

	<u>MEETING MINUTES</u> NEVADA COMMUNICATIONS STEERING COMMITTEE (NCSC)		
	DATE:	Wednesday, January 9, 2013	
TIME:	1:30PM – 4:00PM		
LOCATION:	Nevada Division of Emergency Management Executive Conference Room 2478 Fairview Drive Carson City, Nevada 89701		
METHOD	Video/Teleconference		
RECORDER	Karen Hall		
ATTENDANCE			
Committee Members	Present	Committee Members	Present
Lou Amell (Chair)	X	James Johns	X
Steve Albertson		Tim Kuzanek	X
Don Belcher	X	Dan Lake	X
Robert Chisel	X	Lester Lewis	X
Jake Conely (Vice-Chair)	X	Chris Perry	
Tony DeMeo	X	Bonnie Petti	X
Mark Foxen	X	Vernon Scarbrough	
Craig Harrison	X	Jeffery Stilson	X
Tammy James	X		
Nevada Attorney General Representative			
Sarah Bradley		Deputy Attorney General	X

1. CALL TO ORDER AND ROLL CALL

Chair Lou Amell, Las Vegas Fire and Rescue called the Nevada Communications Steering Committee (NCSC) to order at 1:35 p.m. Roll call performed by Karen Hall, Nevada Division of Emergency Management and Homeland Security (NDEM/HS). Quorum was established for this meeting.

2. PUBLIC COMMENT

Chair Amell opened discussion for public commentary with no commentary noted in either venue.

3. APPROVAL OF MINUTES

Chair Amell called for a motion to approve the NCSC meeting minutes dated September 12, 2012. Craig Harrison, NDEM/HS requested a correction within the first paragraph of Agenda Item #8 to reflect the full name of Andy Gagliardo in lieu of “Andy (Need last name)”. Tammy James, Douglas County requested a change to Agenda Item #6, sixth bullet point to reflect that she is not the NCSC Grants Subcommittee Chair, but that Mr. Amell holds that position. A

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motion by James Johns to approve the amended minutes as noted was presented, with a second by Chief Don Belcher, Las Vegas Paiute Police Department.

4. COMMENTS BY THE CHAIRMAN

Chair Amell thanked the NCSC membership and public attendees for participating in this meeting in addition to introducing the two newest members of the NCSC, Lieutenant Brian Nebeker, Clark County School District (CCSD) and Assistant Sheriff Joseph Lombardo, Las Vegas Metropolitan Police Department (LVMPD).

5. NARROW-BANDING

Craig Harrison presented a status overview of the narrow-banding project. Indicating a 65% completion rate to date, and a caveat that not all entities were accounted for as of yet, Mr. Harrison informed the NCSC that as of January 1, 2013, the Federal Communications Commission (FCC) will require non-compliance, upon a complaint basis, to be given to the enforcement bureau for investigation.

Concern was presented by Robert Chisel, City of Reno with regard to the remaining 35% of entities, and whether those entities were out of compliance. Mr. Harrison indicated that the completion rates are still pending as entities had until the end of December 2012 to complete their respective narrow-banding projects.

Tammy James indicated that in December, 2012, three counties in her area completed their narrow-banding projects, however there is still an issue with law enforcement mutual aid channels in addition to the coordination of frequencies. She indicated the need to follow up on these issues.

Chair Amell thanked Mr. Harrison for his efforts to date on this project.

6. STATEWIDE INTEROPERABILITY COORDINATOR (SWIC) STAFF REPORT

George Molnar, NDEM presented the SWIC Staff Report highlighting the fact that 87% of licensed transmitters are now complete within the narrow-banding scope. Currently, through the Commission, all counties are documented; however Mr. Molnar wants to stick to Mr. Harrison's numbers on a more conservative basis. Of the projects including 36 different sites, Mr. Harrison has looked at 10 to date.

The Office of Emergency Communications (OEC) has returned a draft of the Statewide Communications Interoperability Plan (SCIP), and that will be brought back to the NCSC at the next meeting for review. Mr. Molnar indicated that a representative from each agency is to access the http://publicsafetytools.info/mobile_data_survey/index.php website and answer all of the questions under the Mobile Data Survey. Mr. Molnar will communicate this requirement.

