

OFFICIAL MINUTES

Approved at the October 3, 2012 Finance Committee Meeting



**MINUTES
NEVADA HOMELAND SECURITY COMMISSION
FINANCE COMMITTEE MEETING**

Attendance

DATE	June 6, 2012
TIME	9:00 a.m.
LOCATION	Grant Sawyer Building
	Room #4401
	555 E. Washington Street
	Las Vegas, Nevada 89101
METHOD	Conference
RECORDER	Selby Marks

COMMITTEE MEMBERS	PRESENT	LEGISLATIVE & EX-OFFICIO MEMBERS, STAFF, AND OTHERS	PRESENT
Doug Gillespie – Chairman	X	Christopher Smith – Chief DEM	
Bill Welch	X	Irene Navis – Clark County EM	X
Stacey Giomi			
Carolyn Levering	X	Selby Marks – HS Staff	X
Kyle Devine		Samantha Ladich – DAG Rep.	X
Angela Krutsinger	X		
Stan Smith	X		
Adam Sandler			
Terry Bohl	X		

1. CALL TO ORDER AND ROLL CALL

Chairman Doug Gillespie called the meeting to order at 9:00am. Selby Marks, Nevada Division of Emergency Management and Homeland Security performed a roll call. Quorum was established for the meeting.

2. COMMENTS BY THE CHAIRMAN

Chairman Gillespie instructed the committee that there are a number of requests for re-obligation and moving of funding on the agenda, and due to maintaining quorum as a result of several members needing to leave after meeting, all those that come forward to speak will please be precise and to the point while presenting due to time constraints.

3. PUBLIC COMMENT

Chairman Gillespie asked for commentary from both the North and South meeting venues. No commentary from either venue noted.

4. APPROVAL OF MINUTES

Chairman Gillespie called for a motion to approve the meeting minutes from the April 9, 2012 Finance Committee meeting. Angela Krutsinger moved to approve the minutes with amendment on page 4, 4th paragraph, 7th line down to show “every one of the SHSP projects ...” and “at least a 10% cut” Carolyn Levering seconded the motion with an additional amendment to correct Item 6

OFFICIAL MINUTES

Approved at the October 3, 2012 Finance Committee Meeting

to reflect correct spelling of Captain Primas's name (Brett). In addition, further down on that paragraph, where "Mr. Freeman reiterated ..." she believes it should show "Captain Primas reiterated ..." All voted in favor to approve minutes with these changes. Motion carries.

5. REQUEST TO REALLOCATE HOMELAND SECURITY GRANT PROGRAM (HSGP) FUNDS

Chairman Gillespie instructed the committee that he has not had any requests to take these re-allocation requests out of order, so the Finance Committee will address in the order listed.

NCHS-37 Re-obligation: Training and Exercise (Clark County, Office of Emergency Management-OEM)

Irene Navis, Clark County Emergency Manager presented for Rick Laporte information pertinent to this re-obligation. Discussion included use of left-over funding allowing reallocation of \$143,000 to CCFD in addition to the development of e-Learning tools as follow-on to the tabletop full-scale exercises over the past 18 months. Carolyn Levering, City of Las Vegas Emergency Manager voiced recommendation to include NCHS-44 with NCHS-37. Ms. Navis agreed to the recommendation. Chairman Gillespie agreed to combine these two requests, reserving some questions relating to the Emergency Operations Center itself. Richard Brenner, CCFD was introduced to speak to this issue indicating the fire department is looking into turning an existing meeting room into an active DOC. Chairman Gillespie reiterated the need to be careful that this build-out doesn't duplicate something in existence already.

