



# Minutes Nevada Homeland Security Commission Finance Committee Meeting

## ATTENDANCE

<b>DATE</b>	2 May 2011
<b>TIME</b>	3:00 PM
<b>LOCATION</b>	500 S Grand Central Parkway, Las Vegas NV 2478 Fairview Drive, Carson City NV
<b>METHOD</b>	Videoconference
<b>RECORDER</b>	Larry Casey

<b>Committee Members</b>	<b>Present</b>	<b>Staff &amp; Others in Attendance</b>	<b>Present</b>
Doug Gillespie, Chairman	<b>X</b>	James Wright, Director DEM	<b>X</b>
Dr. Dale Carrison	<b>X</b>	Irene Navis, Clark County Emergency Manager	<b>X</b>
Bill Welch			
Mike McClary	<b>X</b>		
Stacey Giomi			
Doug Stevens			
Carolyn Levering	<b>X</b>		
Jeff Page			
Kyle Devine			
Angela Krutsinger	<b>X</b>		
Stan Smith	<b>X</b>	Fred Thompson (ILO Doug Stevens)	<b>X</b>
Adam Sandler	<b>X</b>	Larry Casey, Homeland Security Commission Staff	<b>X</b>
Terry Bohl	<b>X</b>	Samantha Ladich, AG representative to the Commission	<b>X</b>

### CALL TO ORDER AND ROLL CALL

At 0955 AM Chairman Gillespie called the meeting to order. A roll call was held and it was determined that there was a quorum present.

### COMMENTS BY THE CHAIRMAN

Chairman Gillespie moved directly to the agenda items.

### APPROVAL OF MINUTES

Chairman Gillespie asked if there were any comments on the minutes of the 29 March 2011 meeting and hearing none he entertained a motion to approve the minutes. Dr. Dale Carrison made the motion and Ms. Carolyn Levering seconded it. The motion passed unanimously and the minutes were approved

### REQUEST TO REALLOCATE HOMELAND SECURITY GRANT PROGRAM (HSGP) FUNDS

Chairman Doug Gillespie opened the agenda item without comment and asked the program managers to make their presentations in the same order as on the agenda.

NCHS-15 – Advanced Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) FFY09 UASI fund change request utilizing previously deobligated funds. –

Detective Jeff Villard, Program Manager presented an overview on the request to utilize the remaining deobligated UASI funds to enhance an existing responder respiratory protection

program. Several months back Specifically to purchase CBRNE rated filters for Air Purifying Respirators. Requested amount of funds \$117,693. NOTE – This request may require approval from DHS.

Detective Villard stated in the 2009 IJ the Clark County Fire Department requested funding for training. They have indicated that at this time they can't spend these funds. This request is to shift the training funds to equipment where it will be used to purchase specific equipment was originally part of this IJ but were dropped before approval for budgetary reasons. These same funds were deobligated and we are seeking on shifting the funds to allow for the purchase of the needed equipment.

Ms. Carolyn Levering stated that it sounds like the budget amount doesn't change just the category where the funds were to be spent. She asked if the Division of Emergency Management (DEM) has weighed in on this issue.

Ms. Kelli Anderson (representing DEM) stated that Detective Villard had come to DEM to redirect these funds. Ms. Irene Navis noted that because these are UASI funds her office has also been involved in this process.

Dr. Dale Carrison noted that NCHS 16 is asking for the same type of action for the redirection of funds. (NOTE: NCHS-16 – Chemical, Biological, Radiological, Nuclear, Explosive (CBRNE) FFY09 SHSP fund change request will use the previously deobligated training SHSP funds to enhance Personal Protective Equipment (PPE) for specialized units. The difference between these two change requests is one is for UASI funds and the other is for SHSP funds.

Chairman Gillespie stated that if the committee approves this change it will still require approval from DHS. He then asked if there were any additional comments or questions. Hearing none he called for a motion. Ms. Levering made the motion to approve the requested changes in NCHS-15 and NCHS-16. The motion was seconded by Mr. Stan Smith and was carried by a unanimous voice vote.

NCHS-17- Interoperable Communications. FFY09 SHSP fund change that will allow for the purchase of not previously approved equipment and a request for an extension. Mr. Terry Bolh (Program Manager for this project) stated that the basic reason for this request is that currently they will not be able to complete the project and they will be asking for an extension.

Chairman Gillespie asked that the request from this committee is for an extension. (Mr. Bohl answered with an affirmative)

Dr. Carrison asked if the Nevada Communications Steering Committee (NCSC) has been working with him on this project. (Mr. Bohl answered they had been working closely with him on this project).

Ms. Levering made a motion to approve this request. Chairman Gillespie noted the motion and asked if there were any further comments and hearing none called for a second to the motion. Mr. Stan Smith seconded the motion. The motion was carried by unanimous voice vote.

