



## Minutes Nevada State Citizen Corps Council Quarterly Meeting

<b>DATE</b>	26 April 2011
<b>TIME</b>	2:00 – 4:00 PM
<b>LOCATION</b>	<b>UNR Police Services Conference Room UNR Cooperative Extension, Las Vegas NV</b>
<b>METHOD</b>	Open Meeting Conference
<b>RECORDER</b>	Larry Casey

### ATTENDANCE

<b>Council Members</b>	<b>Present</b>	<b>Ex-Officios, Staff &amp; Others</b>	<b>Present</b>
Tod Carlini	<b>X</b>	Sharon Harding	
Gary Davis		Ron Johnny	
Rick Diebold		Aaron Kenneston	
Gary Dunn		Shannon Rooney	
Scott Emerson		Chris Sproule	
Kimberly Ferguson		Alec Tune (FEMA Region IX)	
Adam Garcia	<b>X</b>	Stan Smith (Boyd Gaming)	<b>X</b>
Dave Hunkup			
Robin Kelly			
Annette Kerr	<b>X</b>		
Carolyn Levering			
Paula Martel			
Rick Martin	<b>X</b>		
Irene Navis	<b>X</b>		
Cherie Nevin			
Jeff Page			
Kaydie Paschall	<b>X</b>		
Russ Peacock	<b>X</b>		
Kelsey Piechocki			
Caroline PUNCHES	<b>X</b>		
Frank Shyne			
Linda Sienko	<b>X</b>	Larry Casey (Staff)	<b>X</b>
Christine Springer		Valerie Sumner (Staff)	<b>X</b>
		Glade Myler (AG Rep)	<b>X</b>

### CALL TO ORDER AND ROLL CALL

At 2:00 PM Chairman Rick Martin called the meeting to order and it was determined by roll call that there was not enough members present to constitute a quorum. The Chairman then directed the meeting continue with the material to be presented as informational briefings only.

### APPROVAL OF MINUTES –

Without a quorum Chairman Martin directed the approval of the minutes for the July 15<sup>th</sup>, October 28<sup>th</sup> 2009, , July 29<sup>th</sup>, September 23<sup>rd</sup>, December 16<sup>th</sup> 2010, and January 20<sup>th</sup> 2011 State Citizen Corps Council meetings be moved to the next scheduled meeting.

### OPENING COMMENTS

Chairman Martin stated that DHS has still not released their FFY 2011 guidance and allocations so there is no word on how much grant funding will be available. We have heard that the funding amounts will probably be significantly reduced. We are hearing that once the guidance comes out there will be a very fast turn-around with probably only 30-40 days to submit. Valerie Sumner will be the project lead, please send your proposals in to her.

Chairman Martin indicated that the Governor has assumed the office of Chairman for the Nevada Commission on Homeland Security. Dr. Carrison will be the Vice-Chair.

This year we have new Citizen Corps Councils. The approved councils we have are:

State of Nevada  
Washoe County  
Nevada Tribal Council  
Lyon County Citizen Corps  
Las Vegas Citizen Corps

We also have a number of new Citizens Emergency Response Teams (CERT):

Northeast Nevada  
Washoe Regional  
Southern Nevada  
Douglas County  
Reno-Sparks Indian Colony  
Washoe Tribe  
Carson City  
Yerington/Mason Valley  
Moapa Band Paiutes  
Mesquite

Chairman Martin introduced Mr. Alec Tune from FEMA Region IX who had a few comments on the registration process for Citizen Corps Councils and CERT Teams.

Mr. Tune thanked everyone for their work on re-registering their programs and teams. He mentioned that registration for CERT programs is still open. The updated CERT manual has been released with updated information and additions. This new educational material is available with the "Train the Trainer" manual due out around May.

Ms. Annette Kerr asked if the Powerpoint presentations been changed (Answer- Yes because of the large cost in printing use the older versions. We encourage local programs to update the presentations using the baseline in the new material).

Mr. Tune noted that the "Train the Trainer" courses are all booked up for this fiscal year.

### **REPORT ON THE THREE REGIONS (NORTH, NORTHEAST AND SOUTH)**

Chairman Martin opened the reports from the regions and asked Ms. Kaydie Paschall to report on the Northern Region.

Ms. Paschall stated that as of this quarterly report they have 545 volunteers active and in good standing. They have provided roughly 3096 hours in service to the community. We conducted 5 different program academies covering things like CERT and Animal Rescue. We had two volunteer call outs and numerous public service events where we provided assistance. We will be working with local authorities on many exercises including an exercise in Galena and another at the Reno/Tahoe Airport. Our next CERT academy is the first weekend in June. The "Alert ID" project that we have been working with DHS currently has in excess of 15,000 people signed up.

Not hearing any questions for Ms. Paschall Chairman Martin introduced Ms. Annette Kerr and asked her to provide a report on the Northeast Region.

Ms. Kerr stated they have been working with the state on resource typing and are almost complete for Elko County. They are working closely with the school districts for training. Recently they participated in an exercise at the Elko Airport. They will be going to Carlin next week for CERT classes (with classes scheduled out to June and July). They have completed CERT training for a number of teams from all over the region. They have made significant progress and are moving ahead.

Ms. Paschall asked if the Boy Scouts had contacted Ms. Kerr yet. (Answer – no – Ms. Kerr was advised by Ms. Paschall that in a recent meeting one of their reps indicated they would like to contact her to talk about programs).

There were no comments from the Southern Region.

