
Unit 4: Overview of Situation Unit

STUDENT GUIDE

Objectives

By the end of this unit, students will be able to:

- List the functions of the Situation Unit
- Describe the main responsibilities of the Situation Unit Leader (SITL)
- Identify members of the Incident Management Team with whom the Situation Unit Leader interacts most frequently
- List the required reports and types of reports or plans the Situation Unit Leader may produce and/or assist in compiling

Methodology

This unit uses lecture, an exercise, and discussion.

Content from Unit 4 will be tested during the final exam. Instructors will evaluate students' initial understanding of the Situation Unit through the facilitation of Exercise 3.

The purpose of this exercise is to provide participants with the opportunity to practice performing some of the responsibilities of the Situation Unit. The focus will be on information and intelligence needs and how best to provide or display that information.

Time Plan

A suggested Time Plan for this unit is shown below. More or less time may be required, based on the experience level of the group.

Topic	Time
Lesson	2 hours 30 minutes
Exercise 3	1 hour
Total Time	3 hours 30 minutes

Topic

Unit Title Slide

**Key Points**


Scope Statement

Through this unit, students will gain a general understanding of the roles and responsibilities of the Situation Unit. Through discussion of the gathering, processing, and displaying of information and intelligence inherent to the Unit, students will gain insight into the key elements of the Situation Unit within the Incident Command System (ICS).

Topic Unit Terminal Objective

Unit Terminal Objective

Describe the function of the Situation Unit and the roles and responsibilities of the Situation Unit Leader (SITL)



Unit 4:
Overview of Situation UnitVisual 4-2

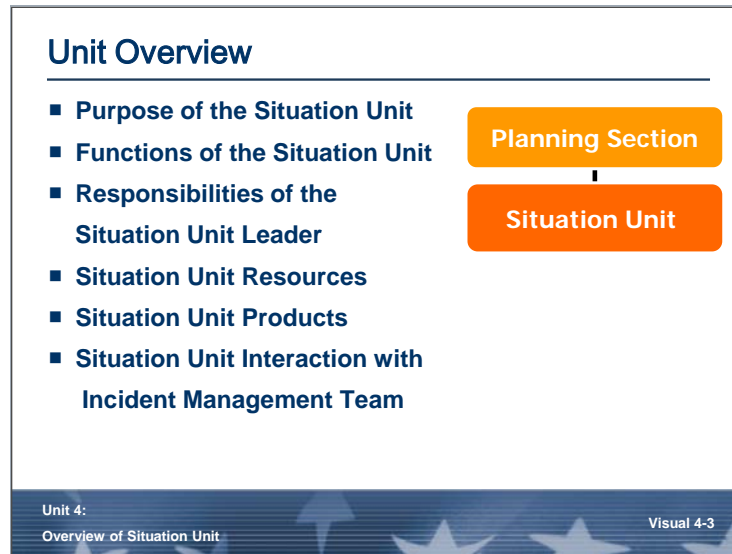
Key Points

Unit Terminal Objective

Describe the function of the Situation Unit and the roles and responsibilities of the Situation Unit Leader.

Unit Enabling Objectives

- List the functions of the Situation Unit
- Describe the main responsibilities of the Situation Unit Leader
- Identify members of the Incident Management Team (IMT) with whom the Situation Unit Leader interacts most frequently
- List the required reports and types of reports or plans the Situation Unit Leader may produce and/or assist in compiling



Key Points

- Purpose of the Situation Unit
- Functions of the Situation Unit
- Responsibilities of the Situation Unit Leader
- Situation Unit Resources
- Situation Unit Products
- Situation Unit Interaction with Incident Management Team

Topic Purpose of the Situation Unit

Purpose of the Situation Unit

- The Situation Unit collects, maintains, and displays incident status information for the Incident Management Team
- The Situation Unit also provides situation evaluation, predictions and analysis, and prepares information on alternative strategies



Unit 4:
Overview of Situation Unit

Visual 4-4

Key Points

The Situation Unit collects, maintains, and displays incident status information for the Incident Management Team. The Situation Unit also provides situation evaluation, predictions, and analysis, and prepares information on alternative strategies.

Situation Unit Functions

The Situation Unit is responsible for determining needs, gathering information, and turning information into intelligence as well as preparing and displaying incident information



Unit 4:
Overview of Situation Unit

Visual 4-5

Key Points

Functions of the Situation Unit include:


- Determining informational needs
- Gathering, analyzing, and evaluating incident information to turn it into intelligence
- Preparing and displaying incident information
- Providing mapping, predictive, and risk assessment services
- Submitting reports and documentation

Topic Situation Unit Functions (cont.)

