



Meeting Minutes Emergency Preparedness Working Group (EPWG)

Attendance	DATE	Wednesday, October 22, 2014	
	TIME	1:00 P.M.	
	LOCATION	Nevada Division of Emergency Management State Emergency Operations Center 2478 Fairview Drive Carson City, Nevada 89701	
		Clark County Fire Station #18 575 E. Flamingo Road, Third Floor Conference Room Las Vegas, NV 89119	
	METHOD	Video-Teleconference	
	RECORDER	Janell Woodward	
Committee Members	Present	Staff and Others	Present
Richard Martin	X	Kelli Anderson (Staff)	
Jeff Knudtson	X	Sonja Williams (Staff)	X
Irene Navis	X	Marina Crounk (Staff)	
Rick Stever	X	Janell Woodward (Staff)	
Rus Peacock	X	Sophia Long (DAG representative)	X
Ken Elgan		Dave Drew (Staff)	X
Vance Payne	X		
		Melissa Molt	X
		JD Boteler	X
		Elaine Zimmerman	X
		Chudi Onowu	X
		Carol Dinsman	X
		Janet Appenzeller-Wing	
		Karen Taylor	

1. CALL TO ORDER AND ROLL CALL

Chair, Rick Martin called the meeting to order. Rick Martin roll and a quorum was established.

2. PUBLIC COMMENT

Rick Martin opened the meeting for any public comment. There were none.

3. APPROVAL OF MINUTES

Rick Martin asked for a motion to approve the minutes from the August 6, 2014 meeting. Irene Navis made a motion to approve the minutes from August 6, 2014. Vance Payne seconded. There was no discussion and the minutes were unanimously approved.

4. UPDATE ON THE FFY2012-FFY2014 EPWG GRANT BALANCES

Sonja Williams read off the grant balances for FFY2012 throughout FFY2014.

For 2012, the total awarded amount was \$423,000 with expenditures of \$165,324.06 leaving a balance of \$257,675.95.

For 2013, the total awarded amount was \$562,530.98 with expenditures of \$232,199 leaving a balance of \$330,331.98.

For 2014, the total awarded amount was \$500,000 with expenditures so far of \$33,000 leaving a balance at this point of \$467,000. There are several claims which have not been finalized yet so expenditures will increase a little bit.

Rick Martin asked if there were any questions for Sonja. Russ Peacock asked Sonja if she had received an email from Elaine, their grant person. Sonja confirmed that she did indeed receive that email and thanks Russ for the email. Sonja said she is working on that paperwork.

Irene Navis stated Clark County has a revised 5-year plan and stated they will move forward with a revised budget for 2014. Irene indicated the 5-year plan focuses on 2012 to 2017. Clark County identified some priority needs which were thought to be able to be funded through another source. However, this fell through and they are now requesting that the following needs be funded with EPWG funds. These include their Armor Team and air monitors, University Hospital decontamination equipment and Southern Nevada Healthcare Coalition decontamination training for a total of \$30,000 which is the exact amount Clark County was awarded for 2014. In the long-term, they are looking at some dosimeters which is a very large project they are trying to coordinate through the State Rad Health Division and trying to leverage some Homeland Security funding they are planning to apply for during the next cycle. Additionally, they are look at the first responder and first receiver Occupational Safety and Health Administration (OSHA) training and estimating and being able to leverage through the state coordinated training program, about \$25,000 per year for all the training needs that they have. They are looking at a commodity flow study which they have had trouble funding through other sources, looking at hazardous materials transport and looking really to see what portion of that is low-level waste and what their public safety needs might be as a result of the commodity flow study and that is an estimated cost of \$70,000.

This is the overview of Clark County's 5-year plan with the biggest change being that of fiscal year 2014 allocation and seeing if there is any support around the table and through the state to make that change.

Clark County is asking to make a project change request for the \$30,000 to reflect the Armor Team, decontamination equipment, and decontamination training.

Rick Martin asked the group for a motion to approve this. Jeff Knudtson made a motion for Clark County to go ahead with their project change request. Vance Payne seconded. All were in favor and the motion passed. Rick Martin stated they will provide a project change to Chudi, Carol and Janet to see if there are any challenges to be met for Department of Energy (DOE).

Rick Martin reminded everyone to be sure to submit their programmatic and financial quarterly report information. Rick will need to submit this information for the end of the July to September quarter soon.

Rick Stever stated Lincoln County received \$69,970.17 for their ambulance project. The project has been completed at a cost of \$61,632.80 leaving a balance of \$8,337.37. Lincoln County would like to submit a request for a project change for training to send some people to EMT training to help their EMT situation.

Rick Martin asked for a motion from the group. Vance Payne made a motion that Lincoln County utilize the remaining funds of \$8,337.37 for EMT training. Jeff Knudtson seconded. All were in favor and the motion carried.

Irene Navis also stated that Clark County is trying to track down an invoice for a 2012 purchase of atmospheric monitors and stated she would follow up with Nevada Division of Emergency Management (NDEM) staff. They are trying to determine when reimbursement was provided to Clark County.

Rick also let everyone know that NDEM did receive the extension from DOE which goes through July 31, 2015.

5. UPDATE OF FFY15-FFY16 APPLICATION AND BUDGET STATUS.

Rick Martin stated that the State submitted, on behalf of the members, an application for FFY15 and FFY16. The extension was received for two years and now NDEM will be pushing out the application packet for FFY15. This will be done this week or the first part of next week and will be a simple process. Kelli Anderson and Sonja Williams are working on an automated system that is very user friendly and will be coming soon specifically for FFY15. The amount to be used in FFY15 will be about \$500,000. One modification was received for \$250,000 and another is expected for another \$250,000 or so. Rick stated the exact information will be passed to everyone in the group.

