



MEETING MINUTES NEVADA RESORT PLANNING TASK FORCE

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|--------------------------------|-----------------|--|----------------|
| Attendance | Date | Friday, April 13, 2018 | |
| | Time | 1:30 pm | |
| | Location | Nevada Division of Emergency Management Executive Conference Room 2478 Fairview Dr. Carson City, NV 89701 | |
| | | Clark County Emergency Management Conference Room – Third Floor 575 East Flamingo Rd. Las Vegas, NV 89119 | |
| | Method | Teleconference | |
| | Recorder | Debbie Taylor-Cramer | |
| Members | Present | Staff and Guests | Present |
| Caleb Cage (Chair) | X | Samantha Ladich (Sr. DAG) | |
| Tom Barrett | X | Debbie Taylor-Cramer (staff) | X |
| Chris Brockway (Vice Chair) | X | Bud Marshall (staff) | X |
| Darrell Clifton | X | Daemon Smith | X |
| Todd Fasulo | X | | |
| Steve Goble | X | | |
| Dean Hill | X | | |
| Aaron Kenneston | | | |
| Elizabeth Nelson | | | |
| Russ Niel | X | | |
| Andrew Rasor | | | |
| John Steinbeck | X | | |
| Jim Walker | X | | |
| | | | |
| TOTAL: | 10 | | |

1. CALL TO ORDER AND ROLL CALL

Chief Caleb Cage, Chairman of the Nevada Resort Planning Task Force, called the meeting to order. Roll call was performed by Debbie Taylor-Cramer, Nevada Division of

Emergency Management/Homeland Security (DEM/HS). Quorum was established for the meeting.

2. PUBLIC COMMENT

Chair, Chief Cage, opened the meeting for public comment.

Chuck Callaway, Director of Intergovernmental Services for the Las Vegas Metropolitan Police Department (LVMPD), introduced himself. He explained that he is attending for LVMPD on behalf of Sheriff Joe Lombardo following past meetings where it was noted there was an effort to engage law enforcement on the board. Another representative, Jodi Carl, Silver Shield Analyst with the Emergency Management section out of the Southern Nevada Counter Terrorism Center (SNCTC), introduced herself as well and noted she will comment at the end.

3. APPROVAL OF MINUTES

Chair, Chief Cage, opened this agenda item for approval of the minutes from the March 1, 2018, Nevada Resort Planning Task Force meeting. Chief John Steinbeck made a motion to approve the minutes as submitted. Vice Chair, Chris Brockway seconded. All were in favor and the motion carried.

4. TASK FORCE OVERVIEW AND UPDATE

Chair, Chief Cage, provided a brief update on the work that has been done in the last few weeks. He explained that per the bylaws there is a 90-day timeline to complete all necessary work. The Task Force continues to move toward a May 6th completion date and working aggressively to ensure that all requirements are met. He noted that following this meeting, depending on the magnitude of the changes needed, a meeting for early May will be set to continue this work. Since the last meeting there has been outreach from one resort, Wynn Resorts. Chief Cage welcomed Todd Fasulo. Mr. Fasulo introduced himself as the Executive Director of Crisis Management and Response for Wynn Resorts and provided an overview of his professional background.

Chief Cage continued noting that the draft Task Force Report and Draft Nevada Resort Hotel Emergency Response Plan Guide have both been updated following discussion at prior meetings. These will both be discussed in detail in later agenda items. Progress is continuing to be made toward the stated goals. He concluded by thanking everyone for their participation and opened it up to questions or comments. There were none.

5. PRESENTATION ON THE DRAFT TASK FORCE REPORT

Chair, Chief Cage, provided background on the development of the draft Task Force Report. He stressed that the document provided for the meeting is a draft working document. He explained that at the last two meetings an outline was developed and there were recommendations and changes to that outline. One of those

recommendations was to take the deliverables listed in the Bylaws and give each one a paragraph or heading within the report. Following this discussion, the outline was built out with current information that is known. He advised he would like to walk through the different sections with members to get an idea on if the report is on the right path or if there are changes and recommendations. He explained that the purpose of this is to capture any recommendations they would like to make with regard to Nevada Revised Statutes (NRS), policies/procedures, and how the Division of Emergency Management (DEM) operates. This report will be part of a larger report of recommendations that will go to the Homeland Security Commission, and if approved, will continue forward to the legislature and other appropriate bodies. He again stressed that this is a draft that was done without input beyond what was discussed at public meetings, and has been developed as a starting place.

