, all of which vary and have certain specialties associated with them. Ms. Harjo provided the example that EMI is heavy in emergency management and fire academy, whereas CDP is more healthcare/hazmat heavy.

Alfreida Jake asked which would be best for a council consisting of all beginners.

Crystal Harjo indicated that this was dependent upon the amount of time the individuals had to attend given that all of the courses were presented differently, with some virtual and others in-person. Ms. Harjo suggested contacting Lori DeGristina, the State Training Officer at DEM, for more information on what would be the most beneficial course of training.

Chair Dave Fogerson clarified that Ms. Harjo's role as Nevada's Tribal Liaison means that she reports back to Nevada Division of Emergency Management (DEM) and all the tribes that are housed in Nevada. Chair Fogerson explained that if a tribe straddles state lines between Nevada and one of its partners, Ms. Harjo would still be the point of contact.

Crystal Harjo explained that Nevada has six tribes that straddle state boundaries and different FEMA regions and reminded the Council that state boundaries are not recognized in terms of tribal nations given that land base is in different states with those six tribes.
11. Updates from the DEM/HS NTECC Staff

a. Overview of current activities and plans

i. Introduction of New Tribal Health Preparedness Coordinator, Josie Burnett.

Jon Bakkedahl informed the Council of the new Tribal Health Preparedness Coordinator, Josie Burnett, who is in the midst of training and preparing to take the Basic Academy.

Job Bakkedahl explained that there were two interviews earlier that morning for an NTECC-DEM liaison for emergency management responsibilities. Mr. Bakkedahl indicated that there were four members on the interview panel who would discuss the potential candidates. This hire would ultimately fully staff DEM on the tribal side.

Jon Bakkedahl informed the Council that because both Josie and this liaison position would be new hires, DEM looks forward to getting them out in the field to meet everyone in person and go over assessment needs so that DEM can then help to facilitate meeting those needs. Mr. Bakkedahl indicated that Crystal Harjo would be in the field with both these folks to help facilitate the effort as well as the meet and greet.

Jon Bakkedahl explained that on the Tribal Health Preparedness side, DEM wants to make sure every tribe has the plans they need to continue to facilitate their FEMA reimbursement, which includes an updated endemic plan. Mr. Bakkedahl explained that DEM wants to ensure participation from the tribes in the upcoming IPPW meeting.


Jon Bakkedahl informed the Council that DEM has a printed book for each member that explains what it is to be compliant as well as explaining the preparedness framework. Mr. Bakkedahl indicated that this spells out everything needed in terms of planning, training, and information and warning information system so that everyone will be compliant with NIMS, not only on a state level, but on a national level.

b. NTECC/FEMA road show coordination

Crystal Harjo asked Mr. Bakkedahl to speak on the tribal activities for NEPA and whether or not DEM is specifically sponsoring travel for it.

Jon Bakkedahl explained that the Nevada Preparedness Summit was coming up the week of the 21st. Mr. Bakkedahl indicated that there was not yet an agenda shared as it was still in progress and as of this meeting, only a save the date was available along with the information for hotel registration at the M Resort in
Henderson. Mr. Bakkedahl informed the Council that DEM has funding available should any tribal members need it.

Crystal Harjo added that travel must be submitted to Darlene prior to anything else in order for reimbursement to go through. Ms. Harjo indicated that FEMA is also working on getting some of its leadership down to the conference as well.

Jon Bakkedahl clarified that DEM will pay for the conference ticket upfront, and reimbursable costs would include travel, hotel, and any per diem. In addition, Mr. Bakkedahl indicated that DEM can help to buy a plane ticket ahead of time and would prefer to do so as DEM gets better rates through the state.

### 12. Interstate Mutual Aid System (IMAS)

Co-Chair David Fogerson, DEM/HS, explained that every local and state government entity is a member of IMAS and has to opt out of being a member. Chair Fogerson indicated that no local governments are opting out. Chair Fogerson further indicated that tribes were allowed the opportunity to opt in rather than being mandatorily included. Chair Fogerson informed the Council that all any tribe needs to do to join is to do a resolution with which DEM can help in terms of what is needed for legal standing. Chair Fogerson gave an example of the benefit of IMAS by discussing how Pyramid Lake provided an ambulance that was able to be used as a mobile vaccine unit through IMAS and then be reimbursed for their costs. This helps with resources, earning additional monies in the process, liability protection, and funding mechanisms that cover all the Workers Comp rules and such. Chair Fogerson encouraged any member interested in joining IMAS to contact DEM to help their tribe walk through the process to make that happen.

Jon Bakkedahl explained that only four tribes have signed up thus far and encouraged members to contact him directly to facilitate the effort. Mr. Bakkedahl reminded the Council that there is no cost and no impact to tribes; IMAS merely speeds up time and resources during times of need.

### 13. Updates from DEM/HS

Co-Chair David Fogerson

a. **Staffing changes at DEM/HS**

Chair Fogerson explained that both Kelli Anderson and Justin Luna have been promoted within the state system and moved on to new positions. As a result, a deputy chief position was reestablished and offered to Jon Bakkedahl, who accepted the position.

b. **Organizational changes at DEM/HS**

Chair Fogerson explained that Jon Bakkedahl will be in charge of Preparedness and Mission support as well as in charge of Melissa Friend's part of the organization. Chair Fogerson indicated that DEM is actively recruiting for Justin Luna's position, which will be in charge of grants and fiscal for the state.

c. **The Mission, Vision, Value, and Goals of DEM/HS**
Chair Fogerson explained that DEM has retained the vision and mission from what was previously in the strategic plan, but that in 2022, the strategic plan needs to be rewritten for compliance with FEMA and EMAP requirements. As such, Chair Fogerson explained that DEM has tweaked the words to do what FEMA now says is the role of emergency management, thus including the prevention piece that was not part of the old mission statement. Chair Fogerson further indicated that in values, stewardship, integrity, innovation, collaboration, and teamwork have been accepted, and five goals toward which DEM will be working include: actively pursuing a diverse and professional emergency management workforce as a 21st century employer; to strengthen Nevada's emergency management system; to remain an essential part of the coordination of emergency disaster resources for the community as a whole; to work as an effective team strengthened by integrity, collaboration, stewardship, teamwork, and innovation; to be a statewide leader in sustainability, emergency, and disaster response capacity.

14. Public Comment

There was no additional public comment.

15. Adjourn

Co-Chair Fogerson called for a motion for adjournment.

Ross Rivera, Ely Shoshone Tribe, made a motion to adjourn. Harriett Parker, Las Vegas Paiute Tribe, seconded. The motion passed unanimously.
Weather Forecast Office
Reno, NV
Monday, March 14

Weather Outlook for Spring-Summer 2022

Exceptionally wet October & December.

Historically Dry January & February

Time is Running Out for Winter.

What Do Spring & Summer Have in Store?

Chris Smallcomb
NWS Reno
chris.smallcomb@noaa.gov
No favored outcome for much of NV this spring - any scenario is on the table.

For far S Nevada - dice are loaded a bit toward a drier than normal outcome. Not good news for CO River Basin.
Summer - Looks Hot, But Maybe a Monsoon?

Pretty heavy lean toward above normal temperatures.
The “equal chances” for precip across much of NV does open the door to a typical or even busy monsoon t-storm season. Some simulations are showing just that.

Maps: [www.cpc.ncep.noaa.gov/products/predictions/long_range](http://www.cpc.ncep.noaa.gov/products/predictions/long_range)
NWS in Nevada - Forecast Areas & Contacts

NWS Reno
chris.smallcomb@noaa.gov
tim.bardsley@noaa.gov
775.673.8107

NWS Elko
nws.elko@noaa.gov
claire.ketchum@noaa.gov
775.778.6720

NWS Las Vegas
nws.lasvegas@noaa.gov
daniel.berc@noaa.gov
702.263.9749

Phone numbers are non-public - do not share.
EM Weather Support from NWS

- Briefing emails
- Webinars ahead of major storm events
- Spot weather or briefings: not just for wildfires. Large public events, HAZMAT, SAR too.
- On-site support during major events or storms.
- Exercise scenarios and participation.
- Preparedness activities.
- Subject matter experts 24/7
NEVADA HOMELAND SECURITY AND EMERGENCY MANAGEMENT ENTERPRISE

Strategic Priorities 2022 - 2024

Nevada Division of Emergency Management and Homeland Security
Nevada Homeland Security and Emergency Management Enterprise Strategic Priorities 2022 - 2024

What is the “Enterprise?”