Angela Krutsinger, Nevada Hospital Association presented concern over the line item budget for the DOC prompting a lengthy committee discussion on the actual amount of funding required for this project compared to the actual equipment needs of the requestor. Richard Brenner indicated that the initial proposal was done quickly and subsequent funding needs have changed, so he will have to redo his proposal prompting Chairman Gillespie to voice concern in asking the Finance Committee to approve something that is going to change. There is no issue with money being re-obligated in this manner, but prior to presenting to the Homeland Security Commission, the appropriate tentative budget with re-worked figures needs to be provided. Richard indicated he will be happy to provide that information. Bill Welch interjected he has no issue with this as well with re-obligation or reallocation of funds, but we do need a budget that does reconcile to the amount being reallocated. Terry Bohl sees this as another EOC and asked if NCHS-37 and NCHS-44 actually are the same request. Per Chairman Gillespie, the requests are separate but pulling from the same fund. A lengthy discussion followed pertaining to the actual funding requirements including commentary from Carolyn Levering, Terry Bohl, Bill Welch, and the Chairman as to the actual re-obligation amount. Kelli Anderson, Nevada Division of Emergency Management explained NCHS-37 and NCHS-44 and the reasoning for having separate requests for distinction. The Chairman agreed with this reasoning. A discussion between Angela Krutsinger and Kelli Anderson ensued regarding clarification of the removal of funding from training to purchase equipment for the CCFD DOC.

Carolyn Levering motioned to recommend to the commission approval of NCHS-37 allowing CCFD to de-obligate \$143,942.47 as well as reprogramming \$66,371 in addition to moving to approve recommendation NCHS-44 to re-obligate \$143K to CCFD for purchase for DOC equipment. Motion was seconded by Stan Smith. Angela Krutsinger presented concern with motion to approve NCHS-44 with no actual budget. Carolyn Levering amended motion in that it would be contingent upon CCFD presenting a properly detailed budget with specific intended equipment purchase line items only. Motion passed with one 'nay' noted (Angela Krutsinger).

OFFICIAL MINUTES

Approved at the October 3, 2012 Finance Committee Meeting

NCHS-38 Re-obligation: Fusion Center (Washoe County Sheriff's Office)

Lt. Tim O'Conner, Washoe County Sheriff's Office (WCSO) presented information relating to \$16,818.61 to purchase 6 satellite phones for use in the Fusion Center during disaster or cyber attack on behalf of Jerry Baldrige, Program Manager who could not be present today.

Discussion ensued with questions posed by Angela Krutsinger asking for clarification on how many satellite phones were requested and where they'd be located. Terry Bohl inquired as to whether or not WCSO went out to competitive bid. Due to the expense, he feels the request is too expensive. Lt. O'Conner informed the Committee that the phones would be located in the Fusion Center and issued appropriately to personnel in the field as needed, and that the vendor named in the request is the current vendor of choice.

Chairman Gillespie clarified with Lt. O'Connor if the vendor named is the actual vendor used. Lt. O'Connor believes that it is the same vendor. Chairman asked Kelli Anderson what the timeline is for using this money. She relayed federal extensions for FFY08 and FFY09 this morning. She anticipates asking for additional time, so we will have approximately 6 more months. Terry Bohl again requested that this request be bid out. He knows the phones he purchased do work. Chairman Gillespie requested this will be put off until further information is obtained. He requested this to be brought back to the Finance Committee in August with additional information regarding cost comparison. He would also like to see information on sustainment once these phones are purchased. Lt. O'Conner agreed to do so.

NCHS-39 Re-obligation: Fusion Center (Clark County, Las Vegas Metropolitan Police Department)

Lieutenant Jim Seebock, Deputy Director SNTCT presented in place of Captain Al Salinas for Nevada Counter Terrorism Center. He discussed briefly a program change request, primarily moving \$100,000 from initial equipment category into planning category for the COPLINK program. Chairman Gillespie asked for any questions from Finance Committee, none were presented.

Carolyn Levering motioned to recommend approval. Motion was seconded by Angela Krutsinger with no opposition noted. Motion passed.

NCHS-40 Re-obligation: Statewide Tribal Disaster Boxes (Inter Tribal Emergency Response Commission, Inter Tribal Council of Nevada)

Terry Bohl/Program Manager addressed Finance Committee on his request to purchase additional communication disaster boxes. He is looking to purchase last four boxes to bring his project to conclusion.