Chief Cage went through each of the draft report components, noting briefly how each was developed:

- Background and Overview of NRS 463.790: This section overviews the NRS with mention to Assembly Bill 250 (AB250). There were prior discussion on the legislative intent and minor aspects of those conversations have gone into development of this. This section establishes the foundation of the report going forward.
- Background and Purpose of the Resort Planning Task Force: This section provides information on how and when the Task Force was established, the Bylaws, the requirement to complete a formal report, and the 90-day timeframe for completion.
- Task Force Membership: This is the current membership and positions are based on information that has been provided over time. Chief Cage noted that this may change, but he believes this is close to what the final makeup will be. He explained that this shows the statewide nature, the two distinct jurisdictions that have resorts fitting the statutory definition, and the various disciplines that could be involved as well.
- Overview of Task Force Meetings: This is where the report begins to outline the findings and recommendations that the members may discuss and continue to develop. Chief Cage explained that these were pulled from prior meetings and minutes. Following an overview of the first Task Force meeting there were two findings. Following an overview of the second Task Force meeting there was a third finding.
- Identification of Appropriate Resort Representatives: This section came from a recommendation to have specific items within the Bylaws as dedicated paragraphs. Chief Cage explained that in initial meetings there were discussions regarding who the appropriate point of contact at individual resorts should be, what the statute currently requires, and how that may not be the appropriate contact. Following an overview of these discussions there was a fourth finding.
- Options Regarding Digital Submission of Emergency Response Plans (ERPs): This section came from a recommendation to have specific items within the Bylaws as dedicated paragraphs. Chief Cage explained that this section outlines

prior discussion regarding what could be done to make digital submission easier for resorts and what has been done in the past. Following an overview of these discussions there was a fifth finding.

- Recommendations to Update NRS 463.790: This section reflects a total of five recommendations that are based on each of the findings. Chief Cage noted that he is interested in the group's input on this. He added that these recommendations are not based on deliberations and that these are presented as initial starting points.

Steve Goble commented that the draft is comprehensive as far as conversations go to date. He clarified that the findings were derived from prior conversations and the recommendations are a starting point from those. Chief Cage confirmed. Members are to review and provide input to shape the report going forward.

Mr. Goble commented on Recommendation 1. He noted that he is unsure if the terminology is going to translate from a private sector standpoint. He suggested explaining these items more clearly (Ex. "Concept of operations" – expand this and be more specific in its meaning). Additionally, he suggested clarifying if this recommendation is for DEM to develop guidelines or if this recommendation is to change the NRS.

Darrell Clifton questioned what the final product will look like and who the audience will be following the termination of the Task Force. Chief Cage answered that they have the flexibility to determine and write it for multiple audiences. He noted three bodies he believes the report would go to: himself as Chief of DEM, to the Homeland Security Commission, and legislature.

Mr. Clifton noted that the final recommendations would not necessarily be requirements to be followed. Chief Cage clarified that as the Chief he has no statutory authority to do anything but be a repository for resort plans. However, he wants to ensure there is a mechanism to ensure compliance. Chief Cage noted that with working with the private sector industry he wants to be respectful of their operational business and needs, while doing what statute states is required and what is necessary for good planning and preparedness. Mr. Clifton commented that this would establish a best practice rather than a standard since they are unable to legislate.

Dean Hill suggested differentiating between which recommendations are for legislative changes and which recommendations are for guidelines.

Ric Newell, Director of Safety for Wynn, questioned who would be enforcing this. It was determined that the Nevada Gaming Control Board would be the enforcing agency.

Mr. Goble requested clarification on Recommendation 2 and the compliance piece. Chief Cage confirmed that compliance would be based on submittal of an ERP. He added that the last clause of this recommendation is a misstatement and explained that there is no annual deadline as it stands right now. However, it does reflect a desire that

DEM is corresponding and communicating with the appropriate individuals at resort properties on an annual basis.

Chief Cage advised he would like to give members the opportunity to review this report between now and the next meeting. If there are items that need to be addressed he requested that they be provided via email to DEM staff. Otherwise, the document will continue to be developed as it is and will be discussed at the next meeting.

6. DISCUSSION OF THE DRAFT NEVADA RESORT HOTEL EMERGENCY RESPONSE PLAN GUIDE

Chair, Chief Cage, provided a brief overview of the changes that had been made following the last meeting. These changes included removing specific references to specific events, addition of scalable example formats, and development of annex examples. He noted that DEM is aligning these guidelines with the statutory requirements and that this is a way resorts may approach the plans. He commended DEM Lead Planner, Bill Elliott, on his work on this guide.