Homeland Security and Emergency Management are broad fields that encompass many other disciplines including law enforcement, fire service, emergency medical services, fusion centers, cyber security professionals, education, election staff, public health preparedness, national guard, and many others. These fields come from the federal, state, tribal, local, and non-profit levels within our state. It is important for us to recognize the diversity of these groups with the need to come together to share success to increase our resilience towards any incident which may impact our citizens and visitors.

SO, WHO IS IN CHARGE?

As it is an enterprise, no one agency is in charge, rather the concept of meta-leadership is key. Meta-leadership is the leading of other leaders. It takes all stakeholders to be engaged in the process to increase our state’s resilience. The Homeland Security Commission is the highest public body relating to these efforts. The Funding Committee assists the Homeland Security Commission in accomplishing their goals. The Nevada Resilience Advisory Committee starts the process by assisting the Division of Emergency Management and Homeland Security in identification of needs to reduce our risks.

Our risks are identified in several ways. The Threat and Hazard Identification Risk Assessment (THIRA) is the primary tool utilized. Public Health Preparedness conducts a similar survey, known as the Jurisdictional Risk Assessment (JRA), to provide feedback. Other than these surveys, the feedback included in After Action Reports and Improvement Plans (AAR/IP) from actual incidents, trainings, and exercises are key to testing our system. These reports are produced at every level of government within Nevada but fed back into the Division for inclusion in our efforts to protect, prepare, mitigate, respond, and recover from incidents.
What grant sources are available for our efforts?

Funding for our efforts come from a multitude of sources. Federal funds come through either the Division of Emergency Management and Homeland Security or the Division of Public and Behavioral Health. State funds come through smaller grants from the State Emergency Response Commission (SERC). Many local jurisdictions add to these grants with local funds to ensure strategic programs continue to exist.

- Homeland Security Grant Program (HSGP)
  - State Homeland Security Program
  - Urban Area Security Initiative Program
  - Nonprofit Security Grant Program
- Emergency Management Performance Grant (EMPG)
- DOE Agreement in Principle (AIP)
- Waste Isolation Pilot Plant (WIPP)
- Hazard Mitigation Grant Program
- CISA Cybersecurity Grant (pending release)
- Public Health Emergency Preparedness (PHEP)
- Hospital Preparedness Program (HPP)
- SERC Operations, Training, and Exercise
- SERC United We Stand

These programs have different inclusion criteria. The federal funds will come with varying guidance each year on utilization purposes. It is important for Nevada to make determinations of what efforts are so important to our homeland security and emergency management enterprise that they must be maintained. Other programs may seek one time or short-term funding to increase our capabilities. Not all these grant programs are under the purview of the Homeland Security Commission, but inclusion of them in this enterprise document is important to tell Nevada’s resilience story.
Federal Mission Areas and Core Capabilities

Department of Homeland Security and the Federal Emergency Management Agency break down the efforts to increase our resilience into five mission areas that incorporate 32 core capabilities. Projects must tie into these capabilities to receive funding. The mission areas and their corresponding core capabilities are reflected below:

Prevention
- Planning
- Public information and warning
- Operational coordination
- Intelligence and information sharing
- Interdiction and disruption
- Screening, search and detection
- Forensics and attribution

Protection
- Planning
- Public information and Warning
- Operational coordination
- Intelligence and Information Sharing
- Interdiction and Disruption
- Screening, Search, and Detection
- Access Control and Identity Verification
- Cybersecurity
- Physical Protection Measures
- Risk Management for Protection Programs and Activities
- Supply Chain Integrity and Security

Mitigation
- Planning
- Public Information and Warning
- Operational Coordination
- Community Resilience
- Long-Term Vulnerability Reduction
- Risk and Disaster Resilience Assessment
- Threats and Hazards Identification
Response

- Planning
- Public Information and Warning
- Operational Coordination
- Infrastructure Systems
- Critical Transportation
- Environment Response/Health and Safety
- Fatality Management Services
- Fire Management and Suppression
- Logistics and Supply Chain Management
- Mass Care Services
- Mass Search and Rescue Operations
- On-Scene Security, Protection, and Law Enforcement
- Operational Communications
- Public Health, Healthcare, and Emergency Medical Services
- Situational Assessment

Recovery

- Planning
- Public Information and Warning
- Operational Coordination
- Infrastructure Systems
- Economic Recovery
- Health and Social Services
- Housing
- Natural and Cultural Resources
Strategic Programs (HSGP Funded)

In 2018 the Homeland Security Commission developed a list entitled Strategic Capabilities to be Maintained. This list was to be inclusive of programs which must be funded to maintain our base level of preparedness for homeland security and emergency management. This updated 2022 document changes the name from strategic capabilities to strategic programs. The efforts made by these programs is key for our continued efforts. If one of these programs fails, our resilience will suffer. Efforts must be made to annually ensure these programs are funded through one of the available funding streams. This list should be evaluated annually to ensure every program continues to answer the needs of our citizens and visitors.

The strategic programs to be maintained include:

- **Fusion Centers**
  - Southern Nevada Counter Terrorism Center
  - Nevada Threat Analysis Center

- **Citizen Corp Programs**
  - Southern Nevada Citizens Emergency Response Team (CERT)
  - Douglas County CERT
  - Carson City CERT
  - Washoe County CERT
  - Elko County CERT
  - Statewide Tribal CERT

- **National Incident Management System**
  - State of Nevada DEM National Incident Management System
  - Tribal National Incident Management System

- **Chemical, Biological, Nuclear, Radioactive, and Explosive**
  - Tahoe-Douglas Bomb Squad
  - Elko Bomb Squad
  - Consolidated Bomb Squad (Washoe, Reno, and Sparks)
  - Las Vegas Bomb Squad
  - Las Vegas ARMOR
  - Urban/Rural Frontier HAZMAT (Southern Nevada, Triad, and Quad)

- **Operational Communications**
  - Statewide Interoperability Coordinator (SWIC)

- **Public Information and Warning**
  - Emergency Alerting System (consolidated among all jurisdictions led by DEM)

- **Recovery**
  - Nevada Disaster Recovery Framework
  - Nevada Preliminary Disaster Assessment (PDA) Tool (shared with State, Local & Tribal)

- **Planning**
  - Planning efforts to maintain Continuity of Operations
  - Planning efforts to maintain Mass Fatality
  - Planning efforts to maintain Community Resilience
  - Planning efforts to maintain Metropolitan Medical Response System (UASI)
Emerging Issues

Emerging issues are taken from current and forecasted needs from the THIRA, JRA, and AAR/IP. Highlighting them for funding via one time or short-term efforts to increase our capabilities and resilience. Applications for grant funding for these concerns should be considered competitive for the NRAC, HSC Funding Committee, and HSC to rank based upon priority, degree of previous success, degree of perceived need, and completeness of the funding application.

Emerging issues should not be seen as less important than the Strategic Programs listed. These are ones which may not be fully developed or require an annual investment to ensure continued success. Increasing Nevada’s resilience is tied to them but have factors different than our Strategic Programs to maintain which require funding to continue operations of the program.

Nonprofit Security Grant Program

FEMA provides a Nonprofit Security Grant Program where nonprofit faith-based organizations apply for funding directly to them, but awards are managed by the Division. This grant provides funding support for target hardening and other physical security enhancements and activities to nonprofit organizations that are at high risk of terrorist attack. The intent is to integrate nonprofit preparedness activities with broader state and local preparedness efforts. It is also designed to promote coordination and collaboration in emergency preparedness activities among public and private community representatives, as well as state and local government agencies.

Cybersecurity Grant (pending release 2022)

Cybersecurity and Infrastructure Security Agency (CISA) has announced release of a grant in 2022 funded through the Infrastructure Investment and Jobs Act for the federal fiscal years of 2022, 2023, 2024, and 2025. This grant is expected to be released in conjunction with the Homeland Security Grant Program notice of funding opportunities.

