



## MEETING MINUTES NEVADA RESORT PLANNING TASK FORCE

<b>Attendance</b>	<b>Date</b>	Friday, May 11, 2018	
	<b>Time</b>	1:30 P.M.	
	<b>Location</b>	Nevada Division of Emergency Management Executive Conference Room 2478 Fairview Dr. Carson City, NV 89701  Clark County Fire Department, Station 18 2nd Floor Conference Room 575 East Flamingo Rd. Las Vegas, NV 89119	
	<b>Method</b>	Videoconference	
	<b>Recorder</b>	Matthew Williams	
<b>Task Force Members</b>	<b>Present</b>	<b>Staff</b>	<b>Present</b>
Caleb Cage (Chair)	<b>X</b>	Samantha Ladich (Sr. DAG)	<b>X</b>
Chris Brockway (Vice Chair)		Bud Marshall (DEM/HS Staff)	<b>X</b>
Aaron Kenneston	<b>X</b>	Matthew Williams (DEM/HS Staff)	<b>X</b>
Andrew Rasor	<b>X</b>		
Darrell Clifton	<b>X</b>		
Dean Hill			
Elizabeth Nelson			
John Steinbeck	<b>X</b>		
Jim Walker	<b>X</b>		
Rachel Skidmore	<b>X</b>		
Russell Niel	<b>X</b>		
Steve Goble	<b>X</b>		
Todd Fasulo	<b>X</b>		
Thomas Barrett	<b>X</b>		
<b>TOTAL:</b>	<b>11</b>		

### 1. CALL TO ORDER AND ROLL CALL

Caleb Cage, Chief of the Nevada Division of Emergency Management (DEM) and Chairman of the Nevada Resort Planning Task Force (Task Force) called the

meeting to order. Roll call was performed by Matthew Williams, DEM. Quorum was established for the meeting.

## **2. PUBLIC COMMENT**

Chair, Chief Cage opened discussion for public commentary. No commentary provided in either venue.

## **3. PRESENTATION ON THE DRAFT TASK FORCE REPORT**

Chair, Chief Cage opened discussion of the latest draft of the Task Force Report. Chief Cage began by reading comments to the draft report submitted by Elizabeth Nelson, Caesars Entertainment, who was unable to attend the meeting. Ms. Nelson recommended the following changes:

- Correction to the executive summary to reflect the correct dates the task force met as well as the addition that the task force went over its initial 90 day period set forth by the bylaws.
- Added language that states DEM will issue the emergency response guide to private sector partners around the state.
- Correction of Ms. Nelson's title from *SVP and Chief Counsel, Operations, Caesars Entertainment* to her new title of *SVP, Deputy General Counsel & Chief Legal Operations Officer*
- Page 8 – reflect that while the task force agreed to meet within a week after the April 27<sup>th</sup> meeting, administrative issues pushed back the meeting an additional week from May 3, 2018 to May 11, 2018.
- Page 10, Finding 5 – adding the word storage to the first sentence which would change it to “a digital solution for ERP storage and compliance...”

In regards to Ms. Nelson's recommendations, Steve Goble, Venetian Resorts, asked how DEM would distribute the guide to private sector partners statewide. Chief Cage stated that DEM would put it on their website and also distribute to emergency managers and the resorts too. Jim Walker, DEM, recommended that the guide be sent out when DEM sends out the reminder letters for their emergency response plans.

Additional additions made by Chief Cage to the report that reflect discussions from the last meeting include, the correction to Russ Niel's title from Deputy Administrator to Deputy Chief, and the addition of Recommendation 2, which added the language of having the task force reconvene in a year to review the guide and make recommendations for improvement.

Russ Niel, Gaming Control Board (GCB), asked about Recommendation 3, which states that DEM would get a list of Resorts from GCB. He asked that part not be included in the final report, as GCB does not provide such a list of properties that meet the definition of a resort. Mr. Goble asked how the task force should go

about getting a list if GCB doesn't provide it. Chief Cage stated DEM needed to find out where they received the list from in the past and go that route. Mr. Niel added that while the Enforcement Division of the GCB doesn't compile a list, there could be other offices within the agency that does. Chief Cage restated they'll find who they got the initial list from and see if they can provide it in the future. Chief Cage recommended changing the item to reflect that DEM would obtain a list of qualifying resorts.