Chairman Gillespie requested Terry Bohl to clarify how many tribes are in the State of Nevada. Terry Bohl responded with 27 tribes. Winnemucca, Lovelock, and Summit Lake have no way of maintaining this equipment, but boxes will be made available to deploy if necessary. Chairman Gillespie inquired if the purchase of the additional 4 boxes would cover the 24 tribes currently in need, and Terry Bohl indicated that was correct.

Carolyn Levering posed a question to Kelli Anderson pertaining to which projects are contributing to this re-obligation. Per Ms. Anderson, several projects contribute through SHSP from 2008-2009 with de-obligated money coming back. \$897,000 of SHSP monies were re-obligated and ready for Finance Committee to push funding out. Carolyn indicated the Finance Committee did not receive this information prior, and then asked out of this \$897,000, how much is represented at today's meeting. Kelli responded that \$477,907 worth of requests, not including two projects that Irene/UASI working group has submitted. In addition, DEM as the SAA, has an additional \$313,000

OFFICIAL MINUTES

Approved at the October 3, 2012 Finance Committee Meeting

worth of projects that are not required under the re-obligation process to come before the Finance Committee. Carolyn asked if there was any remaining balance accounting for all of this, and it appears we approximately \$100,000 left.

Carolyn made a motion to approve NCHS-40. Angela Krutsinger seconded the motion with no opposition noted. Motion passed.

NCHS-41 Re-Obligation: Cyber Logging System (Nevada Department of Administration)

Christopher Ipsen, Program Manager presented short overview of the Cyber Logging system which is designed to track and correlate potential cyber intrusions. Carolyn Levering inquired about long-term licensing issues potentially exceeding grant funding. Mr. Ipsen indicated the State will pick up the maintenance of the system after initial purchase. Terry Bohl asked how many programs this system would touch. Mr. Ipsen indicated it's designed to service the entire State of Nevada. The maximum capability is 5GB of information daily. Angela Krutsinger asked for clarification on the system capability of 5GB, as she sees the funding request says capability is 10GB. Mr. Ipsen confirmed it is 10GB.

Terry Bohl made a motion to approve. Motion was seconded by Stan Smith with no opposition noted. Motion passed.

NCHS-42 Re-obligation: Statewide Continuity of Operations & Government Sustainment Project (Washoe County Office of Emergency Management)

Aaron Kenneston/Program Manager presented short overview of his funding request for \$175,000 to be used on the Continuity of Operations Planning (COOP) project. This was originally a three year project, but Washoe County gave up money for the project in the spirit of cooperation, and they are back asking for funding to complete the project at this time. Carolyn Levering asked if there was enough time to fulfill the scope of work due to grant expiration. Mr. Kenneston indicated it would be challenging and the scope would need to be limited. He would like to reach out to entities like City of Henderson and Clark County School District to work on continuity plans, but with the December timeline, he most likely cannot do that. He can most likely reach out to LVMPD. He would like to keep pushing and get more of the southern counties involved. Carolyn posed another question to Kelli wondering if we have received notification about grant adjustment communications to 08-09 funding. Kelli indicated that we did receive notification, 5 months on that grant ending 12/31/12. Also received was a FFY09 extension which will now end on 12/31/12. She has also found that we have FFY10 monies that are available through July of 2013. She should be able to work with individuals with approval from Finance Committee for funding projects. Terry Bohl had a question for Kelli if there is enough money to fund Aaron's funding request? Kelli indicated that there is enough monies under FFY10. Wants to make sure everyone else can complete projects within six months; there would be enough funds to push out the entire amount needed to Aaron.

Carolyn motioned for approval using 2010 funds. Terry Bohl seconded the motion. No opposition was noted.

Chairman Gillespie had another question. If we are doing this with 2010 funds, how does this impact this money for other years? Kelli indicated that there shouldn't be an impact regarding other requests coming before the Finance Committee. Mr. Kenneston interjected that he'd be willing to work with DEM line item by line item.