Emergency Management Performance Grant Goals

The Emergency Management Performance Grant (EMPG) is provided to the State, Tribal, and Local partners to increase our emergency management abilities. These abilities go hand in hand with the homeland security mission as part of the enterprise. The performance period on these grants is three years, as is the period for HSGP.
The annual goals are predominantly determined by the THIRA. Participation by local and tribal partners in the THIRA process is required to receive any funding from this grant. FEMA Region IX and the Division negotiate on three annual priorities based upon the data. Regional influences from California and Arizona may affect FEMA Region IX’s negotiation with Nevada on the priorities but the process has been well received by FEMA and Division staff, when based upon the data provided from the THIRA. The State requires tribal and local government partners to select at least one of the statewide priorities to focus their mission for the grant period while the Division must include all three priorities.

Priorities for Years 2022, 2023, and 2024

- Cyber Security
- Fatality Management
- Public Health and Social Services - Pandemic Response and Access and Functional Needs

Priorities for Years 2021, 2022, and 2023

- Catastrophic Disaster Housing
- Logistics Distribution Management
- Resilient Communications

Hospital Preparedness Program

The Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program (HPP) is managed by the Public Health Preparedness Program located within the Division of Public and Behavioral Health (DPBH). This program works with the state’s four Healthcare Coalitions, local health authorities, DPBH, Nevada Hospital Association, and the Division of Emergency Management to support diverse and often competitive healthcare organizations with differing priorities and objectives to work together to save lives during disasters and emergencies that exceed the day-to-day capacity and capability of individual healthcare and emergency response systems. The grant is generally a continual, 4-year project period and provides four capabilities for each awardee to strive toward:

1. Foundation for Healthcare and Medical Readiness
2. Healthcare and Medical Response Coordination
3. Continuity of Healthcare Service Delivery
4. Medical Surge

Public Health Emergency Preparedness (PHEP)

As with the Hospital Preparedness Program, The Centers for Disease Control and Prevention (CDC) Public Health Emergency Preparedness (PHEP) is managed by the Public Health
Preparedness Program located within the Division of Public and Behavioral Health (DPBH). This program works with Carson City Health and Human Services, Community Health Services (part of DPBH), Southern Nevada Health District, Washoe County Health District, Nevada State Public Health Laboratory, and Nevada Tribal Emergency Coordinating Council via the Division of Emergency Management to support diverse and often competitive public health organizations with differing priorities and objectives to work together to save lives during disasters and emergencies that exceed the day-to-day capacity and capability of individual public health emergency response systems.

This grant supports six goals for Nevada to meet between 2019 and 2024:

1) Nevada will have greater resiliency within communities to plan, prepare, and recover from all-hazard events.
2) Nevada will strengthen its ability to conduct all-hazard incident management by preparation, planning, training, and exercising at all jurisdictional levels.
3) Nevada will improve the ability to collect, share, and disseminate information timely and accurately across all healthcare, public health partners, and the public.
4) Nevada will strengthen access to and administration of medical and other countermeasures for pharmaceutical and non-pharmaceutical interventions.
5) Nevada will improve coordination regarding response to public health, medical surge, and mass care needs of affected communities impacted by an incident.
6) Nevada will sustain and strengthen its abilities to surveil, detect, investigate, and test for emerging threats and injuries to health of the public in all-hazard events.

State Emergency Response Commission Grants

SERC Grants are managed by the State Emergency Response Commission with funding coming from federal partners to address hazardous materials (Chemical, Biological, Nuclear, Radioactive, and Explosive) issues by local jurisdictions and state agencies. The Commission, located within the Department of Public Safety, State Fire Marshal Division, also provides small grants to local governments and state agencies based upon revenues received from the sale of United We Stand license plates. These goals normally follow the goals established by the Homeland Security Commission.

Department of Energy AIP and WIPP

Department of Energy provides funding to the Division and other state agencies to prepare our enterprise for radiological events. Goals for these programs are determined by the Emergency Preparedness Working Group which incorporates the counties which receive the funding.
Hazard Mitigation Grant Program

FEMA provides funding to the Division through the Hazard Mitigation Grant Program and the Building Resilient Infrastructure and Communities (BRIC) programs. These funds are allocated some as a base amount for the state and some as a varying amount tied to past disaster history. These programs seek submissions with program goals from the submitter to mitigate the risk of an incident.

Summary

As one can see, there are many efforts underway in Nevada to improve our resilience. This document will hopefully guide decision makers in their quest to fund programs while gaining an understanding of the efforts across the enterprise to increase our resilience. The adoption of this by the Nevada Resilience Advisory Committee, Funding Committee of the Homeland Security Commission, and the Homeland Security Commission establishes the priorities for the State when allocating Homeland Security and Emergency Management grant requests under the purview of the State Administrative Agency: the Division of Emergency Management and Homeland Security.
# Agenda Item #16

## Nevada Division of Emergency Management / Homeland Security

Prevent • Protect • Mitigate • Respond • Recover

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Nevada Intrastate Mutual Aid Committee

Bylaws

I. Authority

The Nevada Intrastate Mutual Aid Committee (Committee) was established through the authority contained in Assembly Bill 90 as passed by the 78th Nevada Legislature and signed into law by Governor Sandoval on May 14, 2015.

II. Mission

It shall be the duty of the Committee to advise the Chief of NDEM on issues related to emergency management and intrastate mutual aid in this state.

III. Purpose

The purpose of the Committee shall be to develop comprehensive guidelines and procedures regarding, without limitation:

(a) Requesting intrastate mutual aid;

(b) Responding to a request for intrastate mutual aid;

(c) Recordkeeping during an emergency or disaster for which intrastate mutual aid has been requested; and

(d) Reimbursement of costs to assisting participants.

IV. Membership

The Committee consists of the following members:

(a) The Chief of the Division, or his or her designee, who serves as the Chair of the Committee and is a nonvoting member; and

(b) Not more than 19 voting members, each of whom:

(1) Is appointed by the Chief of the Division;

(2) Is selected from participating public agencies or tribal governments;

(3) Must have responsibility for public safety programs or activities within his or her public agency or tribe or nation; and
(4) For the initial terms, which began in October of 2015, an even number of the members will serve a term of 1 year; and an odd number of the members will serve a term of 2 years. Following the initial terms, all members serve a term of 2 years, and may be reappointed.

V. Officers and Duties

The officers of the Committee shall consist of the Chair and Vice Chair.

a) Chair – The Chair is the Chief of the Division of Emergency Management or his designee. The Chair will be a non-voting member of the Council. The Chair convenes and is the presiding officer at all meetings. The Chair will appoint the subcommittee chairmen.

b) Vice Chair – The Committee shall select a Vice Chair from among the voting members of the Committee. The Vice Chair serves as Vice Chair until the end of his or her current term as a voting member, and may be re-selected.

VI. Meetings

The Committee shall meet at least annually to evaluate the effectiveness and efficiency of the System and provide recommendations, if any, to the Chief of the Division to improve the System.

Committee meetings are subject to the Nevada Open Meeting Law contained in Chapter 241 of the Nevada Revised Statutes.

VII. Subcommittees

The Chair of the Committee may appoint subcommittees deemed necessary by the Chair to assist in carrying out the duties of the Committee. The Chair shall appoint a Member from the Committee to serve as the Chair of the subcommittee. The Chair shall also appoint the number of subcommittee members he determines to be appropriate. Members of the subcommittees do not need to be members of the Committee.

Subcommittee meetings are subject to the Nevada Open Meeting Law contained in Chapter 241 of the Nevada Revised Statutes.

VIII. Voting

A simple majority of voting members constitutes a quorum for the transaction of business pursuant to the Nevada Open Meeting Law.

Proxies and alternates do not count towards quorum and cannot vote.
IX. Administrative Support

The NDEM shall provide administrative support to the Committee.

X. Adoption and Amendment of the Bylaws

The Bylaws shall be adopted by a majority vote of a quorum of members present at a Committee meeting.

The Bylaws may be amended by a majority vote of a quorum of members present at a Committee meeting.