Mr. Molnar reported on the NCSC Grants Subcommittee indicating both scores and ranking of all investment justifications (IJs) presented.

Chair Amell inquired as to the confidence on completing the cross band repeater project in 2013, with indication from Mr. Harrison that currently exact completion date is unknown due to the complexity of ensuring the technology works along main routes prior to handing it over to

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officers in the field. Chair Amell is aware that the project has been going on for several years, and indicated there is interest in completing this project.

7. REPORT ON THE NEVADA COMMUNICATIONS STEERING COMMITTEE (NCSC) GRANTS SUBCOMMITTEE RECOMMENDATION AND RANKING OF 2013 GRANT CYCLE INTEROPERABLE COMMUNICATION INVESTMENT JUSTIFICATIONS (IJs)

Chair Amell thanked the NCSC Grants Subcommittee for its efforts on ranking the proposed projects, reading off all projects including the number of criteria met, the amount requested, and the ranking of the projects. Discussion ensued relating to historical approval of monies to fund all project requests totaling \$5.4 Million, with note that although the exact amount of funding to be awarded is not yet known, though historically there has only been enough money to fund the highest ranked projects.

In review of the ranking proposed, Tammy James questioned the ranking of Mesquite’s Radio System project request as #3 in the list, as her recollection was that it was ranked much lower at the NCSC Grants Subcommittee meeting. A lengthy discussion pertaining to the viability of Mesquite’s request as it relates to interoperability ensued with NCSC agreement that the request is primarily operational and not primarily interoperable. A consensus was reached to move the Mesquite project back to a ranking of #7, with a final ranking list as noted below:

Rank	Requestor
1	Nevada DEM - SWIC/CPM Funding
2	Nevada DEM - Training
3	Quad Counties - Regional Dispatch Data Sharing
4	NDOT - MPLS Equipment
5	Clark County - MPLS Equipment
6	Washoe County - MPLS Equipment
7	Mesquite - Radio Systems
8	Clark County Schools - Radio System
9	UNLV - Study
10	Henderson PC - P25 Radios

8. REPORT FROM THE LAS VEGAS URBAN AREA COMMUNICATIONS WORKING GROUP
9. REDIRECTION OF '08 UASI INTEROPERABILITY (MICROWAVE PROJECT) GRANT FUNDS

George Molnar presented a report provided by Mr. Mark Blomstrom covering Agenda items #8/#9 updating the NCSC on the efforts of the Las Vegas Urban Area Communications Working Group (LVUA), the Policy Working Group, and the redirection of '08 and '09 UASI Interoperability Grant funds. Highlights included introduction of Michael Barnbeck as the Chair of the LVUA, Fernandez Leary as the Chair of the Urban Area Working Group, and appreciation to Laura Fucci for her work on the LVUA. In addition, finalization and adoption of the LVUA 5-Year Plan for interoperability was forwarded to Mr. Molnar for incorporation to the state SCIP. A Joint Operating Policy Statement for Communications Interoperability has been finalized in the Las Vegas urban area as well as a report that \$560,000 in FFY08 and FFY09 grant funds have been used to procure portable, mobile, and desktop public safety radios meeting the Department of Homeland Security’s grant performance period deadline of December 31, 2012.

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10. DISCUSSION ON THE ESTABLISHMENT OF A FORMAL 911 COORDINATOR

Chair Amell opened discussion pertaining to the necessity of establishing a NCSC 9-11 Coordinator Subcommittee in efforts to gather information as to how to pay for a 9-11 Coordinator from the fees collected from 9-11 services, as other states have this process in place in addition to using these fees to equip PSAPs. It is important to look at efforts by other states in establishing their 9-11 Coordinator positions. Volunteer committee membership shall consist of Chair Craig Harrison, Tammy James, Craig, Bonnie Petti, Robert Chisel, and Lester Lewis.

Lester Lewis indicated there is a mechanism currently in place throughout the State that addresses collection of fees, though not on a state-wide basis. Tammy James indicated that individual counties, through ordinance, collect fees currently. Craig Harrison presented concern that in 2014, all carriers have presented that 9-11 texting technology will be available prompting discussion as to how telephone carriers will handle this issue. Mr. Harrison also presented concern as to whether this newly established subcommittee, and the SONNet Committee, should join efforts regarding internet protocol networking capability. A lengthy discussion ensued with how emergency calls are routed, though the collection of fees must be through the specific carrier. Lester Lewis will research this issue and report back to the NCSC.