Steve Goble noted his appreciation on this guidance and how helpful it will be. He suggested adding a method of communicating this to first responders, like a quick action plan, that would condense the larger plans into a something that contained key elements for the first responders. Chief John Steinbeck supported this suggestion and noted it would be a resource for first responders to build their own pre-incident plans. Chief Cage asked if Mr. Goble had any examples that he could provide. Mr. Goble will provide a reference that may be helpful in developing a mock-up.

Todd Fasulo recommended adding an annex outlining minimum requirements for what a go-bag should contain for both police and fire.

Mr. Goble commented on Section X of the guide where it states resorts should perform a full scale exercise every three years. He suggested adding language to clarify that this is a recommendation and not a requirement. Chief Cage advised that he will look into this and address it in a future draft. He noted that there is specific language in the Foreword of the guide noting that it is not intended to be construed as requirements by DEM.

7. PRESENTATION ON PROPOSED 2018 INTERNATIONAL FIRE CODE (IFC) AND NFPA 3000 ADOPTION

Chief Bart Chambers, Nevada State Fire Marshal, introduced himself. He commented on Steve Goble's prior suggestion on developing a method of communication for first responders, and explained that he has a Conditions, Actions, and Needs (CAN) report that he will provide to Chief Cage that may be useful for this.

Chief Chambers continued and explained that they are in the process of adopting 2018 IFC and that this is done every six years. He noted over the years they have seen a

need for a way to identify buildings on large campuses for rotary wing and drone aircraft. He is proposing that there are markings on five sides of buildings, with the fifth side being the roof. This would allow for easier identification for rotary wing and drone aircraft to help first responders.

Additionally, he advised that the National Fire Protection Association (NFPA) has developed the NFPA 3000 for active shooters focusing mostly on schools. This is soon to be released. He explained that they are looking at accepting and using this document in totality, and with it local jurisdictions and private counterparts can glean information. He spoke to some conversations he has had with Clark County partners and the need for something tangible, especially with the adoption of IFC.

Chief Chambers continued, advising he would like to ensure there is a partnership and he would like to hear any recommendations from members. He explained that he wanted to ensure that these two pieces of legislation do not conflict with the Task force's work, and that the documents mirror what the Task Force is doing in certain areas.

Darrell Clifton questioned if there will be anything coming out in writing explaining to the layperson what the changes to the code are. Chief Chambers confirmed that there will be. Mr. Clifton also asked if the local jurisdictions adopt these changes after the state. Chief Chambers explained that this will be the base code within the state and any agency can be more stringent, but cannot be less stringent.

Dean Hill asked what the timeframe for this will be. Chief Chambers explained that if the amendments are adopted there will be an 18-24 month time frame for existing and new buildings to put up identifiers. Chief Cage asked if this is a regulatory or statutory adoption. This will be statutory. Chief Cage further explained that this would be 18-24 months following the next legislative session (July 1, 2019).

Steve Goble noted the security implications of identifying specific buildings with regard to other (non-first responders) drones and how this may identify key vulnerabilities. Chief Chambers was in agreement with this and looked to members for ideas, suggestions, and recommendation on a solution.

Chief Chamber's contact information will be provided following this meeting so members can provide feedback.

8. PUBLIC COMMENT

Chief Cage called for public comment.

Jodi Carl provided background on the Silver Shield program that is run through LVMPD. She noted that in prior meeting minutes it was suggested that the program no longer existed, however this is not the case in Las Vegas. This is a voluntary outreach program of which a majority of the strip, downtown properties, and several off-resort corridor

properties participate in. Ms. Carl explained that they use a software program that does 360 degree panoramic captures of the properties that allows them to look at everything in a picture. These are put on an interactive floorplan which allows them to jump between different areas without having to walk through the building. In addition to this, they have information similar to a questionnaire that was discussed earlier in the meeting that is kept on a secure drive outside of the fusion center. This information is accessible to emergency managers and Fusion Watch for use to aid in response to an incident. Ms. Carl added that this information is also given to the properties, and they use it in their own training. This program is run through the SNCTC. In addition, she emphasized that they do events planning, table top exercises, and more that include the private properties and resorts. They have all of this information and work with the resorts on a daily basis. At this time, the LVMPD respectfully requests a seat on the Task Force and to be included in further meetings. Chief Cage noted a discussion he had regarding adding a member to the Task Force. This will be taken into consideration.

9. ADJOURN

Chair, Chief Cage, called for a motion to adjourn the meeting. Vice Chair Chris Brockway made the motion for adjournment and Dean Hill seconded. All were in favor with no opposition. Meeting adjourned.