Situation Unit Functions (cont.)

To perform the functions of a Situation Unit there must be an understanding of:

- What has happened?
- What progress has been made?
- What are the perimeters?
- What is the incident growth potential?
- What are the threats?
- What are the opportunities?



Unit 4:
Overview of Situation Unit

Visual 4-6

Key Points

The Situation Unit provides situational awareness:

- What is it?
- What happened?
- Where have we been?
- Where are we now?
- Where are we going?
- What is going to happen next?
- What we can do next?

To perform the functions of a Situation Unit there must be an understanding of:

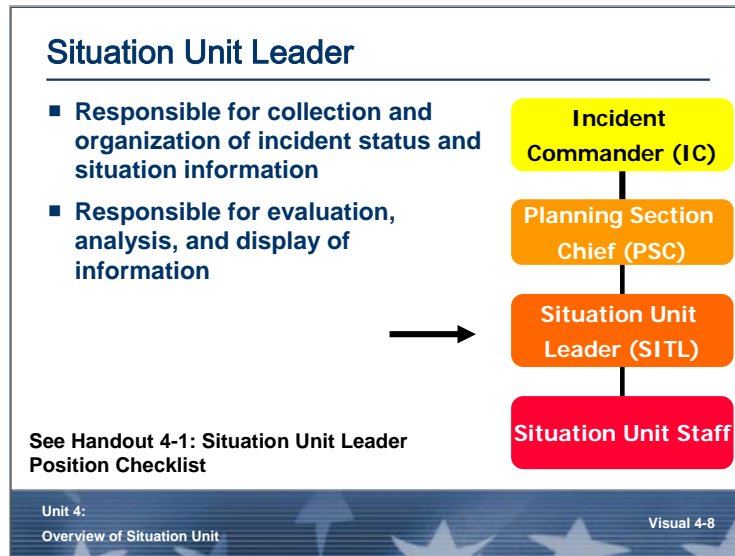
- What has happened?
- What progress has been made?
- What are the perimeters?
- What is the incident growth potential?
- What are the threats?
- What are the opportunities?

Topic

Situation Unit Leader



Key Points

Topic Situation Unit Leader**Key Points**

The Situation Unit Leader is responsible for collecting, processing, and organizing all of the incident information. The Situation Unit may also prepare projections of incident growth, maps, and intelligence information.

Some useful references for the Situation Unit Leader are:

- ICS Field Operations Guide
- SITL Field Reference Guide

Topic

Responsibilities of Situation Unit Leader (cont.)

Responsibilities of SITL (cont.)

- **Stay Prepared for Mobilization**
 - **Monitor threat level and events**
 - **Stay prepared for dispatch**
 - **Practice modeling & mapping skills**
 - **Participate in exercises**
 - **Keep up-to-date with developments**
 - **Review after-action reports**
 - **Start analyzing their needs and gather information upon dispatch**

Unit 4:
Overview of Situation Unit

Visual 4-9

Key Points

Responsibilities of SITL (cont.)

- Obtain Briefing from Planning Section Chief
 - Identify reporting requirements and schedules
 - Discuss timelines and priorities
 - Obtain copies of ICS Forms 201, 209, and Incident Action Plans



Unit 4:
Overview of Situation Unit

Visual 4-10

Key Points

Obtain briefing from Planning Section Chief

- Check in
- Meet with PSC
 - Identify scheduling issues
 - Determine timelines, priorities, and expectations
- Survey current situation
- Begin collection and analysis of incident data as soon as possible
- Survey anticipated intelligence and display needs
 - Incident Management Team's needs
 - Cooperators' needs

Topic Responsibilities of Situation Unit Leader (cont.)

Responsibilities of SITL (cont.)

- **Organize, Staff, and Supervise Unit**
 - **Brief staff and Technical Specialists on current incident status**
 - **Assign analysis tasks**
 - **Notify staff of timelines, priorities, and format requirements**
 - **Monitor progress**

Unit 4:
Overview of Situation UnitVisual 4-11

Key Points

Responsibilities of the Situation Unit Leader include organizing, staffing, and supervising the unit.


