



## Meeting Minutes Emergency Preparedness Working Group (EPWG)

<b>Attendance</b>	<b>DATE</b>	Wednesday, January 27, 2016	
	<b>TIME</b>	1:30 P.M.	
	<b>LOCATION</b>	Nevada Division of Emergency Management Training Rooms 2478 Fairview Drive Carson City, Nevada 89701	
		Clark County Fire Station #18 575 E. Flamingo Road, Second Floor Conference Room Las Vegas, NV 89119	
	<b>METHOD</b>	Teleconference - Videoconference	
	<b>RECORDER</b>	Lorayn Walser	
<b>Committee Members</b>	<b>Present</b>	<b>Staff and Others</b>	<b>Present</b>
Richard Martin	X	Kelli Anderson (Staff)	X
Ken Elgan (Esmeralda)		Sonja Williams (Staff)	X
Jeff Knudtson (Elko)	X	Marina Crounk (Staff)	X
Irene Navis (Clark)	X	Janell Woodward (Staff)	X
Vance Payne (Nye)	X	Sophia Long (DAG representative)	
Rick Stever (Lincoln)	X	Dave Drew (Staff)	X
Brett Waters (White Pine)	X	Jon Bakkedahl	X
DOE Representative		Melissa Molt	X
		JD Boteler	X
		Elaine Zimmerman	X
		Tammy Teeter (Esmeralda)	X
		Carol Dinsman	
		Janet Appenzeller-Wing	
		Karen Taylor (Clark)	X
		Matthew Martin (White Pine)	
		Jennifer Delgado (White Pine)	
		Justin Luna (NDEM)	X
		Lorayn Walser (NDEM)	X
		Judith Lyman	
		Tim Spencer	
		Irene Sanzare	X
		Mike Schmidt	
		Rose Marie Reynolds (DAG)	X

## **1. CALL TO ORDER AND ROLL CALL**

Chair, Rick Martin called the meeting to order. Janell Woodward called roll and a quorum was established.

## **2. PUBLIC COMMENT**

Rick Martin opened the meeting for any public comments. There were none.

## **3. APPROVAL OF MINUTES**

Rick Martin asked if everyone had a chance to review the minutes from the prior meeting and asked for any changes. It was pointed out that the “M” in MERRT does not stand for “medical”, it should be “modular” (Modular Emergency Response Radiological Transportation), and that it was Matt Clayton, not Melissa Molt, who attended the last meeting representing Nye County. Jim Walker had not been marked as present, but was mentioned throughout the minutes. Also, Sonja Williams was incorrectly identified as Sonja Wilson in the minutes. Vance Payne made a motion to approve the minutes with the corrections as noted and Brett Waters seconded the motion. There was no further discussion and the motion passed unanimously.

## **4. UPDATE ON THE FFY 2012-2015 EPWG GRANT BALANCES**

Rick Martin read into record current balances for FFY15 combined and they are as follows:

Clark County:	\$104,093.30
Elko County:	\$ 69,000.00
Esmeralda County:	\$ 91,000.00
Lincoln County:	\$149,376.75
Nye County:	\$105,328.84
White Pine County:	\$115,861.00

Total: \$634,660.50

## **5. PROJECT CHANGE REQUESTS**

Kelli Anderson reported that there was one Project Change Request for Clark County, which has been approved internally. Irene Navis submitted this change request in October 2015 so they did not want to wait. It was a line item request on some equipment for \$1,800.

Brett Waters from White Pine County requested a change to move funds for Personal Protective Equipment and Radiation Detection equipment, to set up and furnish their Emergency Operations Center (EOC). Irene made the motion to approve the request, and Vance Payne seconded. The request was approved unanimously, with Brett Waters abstaining.

Kelli Anderson brought up another fiscal change request for a small shift in funds for Elko County. This has been approved internally.

Elaine Zimmerman mentioned a request she had submitted for Lincoln County. They want to shift \$50,000.00 in funds to replace outdated Automated External Defibrillators (AEDs). They were originally purchased with Rural Access to Health Grants, and these funds are no

longer available. Jeff Knudtson made the motion to approve the request, with Brett Waters seconding the motion. Change request was approved unanimously, pending final Department of Energy (DOE) approval.

Irene stated Clark County is working on a formal change request to move funds allocated for the purchase of a backup generator, to purchase supplies for the EOC at Station 18. Vance Payne made the motion to approve, with Rick Stever seconding. Request was approved unanimously, pending final approval from DOE.

## **6. UPDATE OF FFY16 APPLICATION AND BUDGET STATUS**

Rick Martin stated that currently there are three modifications, and we are waiting on the fourth. Total for the three modifications is \$442,018.42, pending the last module. Application packages will be sent out after this meeting.

Division of Emergency Management has been working with the Department of Energy on the Agreement of Principal packet, which provides the funding to support this agency (NDEM) and also funds EPWG. NDEM also offered technical assistance to the jurisdictions involved with EPWG. NDEM plans on conducting a “rolling workshop” to visit each of the areas.

