



Meeting Minutes

Emergency Management Coordinating Council

Attendance	DATE	Tuesday, May 29, 2018	
	TIME	9:00 A.M.	
	LOCATION	Nevada Division of Emergency Management Executive Conference Room 2478 Fairview Drive Carson City, Nevada 89701 Las Vegas Valley Emergency Management Center Executive Conference Room 7551 Sauer Drive Las Vegas, NV 89128	
	METHOD	Teleconference and Videoconference	
	RECORDER	Shea Schultz	
Committee Members			
	Present		Present
Caleb Cage	X	Carolyn Levering	X
John Steinbeck	X	Jeremy Hynds	X
Aaron Kenneston	X	Jackie Conway	X
Joe Curtis	X	Misty Robinson	X
Rob Loveberg	X	Rachel Skidmore	
Mike Brown	X	Stacey Giomi	X
Bob Leighton	X	Gregory Goll	X
Ex-Officio Members, Staff and Others			
	Present		Present
Samantha Ladich (DAG)	X	Shea Schultz (NDEM Staff)	X

1. CALL TO ORDER AND ROLL CALL

Chair, Chief Caleb Cage called the meeting to order and Shea Schultz called roll. A quorum was established.

2. PUBLIC COMMENT

Chief Cage opened the meeting for public comment. There was none.

3. APPROVAL OF MINUTES

Chief Cage opened this agenda item for approval of the minutes from the January 5, 2017, EMCC meeting. Mike Brown made a motion to approve the minutes as submitted. Aaron Kenneston seconded. Stacey Giomi and Rob Loveberg abstained from voting. All other members were in favor and the motion carried.

4. REPORT ON HOMELAND SECURITY COMMISSION RESILIENCE DIRECTIVE, GOVERNOR'S EXECUTIVE ORDER 2018-4, PROPOSED BUDGET, AND LEGISLATIVE RECOMMENDATIONS

Chief Cage opened the agenda item by referencing prior discussions and the work being done on multiple initiatives over the last few years. He noted the difficulty in gaining traction with these due to the diverse opinions and perspectives throughout the state. He advised that the directive, executive order, budgetary and legislative changes that will be discussed will pull some of the initiatives together.

Chief Cage provided background on the development of the resilience directive, Governor's Executive Order 2018-4, proposed budget, and legislative recommendations. He explained that following a presentation at the December 2017 Nevada Commission on Homeland Security (NCHS) meeting that covered the unprecedented events of 2017, Chief John Steinbeck and himself were asked to develop specific recommendations. These recommendations were presented in January 2018. These included legislative and budgetary recommendations for consideration, and an executive order to assist in carrying some of these items out. These recommendations tie the work they are doing as emergency managers together with the strategy of building resilience within the State of Nevada. Chief Cage and Chief Steinbeck were directed to develop draft versions of the specific documents, and these were presented at the February 2018 NCHS meeting. During this meeting the draft documents were approved. Following the NCHS meeting the executive order was signed by the Governor. This was provided to members.

Chief Cage overviewed Executive Order 2018-4 and explained that it attempts to amend how emergency management currently operates. In addition, it requires the division, with support from Chief Steinbeck, to develop ways to reinforce the existing preparedness structure and capabilities in the state. He specifically noted '*Section Three, Item E*', which outlines a requirement to develop regulations regarding HIPAA-protected information with various entities during an emergency. He continued to overview the components of the executive order.

Chief Cage noted that per the executive order there are five components that must be included in the development of the resilience strategy. These sections are outlined in '*Section Four, Item A*'. He spoke to Washoe County's work in developing a recovery framework and how this will be used as the base for the resilience strategy. Chief Cage focused primarily on the following components:

- i. Proposals for streamlining the numerous commissions, boards, and committees that advise the Division of Emergency Management through the creation of a statewide resilience commission.*
- ii. Proposals for streamlining various grants processes that impact emergency management and homeland security."*

He explained that currently, the Division of Emergency Management (DEM) oversees and assists with approximately 30-35 committees/commissions. He spoke briefly to how the various committees were developed. Most of these committees fulfill either a grant program requirement or a policy/procedure development role. He noted there are five that were developed under statute. He believes they are missing an opportunity to bring the different grant programs together and allow a single unified vision for grants moving forward. The plan under the executive order is to combine the public bodies into a single state resilience committee that will have specific goals and objectives for resiliency in the state. The five bodies created under statute will remain separate. This single body would take on the roles of the current bodies and would consist of members/representatives of those. He explained

that the single body would approve funding in accordance with the vision and make recommendations for the various funding streams. Through this process DEM would go from having 15 public meetings a month to having a single monthly meeting. Chief Steinbeck added that in redoing the committee structure they have an opportunity to refine the current process, noting the turnaround time for grant program project change requests as an example.