- Brief Technical Specialists on current incident status
- Assign analysis tasks
- Notify staff of timelines, priorities, and format requirements
- Monitor progress
- Assemble staff and manage unit to provide intelligence, based on:
 - Quality information
 - Timely information
 - Constantly updated information
 - Accurate and usable displays of information
 - Information that has been verified and analyzed

On a day-to-day basis, more of the Planning Section Chief's time will be spent managing work associated with the Resources Unit than the Situation Unit, unless there is a problem. Ensure that you have good people to support you.

Topic Staffing Considerations

Staffing Considerations

- Workload
- Lag time and travel time
- Staffing hours
- Size and complexity
- Incident Management Team needs and products
- Public impact
- Imaging needs
- Projection needs- Technical Specialists
- Threats and risks
- On-scene personnel



Unit 4:
Overview of Situation Unit

Visual 4-12

Key Points

Plan ahead and maintain a list of personnel you can call on.

Staffing considerations include:

- Workload
- Lag time and travel time
- Staffing hours
- Size and complexity
- Incident Management Team needs and products
- Public impact
- Imaging needs
- Projection needs
- Threats and risks
- On-scene personnel

Manage span of control and organize by using manager positions.

- Do not duplicate positions or jobs done by other positions and keep the work as streamlined as possible
- Only activate positions that are really needed
- Assign the right people to the right job for the right reason

Topic Situation Unit Positions

Situation Unit Positions

- Display Processor (DPRO)
- Field Observer (FOBS)
- Weather Observer (WOBS)
- Geographic Information System Specialist (GISS)
- Infrared Interpreter (IRIN)
- Photographer
- Technical Specialist (THSP)
- Incident Meteorologist (IMET)



Unit 4:
Overview of Situation Unit

Visual 4-13

Key Points

Display Processor (DPRO)

Responsible for the display of incident status information obtained from Field Observers, resource status reports, aerial and orthography photographs, and infrared data. The Display Processor:

- Determines number, types, and location of displays required
- Determines map requirements for the Incident Action Plan
- Assists the Situation Unit Leader in analyzing and evaluating field reports

Field Observer (FOBS)

Responsible for collecting situation information from personal observations at the incident and providing information to the Situation Unit Leader, The Field Observer:

- Identifies all facility locations
- Immediately reports any condition observed that may cause a danger and safety hazard to personnel
- Gathers intelligence that leads to accurate predictions

Weather Observer (WOBS)

- Responsible for collecting current incident weather information and providing the information to the Situation Unit Leader
- Records and reports weather observations at assigned locations on schedule

Geographic Information System Specialist (GISS)

Provides mapping services. Many GIS staff are required to do this work. They produce great looking things that can be useful for Volunteers in Police Service.

The PSC may have to limit access to Geographic Information Specialists. All map requests should come through the Planning Section Chief.

Infrared Interpreter (IRIN)

Not used as frequently because line scan infrared is not used anymore.

Photographer

Typically works with Compensation and Claims in the Finance Section.

Technical Specialist (THSP)

Technical Specialist may report or support different units within the Planning Section Incident Command.

Topic Responsibilities of Situation Unit Leader (cont.)

Responsibilities of SITL (cont.)

- **Compile, Analyze, and Maintain Incident Status Information**
 - **Monitor threat level events and developing incidents**
 - **Sort data into required categories of information**
 - **Review all data for completeness, accuracy, and relevancy**
 - **Ensure status is kept up-to-date**

Unit 4:
Overview of Situation Unit

Visual 4-14

Key Points

Another responsibility of the Situation Unit Leader is to compile, analyze, and maintain incident status information. Responsibilities include:

- Monitoring threat level events and developing incidents
- Sorting data into required categories of information
- Reviewing all data for completeness, accuracy, and relevancy
- Ensuring that status is kept up-to-date

Topic Responsibilities of Situation Unit Leader (cont.)

Responsibilities of SITL (cont.)

- **Prepare, Post, or Disseminate Resource and Situation Information**
 - Determine appropriate displays
 - Develop additional displays, as necessary
 - Ensure displays are kept up-to-date
 - Review all
- Set up displays

Unit 4:
Overview of Situation Unit

Visual 4-15

Key Points

The Incident Management Team may need a variety of intelligence to assist them in planning for their mission. It is the Situation Unit Leader's responsibility to prepare, post, or disseminate resource and situation information.

- Determine appropriate displays
- Develop additional displays, as necessary
- Ensure displays are kept up-to-date
- Review all

The Incident Management Team will use every piece of information the Situation Unit produces. You cannot possibly produce everything they could ever want. The Planning Section Chief has to prioritize.

Topic Responsibilities of Situation Unit Leader (cont.)