After presenting the report revisions and recommendations from Ms. Nelson, Chief Cage opened discussion on the revised version of the draft report. Chief Cage recommended that a consideration on a motion to approve the report as written be put on the table, with approval for the task force that any non-substantive grammatical errors be changed by DEM without additional approval of the group. Chief John Steinbeck, Clark County Emergency Management, made a motion to approve the report as written with the changes as indicated. Lt. Andrew Rasor, Nevada Threat Analysis Center, seconded the motion.

Before the vote was called, Todd Fasulo, Wynn Las Vegas, wanted confirmation that the Gaming Control Board was still the oversight and enforcement body for any resorts that were non-compliant – it was confirmed that GCB would still take up this role. Mr. Fasulo inquired about those properties that have large blocks of rooms, but don't have a casino. Technically these properties don't fall under the jurisdiction of the GCB, and so have no agency to enforce their compliance. Chief Cage stated that under the statute as written, they wouldn't be considered under their jurisdiction as only properties with casinos count as a resort, and wouldn't fall under the jurisdiction of the GCB, or the work of the task force. Mr. Fasulo understood this, but wanted to know about how many properties meet this standard, and wanted to make sure they weren't left out of the process. Mr. Goble agreed with Mr. Fasulo, but stated we should follow the initial statute, but the task force needed to find a way to include them in the future. Chief Cage recommended adding a recommendation that states DEM would compile a list of other non-gaming properties that should be required to send in ERP. Darrell Clifton brought up his concerns that the task force would be going out of the parameters of the statute by bringing up resorts with no casino. Aaron Kenneston agreed with Mr. Clifton due to the fact the task force was created to look at only the statute. Mr. Kenneston agreed that non-casino hotels should have an ERP; it is his belief that the task force can't overstep what the statute states. Chief Cage stated his belief that DEM can look into properties that are non-casino resorts without any issues. Jim Walker, DEM, stated that the by-laws of the task force state that they can give legislative recommendations that would allow for DEM to include the addition of non-casino resorts for future legislative consideration.

Chief Steinbeck amended his motion to include the additional language for properties not covered by GCB. Lt. Rasor seconded. The motion passed 8-2.

#### **4. DISCUSSION OF THE DRAFT NEVADA RESORT HOTEL EMERGENCY RESPONSE PLAN GUIDE**

Bill Elliott, DEM, discussed changes to the ERP that included corrections for grammatical errors, as well as fixing language to state that lists included in the guide are only examples, and not recommendations from DEM. Mr. Elliott also stated that changes to the grab and go list that were recommended by Mr. Goble at the last task force meeting were also incorporated into the guide. The section that stated resorts needed to exercise their plans, as well create an incident action plan and an after action report were removed to reflect the recommendations from the last meeting.

Chief Cage opened the floor to discussion; there was no discussion from either venue.

Chief Cage opened the motion to approve the guide, with the allowance for DEM to make non-substantive changes for grammatical errors without prior approval from the task force. Darrell Clifton made motion to approve as discussed in its current form, with allowance for non-substantive changes by DEM. Jim Walker seconded. Motion Passed 10-0.

#### **5. UPDATE OF TASK FORCE BYLAWS**

Chair, Chief Cage stated that with the approval of both the report and the emergency response planning guide, the bylaws do not have to be updated to extend the task force beyond its approved timeframe, though the caveat was added that the task force could reconvene in a year to discuss any changes that might be needed.

#### **6. PUBLIC COMMENT**

Chair, Chief Cage opened discussion for public commentary. No commentary provided in either venue.

#### **7. ADJOURN**

Chief Cage called for a motion to adjourn the meeting. John Steinbeck made the motion for adjournment and Todd Fasulo seconded. All were in favor with no opposition. Meeting adjourned.