Chairman Martin mentioned that during the recent Homeland Security Working Group (HSWG) meeting the question of the Citizen Corps regions came up. There was a general feeling that the concept of regions is broken. We have done a search of our records and cannot find anything that shows when or where the regional concept was formed. He posed a question to the group on if this regional concept was something worth pursuing.

Ms. Paschall indicated back in 2007/2008 they were working off an idea where the state was split into two regions – North and South. The idea was that in our areas we would provide trainers and support as needed.

Chairman Martin agreed with the concepts and stated that we need to formalize the regional structure and define the responsibilities for the members in each region.

Ms. Paschall stated that a while back there was a grant request that would fund a person in each region to assist and administer the programs but due to funding restraints they were never fully funded.

Ms. Valerie Sumner discussed the funding part of the problem. Any new program needs help in getting started and initially does not have any funds. Established programs in the regions help get them going but until the next grant cycle approves funds for a program they do not have a dedicated source of money.

Ms. Paschall indicated the comments made in the recent HSWG meeting came after the initial presentation on grant program requests. In addition to the regional requests there were requests made for a large number of separate small programs that added up to a large amount of funds. The questions from the working group came from a concern that if we have regions why are other groups putting in their requests separately.

Ms. Irene Navis pointed out another problem. During the recent (October 2010) Commission on Homeland Security workshop (which set the priorities for the 2011 grant cycle) there was a category set up for “public outreach”. Right now the working groups are trying to get a definition from the Commission on what sort of programs are included in this category. Clearly Citizen Corps fits well into the category of “public outreach”. She suggested that it might not be a bad idea to brief the Commission and the Finance Committee on what all Citizen Corps does.

Chairman Martin agreed and stated we need to have some sort of briefing paper that shows how Citizen Corps fits into “public outreach”.

Ms. Kerr indicated that the Tribes have indicated that they did not want to work with the Northeast Region and wanted to run their own programs.

Ms. Paschall observed that the various programs work with one another constantly but because they have to request funding separately it makes it appear that the programs are not cooperating.

#### **SUB COMMITTEES ACCOMPLISHMENTS**

Chairman Martin opened the reports from the Sub-Committees.

##### **A - Program Committee**

Ms. Sumner provided an update on the status of the Volunteer Manual. Sharron Harding and Page Spencer have volunteered to help with the writing (they will be using a template of material common to other volunteer manuals from around the country. They should start work by mid-May. Will have an update in July.

Ms. Paschall indicated she has been working with Rick Diebold and Carolyn Levering in Southern Nevada on their parts of the gap analysis of what needs to go into the volunteer manual and should be done in a week or so. Once it is complete she will be contacting Annette Kerr for the Northeast regional input.

##### **B - By-Laws Committee**

Ms. Paschall stated they have some changes to review. The intent is to hold a meeting soon, do the review and have the changes ready for the next Citizen Corps meeting.

## **C – Finance Committee**

No material was presented by the Finance Committee

### **FINANCIAL OVERVIEW OF DHS GRANT FUNDING FOR CITIZEN CORPS PROJECTS**

Chairman Martin went over the spreadsheet of data provided by DEM. It shows the status of Citizen Corps programs from 2006 to 2010. The budgets for 2006 & 2007 have been spent and we are making significant progress on 2008. He noted that the Commission and the Finance Committee will probably be looking at the unexpended funds. We need to make sure we are accounting for funding and spending them in a timely manner. Members of the committee discussed the periods of time allocated to spend the funds for each year's program with the DEM staff who answered questions on how they had spend funding.

### **NON MONETARY ISSUES**

Ms. Sumner mentioned that this agenda item was a way for the members to talk about equipment sharing. She then introduced Ms. Paschall to talk about fire extinguishers.

Ms. Paschall talked about some lessons they learned about fire extinguishers during some of their recent classes. Students are asked to bring in extinguishers from home and anywhere from 30-50% are bad. This allows them to train without expending a good extinguisher as well as identifying a need to keep good extinguisher on hand.

Ms. Kerr indicated that the fire extinguisher companies in Elko will provide a 1<sup>st</sup> refill free to students who participate in training and use charged extinguishers.

Mr. Adam Garcia asked about resource sharing and stated that the University of Nevada at Reno has an extensive list of surplus material that they could give away.

Ms. Sumner indicated she would work with him to see how they can post this material to the website.

Chairman Martin asked Mr. Tune if California and Arizona had a similar system for resource sharing. (Answer – There is a California network for material aid but mainly resources are shared between local areas).

Ms. Navis mentioned a putting together “best practices” report from the Council to the Commission on Homeland Security that would show how we are leveraging resources as well as some of the unique training being done in Nevada. This sort of highlighting would be good.

### **Project Proposals – FY11**

Chairman Martin stated that at the last HSWG meeting the Citizen Corps (except Tribal) projects were all rated as having a high priority for funding. This may be reduced once we actually see how much funding will be awarded by DHS.

Ms. Sumner mentioned that on 2 May the Finance Committee will be discussing projects and what will need to go into the final project proposals.

### **PUBLIC COMMENT AND ADJOURNMENT**

Mr. Tune stated he finds it frustrating that we have such a united organization and have such a hard time getting members to attend meetings.

Chairman Martin stated they are working this issue and stated the next meeting will all be on 21 July 2011. Hearing no further comments Chairman Martin adjourned the meeting.

Meeting notes completed by Larry Casey, for questions call (702) 486-0797 or email [LFCasey@dhs.nv.gov](mailto:LFCasey@dhs.nv.gov).