Responsibilities of SITL (cont.)

- Prepare the Incident Status Summary (ICS Form 209)
 - Used by the Situation Unit personnel for posting information on Incident Command Post displays
 - Provides basic information for use in planning for the next operational period

The image shows the ICS Form 209, Incident Status Summary. It is a structured form with multiple sections for data entry, including:

- Incident Information:** Incident Name, Incident Date/Time, Incident Location, Incident Type, Incident Category, Incident Priority, Incident Status, Incident Cause, Incident Description, Incident Details, Incident Notes.
- Incident Command Post Information:** Incident Command Post Location, Incident Command Post Telephone, Incident Command Post Fax, Incident Command Post Email, Incident Command Post Website.
- Incident Summary:** Incident Summary, Incident Summary Notes, Incident Summary Attachments.
- Incident Statistics:** Incident Statistics, Incident Statistics Notes, Incident Statistics Attachments.

See Handout 4-2: ICS Form 209

Unit 4:
Overview of Situation Unit

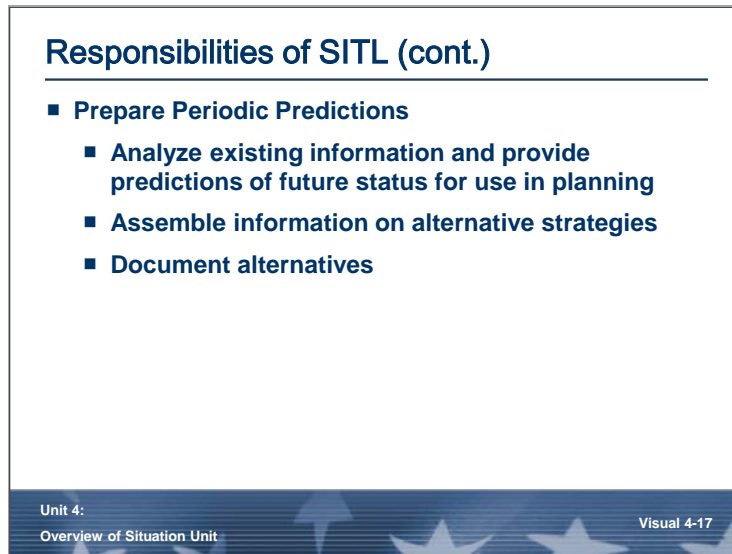
Visual 4-16

Key Points

The ICS Form 209 – Incident Status Summary is prepared by the Situation Unit. Resource information is obtained from the Resources Unit.

The ICS Form 209 – Incident Status Summary serves the following purposes:

- It is used by Situation Unit personnel to post information on Incident Command Post displays
- When duplicated and distributed to Command Staff members, it provides them with basic information for planning for the next operational period
- It provides basic information to the Public Information Officer for the preparation of media releases
- It provides incident information to agency dispatch and off-incident coordination centers

Topic Responsibilities of Situation Unit Leader (cont.)

Responsibilities of SITL (cont.)

- **Prepare Periodic Predictions**
 - **Analyze existing information and provide predictions of future status for use in planning**
 - **Assemble information on alternative strategies**
 - **Document alternatives**

Unit 4:
Overview of Situation Unit

Visual 4-17

Key Points

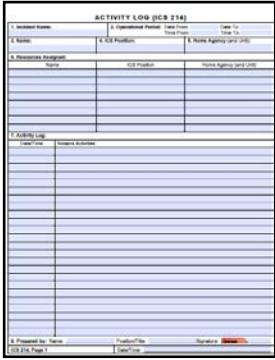
The Situation Unit Leader provides situation evaluation, prediction, and analysis for the Incident Commander and Operations Section Chief and prepares information on alternative strategies. Responsibilities include:

- Analyzing existing information and providing predictions of future status for use in planning
- Assembling information on alternative strategies
- Identifying resources required to implement contingency plans
- Documenting alternatives for presentation to Incident Commander and Operations

Topic Responsibilities of Situation Unit Leader (cont.)

Responsibilities of SITL (cont.)

- **Maintain ICS Form 214-Activity Log**
 - Record details of Unit activity
 - Use as a reference for after-action reports
 - Submit completed Activity Logs to Planning Section Chief who will provide a copy to the Documentation Unit



Unit 4:
Overview of Situation Unit
Visual 4-18

Key Points

Another responsibility of the Situation Unit Leader is to maintain the ICS Form 214 – Activity Log.