## **7. FEDERAL GRANT CYCLE**

Kelli Anderson addressed the current grant cycle and the 5 month gap in funding due to performance periods. She can modify the 2015 award to backdate it to October 2014, which will bridge the gap in payroll. She asked anyone wanting their FFY15 grant modified to email her individually.

All FFY2016 awards will be backdated to October 1, 2015.

## **8. UPDATE ON THE NDEM ASSISTANCE IN PLANNING, TRAINING, AND EXERCISE AND CALIBRATIONS PROJECT**

According to Rick Martin, there is about \$25,000.00 remaining of the approved budget of \$34,600.00.

Dave Drew said that the calibrations for 2015 are complete for the most part. We will start back with calibrations this coming summer. With regard to training, there is a MERRT basic class scheduled for September 17–18 in Ely. There is an entire week of MERRT basic classes set up for October 17-21 in Elko. It is hoped that a one-day MERRT technician class can (TMERRT) be also held during the October session.

Jon Bakkedahl reported that he was currently at a chemical, biological, radiological, nuclear and high-yield explosives (CBRNE) training in Las Vegas; Henderson HazMat teams were doing the TMERRT class; and the next day there would be statewide radioactive materials training for Public Information Officers.

## **9. DISCUSSION OF THE POSSIBILITY OF LOAN OF RADIOLOGICAL SAMPLING DEVICES FROM DEPARTMENT OF ENERGY (DOE)**

Vance Payne submitted a draft letter asking DOE for assistance with this project. Chief Caleb Cage’s name will be added at the bottom of the letter. Irene Navis agreed to work on the letter and submit to Rick Martin to finalize on our letterhead and get Caleb’s signature.

Jon Bakkedahl offered to help with a template for acquiring this equipment. Rick asked for any edits to the draft letter to be submitted prior to the first of next week.

Vance mentioned requesting some more cooperative training with DOE, as there is currently not enough regular training.

## **10. DISCUSSION OF SUPPORT: STATE OF NEVADA INITIATIVE FOR RADIATION DOSIMETRY**

Jon Bakkedahl discussed the Rad Watch program. Rad Watches are worn to determine exposure to radiation after the fact. They can be used to legally document prior exposure in the event of subsequent health problems. These can be worn while responding to incidents, and are first going to be assigned along the Interstate 80 corridor. They will be assigned starting in Washoe County, will be assigning them to Elko County next.

There is a high demand in southern Nevada for the watches and badges, as they are regularly called out to go to the dump and to recycling facilities. With the creation of a CBURN task force, there is an increased need for dosimeters.

The State Radiation Control Program is asking for assistance from EPWG and other programs, and he is applying for these funds to get this program statewide. If each county could donate a few thousand dollars from their EPWG budget (six counties donating \$6000 each) one reader, one writer, and 300 watches could be purchased. After that WIPP money could be used to expand the program. Jon is also asking other agencies (DOT, CDC, DHS) for funding.

Irene Navis stated that after the last meeting, this was discussed with Chief Steinbeck, and he was supportive of using EPWG funds for this.

Rick Martin mentioned the possibility of going through the Homeland Security grant process to obtain funding.

Kelli Anderson brought up the existence of some de-obligated homeland security funds (SHSP), and said that maybe these funds could be used to cover the cost.

Jon suggested that each of the counties in the group apply for funding for themselves as part of the group, and not have the funds going elsewhere. EPWG funds could possibly be used to leverage other funding. Each county should come to the table with the number of Rad Watches they feel they will need for first responders. Adjacent counties might be able to share a reader until more funding is available. Each county should come up with a dollar amount for what they need, which will give the group an idea of how much to apply for.

Kelli said that there is also \$76,000 in allocated EPWG funding from 2014, which could be used to purchase watches. This should be an agenda item for this at the next meeting.

Rick suggested that each group member come to the next quarterly meeting with some numbers of what they will need. The 2016 grant and associated budget will also be discussed at the next meeting.

## **11. ESMERALDA COUNTY UPDATE**

JD Boetler updated the group with the following:

2012 - Ambulance was purchased for Fish Lake Valley EMS, and an Explorer patrol vehicle was purchased for the Sheriff's Office.

2013 - Submitted PCRs to purchase pagers for all EMS personnel throughout the county, and 10 updated turn-outs for the Goldfield Fire Department.

2014 - Ambulance purchased for Goldfield EMS, as well as a patrol unit for the Sheriff's Office.

2015 - Patrol unit was purchased

Monthly services and supplies: 1/3 of utility bills for EOC, shared with Fire and EMS departments. Salaries for JD and Tammy.

Future Projects: 911 system update/replacement, update EOC with computers, upgrade radio system.

## **12. PUBLIC COMMENT**

Rick Martin called for any public comments. There were none. Rick introduced Lorayn Walser as the new EMPG manager. He also thanked Janell Woodward, Marina Crounk, Kelli Anderson, Sonja Williams, and David Drew for their assistance.

## **13. ADJOURN**

Vance Payne made the motion to adjourn. Brett Waters seconded the motion. The meeting was adjourned.