There were no question on FFY15 and FFY16.

6. UPDATE ON THE NDEM ASSISTANCE IN PLANNING, TRAINING AND EXERCISE AND CALIBRATIONS PROJECT.

Rick Martin stated Jon Bakkedahl and Dave Drew were present at the meeting. Dave stated that Nye County seems to be up-to-date with their calibrations. They are conducting training in the southern end of the county with some other parts. White Pine County should be up-to-date with their equipment. Elko should be up-to-date with their equipment and training. Dave stated he needs to follow up with Lincoln County. Dave also needs to hear from Esmeralda County with regard to their needs.

JD Boteler stated that Esmeralda is working to get everything together to speak with Dave. Dave stated that the corridor along Esmeralda County has quite antiquated equipment and he is working on getting some updated equipment for Esmeralda that would be more

consistent with equipment around other portions of the state. This will help standardize the training. Nevada Highway Patrol (NHP) and the State of Nevada Radiation Control Program both have slightly used equipment they will be releasing which Dave would like to use for the Counties that have older equipment.

Vance Payne, Nye County, indicated Nye County would be interested in updating their equipment and agreed with the standardization of equipment and training.

Russ Peacock, White Pine County, stated they are not quite up-to-date and also have antiquated equipment that needs to be updated. Dave asked Russ to please give him an inventory of equipment.

Rick Martin encouraged everyone to let NDEM and Dave Drew what their needs as Dave is ready and willing to provide this help which the group previously approved.

Dave Drew indicated that there is a You-Tube video available with instructions on how to replace batteries, etc. which can be utilized in the field on a smart phone as long as there is an internet connection available.

Jon Bakkedahl has been working extensively with Clark County and Dave Drew has been working with the rural communities. Jon stated they are doing an assessment of Clark County and they are determining which communities need equipment and calibrations. Discussion continued regarding training and equipment calibration.

7. NYE COUNTY UPDATE

Vance Payne reminded everyone of their 5-year plan produced in 2012. Vance sent photos to go along with his presentation. Vance indicated Nye County spent the money allocated to Nye for the contractor who helped with gaining information for their EOC. They are looking forward to the final EOC product that should work well for them over the next 10 years with only minor changes. Regarding equipment, Nye County finished the Beatty Ambulance Building and the first picture in the packet reflects that completed building. This building was funded in 2009 with the shell build in 2010. Vance stated his predecessor got the work done for this building. Vance came in the design. This was more building than they needed but they are happy to have what they have a completed building. There were also outside photographs of the building. The 2012 and 2013 funds went toward completing the interior of the building. The inside is now finished as shown by the pictures. Nye does now have a certificate for occupancy though they have not yet moved in.

Nye County's 5-year plan also included a generator. They went the extra size up and got the maximum they could get for a propane generator and it is checked every Monday. Total cost was nearly \$25,000.

Their self-contained breathing apparatus (SCBAs) started hitting end-of-life and were no longer under warranty. Survivair went out of business. Cost to just replace the cylinders was around \$130,000. Nye County applied for the AFG grant (Assistance for Firefighters Grant) and received a grant for \$634,000 which will be used to replace the 108 air packs at one time plus two compressors.

The number five item on their 5-year plan was for equipment was for trunking-capable portable radios. This will no longer be carried on the request list for EPWG. The State of Nevada Department of Forestry (NDF) has been able to help with grant programs they have so Nye has received about a dozen King radios from NDF.

Number six on the command vehicle is shown in one of the pictures. \$113,000 in grant funds with a little kicked in from Nye County allowed Nye to purchase two ¾ ton gas powered trucks. Each truck has a hard cap. Total investment is approximately \$124,000.

Vance went on to talk about all of the free labor they have received through NDF's program with regard to rehabilitation of prisoners and equipping the prisoners with new skills. All labor is free of charge and you pay only for parts. Vance encouraged everyone to partner with NDF in this way. The work is top notch.

Vance thanked the group for allowing Nye County to accomplish their projects.

8. ELKO COUNTY UPDATE

Jeff Knudtson gave an update for Elko County/West Wendover stating that for FY2012 through FY2014, basically all of their money has been expended for equipment and it is all out in service. Every year they teach a Hazmat course through their department. Dave Drew has supplied MERRTT training for them. This training was much better than the old training. They have furnished Elko with three Combi tools that are the new electronic eDRAULIC. Their cutting force is double the hydraulic tools. These are battery powered units. Jeff stated they also purchased a command vehicle for his position which is a 2014 Dodge half-ton which is gas powered.

The Combi tools are Hurst eDRAULICS, third generation.

Jeff emphasized that EPWG has been a god-send for all the counties.

9. ANNOUNCEMENT OF SUGGESTED MEETING DATES FOR 2015

Rick Martin announced the following potential dates for 2015 meetings including January 28, 2015, April 29, 2015, July 29, 2015, and October 28, 2015, all at 1 pm.

10. PUBLIC COMMENT

Rick Martin thanked Chudi and Carol for all of their help. Rick also thanked Kelli, Sonja and Janell for all of their help with EPWG. Rick asked for public comment in the north and the south and there were none.

11. ADJOURN.

Jeff Knudtson made a motion to adjourn. Rick Stever seconded. All were in favor and the meeting was adjourned.