The Activity Log is used to record details of Unit activity. The file of these logs provides a basic reference from which to extract information for inclusion in any after-action reports.

An Activity Log is initiated and maintained by Command Staff members, Division/Group Supervisors, Air Operations Groups, Strike Teams/Task Force Leaders, and Unit Leaders. Completed logs are forwarded to Supervisors, who provide copies to the Documentation Unit.

The Documentation Unit maintains a file of all activity. It is necessary that one copy of each log be submitted to the Documentation Unit.

Topic

Situation Unit Resources




Key Points

Topic Information Sources

Information Sources

- **Field Observers**
 - Day and Night
 - Single vs Buddy system
 - Special Skills
 - Monitoring equipment
- **Meteorologist**
- **Imaging**
- **State or Local Agency**
- **Technical Specialists**



Unit 4:
Overview of Situation Unit

Visual 4-20

Key Points


Resources for Intelligence

- Field Observers
 - Day and night
 - Single vs. buddy system
 - Special skills
 - Monitoring equipment
- Meteorologist
- Imaging
- State or local agency
- Technical Specialists

Topic Information Sources (cont.)

Information Sources (cont.)

- Operations Section Personnel
- Air Support Group Supervisor (ASGS)
- Locals can be some of the best Technical Specialists



What are other sources of intelligence?

Unit 4:
Overview of Situation Unit

Visual 4-21

Key Points

- Debriefing Operations Personnel
 - Set up table where Operations personnel have to pass
 - For example, if a map of the building or flood needs to be created, information can be obtained by interviewing Operations personnel as they finish their shift
- Coordinate with Air Support Group Supervisor (ASGS)
 - They schedule flights, look at fires, flights, and floods
 - They will be using the same helicopters that Operations and Volunteers in Police Service will be using
 - Great source of information
 - Availability might be limited
- Locals can be some of your best Technical Specialists

Topic Resources for Display Processing

Resources for Display Processing

- Day/Night Display Processor (DPRO)
- Copy Service
- Computer Service
- Geographic Information System Specialist (GISS)
- Infrared Interpreter (IRIN)
- Photographer



Unit 4:
Overview of Situation Unit

Visual 4-22

Key Points

- Day/Night Display Processor (DPRO)
 - Collects data, prepares displays, and drafts reports
- Copy Service
 - Makes sure whoever is doing the copying will make it happen
- Computer Service
- Geographic Information System Specialist (GISS)
 - Great source of information that is difficult to come by
- Infrared Interpreter (IRIN)
- Photographer

Topic

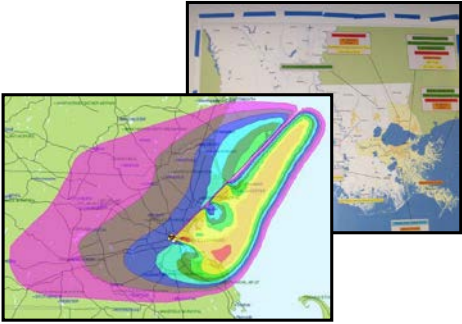
Situation Unit Products



Key Points

Displays

- Maps
- Charts
- Diagrams
- Graphs
- Imaging
- Reports



Match the data with the most easily understandable format

Unit 4:
Overview of Situation Unit

Visual 4-24

Key Points

Make sure you match the data with the most easily understandable format.

Develop visuals check to ensure the information is understandable.


- Do those viewing the displayed data understand what's going on?
- Is the information being disseminated to the people who really need to know?

Maps and displays often speed up and/or improve comprehension of intelligence reports.

Topic Planning Meeting Requirements

Planning Meeting Requirements

- Incident activity, location, and progression
- Weather forecast
- Incident projection and risks
- Values at risk
- Losses
- Information available by equipment type



Unit 4:
Overview of Situation Unit

Visual 4-25

Key Points

Importance of each Planning Meeting requirement:

- Incident activity, location, and progression
- Produce a plot of the incident perimeter, operational boundaries, and facilities, which may be on:
 - Topographical maps
 - Planimetric maps
 - Nautical charts
 - CAD drawings
 - At a minimum, prepare a sketch
- Spot weather forecast
- Incident projection
- Values at risk
- Losses
- Information available by equipment type
- Potential drop points, helispots, staging areas, shelters, and mobile lab locations

Incident Action Plan Requirements

- Required Incident Action Plan Maps
 - Tactical Map (8½' x 11' or 11' x 17')
 - Weather Forecast
- Optional Maps
 - Traffic Plan Map
 - Facilities Map
 - Contingency
 - Sampling and monitoring
 - Tidal and Current Charts



