



## Meeting Minutes Nevada Hazard Mitigation Planning Subcommittee

<b>Attendance</b>	<b>DATE</b>	Monday, April 9, 2018	
	<b>TIME</b>	1:30 pm	
	<b>LOCATION</b>	Nevada Division of Emergency Management State Emergency Operations Center 2478 Fairview Drive Carson City, Nevada 89701	
	<b>METHOD</b>	Teleconference	
	<b>RECORDER</b>	Sydney Wilson	
<b>Committee Members</b>	<b>Present</b>	<b>Staff and Others</b>	<b>Present</b>
James Walker	X	Janell Woodward (Staff)	
Craig dePolo		Shea Shultz (Staff)	X
Bunny Bishop	X	Sydney Wilson (NBMG)	X
Bill Elliott	X	Rachel Micander (NBMG)	X
Rebecca Bodnar	X	Chris Thorsen (NDWR)	X
Branden Pearson	X	Nicole Goehring (NDWR)	X
Sean Gephart	X	Justin Luna (NDEM)	X
Chris Lake	X	Henna Rasul (DAG)	Phone
Hal Dawson	X	Kendall Herzer (Staff)	Video
Selby Marks	X		
Rajat Jain	Phone		
Dan Hourihan	Phone		
Mike Heidemann	Phone		
Carlito Rayos	Phone		

1. **CALL TO ORDER, INTRODUCTIONS AND ESTABLISH QUORUM**  
Chair Jim Walker called for introductions at 13:31. A quorum was established.
2. **PUBLIC COMMENT**  
Jim Walker called for public comment at 13:33. There was none.
3. **APPROVAL OF THE MINUTES**  
Jim Walker asked for any discussion of the minutes from the last meeting and called for a motion. There was no discussion. Bill Elliott moved to approve the minutes. Bunny Bishop seconded the motion. The motion passed at 13:33.

4. **COLLECTION OF MEMBER INPUT ON PUBLIC AWARENESS AND EDUCATION ACTIVITIES IN HAZARD MITIGATION PLANNING AND ACTIONS**

Jim Walker emphasized the importance of capturing mitigation projects and/or outreach activities to include in the plan. Jim Walker asked the subcommittee members if they had any input. Mike Heidemann commented that Churchill County is working with the Carson Water Subconservancy District to develop a grant for a flow study. The flow study will allow personnel to plan for building projects. It will also be used for mitigation strategies. Hal Dawson and Rebecca Bodnar, Nevada Division of Environmental Protection (NDEP), asked if NDEP's outreach activities are included in the plan. Rachel Micander said that NDEP's examples are in the plan. Rebecca described NDEP's recent outreach efforts, and asked if these efforts can be included in the plan. Jim Walker stated that if hazard mitigation is a component of the outreach efforts, then yes.

5. **UPDATE OF BELOW NAMED SECTIONS FOR THE STATE HAZARD MITIGATION PLAN**

Jim Walker explained that since all subcommittee members had an opportunity to review all sections and appendices of the plan before the meeting, there would not be a discussion of each section and appendices. Rather, the discussion will focus on questions and comments about specific sections and appendices. Hal Dawson commented that there are typos and formatting issues in the plan, and that he has a few edits for the hazardous materials profile. Rachel Micander noted that formatting has not been done, and this will be completed during the final check. The following sections were discussed:

**Section 0:** Jim Walker asked if there were questions or comments regarding section zero, and called for a motion. There was no discussion. Bill Elliot moved to approve section zero as is. Carlito Rayos seconded the motion. The motion passed at 13:54.

**Section 1:** Jim Walker asked if there were questions or comments regarding section one, and called for a motion. There was no discussion. Bill Elliot moved to approve section one as is. Dan Hourihan seconded the motion. The motion passed at 13:55.

**Section 2:** Rachel Micander indicated that a few tables in section two would continue to be updated until the plan is submitted to FEMA. However, she stated the section could be approved today, understanding that additions would be made to the tables, as this was done in the past. Jim Walker called for a motion. Bill Elliott moved to approve section two, understanding that the tables Rachel addressed will continue to be updated. Carlito Rayos seconded the motion. The motion passed at 13:57.

