



STATE OF NEVADA
MEETING NOTICE AND AGENDA
NEVADA COMMISSION ON HOMELAND SECURITY
HOMELAND SECURITY WORKING GROUP

Name of Organization: HOMELAND SECURITY WORKING GROUP (HSWG)
Date and Time of Meeting: THURSDAY, JUNE 13, 2013 – 9:30 A.M.

Carson City Location

State Capitol Building Annex
Guinn Room – Second Floor
101 North Carson Street
Carson City, Nevada 89701

Las Vegas Location

Nevada Highway Patrol
Training Room A105 – First Floor
4615 West Sunset Road
Las Vegas, Nevada 89118

THIS MEETING WILL BE VIDEO CONFERENCED AND/OR TELECONFERENCED BETWEEN THE LOCATIONS SPECIFIED ABOVE BEGINNING AT 9:30 A.M.

The Homeland Security Working Group (HSWG) may take action on items marked “For Possible Action.” Items may be taken out of the order presented on the agenda at the discretion of the Co-chairs. Items may be combined for consideration by the HSWG at the discretion of the Co-Chairs. Items may be pulled or removed from the agenda at any time.

Please Note: Witnesses wishing to have their complete testimony/handouts included in the permanent record of this meeting should provide a written or electronic copy to the HSWG administrative staff. Minutes of the meeting are produced in a summary format and are not verbatim.

- 1. CALL TO ORDER AND ROLL CALL** – Co-Chairs Chief Christopher Smith, State Administrative Agent (SAA) and Chief Fernandez Leary, Urban Area Administrator (UAA).
- 2. PUBLIC COMMENT**– (Discussion Only) – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments may be limited to 3 minutes per person at the discretion of the Co-Chairs. Comments will not be restricted based on viewpoint.
- 3. APPROVAL OF MINUTES** – (Discussion/For Possible Action) – Co-Chairs, Chief Christopher Smith, SAA and Chief Fernandez Leary, UAA. This agenda item will discuss whether or not to approve the minutes of the May 16, 2013 Homeland Security Working Group (HSWG) meeting.
- 4. WELCOME AND OPENING COMMENTS BY THE STATE ADMINISTRATIVE AGENT (SAA) AND THE URBAN AREA ADMINISTRATOR (UAA)** – (Discussion Only) – Co-Chairs, Chief Christopher Smith, SAA and Chief Fernandez Leary, UAA.
- 5. GRANT GUIDANCE AND DOCUMENTATION OVERVIEW** - (Discussion Only) – Kelli Anderson, Nevada Division of Emergency Management (NDEM). This agenda item will provide an overview of Federal Fiscal Year (FFY) 2013 grant guidance as recently received from the U.S. Department of Homeland Security (DHS) and documentation as used in the HSWG process and subsequent grant administrative process.
- 6. URBAN AREA WORKING GROUP (UAWG) MEETING REVIEW** – (Discussion Only) – Co-Chair, Chief Fernandez Leary, UAA. This agenda item is a summary review of the June 11, 2013 UAWG meeting.

7. **DISCUSSION OF PROJECT PROPOSAL MODIFICATIONS AND BUDGETS** - (Discussion/For Possible Action) – Facilitator. This agenda item will allow the Homeland Security Working Group members, the State Administrative Agent (SAA) and Urban Area Administrator (UAA) and their respective staffs an opportunity to ask questions of each project proposer on their respective project proposal. Questions will focus on any modification(s) made to the proposed project since the previous HSWG meeting and budget reduction potential based on financial information submitted. Please note that this discussion does NOT include any reiteration of the project justification or why the project is needed. This discussion will address only those project proposals previously submitted to the Nevada Division of Emergency Management by the May 9, 2013 deadline; no new project proposals will be heard. However, please note that all active, proposed projects that have previously been submitted and presented will be addressed, even those which may not be immediately funded, for purpose of potential future application of de-obligated FFY13 funding.
8. **HOMELAND SECURITY WORKING GROUP (HSWG) RANKING OF PROPOSALS AND BUDGET FUNDING DISCUSSION** - (Discussion/For Possible Action) – Facilitator. The Homeland Security Working Group (HSWG) member representatives will individually evaluate and rank each project proposal so as to create a prioritized list, and then financially address and modify proposed projects as may be necessary relative to the list to arrive at the amount of project grant funding the HSWG recommends. This will be done in the following fashion. Each HSWG designated member representative will fill out a ranking sheet identifying their ranking of the proposed projects. This will then be read into the record and simultaneously entered into a spreadsheet, summed with all other individual member rankings, and the collective result displayed as the master HSWG project ranking. On conclusion of the ranking, the budget of any project may be discussed and modified by the group, with a running master budget summary showing the result of any change as it is made.
9. **HOMELAND SECURITY WORKING GROUP (HSWG) VOTE ON FINAL RECOMMENDATION** (Discussion/For Possible Action) – Facilitator. The HSWG member representatives will vote to accept the prioritized and finalized FFY13 HSWG Recommended Project and Funding List, with the direction to the SAA to submit the List to the NCHS Finance Committee.
10. **HOMELAND SECURITY GRANT PROGRAM (HSGP) MEMORANDUM OF UNDERSTANDING** - (Discussion/For Possible Action) – Co-Chair, Chief Christopher Smith, SAA. This agenda item will discuss the past and future funding recommendation to the Nevada Commission on Homeland Security (NCHS) Finance Committee and NCHS. Once funding recommendations are accepted, all agencies that participated in the decision making process will be requested to sign a memorandum of understanding capturing the voting results.
11. **CLOSING COMMENTS AND NEXT STEPS BY THE STATE ADMINISTRATIVE AGENT (SAA) AND THE URBAN AREA ADMINISTRATOR (UAA)** – (Discussion Only) – Co-Chairs, Chief Christopher Smith, SAA and Chief Fernandez Leary, UAA.
12. **PUBLIC COMMENT** – (Discussion Only) – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments may be limited to 3 minutes per person at the discretion of the Co-Chairs. Comments will not be restricted based on viewpoint.
13. **ADJOURN** – (Discussion/For Possible Action)

This is a public meeting. In conformance with the Nevada Public Meeting Law, this agenda was posted or caused to be posted on or before 9:00 a.m. on June 10, 2013 at the following locations:

Las Vegas Governor’s Office, 555 E. Washington Avenue, Las Vegas, NV;
Carson City Governor’s Office, 101 N. Carson Street, Carson City, NV;
NV State Emergency Operations Center, 2478 Fairview Drive, Carson City, NV;
Clark County Fire Department, 575 E. Flamingo Road, Las Vegas, NV;
Posted to the NV Department of Public Safety Division of Emergency Management and Homeland Security web site located at: http://dem.nv.gov/homeland_security/2013_Meetings/

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements for the meeting are necessary, please notify the Nevada Division of Emergency Management at (775) 687-0300. 24-hour advance notice is requested. Thank you.