Unit 4:
Overview of Situation Unit

Visual 4-26

Key Points

Topic Operational Briefing Requirements

Operational Briefing Requirements

- Briefing Map
- Situation Status Update
- Shift Weather Forecast
- Shift Progression/Behavior Forecast
- Shift Risk/Threat Information



Unit 4:
Overview of Situation Unit

Visual 4-27

Key Points

The Situation Unit Leader needs to provide products for the Operational Briefing, which may include:

- Briefing Map
 - Often a large, not-to-scale sketch
 - Visibility most important
 - Shows talking points
 - Must be delivered on time and reflect current information
 - Large incidents may require multiple Geographic Information System maps
- Situation Status Update
- Shift Weather Forecast
- Shift Progression/Behavior Forecast
- Shift Risk/Threat Information

Topic Information Board Requirements

Information Board Requirements

- Facilities Map
- Transportation Map
- Incident Action Plan
- ICS Form 209 – Incident Status Summary



Unit 4:
Overview of Situation Unit

Visual 4-28

Key Points


The Situation Unit Leader needs to provide products for the Information Boards, which may include copies of:

- Facilities Map
- Transportation Map
- Incident Action Plan
- ICS Form 209

Topic Additional Required Products

Additional Required Products

- ICS Form 209 – Incident Status Summary
- Weather forecast



INCIDENT STATUS SUMMARY (ICS 209)			
1. Incident/Event		2. Incident/Event Type	
3. Location	4. Incident/Event Date	5. Incident/Event Time	6. Incident/Event Status
7. Incident/Event Description	8. Incident/Event Location	9. Incident/Event Time	10. Incident/Event Status
11. Incident/Event Description	12. Incident/Event Location	13. Incident/Event Time	14. Incident/Event Status
15. Incident/Event Description	16. Incident/Event Location	17. Incident/Event Time	18. Incident/Event Status
19. Incident/Event Description	20. Incident/Event Location	21. Incident/Event Time	22. Incident/Event Status
23. Incident/Event Description	24. Incident/Event Location	25. Incident/Event Time	26. Incident/Event Status
27. Incident/Event Description	28. Incident/Event Location	29. Incident/Event Time	30. Incident/Event Status
31. Incident/Event Description	32. Incident/Event Location	33. Incident/Event Time	34. Incident/Event Status
35. Incident/Event Description	36. Incident/Event Location	37. Incident/Event Time	38. Incident/Event Status
39. Incident/Event Description	40. Incident/Event Location	41. Incident/Event Time	42. Incident/Event Status
43. Incident/Event Description	44. Incident/Event Location	45. Incident/Event Time	46. Incident/Event Status
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55. Incident/Event Description	56. Incident/Event Location	57. Incident/Event Time	58. Incident/Event Status
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63. Incident/Event Description	64. Incident/Event Location	65. Incident/Event Time	66. Incident/Event Status
67. Incident/Event Description	68. Incident/Event Location	69. Incident/Event Time	70. Incident/Event Status
71. Incident/Event Description	72. Incident/Event Location	73. Incident/Event Time	74. Incident/Event Status
75. Incident/Event Description	76. Incident/Event Location	77. Incident/Event Time	78. Incident/Event Status
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91. Incident/Event Description	92. Incident/Event Location	93. Incident/Event Time	94. Incident/Event Status
95. Incident/Event Description	96. Incident/Event Location	97. Incident/Event Time	98. Incident/Event Status
99. Incident/Event Description	100. Incident/Event Location	101. Incident/Event Time	102. Incident/Event Status

Unit 4:
Overview of Situation Unit
Visual 4-29

Key Points

Additional required products from the Situation Unit:

- ICS Form 209 – Incident Status Summary
- Weather forecast

Potential Products

- **Projection**
- **Damage Assessment**
- **Contingency**
- **Evacuation**
- **Resource Protection**
- **Risks and Hazards**
- **Decontamination and Disposal**
- **Cleanup and Recovery**
- **Monitoring and Sampling**



Unit 4:
Overview of Situation Unit

Visual 4-30

Key Points

Topic

Situation Unit Interaction with Incident Management Team



Key Points

Topic Incident Commander

Incident Commander

- Update Incident Commander on current situation
- Maintain maps in Incident Commander work area
- Review and approve ICS Form 209
 - Percent containment and mitigation
 - Status of Incident
 - Priorities



