

Minutes  
 Nevada Communications Steering Committee (NCSC)  
 Long Term Evolution (LTE) Working Group  
 January 12, 2012.

**ATTENDANCE**

<b>DATE</b>	January 12, 2012
<b>TIME</b>	9:00 am
<b>LOCATION</b>	DEM Fairview Drive, Carson City,
<b>METHOD</b>	Videoconference
<b>RECORDER</b>	Hanne Epstein, DEM

<b>Committee Members</b>	<b>Present</b>		
Lou Amell			
Robert Chisel	X		
Pat Conmay	X		
Chris Magenheimer	X		
Craig Harrison	X		
David Loar	X		
Jeffrey Yeagley	X		
David Fein	X		
Pete Reinschmidt	X		
George Molnar	X		
Ray Flynn	X		
Lester Lewis	X		
<b>Ex Officio Members</b>			
Richard Mirgon			
Michael Odom			

**CALL TO ORDER** – Chairman Lewis called the meeting to order at 9:00 am.

**ROLL CALL** – Hanne Epstein called the roll and a quorum was declared.

**PUBLIC COMMENT** –Chairman Lewis asked if there were any public comments.  
 Chris Smith commented that the process of the LTE working group has earned a lot of attention especially from the Homeland Security Commission which is interested in what the sub- committee is doing. Chris Smith noted that he appreciated all the knowledge and expertise present in the room and hoped the group could get the guidance and projects lined up to develop LTE in the future.

## **COMMENTS BY THE CHAIRMAN**

Chairman Lewis recognized Dem Chief Smith and Assistant Sheriff Flynn for being present and bringing their expertise to the meeting.

## **GOVERNANCE WORK SHOP**

The workshop was facilitated by Ed Holler and Robert Sedita from the Office Emergency Communications / Interoperable Communications Technical Assistance Program (OEC/ICTAP).

The purpose of the workshop was to develop an understanding of Nevada's proposed governance structure for Broadband and establish consensus for the governance principles that will be utilized to form Nevada's Statewide 700 MHZ Wireless Broadband Network (SoNNET) Joint Operations Committee. The following outcomes were expected.

- Obtain consensus regarding approach for Nevada's Broadband Governance structure
- Establish SONNet Joint Operations Committee membership requirements, roles and responsibilities, operating principles and working groups
- Provide guidance regarding development of Vision Statement; Mission Statement; Charter and By-laws for Broadband Governance
- Draft Joint Operations Committee Vision and Mission Statements
- Draft Joint Operations Committee Charter/Bylaws
- Determine next steps and long-term goals

Ed Holler started the workshop with the following items

- Welcome & Call to Order
- Introductions
- LTE Overview: The Promise (and Current State) of Broadband
- History and Background of Broadband Policy
- Current Implementation Efforts
- Current Broadband Legislation
- Governance
- The Importance of a Unified Statewide Approach

After the background information the LTE working group members worked to develop and concluded he following draft documents for the SoNNET

SoNNET Vision and Mission Statement

SoNNET Draft Charter

SoNNET Draft Bylaws

The LTE working group will continue to work with those documents at the following LTE working group meetings.

**APPROVAL OF MINUTES** - Chairman Lewis called for comments to the minutes of the LTE meeting December 8, 2011, hearing none he called for a motion to approve the minutes. George Molnar moved to approve the minutes, Chairman Lewis called for a vote, all were in favor none opposed the motion carried.

## **PUBLIC COMMENT**

Chairman Lewis asked if there were any public comments.

No public comments were made and Chairman Lewis went on to the next agenda item.

**ADJOURNMENT** - Chairman Lewis asked for a motion to adjourn the meeting. David Fein motioned to adjourn the meeting. Chairman Lewis called for a vote all was in favor none opposed the Chairman adjourned the meeting.