These Bylaws were adopted by the Nevada Intrastate Mutual Aid Committee on June 14, 2016.

\[\text{Signature}\]

Caleb S. Cage, Chairman  
Chief, Nevada Division of Emergency Management

\[\text{Signature}\]

Rick Neal, Vice Chairman  
Chief of Staff, Clark County School District
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INTRODUCTION

Mutual aid agreements are strongly encouraged by the federal government under the National Incident Management System (NIMS). The National Mutual Aid and Resource Management Initiative established under NIMS provides a comprehensive, integrated national mutual aid and resource management system. All mutual aid agreements must incorporate NIMS and the Incident Management System (ICS). The responsibility of preparedness is tasked to the federal, state, local, and tribal agencies, also to include private, nongovernmental organizations and citizens. The Nevada Intrastate Mutual Aid System (IMAS), which is established in Nevada Revised Statutes (NRS) Chapter 414A, is consistent with the Presidential Policy Directive 8’s goal to achieve all hazards national preparedness.

Chapter 414 of the Nevada Revised Statutes (NRS) authorizes the State and its political subdivisions to provide emergency aid and assistance in the event of an emergency or disaster. Chapter 414 authorizes the Nevada Office of the Military, Division of Emergency Management (DEM) to coordinate use of the equipment, services, and/or facilities owned or organized by the State, or its political subdivisions, for use in the affected areas upon request.

The IMAS was established by the 78th Session of the Nevada Legislature. Chapter 414A became effective July 1, 2015 and authorizes DEM to administer the System pursuant to the provisions of the chapter and to coordinate mutual aid during the response to, and recovery from, an emergency or disaster. NRS 414A.100.

The initial response to an emergency is the responsibility of the impacted local jurisdiction. The expectation is that the impacted jurisdiction will exhaust their local resources before requesting mutual aid. However, when the size or complexity of an emergency threatens to overwhelm local capabilities, mutual aid may be utilized to request assistance from other political subdivisions, special districts, state agencies, and tribal nations within the State of Nevada. The assistance provided may be through the IMAS or through separate local mutual aid agreements. This Policy and Operating Procedures (OP) guide applies only to assistance provided through the IMAS.

PURPOSE

To provide for the organization, operation, and mobilization of all resources available for mutual aid within the state, including political subdivisions and participating tribal nations, to assist with the mitigation, response, and recovery from the effects of emergencies or disasters within the State of Nevada.
IMAS ORGANIZATION

The Nevada IMAS includes all public agencies, which includes, all political subdivisions of the state (as defined in NRS 414.050), as well as, federally recognized Indian tribes or tribal nations who have chosen to participate in IMAS (as outlined in NRS 414A.120(2)&(3)).

The System is organized as follows:

1. Local Official (City/Special District): Responsible for resources available for mutual aid.
2. Emergency Manager (County/Tribe): Responsible for resources available for mutual aid.
3. State Mutual Aid Coordinator: An employee of the Nevada DEM who is responsible for the day-to-day administration and coordination of the system.
4. State Duty Officer: An employee of the Nevada DEM who is responsible for taking appropriate action on requests for mutual aid received through the appropriate channels.
5. Intrastate Mutual Aid Committee (IMAC): A statutorily created advisory body made up of not more than 19 voting members selected, and appointed, by the Chief of DEM. The members must represent participating public agencies or tribal governments and have responsibility for public safety programs or activities within his/her public agency or tribe. NRS 414A.110(1); 414A.110(2)(b).

IMAS PARTICIPANTS & RESPONSIBILITIES

NRS 414A.120 mandates all public agencies, including political subdivisions, school districts, and special districts participate in IMAS. Public agencies may elect to withdraw from IMAS and federally recognized Indian tribe or nations in Nevada may opt-in to IMAS. NRS 414A.120(2)-(3).

1. Requesting Participant Responsibilities
   a. A Participant may request aid before, during, or after a declared, or undeclared, incident (NRS 414A.130(1)(a)(b)).
   b. Requests may be made through DEM or directly to other Participants when an urgent response is needed (NRS 414A.130(2)(a-b)).
c. All requests must be documented and forwarded to DEM within 24 hours of the request (NRS 414A.130(3)).
d. A Requesting Participant shall adequately:
   i. Describe the resources needed.
   ii. Provide logistical and technical support to any Emergency Responders provided; and
   iii. Reimburse the Assisting Participant for costs incurred (NRS 414A.130(4)(c)) by following the process defined in NRS 414A.150(1-7).
e. The responsible local official for the impacted jurisdiction who submits a request for mutual aid, shall remain in charge of the incident and can delegate command at such incident; including, the direction of such incident, personnel provided, and the equipment provided.

2. Assisting Participant Responsibilities
   a. Promptly respond to a request for assistance (NRS 414A.140(1)(a); however, a Participant may deny a request for assistance if it would prevent that jurisdiction from carrying out its duties (NRS 414A.140(4)).
   b. Ensure that all Emergency Responders have workers compensation insurance in accordance with NRS 414A.140(1)(b); 616A; 617.
   c. Maintain a policy of liability and property insurance, or self-insurance, on all vehicles and equipment used in response to a request (NRS 414A.140(1)(c)).
   d. Provide an informational brief to Emergency Responders (NRS 414A.140(1)(d)).
   e. Submit timely, accurate, and complete records, and requests for reimbursement to the Requesting Participant, if applicable (NRS 414A.140(1)(e)).
   f. Emergency responders remain under the command and control of their jurisdiction but are under operational control of the Requesting Participant. NRS 414A.140(2).
   g. The assets and equipment of an Assisting Participant remain under the command and control of their jurisdiction but is under the operational control of the Requesting Participant. NRS 414A.140(3).

3. Participants Who Have Opted Out - This Operating Procedure (OP) is updated annually to reflect political subdivisions who have chosen to opt-out from IMAS and tribal nations who have chosen to opt-in to the System. NAC 414A(6)(1)(a).
   a. No political subdivisions have opted out as of 10/2021.
   b. Indian Tribes or Nations who have opted in as of 10/2021:
      i. Reno Sparks Indian Colony
      ii. Yerington Paiute Tribe
iii. Pyramid Lake Paiute Tribe
iv. Las Vegas Paiute Tribe

IMAS PROCEDURES

This Operating Procedure (OP) implements NRS 414A and the Nevada Intrastate Mutual Aid System (IMAS) Policy. The purpose of this procedure is to outline the process for activating the IMAS resulting in the coordination and ordering of resources to support a planned event or an unplanned incident. The timely provision of resources in support of an affected jurisdiction is a critical function of IMAS at all levels of participation. Having a common, centralized procedure in place will ensure effective resource delivery without unnecessary delays or duplication of effort and costs.

1. **Local** - The following steps should be taken when determined by the local public safety or emergency management official that jurisdictional resources are inadequate to cope with the emergency at hand:
   a. Activate the jurisdiction’s emergency operation plan: this plan is often activated in anticipation of, or at the onset, of an incident; via utilizing the plans resource request and coordination procedures.
   b. Activate any local mutual aid agreement.
   c. Notify the County/Tribal EM of resource shortage.
   d. Notify DEM DO for situational awareness and potential for escalation of the incident.
   e. Request capability needed to respond to the emergency from the County/Tribal Emergency Manager when local mutual aid has been exhausted or is anticipated to be exhausted: coordinated mutual aid may have a period of time that is without expectation of reimbursement.
      i. Prepare to receive and utilize the responding mutual aid resources.
      ii. Evaluate conditions and resource availability and utilization to determine length of time the mutual aid resources will be needed.
      iii. Communicate with County/Tribal EM each operational period as to demobilization schedule of mutual aid resources.
      iv. Provide situation report to County/Tribal EM each operational period.
   f. Demobilize mutual aid resources before local resources are released.

2. **County/Tribal** - The following steps should be taken when determined by the County/Tribal EM that jurisdictional resources are inadequate to cope with the emergency at hand:
a. Activate any County/Tribal mutual aid agreement; these mutual aid agreements may have a period of time that is without expectation of reimbursement.

b. Notify Nevada’s DEM DO.

c. Request capability needed to respond to the emergency from neighboring counties/tribes or the DEM State DO when County/Tribal mutual aid has been exhausted or is anticipated to be exhausted: coordinated mutual aid may have a period of time that is without expectation of reimbursement unless expressly provided for.
   i. Prepare to receive and utilize the responding mutual aid resources.
   ii. Evaluate conditions, resource availability, and utilization to determine length of time the mutual aid resources will be needed.
   iii. Communicate with the DEM DO each operational period as to demobilization schedule of mutual aid resources.
   iv. Provide situation report to DEM DO each operational period.

d. Demobilize mutual aid resources before local resources are released.