OFFICIAL MINUTES

Approved at the October 3, 2012 Finance Committee Meeting

NCHS-43 Re-obligation: All-Hazards Regional Multi-Agency Operations and Response (ARMOR) Task Force IED Remediation (Clark County LVMPD)

Jeff Villard/Clark County Office of Emergency Management – This is a request for re-obligation of \$118,000 of exist FY10 urban area funds resulting from a collaborative effort during the 2012 funding process to reduce those proposals for FY12. Clark County worked with OEM and formulated this proposal to outfit bomb technicians with tools and equipment necessary to do the job.

Chairman Gillespie presented concern that the equipment can only be purchased by a Federal Bureau of Investigation ‘recognized’ bomb team, advising the committee that the locally recognized bomb team may have limited to no knowledge of what is now being asked for in this proposal. Jeff Villard indicated equipment does need to be purchased and used by accredited bomb squad personnel or those undergoing a certification process. The memo of understanding created with participating agencies initiated that those individuals trained under the Las Vegas Fire and Rescue bomb squad were accredited. There is no separate bomb squad. As to details of speaking to the budget, Mr. Villard’s understanding was this issue was addressed on two proposals during FY12, and removed when FY10 funding became available.

Carolyn Levering voiced concern regarding any potential audit issues regarding this equipment purchase, particularly reimbursement issues. Kelli Anderson explained the problem may come in post audit looking for certifications and accreditation. If we can prove that everything is appropriate. If it’s not clear, we would be requested to reimburse the federal government. Carolyn Levering posed a question to Ms. Anderson regarding a potential remedy for her concern noting if this purchase is made, and assets would be transferred to the certified bomb squad, then perhaps documenting in the grant file as an asset transfer to be maintained by the Las Vegas bomb squad in the future would be adequate documentation post audit. Ms. Anderson agreed as long as the transfer documentation was placed in all pertinent files.

Chairman Gillespie indicated his belief that the bomb squad is a part of armor, and if asked by DHS could justify keeping this equipment. If this would be deemed inappropriate use of such equipment by DHS, he would commit LVMPD to pay \$118,000 for the equipment. He wants to avoid a bad precedent in having equipment that is supposed to be used by a population of people and housed in a separate location. The Chairman did ask of Mr. Villard, that representation from the bomb squad could be present at the next Nevada Commission on Homeland Security (NCHS) meeting to acknowledge their awareness of this situation. Mr. Villard agreed. Kelli Anderson asked the Chairman for a copy of the MOU, and she’ll take a screenshot of the AEL and the proposal submitting it to the NCHS to protect LVMPD and SAA against being responsible for coming up with \$118,000. The Chairman agreed. Terry Bohl presented concern about having enough time to accomplish this. Kelli Anderson stated there was enough time. Angela Krutsinger posed question to Kelli Anderson as to what the available UASI funds are currently. Ms. Anderson indicated \$118,000 is available from de-obligations in addition to the \$143,000 totaling \$261,000. Chief Scott Fuller, Las Vegas Fire and Rescue stated they were aware of this purchase and wanted to follow the right process for audit procedures. Irene Navis requested copies of any paperwork related to this in OEM as these are UASI funds, and records are needed for audit purposes.

Terry Bohl motioned to approve purchase of ARMOR equipment as long as MOA’s and MOU’s are in place for that transfer. Carolyn Levering seconded the motion. All in favor, no opposition

NCHS-44 Re-obligation: Emergency Operations Center (Clark County OEM – Fire Department)

This agenda item was combined in minute documentation for NCHS-37. Please refer to that section for discussion pertaining to NCHS-44 Re-obligation.