Unit 4:
Overview of Situation Unit

Visual 4-32

Key Points

The Situation Unit Leader must:

- Keep the Incident Commander updated on incident status, damages, and threats
- Maintain maps in the Incident Commander's work area
- Get Incident Commander approval of ICS Form 209
- Obtain Incident Commander approval before releasing documents

Topic Operations Section Chief

Operations Section Chief

- Incident status
- Operations needs map of entire incident
- Sampling maps
- Projections, risks, threats and hazards
- Provide mapping and imaging services
- Verify all incident facilities and travel plans
- Sensitive areas, values, risks, and losses

Unit 4: Overview of Situation Unit Visual 4-33

Key Points

The Situation Unit Leader must:


- Provide information on incident status, projections, risks, threats, and hazards, as well as damage, evacuation, and mitigation techniques to the Operations Section Chief
- Provide mapping and imaging services to the Operations Section Chief
- Obtain incident progress, planned actions, and priority information for ICS Form 209

Topic Air Operations Branch Director

Air Operations Branch Director

Coordinate on:

- Map air facilities on Incident Action Plan map
- Air-hazard maps
- Flight scheduling for reconnaissance or Forward Looking Infrared Operator (FLIR)
- Flight scheduling for Field Observers (FOBS)



Unit 4:
Overview of Situation Unit

Visual 4-34

Key Points

The Situation Unit Leader must:

- Map air facilities on Incident Action Plan map
- Coordinate flight scheduling for reconnaissance, Forward Looking Infrared (FLIR), Field Observers (FOBS) for the Air Operations Branch Director (AOBD)

Topic Public Information Officer

Public Information Officer

- Needs intelligence and maps for press release
- Needs ICS Form 209 ASAP
 - Public Information Officer to release maps or incident info unless confirmed by Situation Unit Leader
- Make agreement on information board maintenance



Unit 4:
Overview of Situation Unit

Visual 4-35

Key Points

The Situation Unit Leader must:

- Keep Public Information Officer (PIO) updated on incident status, damages, and threats
- Prepare maps and visual support for public release as requested by the Public Information Officer
- Provide the Public Information Officer an Incident Status Summary (ICS Form 209), as soon as it is approved

Safety Officer

- Inform on Incident Status
- Keep updated on threats and risks
- Obtain injury info for ICS Form 209



Unit 4:
Overview of Situation Unit

Visual 4-36

Key Points

The Situation Unit Leader must:

- Keep the Safety Officer updated on status, threats, and risks
- Obtain information on injuries from the ICS Form 209 – Incident Status Summary

Topic Ground Support Unit

Ground Support Unit

- Work with the Ground Support Unit to identify the location of Drop Points
- Assist with their mapping needs
- Verify the location of Staging Area(s)



Unit 4:
Overview of Situation Unit

Visual 4-37

Key Points

The Situation Unit Leader must:

- Assist with Traffic Plan by providing information on road conditions, routes, and possible drop points and staging areas
- Prepare Traffic Plan Map with approval of Ground Support

Topic Facilities Unit Leader

Facilities Unit Leader

- Assist Facilities Unit Leader in locating sites for incident facilities
- Prepare the Facilities Map with the approval of the Facilities Unit Leader



Unit 4:
Overview of Situation Unit

Visual 4-38

Key Points

The Situation Unit Leader must:

- Assist Facilities Unit Leader in locating sites for incident facilities
- Prepare the Facilities Map

Resources Unit Leader

- Assist in locating resources
- Obtain ICS Form 209 resource info



Unit 4:
Overview of Situation Unit

Visual 4-39

Key Points

The Situation Unit Leader must obtain resource information from the Resources Unit Leader for ICS Form 209 – Incident Status Summary. At times Field Observers may be able to assist the Resources Unit with information on the location of resources.

Topic

Resource Advisors & Agency Representatives

Resource Advisors and Agency Reps

- Sensitive resources and issues
- Values
- Map sources
- Local personnel
- Stay informed



Unit 4:
Overview of Situation Unit

Visual 4-40

Key Points

The Situation Unit Leader must:

- Obtain information on sensitive resources, values, and map sources
- Keep the Resource Advisors and Agency Representatives informed

Cost Unit Leader

- Obtain ICS Form 209 cost information



Unit 4:
Overview of Situation Unit

Visual 4-41

Key Points

The Situation Unit Leader must obtain cost information from the Cost Unit Leader for the ICS Form 209 – Incident Status Summary.