Robert Chisel presented concern that it may be late for this legislative session, but in looking forward to the next legislative session, this is most likely a good idea. Mr. Chisel also presented concern that this may be overstepping the NCSC purview in relation to the State of Nevada Network (SONNet) initiative. Chair Amell indicated his agreement that this initiative would be geared toward the next legislative session several years in the future, however he does not believe that there is a conflict with SONNet, as this is related to creating a fund so that as next generation 9-11 comes around, there is funding for the PSAPs to bring them to the required level.

Chair Amell opened up discussion to public commentary, as interest in presenting information was presented by Gwen Brandenburg, Galena Group, Inc. Ms. Brandenburg indicated that Nevada currently ranks second from the bottom in the amount of money collected via surcharge, so there is room for improvement moving forward as NRS currently provides 25 cents/line/month. The next generation 9-11 Advancement Act of 2012 provides grant funding for both implementation and funding of next generation 9-11, however it requires a statewide coordinator position to be eligible for those grant funds. Nevada is one of the only states that currently does not have this position. Mr. Molnar indicated that as technology evolves, the clear delineations between governing bodies will change.

Angela Krutsinger pointed out a discrepancy with regard to the handout provided, that the #1 project is listed at \$297,500, but on the summary page provided, the total appears as \$192,500. Mr. Molnar indicated the correct amount is \$192,500.

Tammy James presented a motion to approve the creation of, and membership to the NCSC 9-11 Coordinator Sub-Committee consisting of Craig Harrison, Robert Chisel, Tammy James, Lester Lewis, Clark County and Bonnie Petti. Motion was seconded by Dan Lake. All were in favor with no opposition.

11. DISCUSSION ON THE FORMATION OF A NEVADA COMMUNICATION STEERING COMMITTEE (NCSC) 911 "NEXT GENERATION" SUBCOMMITTEE

Chair Amell opened discussion on the formation of a NCSC 9-11 Next Generation subcommittee, and his recommendations as to which NCSC members will sit on this subcommittee. Craig Harrison presented interest in combining this subcommittee with the NCSC 9-11 Coordinator subcommittee; however Chair Amell has concern as to the scope of the NCSC 9-11 Coordinator subcommittee and the amount of time to be spent on sourcing funding. Robert Chisel voiced concern about overstepping the SONNet initiative to look at next generation 9-11 efforts. Tammy James requested a list of all PSAPs. Tim Kuzanek also expressed his interest in becoming a member of this subcommittee. George Molnar will put together a complete list of Public Safety Answering Points (PSAPs) and distribute to the NCSC membership.

Robert Chisel motioned to approve the creation of, and membership to the NCSC 9-11 Next Generation Sub-Committee to include Chair Lester Lewis, Clark County, Assistant Sheriff Tim Kuzanek, Washoe County, Craig Harrison, Assistant Sheriff Joe Lombardo, LVMPD and Lou Amell. Motion was seconded by James Johns. All were in favor with no opposition.

12. PUBLIC COMMENT

Chair Amell opened discussion to public commentary. Tammy James presented repeated concern that the NCSC must develop criteria pertaining to the purchase of individual radios, as those types of requests keep coming before this body. Chair Amell, Sergeant Dan Lake, North Las Vegas Police Department and Carolyn Levering, City of Las Vegas Emergency Manager will work with the Nevada Commission on Homeland Security and its Finance Subcommittee to come up with a better set of guidelines to address this concern.

Angela Krutsinger, Nevada Hospital Association indicated that as a member of the Finance Subcommittee, there will not be a vote by that body currently to fund operational requests for radios. Chair Amell requested clarification as to if interoperability was involved with a request, to what degree it must be to qualify as an interoperability project. This concern was also presented by Captain Jake Conely, Sparks Fire Department in relation to why buying a 'cache' of radios qualifies as interoperable, indicating the same type of concern as Chair Amell with regards to knowing where the line is to be drawn.

13. ADJOURN

Chair Amell called for a motion to adjourn the meeting. Don Belcher motioned to adjourn with Brian Nebeker seconding the motion. Meeting adjourned at 2:45 p.m.