Chief Cage opened the meeting for member input and questions.

Stacey Giomi asked how the resilience committee would be able to take on the large bodies of work the individual committees spend a significant amount of time on. He questioned how the technical data the subject matter experts (SMEs) of those committees provide would get condensed in a way that would allow it to be meaningful for all.

Chief Cage provided additional background information on some the committees and the issues they currently face. He used the Nevada Earthquake Safety Council (NESC) as an example and explained that an issue they are facing is the lack of policy/funding authority. With the new resilience structure they would be able to bring in the key SMEs to bring their perspective into a group that now has policy and funding authorities.

It was noted that the new body would be a combination of approximately 20 groups and have around 40 members. There was discussion on the logistics of the resilience committee and the difficulty with coordinating such a large group. There was concern with ensuring there was enough time allotted to ensure all of the work of the current bodies accomplish. Chief Steinbeck noted that they could create subcommittees off of the resilience committee if needed. The subcommittees would have set goals and objectives to accomplish in a certain timeframe.

Stacey stressed the importance of ensuring there are regularly scheduled meetings and that members understand the commitment associated with being on the resilience committee. Members will need to be committed and able to produce work.

There was discussion on ensuring that there are specific deliverables and objectives to ensure that the large committee is productive. Chief Cage spoke to the idea of an annual report that the committee would oversee that outlines that objectives or recommendations and what has been accomplished for that year. Ensuring there were regular meetings with those specific deliverables would ensure they were moving forward.

Chief Rob Loveberg noted concern with having such a large committee, and spoke to the challenges that can be associated with such. He suggested looking into how to divide the large group into something smaller, while still reducing the current number of public bodies, as a solution. Chief Cage noted agreement with these challenges, but explained that with one commission there is the possibility of it being more meaningful despite those challenges. With having direction and individuals committed to that there is the opportunity to have meaningful discussions that drive incremental changes.

Aaron Kenneston spoke to the need to embrace change. He noted three things; the need to ensure proper scheduling of meetings to ensure that it doesn't conflict with other established meetings; have process owners that are unafraid to bring attention any issues during meetings; and ensuring that we continue to involve and support the rural communities.

Stacey questioned if it would be possible to have a process owner convene a workgroup outside of the large committee that isn't subject to the Nevada Open Meeting Law (OML). It was advised that if they are making a recommendation to a public body then it would have to follow OML. Chief Cage spoke to this and explained there would be the ability to create short-term, objective based working groups to ensure the large body of input is included.

There was discussion on the membership makeup of the resiliency committee. Aaron commented on looking across various agencies to find additional resources that would touch emergency management. This may inform them of someone else that should be on the large committee. It was recommended that this be done to determine if others that provide resources that they aren't aware of. Chief Cage referenced the requirement within the Executive Order (3b) that outlines this idea. He briefly spoke to the idea behind this.

Chief Cage noted his appreciation of the feedback and the challenges that may be faced. He advised they will be finalizing the plan and it will be presented to the NCHS in August.

Chief Loveberg encouraged the continuation of less formal discussions with individuals throughout the state. Chief Cage commented that this is the hope and that with this it will free up time for the ability to have those conversations with the rural communities.

5. PUBLIC COMMENT

Chief Cage opened the meeting for public comment.

Joe Curtis advised he is working on developing a comprehensive threat analysis for the industrial center in his county, and is looking for recommendations on who to contact that may be able to assist with the completion of this. There was brief discussion on this. It was recommended that he contact the fusion centers and work with Jeremy Hynds on their private model.

6. ADJOURN

Chief Cage called for a motion to adjourn the meeting. Stacey Giomi made the motion for adjournment and Bob Leighton seconded. All were in favor with no opposition. Meeting adjourned.