OFFICIAL MINUTES

Approved at the October 3, 2012 Finance Committee Meeting

NCHS-45 Re-obligation: Compliance Enforcement Division, Fraud Unit (Nevada Department of Motor Vehicles)

Debbie Wilson, Program Manager (NDOT) reiterated funding request noting her application is for equipment required by the Compliance Enforcement Division, primarily the Fraud Investigation Unit, for electronic finger-printing equipment required for the licensure of occupational licensees as the FBI is no longer accepting "ink on paper" cards. Angela Krutsinger noted in the line item budget 33 body armor carriers with no description in the narrative regarding body armor in any way. The Deputy Chief of Compliance Enforcement Division responded that the provision of this equipment would give personnel the ability to wear the armor that is currently funded by the department. Angela Krutsinger questioned whether this request should be operationally funded rather than through Homeland Security Grant funding. Debbie Wilson responded that past requests through Highway funding have been denied, therefore the current request for federal funding to procure this equipment with the intention of placing such equipment on a replacement schedule should future funding be approved. She is requesting help to obtain these funds.

Chairman Gillespie responded that he appreciates Debbie Wilson's efforts and reiterated that although Homeland Security funding was used significantly on law enforcement and first responders initially, it has made clear that this type of equipment is the responsibility of individual agencies, and with respect to this current agency request, funding streams are being heavily reduced. Kelli Anderson, NDEM interjected with apology that she had information for the Finance Committee that should have been presented prior to the NDOT presentation. In FY12, many funding streams were combined. Homeland Security did away with the Driver's License Security Grant Program as a stand-alone program opting to combine it with the Homeland Security Grant Program. As a result, the Department of Motor Vehicles (DMV) was unable to apply for direct funding. This was not readily visible in the process. Debbie Wilson contacted Kelli 24 hours after the project submission deadline with a project submittal for FY12. Although the project could not be accepted based on information given to the Homeland Security Group and jurisdictions, Kelli did ask Debbie to put in a project for what Debbie wanted to put in for through DMV so it could be brought before the Finance Committee for review. Kelli informed the committee that she in no way is attempting to sway any decision, only to give some background for the request in that programs had been combined. Chairman Gillespie interjected that he appreciated Kelli's input, but in light of the type of equipment being requested (i.e.) body armor carriers, GPS tracking devices, locator kits, body wire kits), in his opinion this request is a slippery slope. As the Chairman with involvement at the local, state, and federal level, he feels it is his responsibility to bring to everyone's attention that approval of this request may propagate an influx of similar requests from requestors seeking to use the same justifications as seen with this request. Terry Bohl agreed adding that the request does not fall under the scope of Homeland Security.

Chairman Gillespie asked if there was a motion to approve. Terry Bohl moved to deny the request based on the lack of scope identification with the Homeland Security in addition to the fact that other projects fitting the Homeland Security scope had been denied as well. Carolyn Levering seconded the motion with commentary that she seconds as a means to open up for further discussion. Carolyn Levering questioned the Real ID Program and how it had been initiated and evolved within DHS seeking additional knowledge on the subject. Debbie Wilson commented that it does speak to the goal of the Real ID Act, and the push to identify and verify persons requesting identification to negate identity theft and fraud through law enforcement is important. Debbie indicated that they are still trying to move forward putting forward more legislation. DHS has not backed off on the January 15, 2013 date. Carolyn Levering asked if any portion of this request related to supporting the continuation of the Real ID Program. Debbie responded, "No." Angela

OFFICIAL MINUTES

Approved at the October 3, 2012 Finance Committee Meeting

Krutsinger interjected with some confusion regarding Ms. Wilson's commentary, as Ms. Levering's request was for Ms. Wilson to provide the budget line item(s) supporting the Real ID activity. Ms. Wilson referred to Alan Bayers. Mr. Bayers responded his understanding was that ensuring secure documentation within their own system could be assisted with the purchase of all items on the list. Terry Bohl interjected that he does not understand how the equipment request supports the Real ID function, and that again this is a law enforcement function and other projects with actual scope reference to DHS had been previously rejected.

Chairman Gillespie referred there was a motion on the floor by Terry Bohl to deny this request. All were in favor. Motion passed.

6. PUBLIC COMMENT

Chairman Gillespie called for public commentary in both the North and South venues. No commentary noted in either location.

7. ADJOURNMENT

Chairman Gillespie called for a motion to adjourn the meeting. Angela Krutsinger moved to adjourn with Stan Smith seconding the motion. No opposition.