3. **Regional** - When an emergency or disaster involves a significant area within a region and multiple local jurisdictions, counties, and tribal nations are impacted, coordination of regional and statewide mutual aid resources shifts to Nevada’s DEM DO or SEOC.

   a. Local and County/Tribal mutual aid may have been exhausted at this point.
   b. Utilizing Local, County/Tribal EOP, coordination of responding resources will be conducted through County/Tribal EOCs.
   c. Utilizing Nevada’s DO Procedures and the SEOC Standard Operating Guidelines will activate the SEOC to the appropriate level to support the incident(s).
   d. Request capability needed to respond to the emergency from Nevada’s DO when County/Tribal mutual aid has been exhausted or is anticipated to be exhausted: coordinated mutual aid may have a period of time that is without expectation of reimbursement unless expressly provided for.
   e. Provide situation report to SEOC each operational period:
      i. In the form of a conference call, written situation report or Incident Action Plan (IAP).
      ii. Include the current conditions, situation, and resource status.
   f. Prepare to receive and utilize the responding mutual aid resources.
   g. Evaluate conditions and resource availability and utilization to determine length of time the mutual aid resources will be needed.
   h. Communicate with the SEOC each operational period as to demobilization schedule of mutual aid resources.
   i. Demobilize mutual aid resources before local resources are released.
4. **Statewide** - Coordination of regional, statewide, and federal mutual aid resources will be through the SEOC when an emergency, or disaster, involves multiple regions of the state and many local jurisdictions, counties, and tribal nations are impacted.

   a. Local, County/Tribal and some Regional mutual aid may have been exhausted at this point.
   
   b. Utilizing Local, County/Tribal EOPs, coordination of responding resources will be conducted through County/Tribal EOCs.
   
   c. Activate the SEOC to the appropriate level to support emergency or disaster.
   
   d. Request capability needed to respond to the emergency from when regional mutual aid has been exhausted, or is anticipated to be exhausted, the SEOC may activate these resources--that will require reimbursement:
      i. Unaffected Regions of the state
      ii. State to state mutual aid
      iii. EMAC
      iv. Federal agencies
   
   e. Provide situation report to SEOC at a minimum of each operational period.
      i. In the form of a conference call, written situation report, or IAP.
      ii. Include current conditions, situation, and resource status.
   
   f. Prepare to receive, and utilize, responding mutual aid resources.
   
   g. Evaluate conditions, resource availability, and utilization to determine length of time the mutual aid resources will be needed.
   
   h. Communicate with the SEOC each operational period as to demobilization schedule of mutual aid resources.
   
      i. Demobilize mutual aid resources before local resources are released.

**IMAS RESOURCES AND FORMS**

The Nevada SEOC is the designated coordination center for; the mobilization of resources, generating resource orders for, and the tracking of mutual aid resources statewide. DEM will contact the appropriate Participants for resources requested--in accordance with the SEOC SOG--utilizing the closest and most appropriate resource concept and provide the necessary information for mobilization. DEM will contact the Requesting Participant to relay the assisting resource information and provide a copy of the completed Resource Request Form, and Resource Order, once the assisting resources have been identified and confirmed.
Resource Request Form - DEM - Upon receiving an IMAS Resource Request Form, the DEM DO will gather the following information from the requesting agency (see Resource Request Form, Appendix E):

a. Is the request for a/an:
   i. Initial response
   ii. Immediate need
   iii. Planned need

b. Requesting agency’s name, phone number, and email information.

c. Authorized official’s contact information to include: name, phone number, and email address.

d. Identify the jurisdictional agency

e. Local agency:
   i. incident number
   ii. incident location
   iii. Point of contact
   iv. 24-hour phone number
   v. radio frequencies

f. Description of capability needed

g. Resource size, quantity, and type

h. Identify when the resources are needed by date/time

i. Identify where the resources are needed

j. Identify the priority:
   i. life-saving
   ii. life-sustaining
   iii. high
   iv. normal

Pre-Defined Resources - The State of Nevada has adopted, and continues to implement, the National Incident Management System (NIMS). A component of NIMS is the identification and typing of resources available for response to emergencies and disasters. The IMAS includes an inventory of resources available for mutual aid which will be listed in compliance with NIMS. Acceptable resource types include; but are not limited to personnel, crews, specialized teams, equipment, apparatus, commodities, and facilities. It is also recognized that there are many valuable resources available to Participants that may not fit into one of these recognized resource types. Resources need to be accounted for as inventory.
As identified in NRS 414A, Participants are required to provide an annual inventory of resources available for mutual aid to DEM. The State Mutual Aid Coordinator is available to assist any Participant with questions regarding defining and typing of resources.

To assist Participants in typing their resources, FEMA provides an online resource for the typing of resources (See, Resource Typing Toolkit, Appendix C).

**IMAS RATES**

**Establishment of Standardized Rates** - In addition to the identification and typing of resources, it is important to determine the costs associated with resources and the rate that will be charged in the event those resources are utilized in a mutual aid response.

NRS 414A states that participants are required to provide an annual inventory of resources available for mutual aid to DEM; included in this inventory are rates associated with each resource identified. Nevada’s Mutual Aid Coordinator is available to assist any Participant with questions regarding the defining of resources, and/or determining the costs associated. FEMA also assists by providing Participants in determining an initial baseline cost for their resources through online guidance found in their Public Assistance Program and Policy Guide at [https://www.fema.gov/media-library/assets/documents/111781](https://www.fema.gov/media-library/assets/documents/111781).

See an explanation of FEMA, State and Territorial, Tribal, and Local Rates in Appendix C.

**IMAS REIMBURSEMENT PROCESS**

NRS 414A.150 provides an outline for reimbursement.

1. Assisting Participant:
   a. Initial notice of reimbursement request must be written and submitted to the Requesting participant within 10 days after the completion of all activities. NRS 414A.150(1).
   b. Final requests for cost reimbursement must be written and submitted to the Requesting participant within 60 days after the completion of the activities. NRS 414.150(2). The final request for reimbursement must include the following details:
      1. A summary of the services provided;
2. An invoice setting forth all services provided and the total amount of the reimbursement requested;
3. Any supporting documentation;
4. Any additional forms required by the System; and
5. The name and contact information of a person to contact if more information is needed.

c. If the Assisting Participant requires more time to complete a request for reimbursement, the Assisting participant may request—in writing—an extension from the Requesting Participant. These requests may be granted by the Requesting participant for a reasonable period of time. NRS 414A.150(3).

2. Requesting Participant:
   a. The Requesting Participant shall reimburse the Assistant Participant for all costs incurred to include personnel, equipment, and travel; however, all costs must be documented unless per agreement; unless, costs related to resources utilized were not requested and in this scenario, the Assistant Participant may not subject the Requesting Participant to these costs. NRS 414A.150(4).
   b. Reimbursement for resources by a Requesting participant can be facilitated through DEM, if requested. NRS 414A.150(5).