Lieutenant (LT) Tom Monahan presented a request to reprogram surplus funds that are left over from the allocation to lease commercial space for the fusion center. With the move to the new site these funds will no longer be required. The intention is to take these funds and add them to a current program and expand the public awareness campaign. He went on to mention the addendum for this request contains the work descriptions and explains what will be accomplished. The project will also expand the current relationship with the Southern Nevada Health District (SNHD) and enlarge on the flow of information to first responders. Last of all there is a housekeeping move of one line of travel money to a different line in the travel budget.

Dr. Carrison noted that this sort of use of funds that are derived from cost savings is exactly what we have been looking for and it moves the funding to where it is needed.

Mr. Bohl asked if the savings could be applied to the \$1.7 million FFY 2011 grant request.

LT Monahan stated these funds are for the PERFusion process and not for a different project that is addressed in the 2011 grant request.

Ms. Angela Krutsinger stated the issue with the request is just how the \$700,000 would be moved. Where are the funds coming from, going to and how will they be used. Looking at this amount of funds it is hard to see the where the program with the SNHD comes in.

LT Monahan indicated they had been working with the SNHD and the costs seem reasonable for the type of projects they are developing.

The discussion continued with Mr. Bohl, Ms Krutsinger and Ms. Levering asking questions on why these cost savings could not be applied to the 2011 grant request. The discussion included comments that the funds being requested for 2011 were for different projects than 2009 UASI funds and by applying these funds there would be mixing of funding. Further comments indicated the purpose of the change request was to provide for additional information to the public and private sectors.

At the conclusion of the discussion Chairman Gillespie asked for a motion on this project. Ms. Krutsinger motioned to postpone the discussion until the committee would be able to discuss the 2011 grants. Mr. Terry Bohl seconded the motion. After a voice vote with 2 no votes and 5 yes votes the motion was passed. NCHS-18 will be moved to the next meeting where the 2011 grant programs are discussed.

NCHS-19 – Nevada Threat Analysis Center (Fusion Center) FFY09 SHSP fund change request. LT Tom Monahan deferred the item to SGT Martin Roberto who stated the center is requesting to reprogram \$170,000 from the Penlink line item to a new line item to fund the Fusion Core program. The funding will remain in same category (Equipment) and is for a new software program that will allow them to operate on the same platform as the other centers and allows for shared databases of information.

Chairman Gillespie asked what the hours of the Northern Nevada fusion centers were. SGT Roberto and LT Jerry Baldrige indicated the two centers both had a 7:30 AM – 5:00 PM Monday to Friday operation.

LT Monahan indicated the new Fusion Core software will allow for the exchange of information. Fusion Core is a system that is used nationally and is intended to allow centers to share material.

Chairman Gillespie asked about the program and data storage and wanted to know if we would run into a problem if the have to change systems.

SGT Roberto indicated the Fusion Core system is not a proprietary product so this would not be an issue.

Hearing no further discussion Chairman Gillespie called for a motion on the item. Dr. Carrison moved to approve the reallocation of funds and was seconded by Ms. Levering. The motion passed unanimously.

**REVIEW AND COMMENT ON CURRENT LIST OF HOMELAND SECURITY GRANT PROGRAM (HSWG) PROJECTS AS DEVELOPED AND PRESENTED TO HOMELAND SECURITY WORKING GROUP. (HSWG) AND THE URBAN AREA WORKING GROUP (UWAG)**

Chairman Doug Gillespie opened the discussion by stating the next meeting of the Finance Committee will be 1:00-5:00 PM Wednesday 18 May 2011. He has been told that as of last Friday the guidance for 2011 will not be out for a couple of weeks. He went on to state that during the 18 May meeting the committee will meet with program managers to review their programs. We understand the budgets for 2011 will be less than they were in 2010 which means we are currently overbudget for this year's programs. As in years past we will need to balance wants against needs.

We need to focus on the Commission on Homeland Security's priorities. If you are heading up an IJ that deals with response and mitigation you won't be getting as much funding as you have in the past. This year prevention and protection are the priorities.

Chairman Gillespie advised the program managers that when they came to the meeting on the 18<sup>th</sup> they would need to provide to the Committee a letter that:

- Details what is the purpose of the project
- Presents the goals for the project. If it is for an existing project you will need to show which goals have been completed and how much has been spent.
- Pay specific attention to personnel. Current information from the National side indicates there will be no funding for sustainment of personnel costs. You need to report on how many personnel you are requesting funds for and what their status is.
- You will need to provide a true line item budget.

Chairman Gillespie directed this material has to be in to staff by 12 May. The budget information has to be in to the Division of Emergency Management by 5 May and the letters to the staff by the 12<sup>th</sup>. He then went on to thank everyone for their hard work to date. We have come a long way in a short time and your efforts are noted.

#### **PUBLIC COMMENT AND ADJOURNMENT**

Chairman Gillespie asked whether or not there was any public comment. Hearing no other Public Comment Chairman Gillespie entertained a motion for adjournment. Dr. Carrison made the motion and it was seconded by Mr. Stan Smith, the motion passed unanimously and the meeting was adjourned.

Meeting notes completed by Larry Casey, for questions call (702) 486-0797 or email [LFCasey@dhs.nv.gov](mailto:LFCasey@dhs.nv.gov)