**Section 3:** Bunny Bishop asked subcommittee staff if they received her edits to a paragraph in Section 3. Rachel Micander emphasized that section 3.6 is not complete, and that staff is waiting to receive data from outside agencies to finish updating the tables in section 3.6. Rachel Micander stated that section three is complete, except for two tables in section 3.6. Jim Walker stated that he does not think it is appropriate to approve section three, and that the subcommittee should

wait until data is received to update section 3.6. Chris Lake noted that the data might not be received in time for the next meeting, and would need to be addressed again. Jim Walker called for a motion. Bill Elliott moved to approve section three at the next NHM Planning subcommittee meeting. Chris Lake seconded the motion. The motion passed at 14:00.

**Section 4:** Sydney Wilson asked the subcommittee to review table 4-8, which needs to be updated; however, she is unsure how to update the table. Sydney Wilson and Rachel Micander explained that it appears the NHMPC rated local hazard mitigation plan's capabilities assessment, but were unsure how to determine the rating for each plan. Jim Walker indicated that the table might have been updated by the State Hazard Mitigation Officer in the previous iteration of the plan, or this data was derived from FEMA. Rachel Micander noted that the staff is unclear on how to update the table, and asked if this should be brought to the NHMPC. Jim Walker recommended following up with FEMA or the SHMO about this. Jim Walker called for a motion. Bill Elliott moved to approve section four at the next NHM Planning subcommittee meeting. Chris Lake seconded the motion. The motion passed at 14:01.

**Sections 5-8 and Appendices A-U:** Jim Walker called for a motion to approve the remaining sections, sections 5-8, and all of the appendices, because there were no questions or comments. Bill Elliott moved to approve section five, section six, section seven, section eight, and all of the appendices. Chris Lake seconded the motion. The motion passed at 14:02.

Jim Walker reiterated that sections three and four would be approved at the next meeting. Chris Lake asked if the subcommittee should create a contingency plan in event the data is not received by the next subcommittee meeting. Rachel Micander suggested leaving the tables as is, and adding language about the limitations if data is not received to update section 3.6. Rachel Micander explained that she is concerned about the timeline for the plan, and asked if there will be another subcommittee meeting prior to the NHMPC meeting coming up in a few weeks. There was a discussion about potential dates for another subcommittee meeting.

Bill Elliott asked staff if the remaining tables in sections three and four are an integral component of the plan, or a requirement from FEMA. Bill Elliott suggested deleting the tables if current data is not received, or to publish as is. Rebecca Bodnar asked if sections three and four could be approved at the current meeting, understanding the motion will include caveats. Chris Lake agreed, and emphasized that there could be problems if the sections were to be pushed to the next meeting, such as not establishing a quorum or not receiving the data. A discussion regarding a new motion to approve sections 3 and 4 followed.

Chris Lake asked if it would be possible to accept sections three and four as is, and if the updated information is received, authorize staff to update the tables. If the data

is not received, the tables stay as is. Rachel Micander stated that for staff, that would be a practical solution.

Rebecca Bodnar asked when the plan would be submitted. Rachel stated that the plan needs be submitted to FEMA in June, and the plan is scheduled to be posted for public comment in May. During this time, the plan will be formatted and finalized (including NHMPC edits). Jim Walker said that even if the entire plan is approved today by the subcommittee, the plan is still open to change. Therefore, Jim Walker called for a motion, understanding that if updated data is received, it can still be added to the plan during the public comment period. Rebecca Bodnar moved to approve sections three and four as is. Dan Hourihan seconded the motion. The motion passed.

6. **ANNOUNCEMENT OF FUTURE MEETINGS**

Jim Walker stated that future meetings would follow the schedule of next planning cycle. Generally, the meetings are quarterly. Jim Walker asked if there were any questions or comments. There was none.

7. **PUBLIC COMMENT**

Jim Walker called for public comment at 14:32. There was none.

8. **ADJOURN**

Rebecca Bodnar moved to adjourn the meeting and Bunny Bishop seconded. The meeting was adjourned at 14:33.