**DISPUTE RESOLUTION**

In the event of a dispute regarding reimbursement, the following steps should be followed:

   a. A written notice of the dispute regarding reimbursement must be provided from the disputing participant to the opposing participant.
   b. A written notice of disputing terms must include and define the issues of the dispute.
   c. Upon receiving the written notice, the participants have 90 days to resolve the issues before the matter can be submitted to binding arbitration.
   d. Disputes must be conducted in accordance with commercial arbitration as defined by American Arbitration Association.
Appendix A

AUTHORITIES and REFERENCES

NRS 239C – Homeland Security (HS)

NRS 277.035 – Implied Agreements related to Law Enforcement

NRS 353.2705 – Disaster Relief Account (DRA)

NRS 388.245(1) – DEM of the Office of the Military

NRS 414 – Emergency Management (EM)

NRS 414A – Intrastate Mutual Aid System (IMAS)

NRS 415 – Emergency Management Assistance Compact (EMAC)

NRS 415A – Emergency Volunteer Health Practitioners (Uniform Act)

NRS 416 – Emergencies Concerning Water or Energy

NRS 450B – Emergency Medical Services (EMS)

NAC 414A – Intrastate Mutual Aid System

Nevada State Comprehensive Emergency Management Plan

State of Nevada Response and Recovery Guide for State, Local Governments and Tribal Nations

Appendix B

ACRONYMS

AOP – Annual Operating Plan
CEM - County Emergency Manager
DC – Designated Contact (see designated contact for definition)
DEM – Division of Emergency Management (see Division for definition)
DO - Duty Officer
EMAC – Emergency Management Assistance Compact (NRS 415.010).
EM – Emergency Management
ECC – Emergency Coordination Center
EOC – Emergency Operation Center
IEC – Interagency Emergency Communication
IMAC - Intrastate Mutual Aid Committee NRS 414A.110
IMAS – Intrastate Mutual Aid System NRS 414A.100
MACC – Multi-Agency Coordination Center
NAC – Nevada Administrative Code
NRS – Nevada Revised Statutes
OP – Operating Procedure
SEOC – State Emergency Operation Center
SOP – Standard Operating Procedure

DEFINITIONS

**Assisting Participant** – A Participant that has responded to a Requesting Participant by providing resources. NRS 414A.140.

**Authorized Representatives (AR)** - The Chief of Nevada DEM has designated signatory authorities for EMAC to the following DEM staff: Administrative Services Officer III, Emergency Management Program Manager – Preparedness, and Emergency Management Program Manager – Grants and Recovery, who can sign Req-A forms in response to broadcasts for requests and assistance.

**Designated Contact (DC)** – is a person who is familiar with the EMAC process that serves as a primary point-of-contact (EMAC I(C)).

**Disaster** – an occurrence, or threatened occurrence, for which, in the determination of the Governor, the assistance of the Federal Government is needed to supplement the efforts and capabilities of state agencies to save lives, protect property and protect the health and safety of persons in this state; or, to avert the threat of damage to property, or injury to, or the death of, persons in this state (NRS 414.0335).

**Division** – Division of Emergency Management (DEM) is now under the Office of the Military (NRS 388.245.1).

**Emergency** – an occurrence or threatened occurrence for which, in the determination of the Governor, the assistance of state agencies is needed to supplement the efforts and capabilities of political subdivisions to save lives, protect property, and protect the health and safety of persons in this state; or, to avert the threat of damage to property or injury to, or the death of, persons in this state (NRS 414.0345).

**Emergency (Federal)** – any occasion or instance for which, in the determination of the President, Federal assistance is needed to supplement State and local efforts and capabilities to save lives and to protect property and public health and safety, or to lessen or avert the threat of a catastrophe in any part of the United States.
Emergency Responder – an employee or volunteer of a Participant who has received such public safety training and licensing or certification as deemed appropriate by the Participant for which he or she is employed or volunteers (NRS 414A.035).

Friends-and-Neighbors -- local agencies or jurisdictions with whom a jurisdiction either shares a border or has a local mutual aid agreement.

Intrastate Mutual Aid Committee (IMAC) - committee consisting of the Chief of the Division, and no more than 19 voting members appointed by the Chief, to advise the Chief on issues related to emergency management and intrastate mutual aid in the state of Nevada (NRS 414A.110).

Intrastate Mutual Aid System (IMAS) – a system administered by the Chief of the Division pursuant to NRS 414A.100: coordinate the provision of mutual aid during the response to and recovery from an emergency/disaster, maintain records of requests for mutual aid, maintain and inventory of and coordinate participant personnel and equipment available for intrastate mutual aid, provide information and assistance to participants concerning reimbursement, and adopting regulations relating to the administration of the system.

Interstate Reimbursement (R-1 Form) - The requesting state will reimburse a responding state for all reasonable expenses using the R-1 form, within 30 days following the receipt of the assisting state’s reimbursement request.

Interstate Reimbursement (R-2 Form) - Providing entities (i.e. individual, state agency, local government or organization) will submit their costs to the responding state (Nevada) using the R-2 form. DEM Fiscal issues the R-2 based on the information submitted by the providing entities. This document is included in the EMAC Reimbursement Request package sent to providing entities on completion of a mission. An R-2 form is issued for each providing entity included in the mission.

Major Disaster (Federal) – any natural catastrophe to include: hurricane, tornado, storm, high water, wind-driven water, tidal wave, tsunami, earthquake, volcanic eruption, landslide, mudslide, snowstorm, or drought; or, regardless of cause, any fire, flood, or explosion, in any part of the United States, which in the determination of the President causes damage of sufficient severity and magnitude to warrant major disaster assistance under Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §§ 5121-5207 (the Stafford Act) §401 to supplement the efforts and combined capabilities and available
resources of state and local governments, and disaster relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby.

**Mutual Aid** – includes any equipment, vehicle or other support or service provided by a Participant in response to a request made pursuant to NRS 414A.130; 414A.040.

**Participant** – a public agency that has not withdrawn from participation in, or a federally recognized Indian tribe or nation that has elected to join, the System. NRS 414A.120; 414A.045.

**Public Agency** – any political subdivision of this State, including, without limitation, counties, incorporated cities and towns, including Carson City, unincorporated towns, school districts, special districts and other districts. NRS 414A.050.

**Requesting Participant** – a Participant that requests mutual aid from another Participant pursuant to NRS 414A.130; 414A.055.

**Requisition-A (REQ-A)** – a form designated by EMAC as the formal reimbursement document, and utilized in the process of requesting/assisting party states in meeting state-of-emergency needs through mutual aid assistance. It is completed through Web EMAC Operations System and helps coordinate communication in the process of requesting and offering assistance through party state Authorized Representatives. It consists of three parts; section I, completed by requesting state; section II, completed by assisting state and returned with offer and cost estimates to requesting state; section III, is signed by both the requesting state and the assisting state. This includes; incident number, point of contact, address, phone number, equipment needs, etc. The form, once signed, becomes a legal contract to provide and reimburse for services to be rendered under the EMAC Articles of Agreement, Article IV.

**Resource** – any equipment, vehicle, personnel or other support or service owned by a Participant which may be available to respond to a request for mutual aid.

**Response** – the response to an emergency or disaster involves actions taken to save lives and to protect property.

**Special District** - a governmental entity that receives any portion of the proceeds of a tax which is included in the account and which is not a/an county, city, town, or enterprise district. NRS 360.650; 414A.060.
System – refers to Nevada’s IMAS established by NRS 414A.100; 414A.065.

Volunteer – an unpaid emergency responder who provides services on behalf of a Participant. NRS 414A.070.
Appendix C

Resources Typing Toolkit

FEMA online resource: https://rtlt.preptoolkit.org/Public
Appendix D

Rates

Local Rates

Local rates are those developed under local government guidelines for use in normal day-to-day operations. FEMA generally provides PA funding for equipment usage based on the lower of either the local rate or the FEMA rate. However, if the local rate is lower, but it does not reflect all costs associated with operating the equipment, FEMA may provide PA funding based on the higher FEMA rate. Additionally, if the local rate is higher, the Applicant must document the basis for that rate and obtain approval from FEMA for the higher rate. If determining the lowest rate for each piece of equipment is overly burdensome because of the number of different types of equipment used, or if the Applicant prefers, FEMA will reimburse all equipment use based on the lower of the two rate schedules, rather than based on a comparison of each individual rate. In these cases, the PA Division at FEMA Headquarters will determine which schedule of rates is lower.

Tribal Rates

Tribal rates are those developed under Tribal Government guidelines for use in normal day-to-day operations. FEMA generally provides PA funding for equipment usage based on the lower of either the Tribal rate or the FEMA rate. However, if the Tribal rate is lower, but it does not reflect all of the costs associated with operating the equipment, FEMA may provide PA funding based on the higher FEMA rate. Additionally, if the Tribal rate is higher, the Applicant must document the basis for that rate, and obtain approval from FEMA for the higher rate. If determining the lowest rate for each piece of equipment is overly burdensome because of the number of different types of equipment used, or if the Applicant prefers, FEMA will reimburse all equipment use based on the lower of the two rate schedules rather than based on a comparison of each individual rate. In these cases, the PA Division at FEMA Headquarters will determine which schedule of rates is lower.