Compensation and Claims Unit Leader

- Provide information on damages and losses
- Assist with documentation and imaging of possible claims and losses
- Obtain information on reportable injuries



Unit 4:
Overview of Situation Unit

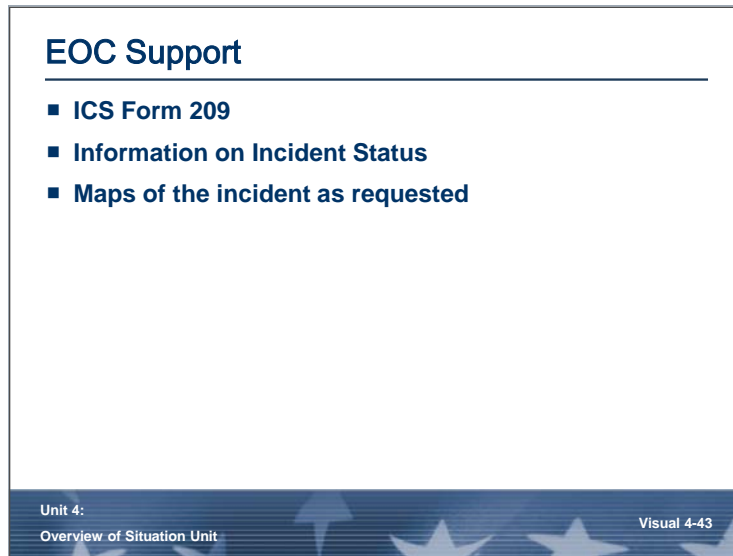
Visual 4-42

Key Points

The Situation Unit Leader must:

- Provide assistance to the Claims Unit on documenting damage, creating maps, and photos
- Provide assistance to the Compensation and Claims Unit Leader in documenting claims against the incident
- Provide intelligence to many persons and/or agencies not on the Incident Management Team
- Be prepared for surprise briefing requests from:
 - Emergency Operation Center (EOC)
 - Agency Representatives and Dispatchers
 - VIPs

Topic EOC Support



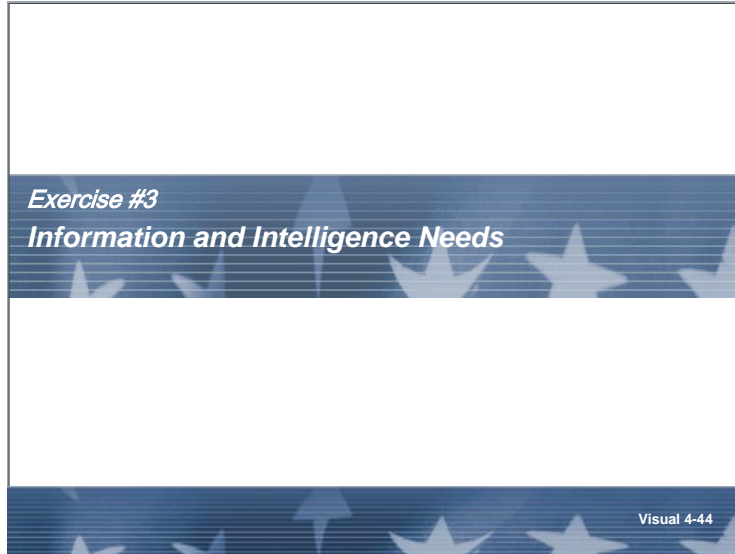
Key Points

The Situation Unit Leader must:

- Provide intelligence to many persons and/or agencies not on the Incident Management Team
- Be prepared for surprise briefing requests from:
 - Emergency Operation Center
 - ICS Form 209
 - Information on Incident Status
 - Maps of the incident as requested

Topic

Exercise 3



Key Points

Objectives Review

1. *What are the functions of the Situation Unit?*
2. *What are the main responsibilities of the Situation Unit Leader?*
3. *Which members of the Incident Management Team does the Situation Unit Leader interact with most frequently?*
4. *What reports, maps, or plans might the Situation Unit Leader be required to produce?*

Key Points

Unit Terminal Objective

Describe the function of the Situation Unit and the roles and responsibilities of the Situation Unit Leader.

Unit Enabling Objectives

- List the functions of the Situation Unit
- Describe the main responsibilities of the Situation Unit Leader
- Identify members of the Incident Management Team that the Situation Unit Leader interacts with most frequently
- List the required reports and types of reports or plans the Situation Unit Leader may produce and/or assist with