State and Territorial Rates

State and Territorial rates are those established under State or Territorial guidelines for use in normal day-to-day operations. FEMA provides Public Assistance (PA) funding based on State or Territorial rates up to $75 per hour. FEMA only provides PA funding for a rate above $75 per hour if the Applicant demonstrates that each of the components of the rate is comparable to current market prices.

FEMA Rates
FEMA publishes equipment rates applicable on a national basis. FEMA’s rate schedule includes any item powered by fuel or attached to any item powered by fuel. FEMA develops equipment rates based on all costs associated with ownership and operation of equipment, with the exception of operator labor costs. FEMA equipment rate components include; depreciation, overhead, equipment overhaul (labor, parts, and supplies), maintenance (labor, parts, and supplies), lubrication, tires, ground engaging component (if applicable), and fuel. Because the rates include maintenance costs, a mechanic’s labor costs to maintain Applicant-owned equipment are not eligible.

**Equipment with No Established Rate**

If the Applicant uses equipment that has no established State, Territorial, Tribal, or local rate, FEMA reimburses that equipment based on the FEMA rate. If FEMA does not have a rate established for the equipment, the Applicant may either submit a rate for approval or request that FEMA provide a rate. If the Applicant submits a rate, it must include documentation demonstrating that each component of the rate is comparable to current market prices. The rate cannot be based on rental rates as such rates include cost components, such as profit, that are above and beyond what is necessary to operate and maintain force account equipment. FEMA rates may be utilized as the base rate unless jurisdictions already have established rates. In the development of the inventory to be used for mutual aid these rates must be included. (Public Assistance Program and Policy Guide FP 104-009-2: [https://www.fema.gov/schedule-equipment-rates](https://www.fema.gov/schedule-equipment-rates)).
Appendix E

Resource Request Forms

NDEM online

https://dpbh.nv.gov/uploadedFiles/dpbhnvgov/content/Programs/HC_Requesting/NDEM%20ARF%20Fillable%20Save-able.pdf
CHAPTER 414A - NEVADA INTRASTATE MUTUAL AID SYSTEM

NRS 414A.010  Definitions.  As used in this chapter, unless the context otherwise requires, the words and terms defined in NRS 414A.015 to 414A.070, inclusive, have the meanings ascribed to them in those sections.  
(Added to NRS by 2015, 287)

NRS 414A.015  “Assisting participant” defined.  “Assisting participant” means a participant that has responded to a requesting participant by providing resources pursuant to NRS 414A.140.  
(Added to NRS by 2015, 287)

NRS 414A.020  “Disaster” defined.  “Disaster” includes, without limitation, a disaster defined in NRS 414.0335.  
(Added to NRS by 2015, 287)

(Added to NRS by 2015, 287)

(Added to NRS by 2015, 287)

NRS 414A.035  “Emergency responder” defined.  

NRS 414A.040  “Mutual aid” defined.  

NRS 414A.045  “Participant” defined.  

NRS 414A.050  “Public agency” defined.  

NRS 414A.055  “Requesting participant” defined.  

NRS 414A.060  “Special district” defined.  

NRS 414A.065  “System” defined.  

NRS 414A.070  “Volunteer” defined.  

NRS 414A.080  Applicability; scope.  

NRS 414A.100  Establishment; administration; regulations.  

NRS 414A.110  Intrastate Mutual Aid Committee: Creation; membership; terms; Chair and Vice Chair; duties; annual evaluation of System.  

NRS 414A.120  Mandatory participation by public agencies; withdrawal from participation; optional participation by federally recognized Indian tribe or nation; duties of participants.  

NRS 414A.130  Request for mutual aid; duties of requesting participant.  

NRS 414A.140  Assisting participant: Duties; command and control of emergency responders, assets and equipment; denial of request for mutual aid.  

NRS 414A.150  Reimbursement of assisting participant: Initial notice; final request; extension of deadlines; duty to pay certain costs; facilitation by Division upon request; disputes; Division not liable for claims.  

NRS 414A.160  Emergency responder: Deemed to be licensed, certified or permitted by authority having jurisdiction for duration of emergency or disaster.  

NRS 414A.170  Emergency responder: Not entitled to right, privilege or benefit of employment from requesting participant; entitled to benefits available for death or injury sustained in course of employment with employer.  

NRS 414A.180  Immunity and tort liability for activities performed.
NRS 414A.035  “Emergency responder” defined.  “Emergency responder” means an employee or volunteer of a participant who has received such public safety training and licensing or certification as deemed appropriate by the participant for which he or she is employed or volunteers.  
(Added to NRS by 2015, 287)

NRS 414A.040  “Mutual aid” defined.  “Mutual aid” includes any equipment, vehicle or other support or service provided by a participant in response to a request made pursuant to NRS 414A.130.  
(Added to NRS by 2015, 287)

NRS 414A.045  “Participant” defined.  “Participant” means a public agency that has not withdrawn from participation in, or a federally recognized Indian tribe or nation that has elected to join, the System pursuant to NRS 414A.120.  
(Added to NRS by 2015, 287)

NRS 414A.050  “Public agency” defined.  “Public agency” means any political subdivision of this State, including, without limitation, counties, incorporated cities and towns, including Carson City, unincorporated towns, school districts, special districts and other districts.  
(Added to NRS by 2015, 287)

NRS 414A.055  “Requesting participant” defined.  “Requesting participant” means a participant that requests mutual aid from another participant pursuant to NRS 414A.130.  
(Added to NRS by 2015, 287)

NRS 414A.060  “Special district” defined.  “Special district” has the meaning ascribed to it in NRS 360.650.  
(Added to NRS by 2015, 287)

NRS 414A.065  “System” defined.  “System” means the Nevada Intrastate Mutual Aid System established by NRS 414A.100.  
(Added to NRS by 2015, 287)

NRS 414A.070  “Volunteer” defined.  “Volunteer” means an unpaid emergency responder who provides services on behalf of a participant.  
(Added to NRS by 2015, 287)

NRS 414A.080  Applicability; scope.  The provisions of this chapter:  
1.  Do not prohibit a participant from entering into a supplemental agreement with another participant or other entity.  
2.  Do not prohibit a participant from receiving support under an agreement or contract.  
3.  Do not apply to routine support provided by a public agency to a neighboring jurisdiction.  
4.  Are in addition to and not a substitute for chapters 414 and 415 of NRS.  
(Added to NRS by 2015, 291)

NRS 414A.100  Establishment; administration; regulations.  
1.  The Nevada Intrastate Mutual Aid System is hereby established within the Division.  
2.  The Chief of the Division, subject to the direction and control of the Director of the Department of Public Safety, shall administer the System pursuant to the provisions of this chapter and shall:  
(a) Coordinate the provision of mutual aid during the response to and recovery from an emergency or disaster;  
(b) Maintain records of the requests for and provision of mutual aid throughout this State;  
(c) Identify, maintain an inventory of and coordinate participant personnel and equipment available for intrastate mutual aid response;  
(d) Provide information and assistance, upon request, to participants concerning reimbursement for services and other guidelines and procedures developed by the Intrastate Mutual Aid Committee pursuant to subsection 4 of NRS 414A.110; and  
(e) Adopt regulations relating to the administration of the System.  
(Added to NRS by 2015, 287)
NRS 414A.110  Intrastate Mutual Aid Committee: Creation; membership; terms; Chair and Vice Chair; duties; annual evaluation of System.
1. The Intrastate Mutual Aid Committee is hereby created. The Committee shall advise the Chief of the Division on issues related to emergency management and intrastate mutual aid in this State.
2. The Committee consists of the following members:
   (a) The Chief of the Division, or his or her designee, who serves as the Chair of the Committee and is a nonvoting member; and
   (b) Not more than 19 voting members, each of whom:
       (1) Is appointed by the Chief of the Division;
       (2) Is selected from participating public agencies or tribal governments;
       (3) Must have responsibility for public safety programs or activities within his or her public agency or tribe or nation; and
       (4) After the initial terms, serves a term of 2 years, and may be reappointed.
3. The Committee shall select a Vice Chair from among the voting members of the Committee. The Vice Chair serves as Vice Chair until the end of his or her current term as a voting member, and may be reselected.
4. The Committee shall develop comprehensive guidelines and procedures regarding, without limitation:
   (a) Requesting intrastate mutual aid;
   (b) Responding to a request for intrastate mutual aid;
   (c) Recordkeeping during an emergency or disaster for which intrastate mutual aid has been requested; and
   (d) Reimbursement of costs to assisting participants.
5. The Committee shall meet at least annually to evaluate the effectiveness and efficiency of the System and provide recommendations, if any, to the Chief of the Division to improve the System.
(Added to NRS by 2015, 288)

NRS 414A.120  Mandatory participation by public agencies; withdrawal from participation; optional participation by federally recognized Indian tribe or nation; duties of participants.
1. Except as otherwise provided in subsection 2, each public agency shall participate in the System.
2. Any participant may elect to withdraw from participation in the System by:
   (a) Adopting a resolution declaring that the participant elects not to participate in the System; and
   (b) Providing a copy of the resolution to the Division and the Governor.
3. Any federally recognized Indian tribe or nation, all or part of which is located within the boundaries of this State, may choose to become a participant in the System by:
   (a) Adopting a resolution declaring that the tribe or nation elects to participate in the System and agreeing to be bound by the provisions of this chapter; and
   (b) Providing a copy of the resolution to the Division and the Governor.
4. Each participant shall:
   (a) Except as otherwise provided in subsection 4 of NRS 414A.140, ensure that the participant is able to provide intrastate mutual aid in response to a request pursuant to NRS 414A.130;
   (b) Provide training to each emergency responder on procedures related to his or her respective role within the System;
   (c) Actively monitor events in this State to determine the possibility of requesting or providing intrastate mutual aid;
   (d) Maintain a current list of personnel and any equipment of the participant available for intrastate mutual aid and submit the list at least annually to the Division;
   (e) Conduct joint planning, information sharing and capability and vulnerability analyses with other participants and conduct joint training exercises, if practicable; and
   (f) Develop, carry out and periodically revise plans of operation, which must include, without limitation, the methods by which any resources, facilities and services of the participant must be available and furnished to other participants.
(Added to NRS by 2015, 288)

NRS 414A.130  Request for mutual aid; duties of requesting participant.
1. Any participant may request intrastate mutual aid before, during or after a declared or undeclared emergency or disaster for:
   (a) Response, mitigation or recovery activities related to the emergency or disaster; and
   (b) Participation in drills or exercises in preparation for an emergency or disaster.
2. A participant may make a request for intrastate mutual aid:
   (a) Through the Division; or
   (b) If an urgent response is needed, directly to a participant, except that any request for a responding state agency must be made as provided in paragraph (a).
3. Each request for intrastate mutual aid must be documented and forwarded to the Division not more than 24 hours after the request is made.
4. A requesting participant shall:
   (a) Adequately describe the resources needed by the requesting participant;
   (b) Provide logistical and technical support, as needed, to any emergency responders provided by an assisting participant; and
   (c) Reimburse the assisting participant for costs incurred, if applicable, by the assisting participant in a timely manner.

(Added to NRS by 2015, 289)

NRS 414A.140 Assisting participant: Duties; command and control of emergency responders, assets and equipment; denial of request for mutual aid.
1. An assisting participant shall:
   (a) Except as otherwise provided in subsection 4, promptly respond to a request for intrastate mutual aid to the extent resources are available;
   (b) Ensure that all emergency responders provided by the assisting participant in response to the request have workers’ compensation coverage in accordance with chapters 616A to 617, inclusive, of NRS;
   (c) Maintain a policy of liability and property insurance or a program of self-insurance on all vehicles and equipment used in response to the request;
   (d) Before responding to the request, provide a briefing to emergency responders, which must include information on recordkeeping in accordance with any requirements of the System; and
   (e) Submit timely, accurate and complete records and requests for reimbursement in accordance with those requirements, if applicable.
2. An emergency responder provided by an assisting participant remains under the command and, except as otherwise provided in this subsection, control of, and must comply with any requirements of, the participant with which or for which he or she is employed or volunteers, but is under the operational control of the requesting participant.
3. The assets and equipment of an assisting participant remain under the command and, except as otherwise provided in this subsection, control of the assisting participant, but are under the operational control of the requesting participant.
4. Any participant may deny a request for intrastate mutual aid if providing the requested assistance would prevent the participant from reasonably carrying out its duties in its jurisdiction.

(Added to NRS by 2015, 289)

NRS 414A.150 Reimbursement of assisting participant: Initial notice; final request; extension of deadlines; duty to pay certain costs; facilitation by Division upon request; disputes; Division not liable for claims.
1. Except as otherwise provided in subsection 3, within 10 business days after the completion of all activities taken in response to a request for intrastate mutual aid, each assisting participant shall provide a written notice to the requesting participant if the assisting participant intends to seek reimbursement from the requesting participant.
2. Except as otherwise provided in subsection 3, within 60 calendar days after the completion of the activities specified in subsection 1, the assisting participant shall provide to the requesting participant a final request for reimbursement which must include:
   (a) A summary of the services provided;
   (b) An invoice setting forth all services provided and the total amount of the reimbursement requested;
   (c) Any supporting documentation;
   (d) Any additional forms required by the System; and
   (e) The name and contact information of a person to contact if more information is needed.
3. If an assisting participant requires additional time to comply with the provisions of subsection 1 or 2, the assisting participant must request an extension in writing from the requesting participant. A requesting participant may, for good cause shown, grant an extension for an additional reasonable period.
4. A requesting participant shall reimburse an assisting participant for all reasonable costs incurred by the assisting participant in responding to the request for intrastate mutual aid, including, without limitation, any costs related to the use of personnel and equipment and travel. All costs must be documented in order to be eligible for reimbursement pursuant to this section, unless otherwise agreed upon by the requesting participant and assisting participant. Any costs associated with resources which were used without request are not eligible for reimbursement.

5. Reimbursement may be facilitated through the Division, upon request.

6. If a dispute between participants occurs regarding reimbursement, the participant disputing the reimbursement shall provide a written notice to the other participant setting forth the issues in dispute. If the dispute is not resolved within 90 days after the notice is provided, either participant may submit the matter to binding arbitration, which must be conducted pursuant to the rules for commercial arbitration established by the American Arbitration Association.

7. The Division is not liable for any claim relating to the reimbursement of costs for providing intrastate mutual aid.

(Added to NRS by 2015, 290)

NRS 414A.160 Emergency responder: Deemed to be licensed, certified or permitted by authority having jurisdiction for duration of emergency or disaster. If a person holds a license, certificate or other permit issued by a public agency or federally recognized Indian tribe or nation evidencing qualification or authorization to practice a professional, mechanical or other skill and that person is an emergency responder providing services for a requesting participant, the person shall be deemed to be licensed, certified or permitted, as applicable, by the authority having jurisdiction over the requesting participant for the duration of the emergency or disaster.

(Added to NRS by 2015, 291)

NRS 414A.170 Emergency responder: Not entitled to right, privilege or benefit of employment from requesting participant; entitled to benefits available for death or injury sustained in course of employment with employer.

1. An emergency responder of an assisting participant is not an employee of the requesting participant and is not entitled to any right, privilege or benefit of employment from the requesting participant, including, without limitation, wages, leave, pensions, health care or other advantages.

2. An emergency responder who sustains an injury or dies while providing intrastate mutual aid to a requesting participant under this chapter is entitled to receive all applicable benefits available for a death or injury sustained in the course of employment with his or her employer.

(Added to NRS by 2015, 291)

NRS 414A.180 Immunity and tort liability for activities performed.

1. All activities performed pursuant to this chapter are deemed to be governmental functions for which immunity is provided under the provisions of NRS 414.110.

2. An emergency responder of an assisting participant is an agent of the requesting participant for the purposes of tort liability and immunity. An assisting participant or its officers or employees providing assistance under this chapter are not liable for any act or omission while providing or attempting to provide such assistance in good faith. As used in this subsection, “in good faith” does not include willful misconduct, gross negligence or recklessness.

(Added to NRS by 2015, 291)